

City of Leavenworth 2023 Adopted Budget



Adopted by the Leavenworth City Commission on August 23rd, 2022

City of Leavenworth, Kansas
100 N. Fifth Street
Leavenworth, Kansas



Table of Contents

Introduction	Page #
• Table of Contents	2
• List of Elected and Appointed Officials	7
• Budget Management Team	8
• Mission Statement	9
• Transmittal Letter	10
• City of Leavenworth Organization Chart	18
• Community Profile	19
2023 Operating Budget	Page #
• 2023 Budget Overview	30
• 2023 Adopted Budget - City of Leavenworth	31
○ 2023 Budget Overview – General Fund	32
○ 2023 Adopted Budget – General Fund	35
▪ City Commission	36
▪ City Administration	40
• City Manager	43
• Legal	45
• Municipal Court	46
• Contingency	48
• Civil Defense	49
• Information Technology	50
▪ City Clerk’s Office	52
▪ Human Resources Department	56
▪ Finance Department	60
• Finance	62
• General Revenue	64
• City-wide Expenses	66
▪ Police Department	67
• Police Administration	70
• Police Dispatch	73
• Police Operations	74
• Animal Control	77
• Parking	79
▪ Fire Department	80
• Fire Administration	82
• Fire Suppression	84
• Fire Prevention	86
▪ Public Works	88
• Engineering	91
• Buildings & Grounds	93
• Inspections	94
• Airport	96
• Street Lighting	97

2023 Operating Budget - Continued		Page #
• Library Maintenance		98
▪ Municipal Service Center		99
• Garage		101
• Service Center		103
▪ Planning & Community Development		105
• Planning & Zoning		107
• Code Enforcement		109
• Rental Coordinator		111
○ Bond & Interest Fund		113
○ Library Fund & Library Employee Benefit Fund		115
▪ Library Fund		116
▪ Library Employee Benefit Fund		118
○ Fire Pension Funds & Police Pension Fund		120
▪ Fire Pension Fund		121
▪ Police Pension Fund		123
○ Recreation Fund		125
▪ Recreation Division		130
▪ Aquatics		133
▪ Performing Arts		135
▪ Community Center		137
▪ RFCC Facility Maintenance		140
▪ Riverfront Park		142
▪ Parks		143
○ Streets Fund		146
▪ Streets & Alley Maintenance		148
▪ Traffic		151
○ Convention & Visitors Bureau Fund		153
▪ Convention & Visitors Bureau Division		156
▪ City Festival Division		159
○ Probation Fund		160
○ Economic Development Fund		164
○ Business & Technology Fund		168
○ CIP Sales Tax Fund		171
○ Countywide Sales Tax Fund		175
○ Sewer Fund		178
▪ Sewer Plant Division		182
▪ Sewer Collection Division		186
▪ Sewer Capital Projects Division		188
▪ Storm Sewers Division		189
○ Refuse Fund		191
▪ Refuse Collections		194
▪ Refuse Disposal		197
▪ Refuse Restricted		199
○ Stormwater Fund		200
○ Tax Increment Finance Funds		204

2023 Operating Budget - Continued		Page #
▪ Auto TIF Funds		205
▪ Hotel TIF Funds		210
▪ Retail TIF Funds		217
○ 911 Fund		221
○ Housing Funds		224
▪ Planters II Fund		226
• Planters II Administration Division		227
• Planters II		228
▪ Tenant Based Rental Assistance Fund		231
▪ Housing - Voucher Choice (Section 8) Fund		232
• Voucher Choice Administration Division		233
• Voucher Choice		235
▪ Housing CFO Fund		236
○ Community Development Fund		237
▪ Community Development Administration Division		239
▪ Community Development Block Grants Division		240
○ CDBG Fund		241
○ Police Seizure Fund		244
○ Police Grants Fund		247
○ Capital Projects Fund		250
○ Special Projects Fund		254
○ Streets Projects Fund		256
○ ARPA Fund		260
○ Blight Elimination Fund		266
○ Special Parks Fund		269
Capital Improvements Program 2023 - 2027		Page #
• CIP by Funding Source		272
○ Projects to be funded by CIP and Countywide Sales Tax		
▪ Annual Allocations		
• City Hall Maintenance		285
• Computer Equipment		286
▪ Buildings & Grounds – City Hall		287
▪ Vehicle Replacement Program		288
▪ Information Technology		
• Cell Phone Upgrades		289
• Update Server Operating System		290
• Phone & Internet Switches		291
• Replace Desktop Phones		292
▪ Community Development – Resurvey Historic District		293
▪ Police		
• Public Safety/Municipal Storage Facility		294
• Police Patrol Car Equipment		295
• Handgun & Rifle Replacement		296
• Hand-held Radio Replacement		297

Capital Improvements Program 2023 – 2027 - Continued		Page #
▪ Police - Continued		
• License Plate Reader System		298
▪ Fire		
• Concrete Driveway Replacements		299
• Replace 2003 Ferrara Pumper Truck		300
• Replace 2007 Ferrara-Spartan Pumper Truck		300
• Replace 2009 Pierce/Quint		300
• Self-Contained Breathing Apparatus		301
• Building Access Control Systems		302
• Replace Fire Station #3		303
• Overhead Door Openers		304
▪ Engineering		
• Biannual Bridge Inspections		305
• Replace GPS Unit		306
▪ Public Works		
• Service Center Building Upgrades		307
• MSC Office Remodel		308
• Replace Variety of Street Equipment		309
▪ Parks		
• Community Center Renovations		310
• Equipment – Replace Zero-Turn Mowers		311
• Equipment – Replace Pull-type Gang Mowers		312
• Equipment – Replace Skid Steer Loader		313
• Equipment – Replace Two Trailers		314
• Equipment – Replace Snow Removal Equipment		315
• Parks – Sidewalk Repairs		316
• Parks – Sportsfield Access Trail		317
• Parks – Replace Dougherty Park Restroom Doors		318
• Parks – Cody Park Hardcourt Renovations		319
• Parks – Southside Park Playground & Parking Lot		320
• Parks – Trails Annual Allotment		321
○ Projects to be funded by FFE funds and transfers from countywide sales tax		
▪ Annual Pavement Management Program		322
▪ 4 th Street Improvements between Choctaw & Seneca Streets (K-7 CCLIP-PR Project)		323
▪ Intersection at 10 th & Limit		324
▪ Sidewalk Program		325
▪ Curb Program		326

Capital Improvements Program 2023 – 2027 - Continued	Page #
○ Projects to be funded by Kansas 911 Coordinating Council Funds	
▪ 911 PSAP Dispatch Equipment	327
○ Projects to be funded by the Sewer Fund	
▪ Sewer Line Rehabilitation	328
▪ Sewer Plant Equipment Replacements	329
○ Projects to be funded by the Refuse Fund	
▪ Skid Steer / Track Loader	330
▪ Poly-carts & Cart Tippers	331
▪ Adjustable Real Loader with Side Loader	332
▪ Sterling Roll Off Chassis (Grapple Arm Compatible)	333
▪ Front Loader	334
○ Projects to be funded by the Storm Water Impact Fee	
▪ 2 nd & Chestnut	335
▪ Havens Park ditching & Drainage Repair	336
▪ Orange Fence Projects	337
▪ Stream Bank Restoration Projects	338
▪ Brick/Stone Arch Replacement Program	339
▪ Curb Inlet Replacement Program	340
Appendixes	Page #
• Appendix A – Summary of Financial Policies	341
• Appendix B – Glossary of Terms	343
• Appendix C – Glossary of Acronyms	353
• Appendix D – Salary Overview	356
• Appendix E – 2023 Budget – Submission to County Clerk’s Office	406

City of Leavenworth, Kansas
List of Elected and Appointed Officials
July 1, 2022

Elected Officials	Position	Term Expires
Camalla Leonhard	Mayor	2023
Jermaine Wilson	Mayor Pro Tem	2025
Nancy Bauder	Commissioner	2023
Ed Hingula	Commissioner	2023
Griff Martin	Commissioner	2025

Appointed Officials	Position	Length of Service with City
Paul Kramer	City Manager	13 years
David Waters	City Attorney	5 years
Penny Holler	Assistant City Manager	1 year
Melissa Bower	Public Information Officer	10 years
Lona Lanter	Human Resources Director	19 years
Sarah Bodensteiner	City Clerk	1 year
Roberta Beier	Finance Director	2 years
Steve Grant	Director of Parks & Community Activities	20 years
Brian Faust	Director of Public Works	2 years
Pat Kitchens	Police Chief	32 years
Gary Birch	Fire Chief	9 years
Julie Hurley	Director of Community Development	8 years

Staff Responsible for the 2023 Proposed Budget Include:



Paul Kramer, City Manager



Penny Holler, Assistant City Manager



Roberta Beier, Finance Director



Karen Parker, Senior Accountant



Stephanie Alexander, Accountant II



Melissa Bower, Public Information Officer



Sarah Bodensteiner, City Clerk

Mission Statement

The ongoing mission of the City Government of Leavenworth, Kansas is to protect and maintain the health, safety, and general welfare of the Leavenworth community. All representatives of the Leavenworth city government will carry out this mission on a daily basis within the parameters of all fiscal resources available and in a fair and equitable manner for all individuals who live in, work in, conduct commerce in, and visit the City of Leavenworth.



July 8, 2022

Mayor and City Commission
City of Leavenworth
Leavenworth, Kansas

Dear Mayor and Commissioners:

The City of Leavenworth Management Team is pleased to present the 2023 Operating Budget and 2023-2027 Capital Improvements Program (CIP). The two budget processes were combined in 2019 to provide the Commission and residents of Leavenworth with a clearer and more comprehensive view of total City resources and expenditures. The change also reflects the interconnectivity between the budgets.

I. BUDGET OVERVIEW

The 2023 Operating Budget is balanced, as required by law, and builds on the City's goal to provide high-quality services while maintaining sound financial standing. The budget contains revenue and expenses for all City funds and includes a "pass-through" levy as mandated by the Library Ordinance. The City supported portion of the mill levy is proposed to decrease one (1) mill from 26.658 to 25.658, and the Library will remain flat overall at 4.483 mills.

The 2023 Operating Budget was crafted in the midst of a continuing upward trend in revenue at the same time as the economy is facing historic levels of inflation, price increases and wage pressures. The turbulence and uncertainty in the economy affected forecasting and planning in both operating and capital expenditures. Current-year prices for contractual services and certain commodities increased dramatically, causing uncertainty in those budgeted items for 2023. An attempt was made to identify all areas of projected increase and uncertainty to determine if the trend was transitory or if budget adjustments were warranted.

On the Capital Budget side, increases in valuation and the recent and continued forecasts for rising interest rates created conditions favorable for staff to propose the transition, over a multi-year period, from bond-funding the annual pavement management program to cash financing. For decades, the City has annually issued 10-year bonds, the revenue of which supported principal and interest payments, as well as issuance costs, for the 10 previous annual bond issuances. It is a self-perpetuating cycle that ties up a percentage of annual funds into interest and issuance payments rather than maximizing roadway improvements. Beginning in 2023, the Management Team proposes to start a 5-year plan to pay off outstanding pavement management general obligation debt, while not reducing the current roadway improvement allocation, which could lead to a pay-as-you-go pavement management program as early as 2027, thereby dedicating all future dollars to project costs.

II. OPERATING BUDGET

In considering the 2023 Operating Budget, the Management Team evaluated economic trends, data available, pricing trends, City Commission priorities and adopted goals, public discourse and feedback, staff recommendations and many other factors while drafting the operating and capital budgets. The following issues, in context of their relation to available resources, were discussed at length in development of the 2023 budget:

- The possibility of current increases in sales tax revenue levelling off if recession conditions follow the current historic inflation and supply and demand challenges. The City's heavy reliance on sales tax, which is more volatile than property taxes, reduces reliance on property taxes, but creates a potential point of vulnerability if economic conditions curb consumer spending.
- Determining the nature of observed price increases across the board in regards to forecasting for everything from contractual services, mechanical equipment, fuel, chemicals and road materials.
- Investing heavily in a new compensation program for the Leavenworth Fire Department.
- Continuing the conservative budgeting and spending practices directed by the Commission to reach and maintain budget reserve goals to prepare the City for potential challenges over the next 12-24 months.
- Creating an employee compensation plan designed to make the City competitive in recruiting and retaining employees.
- Ensuring adequate coverage of employee health/welfare and retirement expenses.
- How to account for potential changes in economic conditions and trends after the budget is adopted.

General Fund

The City's General Fund accounts for core municipal functions and services such as Police, Fire, Parks and Recreation, Public Works, Planning and Administration. This is an operating budget focused primarily on revenues coming and going in a particular fiscal year. The primary revenue streams that support the General Fund budget are: 1) Sales and Use Taxes; 2) Property Taxes; 3) Charges for Services; 4) Fines and Forfeitures; and 5) Franchise Fees. Fluctuations in these revenue streams affect how the City is able to pay for and maintain core services.

Revenue Highlights

- The City experienced an increase in initial assessed valuation from \$243,717,259 in 2021 to \$272,106,262 in 2022 – an increase of 11.65%. At the proposed lowered mill rate of 25.658 for the City, the increased assessed valuation will generate an additional \$484,688. The General Fund will receive an additional \$449,000 over 2022, with \$51,000 going to the Recreation Fund and \$1,200 and \$1,500 going to the Fire and Police Pension Funds, respectively. The Bond & Interest Fund will receive approximately \$18,000 less than it did in 2022 because the City refinanced general obligation bonds in 2021, lowering the City's interest rates and annual debt service payments.
- Total sales tax revenues, which includes local and county-wide sales tax and local and county-wide compensating use tax, are budgeted to be 4.5% higher than actual 2021 sales tax revenues, generating an additional \$756,000. The five-year trend has been an annual increase of 4.62%, therefore a 4.5% increase over two years (from 2021 to 2023) is a conservative estimate. The increase in sales tax revenue will be allocated as follows: approximately \$490,000 to the General Fund, \$11,000 to the Economic Development Fund, \$188,000 to Capital Improvement Projects, and \$67,000 to TIF Funds.

- City fees for permits and inspections and court fines and fees are budgeted to remain flat, at 2022 budgeted levels.

