

POSITION DESCRIPTION

Position Title: Equipment Operator II
Department: Public Works
Division: Storm Water
FLSA: Non-Exempt
Retirement: KPERS
Effective Date: January 1, 2023

GENERAL PURPOSE

Work primarily supports the maintenance of and repair of all City storm water/sewer structures.

SUPERVISION RECEIVED

Works under the direct supervision of the Street Foreman and the general supervision of the Operations Superintendent.

SUPERVISION EXERCISED

Will be required to work as lead crewmember and assist to coordinate, instruct, supervise and evaluate the work of Storm Water EOI, KSP inmates and temporary laborers and will serve as indirect line of reporting to these positions.

ESSENTIAL DUTIES AND RESPONSIBILITIES

(Note: Important duties and responsibilities may include, but are not limited to, the following)

- Shall perform skilled and semi-skilled task while completing assigned daily duties.
- Repairs and maintains storm drainage structures per issued work orders and/or as observed through field observation.
- Operates trucks and construction power equipment such as, storm sewer truck with boom, skid steer, loader, backhoe, dump truck (and snow plows), air compressor, pneumatic hammers, portable electrical generator and sump pumps.
- Performs preventative maintenance inspection of all assigned equipment; troubleshoot equipment malfunction and repairs.
- Maintains accountability and control of all assigned equipment.
- Controls traffic at work sites in accordance with established work zone control safety standards.
- Performs other duties such as snow and ice control and storm damage recovery.
- Reports deficiencies for repairs beyond operational capabilities.
- May perform routine inspections related to land disturbance permits and erosion control measures and maintains related records.
- Must be capable of working and solving problems independently.
- Maintains and monitors a safety culture in accordance with City policy to minimize accidents, injuries and property damage. Oversees the safety of assigned operations by instructing individuals in proper safety procedures and/or reporting violations of safety policies.
- May perform or assist in accident investigations.
- May perform other duties as assigned.

PERIPHERAL DUTIES

- Must deal tactfully and courteously with the general public and fellow employees.
- Assists the Street Division when needed.
- May serve as a member of various employee committees.

MINIMUM QUALIFICATIONS

Education and Experience:

- (A) Be at least 18 years old at time of hire; and
- (B) Graduation from high school or GED equivalent; and
- (C) One year of experience with supervisory skills; and
- (D) 3 to 5 years of documented experience in street repair, drainage functions and/or construction equipment operation with a minimum of six (6) months experience in each of these areas; and
- (E) Possess a valid driver's license at time of application (and maintain for duration of employment) and meet insurability standards under fleet insurance policy.

Necessary Knowledge, Skills and Abilities:

- (A) Knowledge of storm water functions, repair and maintenance procedures and techniques. Basic knowledge of light to heavy-equipment operating principles; Working knowledge of the hazards and safety precautions common to light to heavy equipment operations; Working knowledge of the materials and tools used in storm water/sewer maintenance work.
- (B) Working knowledge of street repair and drainage principles and procedures, to include asphalt repair, crack sealant and chip/seal procedures; Working knowledge of utilization of transit/level and capable of determining elevations and grades.
- (C) Working knowledge of Work Zone Safety Procedures in accordance with the Federal Manual of Uniform Traffic Control Devices (MUTCD), State and City requirements.
- (D) Skill in safe operation and maintenance of listed equipment and tools.
- (E) Ability to work with masonry and concrete repair procedures and techniques; Ability to estimate quantities of material(s) needed; Ability to read & comprehend construction drawings.
- (F) Ability to withstand prolonged exposure to variable weather conditions; Ability to perform manual tasks involving physical strength (lifting up to 80 pounds) and endurance under variable weather conditions ranging from extreme cold to extreme heat.
- (G) Ability to supervise and effectively utilize assigned personnel.
- (H) Ability to read and comprehend written instructions to include understanding oral instructions; Ability to effectively communicate with supervisor and/or contractors; Ability to develop and maintain effective working relationships with the general public, department personnel, and other City employees; Ability to read, write and comprehend the English language.

SPECIAL REQUIREMENTS

- Subject to immediate call outs during snow, storm, traffic signal or other emergencies.
- Must comply with the City's established on-call response timeframes (40 minutes) within 90 days of hire date.
- Must obtain Class B CDL certification within one (1) year of hire and maintain for duration of employment.
- Must obtain First Aid/CPR/AED Certification within 6 months of hire date and maintain for duration of employment.
- Must obtain Confined Space Entry and Trenching/Excavating Safety Certification and Work Zone Safety Certification within 12 months of hire date and maintain for duration of employment.
- Must attend HAZWOPER and Inmate Training annually.
- Must attend Snow/Ice Workshop or 8 hours of training on applicable subject matter annually.

TOOLS AND EQUIPMENT USED

- Motorized vehicles and equipment, including storm sewer truck, dump truck, pickup truck, utility truck, snow plow, back hoe, steer skid loader, front end loader; tamper; plate compactor; saws; pumps;

compressors; sanders; generators; hand and power tools; pneumatic tools; shovels; wrenches; detection devices; mobile radio; and phone.

- Compaction Rollers and Equipment; Truck Mounted Water Distributor; Snow Removal Equipment; Paint Striping and Traffic Control Marking Equipment; Mini-excavator.

PHYSICAL DEMANDS

The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee is frequently required to reach with hands and arms. The employee is regularly required to stand; walk; and use hands to finger, handle, feel or operate objects, tools, or controls. The employee frequently is required to stand and talk or hear. The employee is occasionally required to sit; climb or balance; stoop, kneel, crouch, or crawl; and smell.

The employee must frequently lift and/or move up to 25 pounds and occasionally lift and/or move up to 80 lbs. Specific vision abilities required of this job include close vision, distance vision, color vision, peripheral vision, depth perception, and the ability to adjust focus.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

While performing the duties of this job, the employee regularly works in outside weather conditions. The employee frequently works near moving mechanical parts and is frequently exposed to hot, cold, wet and/or humid conditions and vibration. The employee occasionally works in high, precarious places and is occasionally exposed to fumes or airborne particles, toxic or caustic chemicals, and risk of electrical shock.

The noise level in the work environment is usually moderate to loud.

SELECTION GUIDELINES

Formal application and review of qualifications, education and experiences; testing which may include: written and/or practical examination, oral interview; final selection, background investigation, reference check and post-offer medical examination to include a drug screen; and other job related tests may be required.

The duties listed above are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to the position.

The position description does not constitute an employment agreement between the employer and employee and is subject to change by the employer as the needs of the employer and requirements of the job change.

APPROVING AUTHORITY:

Department Head

Date

HR Director

Date