

## POSITION DESCRIPTION

**CLASS TITLE:** Temporary Park Laborer II  
**DEPARTMENT:** Parks & Recreation  
**DIVISION:** Parks  
**FLSA:** Non-Exempt  
**RETIREMENT:** N/A  
**DATE:** February 15, 2018

### **GENERAL PURPOSE**

Manual work performed of semi-skilled tasks of a physically demanding nature. Work involves the efficient performance of tasks requiring manual skills or with special knowledge acquired through on-the-job training or experience.

### **SUPERVISION RECEIVED**

Work is subject to inspection while in progress and upon completion, although at times, employees of this class may work with little supervision in the performance of routine duties.

**SUPERVISION EXERCISED:** None

### **ESSENTIAL DUTIES AND RESPONSIBILITIES**

(Duties listed below do not include all tasks which may be performed.)

- Assists semi-skilled and skilled tradesmen or maintenance personnel in the performance of their duties.
- Performs general laboring tasks assisting in the construction and maintenance of parks and other municipal systems.
- Assists in the repair of park tables, benches, buildings and facilities.
- Performs landscaping work such as watering and fertilizing lawns, shrubs, flower and plantings, cultivates trees and shrubs, plants grass, flowers and shrubs, mows and trims grass, operates chain and hand saws in cutting up tree branches and limbs.
- Cleans shelter and facility restrooms and meeting areas and picks up trash.
- Occasionally operates trucks, with or without trailers, air compressors, tractors, mowing equipment and other equipment incidental to regular work assignments.
- Performs other duties as required.

### **NECESSARY MINIMUM QUALIFICATIONS**

- A. Must be 18 years of age or older.
- B. Must possess a valid driver's license at time of application (and maintain for duration of employment) and meet insurability standards under fleet insurance policy.
- C. Must be able to read, speak and write English fluently.
- D. Must have the ability to be at work on time.

### ***Necessary Knowledge, Skills and Abilities:***

- A. Working knowledge of the types and uses of common hand tools, materials and standard equipment used in construction and maintenance work.
- B. Working knowledge of the precautions necessary to work safely with and around automotive and related construction and maintenance equipment.
- C. Ability to understand and carry out specific oral and written instructions, withstand prolonged exposure to variable weather conditions, perform manual tasks involving physical strength and endurance under variable weather conditions; ability to develop and maintain effective working relationships with the general public, department personnel and other City employees.

### **SPECIAL REQUIREMENTS**

N/A

## **TOOLS AND EQUIPMENT USED**

Pickup truck, lawn and landscaping equipment, including tractors, mowers, chain saw, edgers, weed trimmers, electric motors, pumps, sprinklers, irrigation systems, miscellaneous hand and power tools for turf maintenance, carpentry, painting, plumbing, electrical, and cement finishing work, etc.

## **PHYSICAL DEMANDS**

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is regularly required to reach with hands and arms. The employee frequently is required to stand, walk and use hands to hold, grasp, seize or turn objects, tools or controls. The employee is occasionally required to sit, climb or balance, stoop, kneel, crouch, or crawl and able to talk or hear.

The employee must occasionally lift and/or move up to 50 pounds. Specific vision abilities required by this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

## **WORK ENVIRONMENT**

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works near moving mechanical parts and in outside weather conditions. The employee occasionally works in high, precarious places and is frequently exposed to wet and/or humidity conditions, fumes or airborne particles, toxic or caustic chemicals, and vibration.

The noise level in the work environment is often loud.

## **SELECTION GUIDELINES**

Formal application and review of qualifications, education and experiences; testing which may include: written and/or practical examination, oral interview; final selection, background investigation, reference check and post-offer medical examination to include a drug screen; and other job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The position description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

## **APPROVING AUTHORITY:**

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Department Head

Date

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HR Director

Date