The General Fund includes a budgeted reserve of \$6,859,472 which is available to support unanticipated expenses or underperforming revenues. The 2023 budgeted reserve represents 31.7% of the General Fund's 2023 budgeted expenses, which is above the City's reserve target of 16.67%. The ending reserve position on Dec. 31, 2021 was 33.8%, which the Management Team has worked to keep stable through the pandemic and the ensuing economic uncertainties. While budgeting use of reserves in a national recession is common, the Management Team has not elected to change the reserve position at this time. As was reinforced in our 2022 review by Moody's Investor Services, a stable and healthy reserve is critical to maintaining the City's Aa2 bond rating.

Expense Highlights

- Gas, diesel, tires and batteries, and chemicals are budgeted to increase a total of 33.5%, or \$308,631 from the 2022 budget.
- Utilities are budgeted to increase 7.23%, or \$102,000, across all City operations.
- City contributions to the Police and Fire KP&F State Pension system and the KPERS State Pension system for all City employees saw an \$18,243 increase for 2021.
- Health insurance costs are budgeted to increase 8% (which would equate to approximately \$174,000 over the 2022 budget and \$727,000 over 2021 actual health insurance expense), although the exact amount is unknown at this time.
- The implementation of a Fire Department step system, as well as current changes to increase the minimum salary to \$40,000 and further efforts to guard against compaction will increase the budget approximately \$360,000.

The 2023 employee compensation plan recommendation is to include a 5% across the board increase for employees, implemented mid-year. While still below inflation, the compensation plan is in line with those being provided by most municipalities in the region. When combined with a high-quality medical benefits offering, the City remains competitive in the region for employee recruitment and retention.

Other budgets included

It is again useful to consider the 2023 budget document as consisting of four separate budgets: Library Funds, Federal Grant Funds, Non-Tax Funds and Tax Funds.

Library

The Library Ordinance establishes a mill rate not to exceed 3.75 mills to support Library operations. For 2023, the Library's submitted budget includes 3.517 mills for operations, and 0.966 mills for the Library Employee Benefits Fund. The total Library levy generates \$1,219,851.

Federal Grant Funds

The City receives grants each year for Planters II, Section 8, Community Development, and Comprehensive Improvements Assistance Program (CIAP) activities. The 2023 Planters II expense budget increased by 2% (\$15,400). The increase was caused by an \$11,200 increase in personnel expenses and a projected \$8,200 increase in utility expenses. These increases were offset somewhat by a \$4,000 decrease in equipment expenditures. The financial condition of the fund is stable. The 2023 Section 8 Fund expense budget includes a \$12,000 increase in personnel costs over 2021 actuals, but mostly stays the same as 2021 actuals in all other areas.

The 2023 Community Development Block Grant funds are estimated to decrease to \$338,275. Of that total budget, \$67,655 may be used for administrative purposes; the balance, or \$270,620, is used for a variety of community projects in accordance with CDBG guidelines.

The CIAP Fund (Planters II Capital Fund) was established to account for federal grants received each year for repairs and renovations to the Planters II facility. Federal grant revenue of \$140,000 is budgeted for 2023 but is dependent on allocations that will be established by the United States Congress. Funds that are received must be allocated within two years of receipt and spent within four years.

Non-Tax Funds

These funds derive their financial support from sources other than ad valorem taxes. Expense budget levels for these funds are generally dependent upon the availability of revenue generated through the pursuit of the fund's activity. For example, the Sewer Fund expense budget is dependent upon funds generated from the sale of sewer services.

The 2023 expense base budget for this group of Funds decreases \$2,931,474 or 8%, to \$32,977,831.

	<u>2022</u>	<u>2023</u>
CVB Fund	1,125,030	1,240,933
Probation Fund	334,271	334,944
Streets	1,524,979	1,556,838
Eco Development Fund	1,415,008	1,535,459
CIP Sales Tax	5,561,104	3,981,025
County Wide Sales Tax	5,460,128	5,331,911
Capital Projects	1,577,960	2,615,880
Sewer	8,112,558	7,271,617
Refuse/Refuse Restricted	3,643,743	3,872,441
Storm Water Fund	4,740,481	3,213,047
Auto TIF Fund	752,978	895,236
Hotel TIF Fund	1,177,165	702,400
Retail TIF Fund	473,900	426,100
	<u>\$34,331,345</u>	<u>\$32,977,831</u>

The Convention and Visitor's Bureau Fund was established in 2014 to account for the receipt of transient guest tax revenue that had previously been accounted for in the General Fund. Transient guest tax revenue is projected to be 10% (\$63,500) higher than actual 2021 revenue, as the City continues to recover from the COVID pandemic. This exceeds the 2022 budgeted revenue by \$183,700. With the exception of the City Festival, operating expenses are budgeted to be flat as compared to the 2022 budget. 2023 budgeted reserves increased by \$248,000 over 2022 budgeted reserves.

The Probation and Streets Funds are both budgeted to be relatively flat as compared to 2022, with increases of 0.2% and 2.1%, respectively. The increase in the Streets Fund budget is due to the increase in the cost of commodities such as de-icing rock salt, barricades, and traffic cones.

The Economic Development Fund budget increases by 9% or \$120,451. This is due to a projected 2% increase in county-wide sales tax which is budgeted to increase revenues in the Economic Development Fund by \$39,700. In addition, the fund is budgeted to start with a balance of \$977,760, which is \$80,750 higher than the previous year. 2023 budgeted expenses are 6% (\$25,945) lower than 2022 budgeted

expenses, primarily due to personnel expenses. As a result of these activities, the fund has a budgeted reserve that is \$146,400 higher than the previous year.

The CIP Sales Tax Fund and the County Wide Sales Tax Fund are set up to collect local and county-wide sales and use tax and disburse those funds to various funds based on previously established City ordinances and the 2023 operating and capital improvement budgets. The primary recipients of local and county-wide sales tax are the Recreation Fund, the Debt Service Fund, The Capital Projects Fund, and the Streets Fund. Local sales tax is budgeted to increase 5% (\$124,570) over 2021 and county-wide sales tax is budgeted to increase 2% (\$63,290). The transfer to the Recreation Fund is budgeted to increase by \$610,000 over the 2022 budget because the Recreation Fund had a beginning balance of \$566,527 at the beginning of 2022 and is not budgeted to have a beginning balance for the 2023 budget year. The transfer to the bond fund is budgeted to increase by \$404,000 (32%), primarily to cover the first payment on the 3 year temporary notes issued in 2022 to pay for four park construction projects.

Capital Projects are budgeted to increase by \$1,037,920 (66%) so that the City can complete some maintenance items that were deferred due to the pandemic. Some of those items include the replacement of all of the HVAC hydronic and mechanical condensate piping (total project cost is \$618,910 with \$300,000 budgeted to be spent in 2023), erection of a public safety/municipal storage facility (\$150,000), and replacing a portion of the Community Center roof (\$252,000).

The 2023 Sewer Fund budget is \$850,941 (10%) lower than 2022. Sewer utility rates are budgeted to remain flat in 2023 in order to provide City residents with some relief from COVID related inflationary pressures. Budgeted expenses will be lower than 2022 due to a decrease of \$583,000 in sewer rehabilitation expenses, a \$58,200 decrease in personnel expenses, and a \$152,000 decrease in debt service.

The 2023 Refuse Fund will also hold utility rates flat, at the 2022 level. The \$228,700 (6%) increase in the budget for the Refuse Fund includes an \$85,000 (12%) increase in personnel costs. This increase in personnel costs is the result of wage increases for refuse collection personnel that were implemented to abate the high turnover rate in the department. Additional 2023 budget increases include a \$56,500 increase in contractual services to cover rising costs of repairs and maintenance to the City's refuse truck fleet, and a \$156,000 increase in commodities to cover an increase in cost of diesel fuel and City-supplied trash bags. The 2023 budget includes the purchase of poly-carts for all City households. This will eliminate the need to supply trash bags and will have a net one-time impact on the budget of approximately \$600,000. Reserves are budgeted to decrease by \$624,000 due to the purchase of the poly-carts and retro-fitting of refuse trucks with poly-cart lifts. The Refuse Fund is budgeted to finish 2023 with a 142-day reserve.

The Storm Water Fund is budgeted to decrease by \$1,527,000 (32%). This is due to a \$1,384,000 decrease in the beginning balance, as projects are projected to be completed in 2022.

Bond and Interest Fund

The 2023 Bond and Interest Fund expense budget increased by \$160,436 due to increased debt service payments and a higher budgeted reserve. 2022 budgeted payments consist of a \$1,400,000 temporary note payment (for the pavement management program), \$3,005,000 in bond payments and \$705,155 in interest payments. The 2023 budgeted payments include \$1,580,000 in temporary note payments (\$1,325,000 for the pavement management program and \$255,000 for parks projects), \$2,860,000 in bond principal payments, and \$670,662 in interest payments. The 2023 budget also includes \$39,250 in

issuance costs for the \$1,400,000 2022 temporary notes that will be refunded by general obligation bonds and \$750,000 in temporary notes for the 2023 pavement management program. The decrease in mills for the debt fund reflects the fact that the temporary note payments are funded by the CIP Sales Tax and County Wide Sales tax funds.

ARPA Fund

In 2021 the City was awarded \$8,736,795 in American Rescue Plan Act funds from the federal government. The first half of these funds were received by the City in 2021 and the second half of the funds were received by the City in 2022. The ARPA Fund was created to account for the revenue and expenditures associated with this grant. In 2021, the expenditures in the ARPA Fund totaled \$1,145,290. This included transfers to cover expenses in the Recreation Fund (\$522,204), Streets Fund (\$86,216), the CVB Fund (\$172,066), and the Probation Fund (\$89,155), all of which experienced revenue shortfalls as a result of pandemic related closures. 2021 expenditures also included \$49,900 to repair a water line in a City park and \$225,627 for COVID hazard pay for public safety and other City employees that reported to on-site work during the pandemic. The 2023 budget includes expenditures in the amount of \$4,692,705. This includes \$807,705 to purchase a new fire apparatus, \$385,000 for improvements to the Community Center, and \$3,000,000 for upgrades to the wastewater treatment plant. There is an additional \$500,000 budgeted for projects that are still under consideration and budgeted reserves are \$1,307,295.

Assessed Valuation

Based upon information recently received from the County Clerk, the City of Leavenworth experienced an increase in assessed valuation from \$243,717,259 in 2021 to \$272,106,262 in 2022. This is an 11.65% increase in assessed valuation. Tax abated properties, such as the NRA, increased from \$3,412,516 to \$4,113,256, lowering the net increase in assessed value, not including tax abated properties to 10.33%.

	2022 Budget	2023 Budget	Variance
Real Property	\$227,088,374	\$255,211,912	\$28,123,538
Personal Property	3,004,317	2,623,954	-\$380,363
State Assessed Utilities	13,624,268	14,270,396	645,828
Total	\$243,717,259	\$272,106,262	\$28,389,003

Ad Valorem Taxes

The following table illustrates the 2023 ad valorem tax levy (prior to the delinquency rate calculation) required by each City Fund.

Fund	2022 Budget	2023 Budget	Variance
General Fund	\$4,135,882	\$4,584,991	10.86%
Recreation	440,885	492,240	11.65%
Bond & Interest	1,897,339	1,878,894	-0.97%
Fire Pension	9,992	11,156	11.65%
Police Pension	12,917	14,422	11.65%
Subtotal - City	6,497,015	6,981,703	7.46%
Library Fund	913,940	1,020,398	11.65%
Library Employee Benefits	178,645	199,454	11.65%

Subtotal - Library	1,092,585	1,219,852	11.65%
Total	\$ 7,589,600	\$8,201,555	8.06%

Mill Levies

The table below illustrates the 2023 mill levy rate for each City Fund requiring ad valorem tax support given the assessed valuation data provided by the County Clerk.

Fund	2022 Budget	2023 Budget	Variance
General Fund	16.970	16.850	-0.120
Recreation	1.809	1.809	0.000
Bond & Interest	7.785	6.905	-0.880
Fire Pension	0.041	0.041	0.000
Police Pension	0.053	0.053	0.000
Subtotal – City	26.658	25.658	-1.000

Fund	2022 Budget	2023 Budget	Variance
Library Fund	3.750	3.517	0.000
Library Employee Benefits	0.733	0.966	0.000
Subtotal - Library	4.483	4.483	0.000
Total	31.141	30.141	-1.000

III. CAPITAL IMPROVEMENTS BUDGET (CIP)

The CIP is comprised of three sources: 1) ¼ of the City’s local sales tax, 2) The City’s portion of the countywide sales tax, and 3) General Obligation Bonds issued by the City for the road maintenance program. The CIP also includes information for enterprise funds (Sewer and Refuse), which are funded by user fees. Based on current and forecasted conditions, as well as work over the past few years to establish industry standard operating and capital reserve positions, the Management Team is proposing no increase in refuse and sanitary sewer rates. It should be noted that an integral piece to flat sanitary sewer rates is the City’s use of American Rescue Plan Act (ARPA) funds for essential capital improvement projects at the Wastewater Treatment Plant.

The CIP is allocated for a number of bond financed and pay-as-you-go projects, buildings, equipment needs, operating transfers and infrastructure items. Projects included in the CIP are prioritized by staff evaluation of operations, equipment, building and infrastructure conditions along with Commission priorities and direction. Although the CIP represents a five-year-look-ahead, the program is evaluated on a yearly basis to offer the most flexibility to the Commission and the community.

The 2023-2027 CIP has been changed in an attempt to show operating practices more effectively. The format is included in this document.

Approach and goals

Due primarily to conservative capital budgeting over the past two years, the 2023 CIP balance forward increases the total available funds to \$2.17 million. These funds allowed the 2023-2027 to make further investments in identified projects, but also to reduce the reliance on debt financing.

2023 CIP Highlights Include

- Replacing the roof over the main portions of the Riverfront Community Center for \$252,000.
- Continued debt service on a number of City facilities, projects and equipment, including:
 - The Leavenworth Business and Technology Park - \$352,065
 - The Havens and Stubby Park restrooms, Splash Park and Stubby Shelter - \$275,459
- First year funding for the License Plate Reader System at \$65,000 annually.
- Multiple Information Technology upgrade projects at a cost of \$134,000.
- Year one of the total replacement of all City Hall HVAC hydronic and mechanical condensate plumbing for \$300,000, with year 2 in 2024 at \$318,910.
- An increase in the annual citywide trails allocation to \$45,000.

