



FENCE APPLICATION / PERMIT
CITY OF LEAVENWORTH, KANSAS
 100 N. 5th Street, Leavenworth, KS 66048
 (913) 680-2627 (913) 680-2701 - Fax
 Permit is valid for 60 days after issuance

Application # _____
 Date Paid: _____
 Received By: _____
 *Fee: \$20.00

The City strongly encourages calling Kansas Dig Safe (811) prior to installing a fence

Address of Fence Location _____

Applicant's Name _____ **Phone #** _____

Applicant's Address _____

Applicant's E-mail _____

Fill out this section only if different than applicant

Property Owner's Name _____ **Phone #** _____

Property Owner's Address _____

Property Owner's E-mail _____

Contractor's Name _____

Contractor's Address _____

Contractor's Phone # _____ **Contact Person** _____

Contractor's E-mail _____

Type of Fence: _____ **Material:** _____

Type of Work: New Fence Addition to Existing Fence Replacing Existing Fence

Fence Height: _____ **Total Length:** _____

Note: The smooth surface of a solid fence must face the exterior of the property

Note: Application must include a site plan with all applicable information that shows size of lot, property lines, streets, all buildings on the property, existing fences, and new fence location. Applicant must call for an inspection when the fence is complete or within 60 days of issuance of permit if work is ongoing (913) 680-2627.

I consent to this application and hereby certify that information contained on this application and in the accompanying materials is correct to the best of my knowledge. I agree to abide by, and conform to, all applicable City Codes regarding this permit.

Signature of Applicant: _____ **Date:** _____

Signature of Property Owner: _____ **Date:** _____

OFFICE USE ONLY:

Zoning Classification: _____

APPROVED DENIED

Restrictions / Comments (if any) _____

Signature of Reviewing Code Enforcement Officer: _____ **Date Reviewed:** _____

Historic Districts / Properties Yes / No **Approved / Denied**

* Fee is nonrefundable

FENCE APPLICATION/PERMIT REGULATIONS

It shall be unlawful for any person, property owner or fence construction company to erect or install fencing without first obtaining a Fence Permit and paying the permit fee as set out in Appendix F.

The following information is required to be submitted with Fence Permit applications. Incomplete applications will not be accepted. Application must include a site plan with applicable information that shows size of lot to include property lines, streets, all buildings on the property, existing fences and new fence location.

Note: No permit is required if repairing less than four (4) ft. of existing fencing.

FENCE TYPES:

- ❖ Open fences are those fences constructed of wood, masonry, metal, woven wire, or other material whose surface area is greater than 50% open.
- ❖ Solid fences are those fences constructed of wood, masonry, metal, planting, hedge or other material whose surface area is or may become less than 50% open.

RESIDENTIAL AREAS:

- ❖ Fences in residential areas of the City shall be either of open or solid type construction.

Front Yards:

- ❖ Open fences and hedges may be installed in all front yards on the property lines but may not exceed 48 inches above the natural contour of the ground.
- ❖ No solid fences shall be constructed or reconstructed closer to the street line than the front wall of the residential structure. The front wall of the residential structure shall be determined by excluding porches, roof overhangs, dormers, or other extensions.
- ❖ Where a residential property abuts a commercial or industrial property or use and where screening has not been installed or is not required, the residential property owner may install a solid open screening fence on the property line not to exceed 72 inches in height above the natural contour of the ground along the property line that abuts the commercial or industrial property or use.
- ❖ Barbed wire and electric fences are prohibited in all residential areas.

Side and Rear Yards:

- ❖ Open fences and hedges may be installed in all side and rear yards on the property line but may not exceed 72 inches above the natural contour of the ground.
- ❖ Solid fences may be installed on the rear property line and on the side property line to a point aligning with the front wall of the residential structure, not exceeding 72 inches.
- ❖ No solid fences shall be constructed or reconstructed closer to the street line than the front wall of the residential structure, which shall be determined by excluding porches, roof overhangs, dormers, or other extensions.
- ❖ Any corner lot is considered to have two frontages. The addressed side will comply with Section 6.08.C(2) in the 2016 Development Regulations; and on the other street side a solid fence not exceeding 72 inches in height from the natural contour of the ground may be built on the property line, provided the property line is a minimum of 15 feet from the curb or edge of the pavement. If the property line is less than 15 feet from the curb or edge of pavement, the fence shall be installed a minimum of 15 feet from the curb or edge of pavement, or 50 percent of the existing setback from the house to the property line, whichever is less.

COMMERCIAL AREAS:

- ❖ Decorative fences shall be permitted in the CBD upon approval by the Development Review Committee.
- ❖ Decorative fences shall not exceed four (4) feet in height.
- ❖ Decorative fences shall be made of aluminum, steel, wrought iron, masonry, wood, or combinations thereof.
- ❖ Decorative fences shall be limited to black, white, and metallic colors.

For a complete copy of the Fence Regulations, visit our website at www.leavenworthks.org/cd/page/development-regulations or visit the Planning & Zoning Department at City Hall, 100 N. 5th St., Leavenworth, KS or call (913) 680-2627.