



Rental Registration Program Application

The undersigned hereby makes application to register rental property in the City of Leavenworth, Kansas under the provisions of the Code of Ordinances, Sec. 10-568 through 10-572

New \$20.00 Update (no fee)

OWNER OF RECORD INFORMATION:

Owner Name: _____
Owner Address: _____ City: _____ State: _____ Zip: _____
Owner Phone: _____ Email: _____

LOCAL RESIDENT AGENT INFORMATION

Agent Name: _____
Agent Address: _____ City: _____ State: _____ Zip: _____
Agent Phone: _____ Email: _____

RENTAL PROPERTY ADDRESSES	UNIT TYPE-SINGLE OR MULTIFAMILY DWELLING	NUMBER OF UNITS

ATTACH AN ADDITIONAL SHEET OF PAPER AS NEEDED FOR ADDITIONAL REGISTRATION ADDRESSES

I understand that a one-time registration shall be filed per owner of all property in which rental dwellings exist provided all property is titled under the same name. In the case where the owner of the rental dwelling resides more than 40 miles outside the City of Leavenworth, KS, the owner shall designate a resident agent who shall reside within a 40-mile radius of the corporate limits of the City of Leavenworth Kansas

_____ Initial for Acknowledgment

Date: _____ **Office Use Only**

_____ Registration Number

_____ Database updated

_____ Received by (RR01)

By signing, I agree to comply with the City of Leavenworth Ordinances, Rules, or Regulations that govern the license/registration, and that all information provided is true and correct.

Owner or Agent Signature: _____ Date: _____