IV. CONCLUSION

The recommended 2023 Operating Budget and 2023-2027 CIP reflect an optimistic, yet cautious approach to the fluctuations in the local, state and federal economy. The recommended budget proposes to invest heavily in the City's infrastructure, to invest in employee development and workforce stabilization while making modest enhancements in parks and recreation, community resources and City capabilities with a one mill decrease in the City supported mill rate and no increase in City-controlled utility rates. Additionally, careful consideration of expenses in the previous few years has allowed the City to reach a stable reserve position.

As with any budget process, certain areas were selected for enhancements, while others that were equally affected by cuts in previous years remained unchanged. We hope the proposed budget matches the goals and expectations of the residents of Leavenworth and the City Commission.

We appreciate the support of the staff in the preparation and presentation of the City Manager's recommended 2023 Operating Budget and 2023-2027 CIP and we look forward to reviewing its contents with the City Commission.

Sincerely,

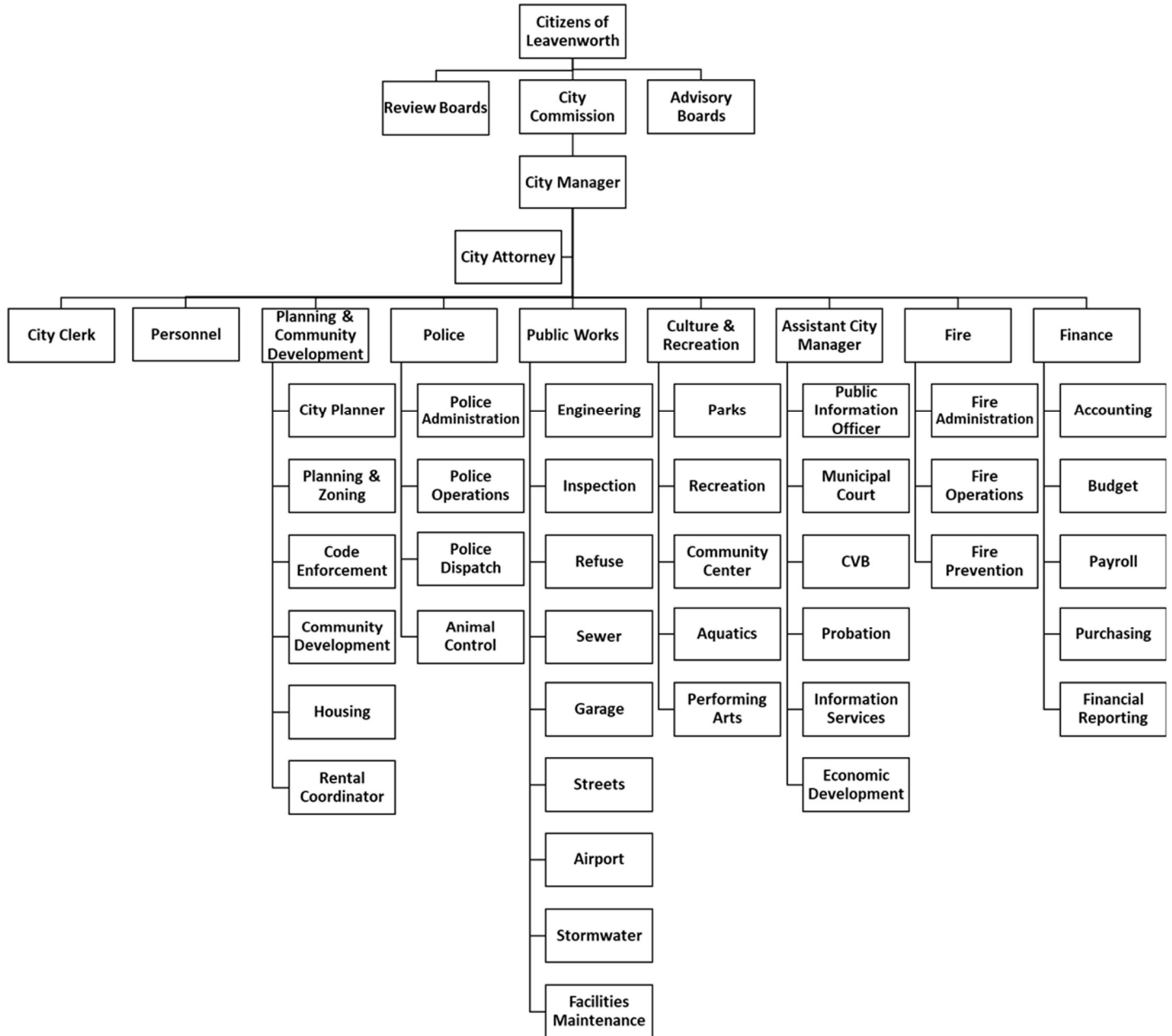


Paul Kramer
City Manager



Roberta Beier
Finance Director

City of Leavenworth Organization Chart



Community Profile

History, Size, and Location

The City of Leavenworth, Kansas is located on the west bank of the Missouri River in the Dissected Till Plains region of North America's Central Lowlands on land that was originally inhabited by the tribes of the Delaware, Kansa, and Osage peoples. Four small tributaries of the Missouri River flow eastward through the city, Quarry Creek, Corral Creek, Three Mile Creek, and Five Mile Creek. The City's water source comes from the Missouri River.

Leavenworth is 28 miles northwest of Kansas City, Missouri, 45 miles northeast of Topeka, Kansas, 145 miles south-southeast of Omaha, Nebraska, and 165 miles northeast of Wichita, Kansas, at the intersection of US Route 73 and Kansas Highway 92. The City has a population of 37,176 and covers an area of approximately 24.7 square miles.

Fort Leavenworth, built in 1827, was originally named Cantonment Leavenworth by Colonel Henry Leavenworth. For several decades, the fort played an important role in keeping the peace between the various Indian tribes and the settlers moving west. Many Leavenworth city streets are named after local Indian tribes.

While Fort Leavenworth was separate from the city until annexation in 1977, the two are interdependent on each other and their histories are inextricably intertwined. The City provides additional housing, shopping, recreational, and cultural amenities that are not available on base. In addition to the military personnel, the Fort provides employment for over 4,500 civilian employees and contractors.

Fort Leavenworth is home to the Combined Arms Center, the intellectual center of the Army; the U.S. Army Command and General Staff College; National Simulation Center and the Army Corrections Complex. Leavenworth is home to the University of Saint Mary, the Dwight D. Eisenhower Veterans Affairs Medical Center, and the Leavenworth Federal Penitentiary.

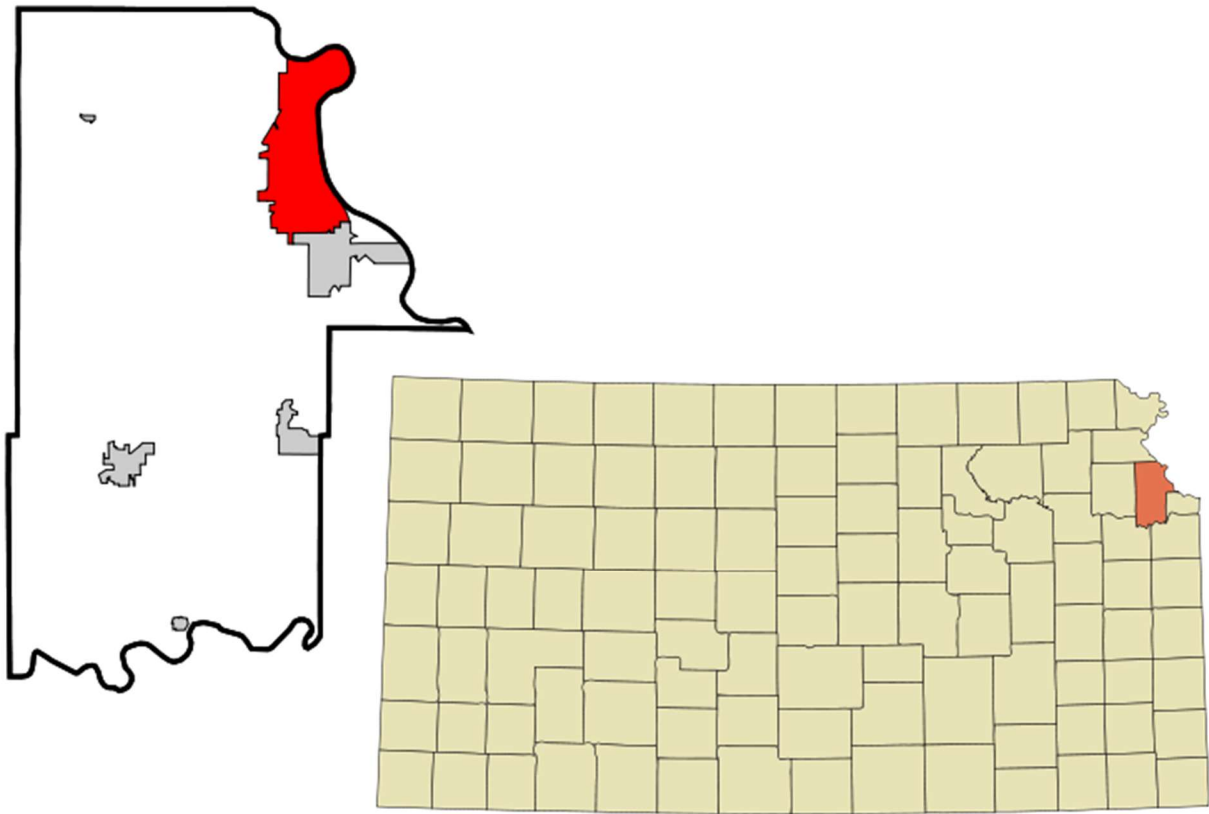
Leavenworth has a small town, historic atmosphere with access to the amenities of a larger city. In addition to the large federal presence and large private employers, such as Hallmark Cards, the Leavenworth community is home to many smaller, family-owned businesses. The 28-blocks of downtown Historic Leavenworth still contains many of the buildings that were present in the early 1900's. Vintage homes are scattered throughout the community.

The City, which grew south of and in support of the fort, was established in 1854 and was incorporated by the first Kansas territorial legislature in 1855. The City was the first city incorporated in the Kansas Territory, hence its motto: "First City of Kansas." American history identifies Leavenworth for its key role as a supply base for settlers going west. The City was home to freight companies, meat packers, provisioners, stove makers, and furniture manufacturers. As the city grew, factories and businesses flourished and stately homes were built to house the families whose wealth grew as the city grew. Leavenworth was the industrial center of Kansas and of the west. The city has a historic wayside walking and driving tour commemorating the notable events and locations in the community.

Leavenworth also became known as a refuge for African-American slaves fleeing the slave state of Missouri, with the help of Abolitionists. In the years preceding the Civil War, Leavenworth frequently had physical confrontations between anti- and pro-slavery factions.

In April 1858, the Leavenworth Constitution was adopted for the State of Kansas in Leavenworth. The constitution was never officially recognized by the federal government, but was considered the most radical constitution drafted for the new western territories because it included freed African-Americans as citizens.

The following map shows the Location of Leavenworth County in Kansas and the City of Leavenworth within Leavenworth County.



Land Use

The City of Leavenworth is made up of 15 zoning districts. These zoning districts can be divided into three groups: residential, commercial, and industrial. The residential group is made up of all parcels zoned for the intent of use for habitable dwellings. The commercial group is all parcels zoned with the intent to operate a business for profit. An industrial group is a group made up of zoned areas for industrial uses. Land use in Leavenworth is 76.6% residential, 6.9% commercial, and 9.29% industrial. Leavenworth has several federal and state entities that make up a portion of the land within city limits; these entities are not included in any of the three groups since they are considered government properties and are therefore tax-exempt.

Federal Presence

As mentioned earlier, the City has a strong federal presence, which includes Fort Leavenworth, home to the U.S. Army Combined Arms Center and the U.S. Army Command and General Staff College, School of Military Studies, the Center for Army Leadership, the Combat Studies Institute, the Combined Arms Directorate, the Center for Army Lessons learned, and the Mission Command Center of Excellence.

The Fort has been continuously occupied by the U.S. Army since its inception in 1827. The original purpose of the fort was to protect settlers on the Santa Fe Trail. The fort also played a key role in both the Mexican and Civil Wars. In 1854, it was the temporary capital of the Kansas Territory. There are two national cemeteries located in Leavenworth. One of these, the Fort Leavenworth National Cemetery, is located on the Fort. Today, Fort Leavenworth is a major economic driver of the community. Providing roughly 15,000 military, civilian, and Department of Defense jobs, an average daily post population of 21,420, and an estimated \$1.5 billion economic impact to the city and the region.

In addition to Fort Leavenworth, the U.S. Department of Veteran's affairs operates the Dwight D. Eisenhower Veterans Affairs Medical Center. The other national cemetery, the Leavenworth National Cemetery, is located on these grounds behind the Veteran's Affairs Medical Center.

There are several prisons located in Leavenworth and the immediate surrounding area. The United States Federal Penitentiary was built in 1903, along with its satellite prison camp, and the Federal Bureau of Prisons operates both. In 2020, the Federal Bureau of Prisons announced construction of a \$360 million new prison in Leavenworth. Ground breaking is scheduled for 2022. The United States Disciplinary Barracks, which is located on the fort and is the military's only maximum-security facility, and the Midwest Joint Regional Correctional Facility are both military facilities. The Corrections Corporation of America, on behalf of the United States Marshals Service, privately operates the Leavenworth Detention Center. The Kansas Department of Corrections operates the Lansing Correctional Facility located in Lansing, Kansas, a neighboring city.

These facilities provide strong financial stability to the City.

Education

Primary and secondary

Two public school districts provide educational services to local citizens. Unified School District (USD) 207 is on Fort Leavenworth and has three elementary schools and one junior high school. The USD 207 high school students attend USD 453, the City of Leavenworth's school district. USD 453 operates four elementary schools, one middle school, Leavenworth Virtual School (LVS), an Educational Center, and Leavenworth High School. Leavenworth High School boasts the very first Junior Reserve Officer Training Corps (JROTC) in the country. Leavenworth Virtual School is an internet-based school for kindergarten through eighth grade students.

There are also two private schools in Leavenworth, Xavier Elementary school for students in pre-kindergarten through eighth grade and St. Paul Lutheran School for students in pre-kindergarten through eighth grade.

Colleges and Universities

The University of Saint Mary is a four-year private Catholic university located in Leavenworth. Other higher education opportunities in Leavenworth include a Kansas City Kansas Community College satellite campus and a University of Kansas satellite campus.

Educational Attainment (Ages 25 and over)	
High School or higher	93.1%
Bachelor's degree or higher	33.0%

2020 American Community Survey/U.S. Census Bureau

Economy and Growth

Leavenworth is a prime middle class community with a sound business base in the Kansas City Metropolitan area.

The cost of living in Leavenworth is 83.1% of the national average (or 16.9% lower than the national average).

Economic activity in Leavenworth during the past year included:

- Site visits from businesses interested in the shovel-ready, 82-acre Business and Technology Park,
- Identification of additional federal funds for the \$380 million new federal penitentiary,
- Submission of a Leavenworth site for consideration of hosting a Veteran's Home in northeast Kansas,
- Purchase of the former June's Northland building by Stripes Global, which will create 50 jobs with active employee recruitment inside the federal HUB zone,
- Move of the Lenexa-based Modern Advanced Print Solutions (MAPS) Inc. software company into a 10,000 square foot building in the Gary Carlson Business Park,
- Grand opening of several small businesses, including Culver's, at the corner of Lakeview Drive and Eisenhower Road,
- Distribution of dozens of Small Business Economic Development Grants to new and existing

businesses to make building and façade improvements,

- Several ADA Accessible Grants awarded to local businesses that were used to make improvements such as ramps and handrails, and
- Continued outreach regarding the City’s Neighborhood Revitalization Area (NRA) tax rebate program to stimulate investment into properties within the NRA boundaries.

The military presence in Leavenworth demands additional housing options. Multi-family housing additions in Leavenworth over the last several years include:

- Stove Factory Lofts at 401 S. 2nd Street is a redevelopment of five former industrial buildings in the heart of downtown. The Lofts include 184 units and a ballroom event space. There has been active construction on the project since the fall of 2013 with phased openings. The project included \$28.2 million in capital investment with over \$11 million in federal and state historic tax credits. The project is complete and occupancy remains at a high level.
- The former Immaculata High School, located at 600 Shawnee Street, was redeveloped into a long-term and short-term boutique hotel under the Trademark by Wyndham flag.
- Four high quality hotels (Hampton Inn, Towne Place Suites, Fairfield Inn, and Home2 Suites) have all been completed in the downtown area and experience high levels of occupancy.

Governmental Structure

Leavenworth is a legally constituted city of the First Class and the county seat of Leavenworth County. The City is within Kansas’s 2nd U.S. Congressional District, the 5th District of the Kansas Senate, and the 40th, 41st, and 42nd districts of the Kansas House of Representatives.

The City is empowered to levy a property tax on both real and personal properties located within its boundaries. It is also empowered by state statute to extend its corporate limits by annexation, which occurs periodically when deemed appropriate by the governing body.

Since 1969 the City has operated under the commission-manager form of government. Policymaking and legislative authority are vested in the City Commission, which consists of five commissioners elected at large on a non-partisan basis by the general population. The commission elections are held every two years. Three of the commissioners are elected at each election. The two highest vote totals receive a four-year term and the third highest vote total receives a two-year term. Each year the Commission selects the Mayor from amongst themselves.

In comparison to the federal government, the City Commission performs the legislative function; the Municipal Court performs the judicial function; and the City Manager and city staff perform the executive function.

The Commission is responsible for passing ordinances, adopting the annual budget and capital improvement program, appointing committees, and hiring the City Manager. The City Manager is responsible for carrying

out the policies and ordinances of the City Commission, overseeing the day-to-day operations of the City, and appointing the heads of the City's departments.

The City's financial reporting entity includes all the funds of the primary government (the City of Leavenworth) and of its component unit - the Public Library. A component unit is a legally separate entity for which the primary government is financially accountable.

The City provides a full range of services, including:

- Public safety: police and fire protection, animal control, and parking enforcement.
- Public Works: sewer, refuse, storm water management, building inspection, airport, and the construction and maintenance of streets, storm water, bridges, and other infrastructure.
- Housing and urban development: code enforcement, rental coordinator, and a range of housing and community development programs supported by federal grants.
- Culture and recreation: parks, recreation, library, community center, aquatic center, farmers market, and performing arts.
- Community and economic development: planning and zoning and economic development activities.
- General government: Commission, City Manager, Legal, Municipal Court, Contingency, Airport, Civil Defense, City Clerk, Human Resources, Finance, General Revenue (Gen Gov't), and Information Technology

Media

- The City of Leavenworth is in the Kansas City metropolitan area for radio and television markets. A Fox News affiliate, KKLO radio station, is licensed to broadcast from Leavenworth. KQRC radio station is also licensed to the City but it broadcasts from Mission, Kansas. There are approximately 30 AM and FM radio stations that broadcast in the Leavenworth area.
- There are approximately fourteen television stations that broadcast in the Leavenworth area. Channel 2 is the channel the City uses to broadcast live Commission meetings and other City related public announcements.
- *The Leavenworth Times* is the city's daily newspaper and is published by Gannett Co., Inc. Gannett Co., Inc., also publishes *The Fort Leavenworth Lamp*. *The Fort Leavenworth Lamp* is a weekly newspaper on contract with the U.S. army that covers local military news.

Medical and Health Facilities

Area medical facilities provide a full range of services including general health care, preventive health care, dental and vision care, behavioral and counseling services, dialysis, long-term care facilities, hospice care, rehabilitative care, and surgical care. These facilities provide in excess of 1,260 jobs.

In addition to medical facilities for the civilian population, the Dwight D. Eisenhower Veteran’s Affairs Medical Center is located in Leavenworth City limits. There is also a medical care facility located on the Fort.

Financial and Banking Institutions

Currently, there are seven banks in Leavenworth with thirteen locations. The following summary of deposit report is as of June 2020, the most recent data available (in Hundreds of Thousands):

Armed Forces Bank	\$44,800
Citizen’s Savings and Loan Association	\$109,459
Commerce Bank	\$124,675
Country Club Bank	\$100,819
Exchange Bank & Trust	\$59,611
Mutual Savings Association	\$104,450
The Citizens National Bank	\$4,233

Source: FDIC Bank Ratings

Transportation Facilities

Leavenworth’s location in the Kansas City metropolitan area is advantageous for commercial transportation. The intermodal park in Edgerton, Kansas, is just a few minutes away and hosts railway shipments, trucking shipments, and inland port access to ocean shipping.

The Kansas City International (KCI) airport is located twenty minutes from Leavenworth. In addition, the City has a joint-use agreement with the Department of the Army for the use of Sherman Army Airfield located on the Fort. The airfield is approximately one-mile north of the city and, while it is a military airfield, civilian access is unlimited.

As mentioned earlier, Leavenworth is located at the intersection of U.S. Highway 73, Kansas Highway 92, and Kansas Highway 7. It is within a few minutes of U.S. Interstates 70, 435, and 35. Interstate highway 29 and State highway 45 are within a few minutes of Leavenworth on the Missouri side of the river.

Distance to Major Cities	
City	Driving Distance (in Miles)
Chicago	525
Dallas	554
Des Moines	209
Kansas City	28
Little Rock	454
Minneapolis	452
Oklahoma City	351
Omaha	174
St. Louis	281
Topeka	63
Tulsa	253
Wichita	201

Culture and Recreation

The City of Leavenworth enjoys a multi-cultural and religious diversity due to its military and international military heritage.

The Leavenworth Parks and Recreation Department maintains a system of more than twenty-five parks, an aquatic center, and the Riverfront Community Center. The community center offers an indoor cardio facility, an indoor pool, a gymnasium, and an excellent event venue. In 2010, private donations provided funding for an off-leash dog park near the VA Medical Center.

The Leavenworth Public Library offers many programs such as meeting rooms, technology services, elementary and teen gaming, and interlibrary loan programs, in addition to specialty programs for children, teens, adults, and seniors.

The River City Community Players provides year-round plays and musicals at the Performing Arts Center.

The City is home to several museums such as:

- The Richard Allen Cultural Center
Contains items and artifacts from African-American pioneers and members of the military and collections of 1870-1920 photos from the Mary Everhard Collection
- C.W. Parker Carousel Museum
Features carousel horses and three complete carousels that can be ridden
- National Fred Harvey Museum
Created the world's first chain of restaurants and hotels in association with the Atchison, Topeka, & Santa Fe railroad
- First City Museum
Contains many different collections and displays of Leavenworth history

- Carroll Mansion Museum
- Fort Leavenworth Frontier Army Museum

Leavenworth has an historic shopping district that includes artisan shops, antique shops, art galleries, bakeries, book stores, pottery shops, restaurants, a brewery, farmers market, and many other points of interest. There is a variety of international cuisine offered in local restaurants.

In addition to the many cultural and recreational opportunities in Leavenworth, its proximity to the Kansas City metropolitan area enhances the City’s quality of life. There are many professional sports venues, such as baseball, football, soccer, hockey, and racing. Kansas City also boasts several museums, art galleries, performing arts venues, restaurants, shopping, farmers market, micro-breweries, and of course, the zoo.

Demographics

Census	Population	Percent Change
1860	7,429	-
1870	17,873	140.6%
1880	16,546	-7.4%
1890	19,768	19.5%
1900	20,735	4.9%
1910	19,363	-6.6%
1920	16,912	-12.7%
1930	17,466	3.3%
1940	19,220	10.0%
1950	20,579	7.1%
1960	22,052	7.2%
1970	25,147	14.0%
1980	33,656	33.8%
1990	38,495	14.4%
2000	35,420	-8.0%
2010	35,251	-0.5%
2020	35,792	1.5%
2021	37,176	3.8%

U.S. Decennial Census and worldpopulationreview.com

Population by Gender	Percent of Population
Male	54.4%
Female	45.6%

U.S. Census Bureau/American Community Survey 2020

Ethnic Composition	Percent of Population
White	74.6%
Black or African American	13.4%
Hispanic or Latino	9.2%
Two or More Races	4.90%
Asian	1.50%
American Indian and Alaska Native	0.80%
Native Hawaiian or Other Pacific islander	0.20%

U.S. Census Bureau/American Community Survey 2020

Age Composition	Percent of Population
Persons under 5 years	7.6%
Persons under 18 years	23.5%
Persons 65 years and over	13.3%
Median Age	36.4 years

U.S. Census Bureau/American Community Survey 2019 and worldpopulationreview.com

Average Climate Conditions	Percent of Population
January - Average High and Low Temperatures	39°F high/22°F low
July - Average High and Low Temperatures	89°F high/70°F low
Average Annual Rainfall	26.39 inches
Average Annual Snowfall	7.12 inches
Average Number of Days with Some Rain	131
Average Number of Days with Some Snow	17.5
Elevation	935 feet

Weather-us.com and elevation.maplogs.com

Household Data	
Number of Households	12,836
Average Household Size	2.54
Average Family Size	3.13
Persons living in the same house 1 year ago	77.8%
Language other than English spoken at home	4.6%

U.S. Census Bureau

Crime Indices Per 1,000	
Violent Crime	8.6
Non-violent Crime	31.6
Total Crime Index	40.2

Kansas Bureau of Investigation 2020 annual report

Income	
Median Household Income	\$60,870
Per Capital Income	\$29,872
Individuals below poverty level	12.2%
Children below poverty level	19.2%

U.S. Census Bureau

Homeownership	
Median Housing Price	\$136,800
Home Ownership Rate	49.1%

U.S. Census Bureau

Unemployment Comparison	
City of Leavenworth	5.3%
State of Kansas	2.8%
United States of America	3.9%

June 2021 U.S. Bureau of Labor Statistics and May 2021 Kansas Department of Labor

City of Leavenworth, Kansas 2023 Budget Overview

The City of Leavenworth abides by Kansas budget law which requires municipalities to prepare an annual budget form that includes the information required by Kansas budget law and that discloses complete information as to the financial condition of the municipality. The state provides budget workbooks that must be completed by all municipalities over a certain size. The City's 2023 Kansas Budget Workbook is included in Appendix E.

The Governmental Accounting Standards Board (GASB) establishes the accounting rules that municipalities must follow. These rules require the City to use a fund accounting system. Fund accounting systems establish separate funds, each with their own budget, that account for financial activity by revenue source and/or purpose. The City has several different types of funds including General, Debt Service, Special Revenue, Capital Project, Enterprise, Pension, and Custodial Funds. A municipality can have only one General Fund, but may have multiple funds of the other types. The following are brief descriptions of each type of fund.

General fund: Main operating fund used to account for and report all financial resources and expenditures not accounted for and reported in another fund.

Special revenue funds: Used to account for and report the proceeds of specific revenue sources that are restricted or committed to expenditures for specified purposes other than debt service or capital projects.

Capital projects funds: Used to account for and report financial resources that are restricted, committed, or assigned to expenditures for capital outlays, including the acquisition or construction of capital facilities and other capital assets.

Debt service funds: Used to account for and report financial resources that are restricted, committed, or assigned to expenditures for principal and interest.

Enterprise funds: Used to report any activity for which the fee that is charged to external users covers the cost for goods and services provided by that fund.

Fiduciary funds: Fiduciary funds account for revenues that are collected and held on behalf of others and are not available for use in support of the City's activities. The City budgets for the following types of fiduciary funds:

Pension funds: The City has a Fire Pension Fund and a Police Pension Fund that hold resources in trust for members and their dependents.

Agency funds: Used to report resources held by the City in a custodial capacity. The City budgets for the following agency funds:

Leavenworth Public Library (Library Fund)

Library Employee Benefit Fund

Tax Increment Funds (Auto TIF Fund, Hotel TIF Fund, and Retail TIF Fund)

The Kansas Budget Form is divided into three sections: budgeted funds that include an ad valorem tax levy, budgeted funds that do not include an ad valorem tax levy, and unbudgeted funds. While Kansas Budget Law includes several statutes that specify types of funds that are not required to be budgeted, the City budgets all funds for planning and internal control purposes.

The following City of Leavenworth 2023 Adopted Operating Budget discussion follows the sequence of the 2023 Kansas Budget Form. The next page is an overview of Leavenworth's City-wide 2023 budget, by fund. Following the City-wide budget is a section for each fund. Those sections include a brief description, including purpose, of each fund and the budget for each fund, broken down by division.

City of Leavenworth
2023 Adopted Budget, With 2021 Actual Expenditures and 2022 Estimated Expenditures

Fund Name	2021 Actual Expenditures	2022 Estimated Expenditures	2023 Budgeted Expenditures	Subtract 2023 Budgeted Reserves*	2023 Budget - Less 2023 Budgeted Reserves
Funds that include an Ad Valorem Tax Levy					
General Fund	\$ 19,110,088	\$ 20,276,783	\$ 28,772,143	\$ (6,972,569)	\$ 21,799,574
Debt Service Fund	6,389,491	5,110,155	5,427,972	(349,100)	5,078,872
Library Fund	967,253	1,033,500	1,085,389	-	1,085,389
Library Employee Benefit Fund	295,190	214,500	288,929	-	288,929
Police Pension Fund	15,715	16,799	169,640	(152,630)	17,010
Fire Pension Fund	99,774	102,517	343,601	(235,631)	107,970
Recreation Fund	2,413,767	2,867,099	2,829,459	-	2,829,459
Total: Funds with a Tax Levy	\$ 29,291,278	\$ 29,621,353	\$ 38,917,133	\$ (7,709,930)	\$ 31,207,203
Funds that Kansas Law requires the City to budget, but that do not include an Ad Valorem Tax Levy					
Special Highway Fund	1,087,135	1,182,675	1,486,014	-	1,486,014
Convention & Visitors Bureau	607,218	645,197	1,240,933	(556,643)	684,290
Probation Fund	195,084	234,427	344,844	(99,761)	245,083
Economic Development Fund	590,557	437,249	1,535,459	(1,152,616)	382,843
Business & Technology Park Fund	29,357	30,000	361,831	(319,331)	42,500
CIP Sales Tax Fund	3,664,355	4,165,879	3,981,025	(330,232)	3,650,793
County Wide Sales Tax Fund	1,853,345	3,288,217	5,331,911	(2,083,207)	3,248,704
Sewer Fund	4,219,200	6,103,241	7,271,617	(1,977,995)	5,293,622
Refuse Fund	2,052,361	2,106,002	3,872,441	(866,221)	3,006,220
Storm Water Fund	260,440	2,312,869	3,213,047	(190,352)	3,022,695
Auto TIF Fund	665,815	752,978	852,300	-	852,300
Hotel TIF Fund	368,448	999,587	607,778	-	607,778
Retail TIF Fund	360,950	473,900	426,100	-	426,100
911 Fund	4,282	150,000	305,569	(205,569)	100,000
Total: Funds with No Tax Levy	\$ 15,958,548	\$ 22,882,221	\$ 30,830,869	\$ (7,781,927)	\$ 23,048,942
Total: Budgeted Funds (KS Form)	\$ 45,249,826	\$ 52,503,575	\$ 69,748,002	\$ (15,491,857)	\$ 54,256,145
City budget for all remaining funds (not required to be budgeted per Kansas budget law)					
Planters II	729,895	682,493	1,328,689	(630,764)	697,925
TBRA Grant Fund	11,944	-	-	-	-
Section 8 Fund	2,014,211	1,913,651	2,422,552	(357,222)	2,065,330
Planters Capital Project Fund	-	377,064	140,000	-	140,000
Community Development Fund	559,705	519,700	338,275	-	338,275
CDBG Fund	484,500	-	67,750	-	67,750
Police Seizure Fund	5,613	10,000	95,273	(82,673)	12,600
Police Grant Fund	25,907	10,000	32,000	-	32,000
Capital Projects Fund	3,450,514	1,577,960	2,624,210	-	2,624,210
Special Project Fund	310,070	36,446	1,034,833	-	1,034,833
Streets Project Fund	2,128,153	2,984,058	5,520,838	(1,368,975)	4,151,863
ARPA Fund	1,145,290	156,304	6,000,000	(1,307,295)	4,692,705
Blight Elimination Fund	-	-	6,600	(6,600)	-
Special Park Fund	10,149	-	43,345	(43,345)	-
Total: Non-Budgeted Funds	\$ 10,875,950	\$ 8,267,676	\$ 19,654,365	\$ (3,796,874)	\$ 15,857,491
City-Wide Budget: All Funds	\$ 56,125,776	\$ 60,771,251	\$ 89,402,367	\$ (19,288,731)	\$ 70,113,636
Less Transfers Between Funds	\$ (7,377,331)	\$ (6,294,450)			\$ (7,934,330)
Net Expenditure	\$ 48,748,445	\$ 54,476,801			\$ 62,179,306
Total Tax Levied (2021 & 2022)	\$ 7,282,112	\$ 7,589,553	Budgeted Tax Levy (2023)		\$ 8,197,649

* 2023 Budgeted Reserves are subtracted from 2023 Budgeted Expenditures to make 2023 column comparable to 2021 & 2022 columns

City of Leavenworth, Kansas
2023 Budget Overview - General Fund

General Fund - Revenue

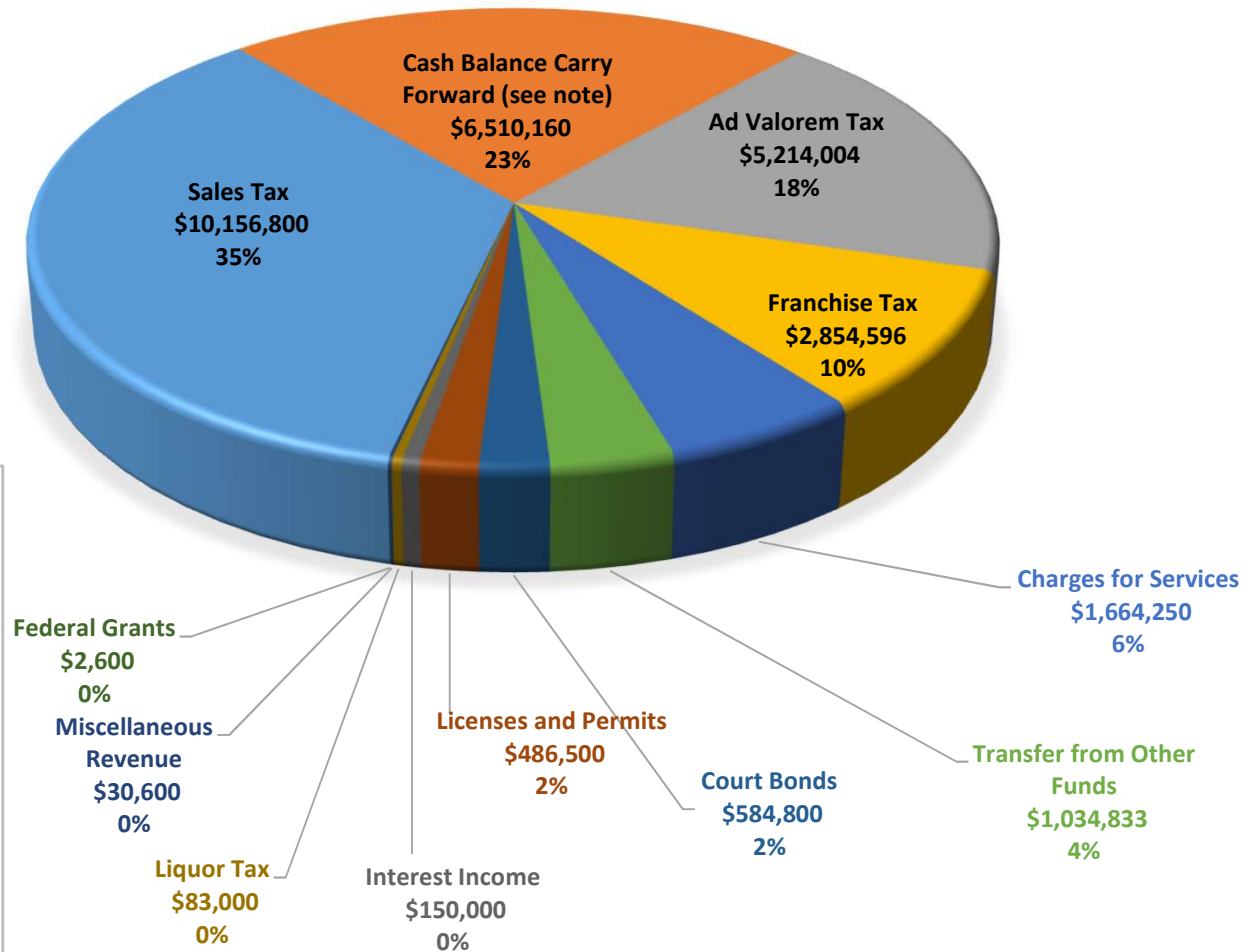
Description: The General Fund is the City's main operating fund. Most of the City's main functions are funded by the General Fund including Public Safety (Police and Fire Departments), Public Works (Permitting, Engineering, and Inspections), and the City's Administrative Functions (City Commission, City Manager's Office, City Clerk's Office, Municipal Court, HR, Finance, Codes Enforcement, Planning, and Information Technology).

The 2023 Budget for the General Fund includes \$28,772,143 in revenue from the following sources:

Revenue Source	2023 Budget
Sales Tax	\$ 10,156,800
Cash Balance Carry Forward (see note)	\$ 6,510,160
Ad Valorem Tax	\$ 5,214,004
Franchise Tax	\$ 2,854,596
Charges for Services	\$ 1,664,250
Transfer from Other Funds	\$ 1,034,833
Court Bonds	\$ 584,800
Licenses and Permits	\$ 486,500
Interest Income	\$ 150,000
Liquor Tax	\$ 83,000
Miscellaneous Revenue	\$ 30,600
Federal Grants	\$ 2,600
Total 2023 Budgeted Revenue	\$ 28,772,143

Note: The Cash Balance Carry Forward of \$6,510,160 represents the estimated General Reserves in the General Fund as of 12/31/2022. The City has a reserve policy that requires minimum General Reserves equal to 16% of annual expenditures. While budgeting for 2023 we considered inflation - which will increase expenses, a possible recession - which may decrease revenues, and rising interest rates - which will increase borrowing costs; which led to the decision to maintain General Reserves at 32% of annual expenditures. This reserve will act as a safety net, allowing the City to continue to provide City services during an economic downturn. If there is a prolonged recession, the reserves will give the City an opportunity to reduce services in an orderly fashion, minimizing any negative impact to its citizens.

2023 GENERAL FUND REVENUE BY SOURCE



City of Leavenworth, Kansas
2023 Budget Overview - General Fund

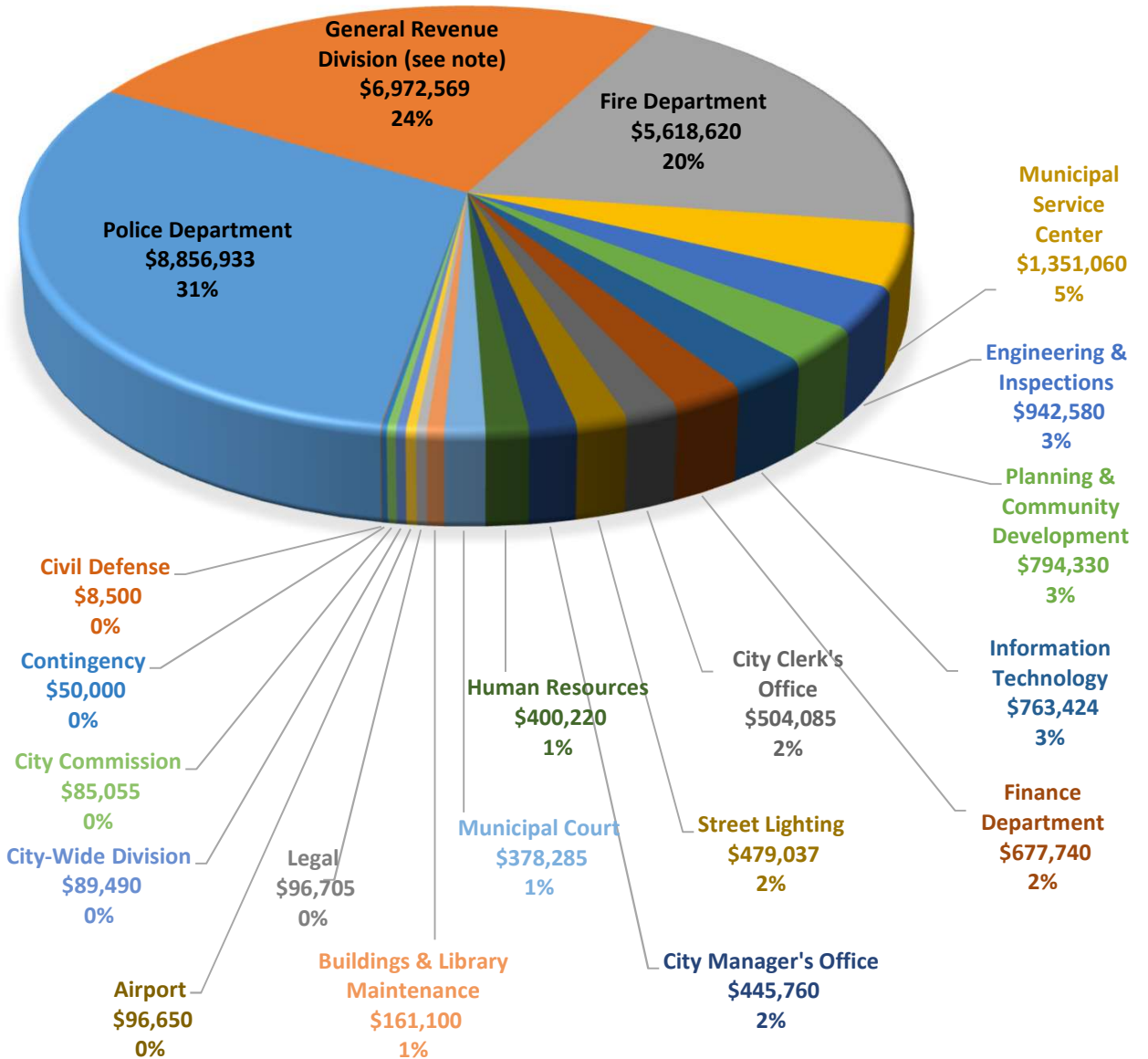
General Fund - Expenditures

Description: The revenues listed on the preceding page fund the following General Fund departments and divisions:

Department/Division	2023 Budget
Police Department	\$ 8,856,933
General Revenue Division (see note)	\$ 6,972,569
Fire Department	\$ 5,618,620
Municipal Service Center	\$ 1,351,060
Engineering & Inspections	\$ 942,580
Planning & Community Development	\$ 794,330
Information Technology	\$ 763,424
Finance Department	\$ 677,740
City Clerk's Office	\$ 504,085
Street Lighting	\$ 479,037
City Manager's Office	\$ 445,760
Human Resources	\$ 400,220
Municipal Court	\$ 378,285
Buildings & Library Maintenance	\$ 161,100
Legal	\$ 96,705
Airport	\$ 96,650
City-Wide Division	\$ 89,490
City Commission	\$ 85,055
Contingency	\$ 50,000
Civil Defense	\$ 8,500
Total 2023 Budgeted Expenditures	\$ 28,772,143

Note: The General Revenue Division expenditures of \$6,972,569 reflect the budgeted 12/31/2023 General Reserves.

**2023 GENERAL FUND EXPENDITURES
 BY DEPARTMENT/DIVISION**



City of Leavenworth, Kansas
2023 Budget Overview - General Fund

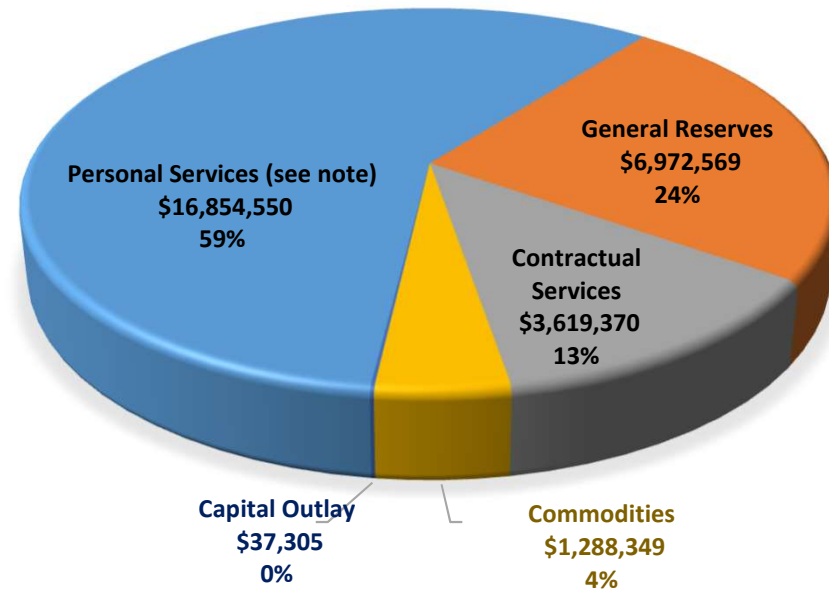
General Fund - Expenditures - Continued

Description: It is also helpful to look at General Fund expenditures by type:

Department/Division	2023 Budget
Personal Services (see note)	\$ 16,854,550
General Reserves	\$ 6,972,569
Contractual Services	\$ 3,619,370
Commodities	\$ 1,288,349
Capital Outlay	\$ 37,305
Total 2023 Budgeted Expenditures	\$ 28,772,143

Note: Throughout the budget presentation, Personal Services refers to the total cost of employee salaries and benefits. The below table illustrates the number of Full-Time Employees (FTEs) by Department in the General Fund.

2023 GENERAL FUND EXPENDITURES BY TYPE



General Fund Personnel - by Department/Division	2021 Actual	2022 Budget	2023 Budget
City Commission (Mayor and City Commissioners)	5.00	5.00	5.00
City Manager's Office	3.40	3.20	3.40
Municipal Court	6.50	7.00	6.50
IT Department	2.00	3.00	3.00
City Clerk's Office	4.00	4.00	4.00
Human Resources Department	2.50	2.50	3.00
Finance Department	3.70	5.00	5.00
Police Department (includes Animal Control)	82.90	82.00	81.00
Fire Department (includes Health & Safety Inspection)	54.00	53.00	54.00
Engineering & Inspections	8.25	9.50	9.50
Municipal Service Center & Garage	3.40	4.00	4.75
Planning & Community Development	14.85	16.00	17.00
Total General Fund FTEs	190.50	194.20	196.15
Total General Fund Personal Services (Salary & Benefits)	\$14,563,403	\$15,908,658	\$16,854,550

Note: The above table reflects actual expenditures for 2021 and budgeted estimates for 2022 and 2023. The 2021 Actual Full-Time Equivalents (FTEs) are lower than 2022 and 2023 because of vacancies, some of which were pandemic related. The 2022 and 2023 budgets reflect all positions being filled. The increase in Personal Services from 2021 to 2023 is the result of the following: Mid-year COLA increases in 2022 and 2023 of 2.75% and 5%, respectively; implementing phase 4 & 5 of the 2018 salary study; making market-rate adjustments to Police Department salaries (mid-2022) and Fire Department salaries (January 1, 2023), and filling vacant positions. A department-by-department analysis of FTEs and salaries can be found in Appendix D.

**City of Leavenworth, Kansas
General Fund
2023 Adopted Budget**

General Fund Overview

	2021 Actual Expenses	2022 Adopted Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ 16,802,359	\$ 16,600,181	\$ 18,225,400
Intergovernmental Revenue	70,189	54,065	85,600
Licenses & Permits	485,308	429,400	486,500
Charges for Services	2,045,644	2,128,200	2,249,050
Miscellaneous Revenue	194,863	152,121	1,215,433
Balance Forward (Reserves)	-	7,422,976	6,510,160
Total Revenue	\$ 19,598,363	\$ 26,786,943	\$ 28,772,143
Expenditures			
Personal Services	\$ 14,563,403	\$ 15,908,658	\$ 16,854,550
Contractual Services	3,548,119	3,231,660	3,619,370
Commodities	949,808	1,004,125	1,288,349
Capital Outlay	48,759	40,340	37,305
Debt Service	-	-	-
Miscellaneous	-	92,000	-
General & Capital Reserves	-	6,510,160	6,972,569
Total Expenditures	\$ 19,110,089	\$ 26,786,943	\$ 28,772,143
Revenue minus Expenditures	\$ 488,274	\$ -	\$ -

The table to the left provides an overview of the General Fund revenues and expenditures for 2021 (actual revenue and expenses), 2022 (adopted budget), and 2023 (adopted budget).

The table below breaks out the 2023 Adopted Budget by Function. Several of the below functions are comprised of more than one department or division as follows:

- City Commission:** City Commission
- City Admin:** City Manager's Office, Legal, Municipal Court, Contingency, Civil Defense, IT
- City Clerk:** City Clerk's Office
- Human Resources:** Human Resources Department
- Finance:** Finance Department, General Revenue Division, City Wide Division
- Police:** Police Admin, Dispatch, Police Operations, Animal Control, Parking
- Fire:** Fire Admin, Fire Suppression, Fire Prevention
- Engineering:** Engineering, Buildings & Ground, Inspections, Street Lighting, Airport, Library Maintenance
- Municipal Service Center:** Service Center, Garage
- Planning & Community Development:** Planning & Zoning, Code Enforcement, Rental Coordinator

The following pages provide additional details for each function and their component units.

2023 Adopted Budget: General Fund by Function

	City Commission	City Admin	City Clerk	Human Resources	Finance	Police	Fire	Engineering	Municipal Service Center	Planning & Community Development	Total General Fund
Revenue											
Tax Revenue	\$ -	\$ -	\$ -	\$ -	\$ 18,179,500	\$ -	\$ -	\$ -	\$ -	\$ 45,900	\$ 18,225,400
Intergovernmental Revenue	-	-	-	-	83,000	2,600	-	-	-	-	\$ 85,600
Licenses & Permits	-	-	102,100	-	-	-	18,000	345,800	-	20,600	\$ 486,500
Charges for Services	-	584,800	13,500	-	728,250	125,100	4,100	100	767,800	25,400	\$ 2,249,050
Miscellaneous Revenue	-	-	1,600	-	1,194,733	3,700	600	7,400	-	7,400	\$ 1,215,433
Balance Forward (Reserves)	-	-	-	-	6,510,160	-	-	-	-	-	\$ 6,510,160
Total Revenue	\$ -	\$ 584,800	\$ 117,200	\$ -	\$ 26,695,643	\$ 131,400	\$ 22,700	\$ 353,300	\$ 767,800	\$ 99,300	\$ 28,772,143
Expenditures											
Personal Services	33,880	1,060,510	315,720	327,720	593,880	7,493,040	5,194,190	888,810	334,510	612,290	\$ 16,854,550
Contractual Services	45,275	662,520	182,865	64,400	167,850	1,037,778	272,180	757,512	255,700	173,290	\$ 3,619,370
Commodities	5,900	19,644	5,500	8,100	5,500	308,160	132,900	33,045	760,850	8,750	\$ 1,288,349
Capital Outlay	-	-	-	-	-	17,955	19,350	-	-	-	\$ 37,305
Debt Service	-	-	-	-	-	-	-	-	-	-	\$ -
Miscellaneous	-	-	-	-	-	-	-	-	-	-	\$ -
General & Capital Reserves	-	-	-	-	6,972,569	-	-	-	-	-	\$ 6,972,569
Total Expenditures	\$ 85,055	\$ 1,742,674	\$ 504,085	\$ 400,220	\$ 7,739,799	\$ 8,856,933	\$ 5,618,620	\$ 1,679,367	\$ 1,351,060	\$ 794,330	\$ 28,772,143
Revenue minus Expenditures	\$ (85,055)	\$ (1,157,874)	\$ (386,885)	\$ (400,220)	\$ 18,955,844	\$ (8,725,533)	\$ (5,595,920)	\$ (1,326,067)	\$ (583,260)	\$ (695,030)	\$ -

City of Leavenworth, Kansas
2023 Budget Overview - General Fund

City Commission

Description: The City Commission is the governing body for the City of Leavenworth. It is comprised of five (5) commissioners, elected at large. Each year the commissioners vote to elect a mayor amongst themselves.

Mission: The mission of the City Commission is to, through its policies and decisions, improve the quality of life for residents of the City and to better position the City for economic development.

The Mayor is paid a stipend of \$600 per month (\$7,200/year) and the four City Commissioners are paid a stipend of \$500 per month (\$6,000/year). The total annual stipend for all five Commissioners (including the Mayor) is \$31,200. This amount is unchanged since 2021.

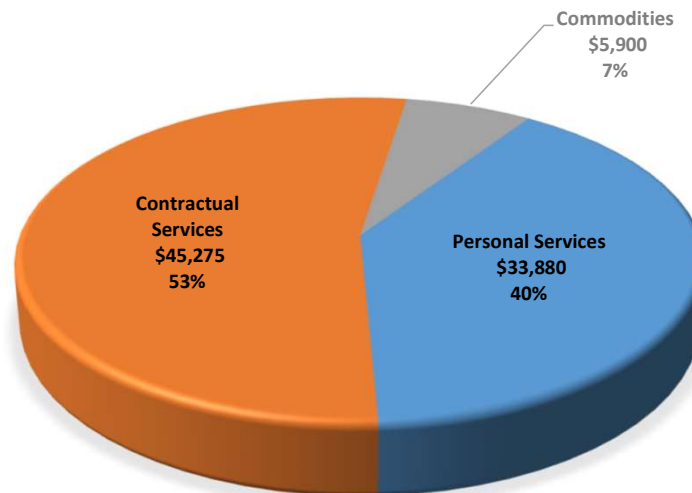
City Commission Personnel	2021 Actual	2022 Budget	2023 Budget
Mayor	1.00	1.00	1.00
Commissioners	4.00	4.00	4.00
Total City Commission	5.00	5.00	5.00

City of Leavenworth, Kansas
 General Fund
 2023 Adopted Budget

City Commission Budget Summary

	2021 Actual Expenses	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue	-	-	-
Licenses & Permits	-	-	-
Charges for Services	-	-	-
Miscellaneous Revenue	-	-	-
Balance Forward (Reserves)	-	-	-
Total Revenue	\$ -	\$ -	\$ -
Expenditures			
Personal Services	34,563	36,880	33,880
Contractual Services	37,044	43,790	45,275
Commodities	4,750	1,950	5,900
Capital Outlay	-	-	-
Debt Service	-	-	-
Miscellaneous	-	-	-
General & Capital Reserves	-	-	-
Total Expenditures	\$ 76,357	\$ 82,620	\$ 85,055
Revenue minus Expenditures	\$ (76,357)	\$ (82,620)	\$ (85,055)

2023 Budget: City Commission Expenditures by Type



City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Commission Division

				City Commission Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Expenditures							
Personal Services							
1101	01010	Full Time	6101	\$ 31,200	\$ 34,200	\$ 31,200	5 City Commissioners, monthly stipends
1101	01010	FICA Exp	6108	2,691	2,616	2,620	
1101	01010	Health Insurance	6110	533	-	-	
1101	01010	KPERS Exp	6111	118	-	-	
1101	01010	Worker's Compensation	6116	19	30	30	
1101	01010	Unemployment Insurance	6120	1	34	30	
Total Personal Services				\$ 34,563	\$ 36,880	\$ 33,880	
Contractual Services							
1101	01010	Postage	6207	-	-	-	
1101	01010	Commercial Travel	6301	295	750	750	1 Commissioner to Washington D.C.
1101	01010	Lodging	6302	444	1,500	1,500	1 Commissioner to Washington D.C. (Increased to reflect actual cost)
1101	01010	Meals	6303	285	1,200	500	1 Commissioner to Washington D.C. and various meals
1101	01010	Mileage Reimbursement	6304	127	500	100	
1101	01010	Parking/Tolls	6305	-	25	25	
1101	01010	Registration	6403	540	500	600	Commissioner attended conferences - LKM, WSU
1101	01010	Insurance	6501	850	500	100	Bonds for public officials
1101	01010	Dues Memberships & Subs	6601	22,552	23,750	23,750	Chamber of Commerce: \$1,100 - National League of Cities: \$3,300 - LKM: \$12,350 - Kansas Mayors Association: \$50 - MARC: 3,450
1101	01010	Printing/Copying Services	6617	482	550	550	Business cards and misc.
1101	01010	Food Services Exp	6619	1,608	1,250	2,000	International Officers Lunch (only one lunch this year, but larger)
1101	01010	IT Services	6623	3,100	2,265	3,300	Internet \$50 per month, each Commissioner
1101	01010	Other Professional Services	6699	6,761	6,000	7,100	Contractor, record and broadcast Commission meetings (has also been used for specialty employee pay)
1101	01010	Contributions Exp	6913	-	5,000	5,000	Governor's Military Council
Total Contractual Services				\$ 37,044	\$ 43,790	\$ 45,275	
Commodities							
1101	01010	Office Supplies	7001	1,053	750	1,100	
1101	01010	Audio Visual Supplies	7003	3,426	-	3,600	microphones, TVs,
1101	01010	Other Office Supplies	7099	-	-	-	
1101	01010	Food	7201	146	200	200	Goal setting and budget meetings food
1101	01010	Other Operating Supplies	7399	-	1,000	1,000	Sister City, committee
1101	01010	Non-Cap Audio-Visual Equipment	7404	-	-	-	
1101	01010	Non-Cap IT Equipment	7406	126	-	-	Spectrum Channel 2 equipment
Total Commodities				\$ 4,750	\$ 1,950	\$ 5,900	

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
Commission Division

				City Commission Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Capital Outlay							
1101	01010	Audio-Visual Equipment	8304	-	-	-	
1101	01010	IT Equipment	8306	-	-	-	
Total Capital Outlay				\$ -	\$ -	\$ -	
Miscellaneous Expense							
1101	01010	Trans To Capital Projects Fund	9232	-	-	-	
Total Miscellaneous Expense				\$ -	\$ -	\$ -	
Total Expenditures				\$ 76,357	\$ 82,620	\$ 85,055	
Revenue minus Expenditures				\$ (76,357)	\$ (82,620)	\$ (85,055)	

City of Leavenworth, Kansas
2023 Budget Overview - General Fund

City Administration

The City Manager and Assistant City Manager have direct oversight over the following general government functions, which are included in the General Fund: the City Manager's Office, Legal Division , Municipal Court Division, Contingency Division, Civil Defense Division, and Information Technology (IT) Department. The City Manager and Assistant City Manager have direct oversight over additional functions that are not part of the General Fund. Those funds will be discussed later in this presentation.

City Manager's Office

Description: The City Manager is appointed by and serves at the pleasure of the City Commission. As the City’s chief executive officer, the City Manager and his staff are responsible for the day to day administration of the City. The City Manager is responsible for the creation and submission of the annual budget.

Mission: The mission of the City Manager’s Office is to support the City Commission in formulating and implementing policies that provide responsive, effective and fiscally responsible services for residents of Leavenworth.

City Manager's Office Personnel	2021 Actual	2022 Budget	2023 Budget
City Manager	1.00	1.00	1.00
Assistant City Manager	0.40	0.20	0.40
Admin Assistant	1.00	1.00	1.00
Public Information Office	1.00	1.00	1.00
Total FTEs	3.40	3.20	3.40

Note: The Assistant City Manager is allocated between the City Manager's Office, Economic Development, and the Conventions and Visitors Bureau. The allocation may change from year to year, based on the City's annual goals.

Legal Division

Description: The Legal Division accounts for the expenditures related to legal services provided by the City Attorney. The City Attorney is a contracted position and is, therefore, not an employee of the City. The City pays for legal services based on the number of hours of legal service provided each month. The City Attorney attends all City Commission meetings and study sessions and provides legal service and advice with regards to City, County, and State ordinances and statutes. The City Attorney also provides legal services with regards to contracts the City enters into with other parties. Because the City Attorney is a contracted position, the Legal Division does not have any employees.

City of Leavenworth, Kansas

2023 Budget Overview - General Fund

Municipal Court

Description: The Municipal Court is the judicial branch of the city. Traffic violations and violations of Leavenworth City Ordinances are handled in this court. There are no jury trials in the Municipal Court. A judge under the Code of Criminal Procedure, the Code of Municipal Courts, the Kansas Rules of Evidence and the Leavenworth Municipal Code conducts all trials.

Municipal Court Employees	2021 Actual	2022 Budget	2023 Budget
Judge	1.00	1.00	1.00
City Prosecutor	1.00	1.00	1.00
Public Defender (2 part-time)	1.00	1.00	1.00
Senior Court Clerk	1.00	1.00	1.00
Court Clerk	2.00	2.00	2.00
PT Court Clerk	0.50	1.00	0.50
Total FTEs	6.50	7.00	6.50

Contingency

Description: The Contingency Division provides for a \$50,000 allocation for unspecified City expenses that are not covered under any other department or Division. In 2021 the Contingency Division covered expenses for brush clean-up, creek clean-up, additional help for the Refuse Department, and City Christmas decorations. The Contingency Division does not have any employees.

Civil Defense

Description: The Civil Defense Division covers \$8,500 in annual fees for the City's portion of the Leavenworth County siren warning system. The Civil Defense Division does not have any employees.

Information Technology (IT) Department

Description: The IT Department monitors, maintains, and enhances the City's technology network; tests new equipment, applications, and systems prior to implementation; and manages and upgrades all communications systems.

Mission: The mission of the Information Technology Department is to provide reliable, innovative, cost-effective information technology solutions to City departments, agencies and local government units so they may be successful in achieving their own missions.

IT Department Employees	2021 Actual	2022 Budget	2023 Budget
Manager of Information Systems	1.00	1.00	1.00
IT Specialist	1.00	2.00	2.00
Total FTEs	2.00	3.00	3.00

Note: An additional IT Specialist is allocated to the Police Department's Admin Division. In 2021 two (2) full-time IT Specialists were allocated to the Police Department. In 2022 one of those IT Specialists was allocated back to the IT Department. In 2022 and 2023, two (2) full-time IT Specialists were allocated to the IT Department and one (1) full-time IT Specialist was allocated to the Police Department.

City of Leavenworth, Kansas
 General Fund
 2023 Adopted Budget

City Administration Budget Summary		
2021 Actual	2023 Adopted	
Expenses	2022 Budget	Budget
Revenue		
Tax Revenue	\$ -	\$ -
Intergovernmental Revenue	-	-
Licenses & Permits	-	-
Charges for Services	483,290	584,800
Miscellaneous Revenue	(1,453)	-
Balance Forward (Reserves)	-	-
Total Revenue	\$ 481,836	\$ 584,800

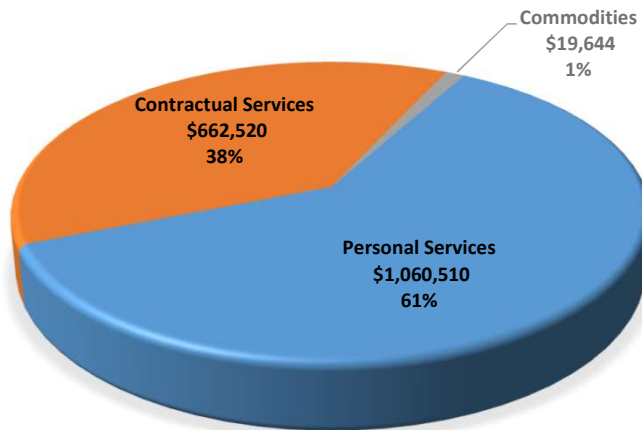
2023 Adopted Budget: City Administration by Division						
City	Civil				Total City	
Manager	Legal	Court	Contingency	Defense	IT	Admin
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	584,800	-	-	-	584,800
-	-	-	-	-	-	-
-	-	-	-	-	-	-
\$ -	\$ -	\$ 584,800	\$ -	\$ -	\$ -	\$ 584,800

Expenditures

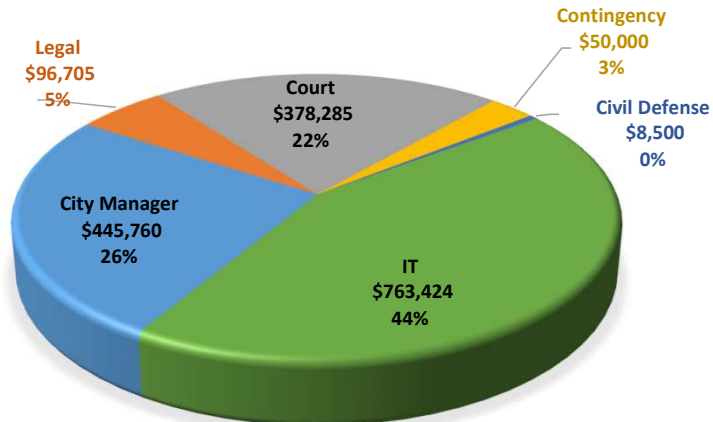
Personal Services	949,436	1,118,438	1,060,510
Contractual Services	555,669	622,415	662,520
Commodities	17,712	15,531	19,644
Capital Outlay	384	-	-
Debt Service	-	-	-
Miscellaneous	-	-	-
General & Capital Reserves	-	-	-
Total Expenditures	\$ 1,523,200	\$ 1,756,384	\$ 1,742,674
Revenue minus Expenditures	\$ (1,041,364)	\$ (1,206,384)	\$ (1,157,874)

420,660	200	354,370	-	-	285,280	1,060,510
22,050	96,205	14,115	50,000	8,500	471,650	662,520
3,050	300	9,800	-	-	6,494	19,644
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
-	-	-	-	-	-	-
\$ 445,760	\$ 96,705	\$ 378,285	\$ 50,000	\$ 8,500	\$ 763,424	\$ 1,742,674
\$ (445,760)	\$ (96,705)	\$ 206,515	\$ (50,000)	\$ (8,500)	\$ (763,424)	(1,157,874)

2023 Budget: City Administration Expenditures by Type



2023 Budget: City Administration Expenditures by Division



City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 City Manager Division

				City Manager's Office Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
1101	01020	Charges For Service - Other	5799	\$ -	\$ -	\$ -	
Total Charges for Services				\$ -	\$ -	\$ -	
Miscellaneous							
1101	01020	Other - Miscellaneous	5899	-	-	-	
Total Miscellaneous				\$ -	\$ -	\$ -	
Total Revenue				\$ -	\$ -	\$ -	
Expenditures							
Personal Services							
1101	01020	Full Time	6101	\$ 282,767	\$ 280,144	\$ 296,740	3.4 full-time employees: City Manager (1), Assistant City Manager (0.4 - 2022 allocation was 0.2), Admin. Assistant (1), Public Information Officer (1)
1101	01020	Longevity	6107	1,000	1,800	920	
1101	01020	FICA Exp	6108	20,803	22,335	23,640	
1101	01020	Health Insurance	6110	51,226	49,388	60,560	
1101	01020	KPERS Exp	6111	27,243	28,817	27,500	
1101	01020	Worker's Compensation	6116	158	245	260	
1101	01020	Unemployment Insurance	6120	277	292	300	
1101	01020	Sick Leave Reimbursement	6122	-	-	-	
1101	01020	Vacation Leave Reimbursement	6123	-	-	-	
1101	01020	Automobile Allowance	6126	10,920	10,020	10,740	
Total Personal Services				\$ 394,394	\$ 393,041	\$ 420,660	
Contractual Services							
1101	01020	Telephone	6206	600	250	600	
1101	01020	Postage	6207	21	-	-	
1101	01020	Commercial Travel	6301	956	1,696	2,000	City Manager to Washington D.C.,ADC Military & CM/ACM to ICMA
1101	01020	Lodging	6302	1,101	3,720	3,600	City Manager to Washington D.C. & CM/ACM to ICMA
1101	01020	Meals	6303	643	1,400	1,400	
1101	01020	Mileage Reimbursement	6304	-	-	-	
1101	01020	Parking/Tolls	6305	98	250	250	
1101	01020	Vehicle Rental	6306	-	-	-	
KAPIO Conference: \$140 - ICMA Registration \$1250, KU Public Mgmt Conference: \$230 - LKM Conference: \$350 - KACM Conference: \$250 - Main Street Annual Meeting: \$50 - Chamber of Commerce Annual Meeting: \$90							
1101	01020	Registration	6403	685	3,050	1,200	
1101	01020	Classified Advertising	6451	728	-	-	
1101	01020	Promotional Advertising	6452	-	-	-	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 City Manager Division

				City Manager's Office Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01020	Insurance	6501	-	-	-	
							LV Times sub: \$150 - KC Star sub: \$275 - KAPIO: \$35 - ICMA: City Manager \$1,220 ICMA Assistant City Manager: \$700 - Kansas Association of Airports: \$100 - Association of Defense Communities: \$240 - KACM Membership \$100
1101	01020	Dues Memberships & Subs	6601	4,268	3,920	4,300	
1101	01020	Printing/Copying Services	6617	615	500	600	business cards, magnetic signs, printing
1101	01020	Food Services Exp	6619	-	300	-	
1101	01020	IT Services	6623	80	-	-	
1101	01020	Film Processing	6629	15	-	-	
1101	01020	Other Professional Services	6699	6,732	10,000	7,100	\$6,000 Municode Yearly Fee (Website), Misc. Professional Services
1101	01020	Software Maintenance	6862	979	-	1,000	Hootsuite, KeyWest software
1101	01020	Other Equipment M&R	6899	-	-	-	
1101	01020	Contributions Exp	6913	136	-	-	
1101	01020	Other Operating Expenses	6917	-	-	-	
Total Contractual Services				\$ 17,656	\$ 25,086	\$ 22,050	
Commodities							
1101	01020	Office Supplies	7001	250	1,000	500	
1101	01020	Books/Magazines	7002	-	50	50	
1101	01020	Audio Visual Supplies	7003	130	-	100	
1101	01020	Other Office Supplies	7099	71	-	100	
1101	01020	Food	7201	164	400	400	Cake for staff leaving, donuts for snow crew work, NEK Managers Lunches
1101	01020	Kitchen Supplies	7202	50	-	100	
1101	01020	Photographic Supplies	7324	-	-	-	
1101	01020	Other Operating Supplies	7399	263	500	500	Camera parts, bottles of water, cups/plates
1101	01020	Non-Cap Office Equipment	7401	34	-	-	
1101	01020	Non-Cap Furniture/Furnishings	7402	238	-	-	
1101	01020	Non-Cap Audio-Visual Equipment	7404	-	-	-	
1101	01020	Non-Cap Software	7405	-	1,300	1,300	Computer recovery fees
1101	01020	Non-Cap IT Equipment	7406	144	-	-	
1101	01020	Non-Cap Telephone Equipment	7613	-	-	-	
Total Commodities				\$ 1,345	\$ 3,250	\$ 3,050	
Capital Outlay							
1101	01020	Office Equipment	8301	-	-	-	
1101	01020	Audio-Visual Equipment	8304	-	-	-	
1101	01020	Software	8305	384	-	-	
Total Capital Outlay				\$ 384	\$ -	\$ -	
Total Expenditures				\$ 413,779	\$ 421,377	\$ 445,760	
Revenue minus Expenditures				\$ (413,779)	\$ (421,377)	\$ (445,760)	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Legal Division

				Legal Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Expenditures							
Personal Services							
1101	01030	FICA Exp	6108	\$ -	\$ -	\$ -	
1101	01030	Worker's Compensation	6116	121	170	200	
1101	01030	Unemployment Insurance	6120	-	-	-	
Total Personal Services				\$ 121	\$ 170	\$ 200	
Contractual Services							
1101	01030	Registration	6403	-	165	165	
1101	01030	Dues Memberships & Subs	6601	35	35	40	
1101	01030	Legal Services	6602	91,283	109,725	96,000	
Total Contractual Services				\$ 91,318	\$ 109,925	\$ 96,205	
Commodities							
1101	01030	Books/Magazines	7002	281	290	300	
Total Commodities				281	290	300	
Total Expenditures				91,720	110,385	96,705	
Revenue minus Expenditures				\$ (91,720)	\$ (110,385)	\$ (96,705)	

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
Municipal Court Division

				Municipal Court Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
1101	01040	Bonds & Fines	5501	\$ 483,290	\$ 550,000	\$ 584,800	
1101	01040	Open Public Records Fees	5711	-	-	-	
Total Charges for Services				\$ 483,290	\$ 550,000	\$ 584,800	
Miscellaneous Revenue							
1101	01040	Other - Miscellaneous	5899	25	-	-	
Total Miscellaneous Revenue				\$ 25	\$ -	\$ -	
Total Revenue				\$ 483,315	\$ 550,000	\$ 584,800	
Expenditures							
Personal Services							
1101	01040	Full Time	6101	259,651	279,206	246,780	3 full-time employees: Judge (1), City Prosecutor (1), Public Defenders (1 - two part-time positions), Senior Court Clerk (1), Court Clerk (2)
1101	01040	Overtime	6102	-	-	-	
1101	01040	Part Time	6104	7,173	40,566	18,750	1 part-time employee: Court Clerk (0.5)
1101	01040	Longevity	6107	1,470	1,800	600	
1101	01040	FICA Exp	6108	19,248	24,600	20,360	
1101	01040	Health Insurance	6110	49,181	52,276	56,430	
1101	01040	KPERS Exp	6111	12,686	31,739	10,910	
1101	01040	Worker's Compensation	6116	181	280	270	
1101	01040	Unemployment Insurance	6120	252	322	270	
1101	01040	Sick Leave Reimbursement	6122	832	-	-	As needed for retirements/departures
1101	01040	Vacation Leave Reimbursement	6123	169	-	-	As needed for retirements/departures
Total Personal Services				\$ 350,843	\$ 430,789	\$ 354,370	
Contractual Services							
1101	01040	Telephone	6206	498	2,947	800	
1101	01040	Classified Advertising	6451	412	-	-	
1101	01040	Insurance	6501	-	-	300	
1101	01040	Dues Memberships & Subs	6601	25	25	300	Statewide organization dues
1101	01040	Laundry & Cleaning	6613	-	15	15	Judge's robes cleaned periodically
1101	01040	Printing/Copying Services	6617	1,125	2,800	1,400	Printed less during COVID 2021
1101	01040	IT Services	6623	3,552	7,980	4,000	ISG Monthly Backup Fees, \$300 per month average 2021=\$3,600
1101	01040	Other Professional Services	6699	3,041	-	3,200	Language interpreting services, interim judge pay
1101	01040	Office Equipment M&R	6852	126	300	300	Occasional, ex. 2020 safe maintenance \$600
1101	01040	Contributions Exp	6913	256	-	-	LKM Service Awards, occasional
1101	01040	Other Operating Expenses	6917	20	-	-	
1101	01040	Bank Charges	6918	3,361	4,988	3,800	Credit card fees for taking payments, \$200 to \$400 per month

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
Municipal Court Division

				Municipal Court Division Detail Budget						
				2021 Actual	2022 Budget	2023 Budget	Notes			
Total Contractual Services				\$	12,417	\$	19,055	\$	14,115	
Commodities										
1101	01040	Office Supplies	7001	1,802	2,993	3,000				Printer/toner/paper/pens
1101	01040	Books/Magazines	7002	225	100	200				
1101	01040	Other Office Supplies	7099	-	798	2,800				Printed citations, court forms
1101	01040	Food	7201	201	300	300				
1101	01040	Other Operating Supplies	7399	-	-	-				
1101	01040	Non-Cap Furniture/Furnishings	7402	575	-	600				Occasional, office chairs, etc.
1101	01040	Non-Cap Software	7405	-	1,815	2,400				Zoom for inmates in courtroom, monthly expense starting in 2022
1101	01040	Non-Cap IT Equipment	7406	435	-	500				wireless equipment, printers, etc.
Total Commodities				\$	3,238	\$	6,006	\$	9,800	
Total Expenditures				\$	366,498	\$	455,850	\$	378,285	
Revenue minus Expenditures				\$	116,817	\$	94,150	\$	206,515	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Contingency Division

				Contingency Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Miscellaneous Revenue							
1101	01050	Other - Miscellaneous	5899	\$ (1,478)	\$ -	\$ -	
Total Miscellaneous Revenue				\$ (1,478)	\$ -	\$ -	
Total Revenue				\$ (1,478)	\$ -	\$ -	
Expenditures							
Contractual Services							
1101	01050	Registration	6403	-	-	-	
1101	01050	Admin & Supervision	6607	-	50,000	50,000	Contingency allocation for miscellaneous unspecified expenses
1101	01050	Food Services Exp	6619	-	-	-	
1101	01050	Other Professional Services	6699	19,469	-	-	2021 - Brush Clean Up, Creek Clean Up, Additional Refuse Help
Total Contractual Services				\$ 19,469	\$ 50,000	\$ 50,000	
Commodities							
1101	01050	Other Office Supplies	7099	-	-	-	
1101	01050	Food	7201	-	-	-	
1101	01050	Other Operating Supplies	7399	7,325	-	-	2021 - Christmas Trees/Lights, Contract for DT Displays
1101	01050	Non-Cap Furniture/Furnishings	7402	3,688	-	-	
Total Commodities				\$ 11,013	\$ -	\$ -	
Capital Outlay							
1101	01050	Other Equipment	8599	-	-	-	
Total Capital Outlay				\$ -	\$ -	\$ -	
Total Expenditures				\$ 30,482	\$ 50,000	\$ 50,000	
Revenue minus Expenditures				\$ (31,960)	\$ (50,000)	\$ (50,000)	

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
Civil Defense Division

		Civil Defense Division Detail Budget			
		2021 Actual	2022 Budget	2023 Budget	Notes
Expenditures					
Contractual Services					
1101	01070 Operating Transfers	6998	\$ 8,500	\$ 8,500	\$ 8,500 City's portion of Leavenworth County Siren Warning System
Total Contractual Services			\$ 8,500	\$ 8,500	\$ 8,500
Total Expenditures			\$ 8,500	\$ 8,500	\$ 8,500
Revenue minus Expenditures			\$ (8,500)	\$ (8,500)	\$ (8,500)

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Information Technology Division

				IT Department Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
1101	01130	Charges For Service - Other	5799	\$ -	\$ -	\$ -	
Total Charges for Services				\$ -	\$ -	\$ -	
Miscellaneous Revenue							
1101	01130	Other - Miscellaneous	5899	-	-	-	
Total Miscellaneous Revenue				\$ -	\$ -	\$ -	
Total Revenue				\$ -	\$ -	\$ -	
Expenditures							
Personal Services							
1101	01130	Full Time	6101	141,937	202,186	192,210	3 full time employees: Manager of Information Systems (1), IT Specialists (2 - second specialist was moved from Police Admin in 2022)
1101	01130	Longevity	6107	600	600	640	
1101	01130	FICA Exp	6108	9,777	15,789	14,920	
1101	01130	Health Insurance	6110	37,399	51,510	57,990	
1101	01130	KPERS Exp	6111	13,372	20,370	17,360	
1101	01130	Worker's Compensation	6116	114	177	170	
1101	01130	Unemployment Insurance	6120	128	206	190	
1101	01130	Vacation Leave Reimbursement	6123	-	-	-	
1101	01130	Automobile Allowance	6126	750	3,600	1,800	Manager's car allowance
Total Personal Services				\$ 204,077	\$ 294,438	\$ 285,280	
Contractual Services							
1101	01130	Telephone	6206	132,074	144,000	72,272	
1101	01130	Postage	6207	-	100	100	
1101	01130	Cable & Internet	6208	-	-	8,268	Cable & Internet (separated from Telephone in 2023)
1101	01130	Network Connectivity	6209	-	-	65,460	Network Connectivity - LAN & WAN (separated from Telephone in 2023)
1101	01130	Commercial Travel	6301	540	-	1,200	
1101	01130	Lodging	6302	868	-	1,800	
1101	01130	Meals	6303	98	-	200	
1101	01130	Mileage Reimbursement	6304	-	300	150	
1101	01130	Registration	6403	7,590	6,000	10,000	\$7k online training for all staff, \$3,000 for two IT staff to attend training
1101	01130	Classified Advertising	6451	-	-	-	
1101	01130	Dues Memberships & Subs	6601	1,749	399	1,800	City-Wide Amazon Prime, IT Manager's Group. Online IT Forum
1101	01130	Printing/Copying Services	6617	180	-	-	
1101	01130	IT Services	6623	35,943	51,000	50,000	Backup Fees for all data minus Finance, PD, Housing, and Courts, internet stipend, and high-level Vendor Network Support.
1101	01130	Other Professional Services	6699	-	-	-	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Information Technology Division

				IT Department Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01130	Equipment Rental Exp	6702	21,816	19,950	22,900	City-wide copier lease and paper purchase for City Hall
1101	01130	Office Equipment M&R	6852	509	500	500	Printer maintenance and repair
1101	01130	Software Maintenance	6862	204,942	187,600	237,000	Annual software renewal fees for 35 different licensed programs used throughout the City
Total Contractual Services				\$ 406,309	\$ 409,849	\$ 471,650	
Commodities							
1101	01130	Office Supplies	7001	556	599	600	Office Supplies for 4
1101	01130	Printers/Printing Supplies	7010	-	-	-	
1101	01130	Other Office Supplies	7099	506	-	500	Other supplies for City-Wide use. Phone cords, etc.
1101	01130	Other Operating Supplies	7399	-	399	399	Other supplies for City-Wide use. Phone cords, etc.
1101	01130	Non-Cap Office Equipment	7401	-	-	-	
1101	01130	Non-Cap Furniture/Furnishings	7402	268	-	-	
1101	01130	Non-Cap Software	7405	-	-	-	
1101	01130	Non-Cap IT Equipment	7406	227	1,995	1,995	Hubs, etc. for City-Wide use
1101	01130	Non-Cap Telephone Equipment	7613	278	2,993	3,000	Used mainly for desk phone replacements
1101	01130	Non-Cap Other Equipment	7699	-	-	-	
Total Commodities				\$ 1,836	\$ 5,985	\$ 6,494	
Capital Outlay							
1101	01130	IT Equipment	8306	-	-	-	
Total Capital Outlay				\$ -	\$ -	\$ -	
Total Expenditures				\$ 612,222	\$ 710,272	\$ 763,424	
Revenue minus Expenditures				\$ (612,222)	\$ (710,272)	\$ (763,424)	

City of Leavenworth, Kansas
2023 Budget Overview - General Fund

City Clerk's Department

Description: The Office of the City Clerk is dedicated to providing timely, accurate information and excellent service to the public, City staff, and the City Commission while maintaining full compliance with local and state laws. The City Clerk's staff is responsible for efficient record keeping in accordance with local and state laws and in a manner that fosters public trust and accountability. The City Clerk's office monitors and issues City licenses and permits. The City Clerk's office is also responsible for preparing and distributing the agendas and minutes for City Commission study sessions, work sessions, and City Commission meetings.

Mission: The City Clerk's operating philosophy is to facilitate a positive and productive visit to Leavenworth City Hall for all customers and staff members.

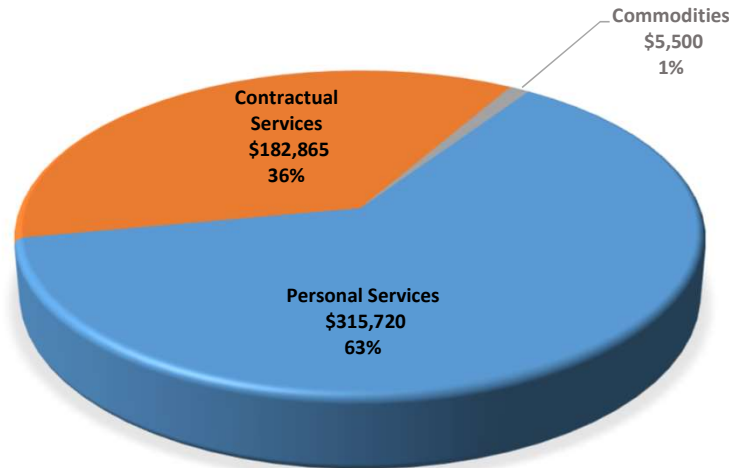
City Clerk's Office Personnel	2021 Actual	2022 Budget	2023 Budget
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Receivables/License Coordinator	1.00	1.00	1.00
Office Clerk	1.00	1.00	1.00
Total FTEs	4.00	4.00	4.00

City of Leavenworth, Kansas
 General Fund
 2023 Adopted Budget

City Clerk's Office Budget Summary

	2021 Actual Expenses	2022 Adopted Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue	-	-	-
Licenses & Permits	97,156	99,100	102,100
Charges for Services	13,362	9,200	13,500
Miscellaneous Revenue	1,641	3,000	1,600
Balance Forward (Reserves)	-	-	-
Total Revenue	\$ 112,159	\$ 111,300	\$ 117,200
Expenditures			
Personal Services	303,883	321,837	315,720
Contractual Services	154,597	179,896	182,865
Commodities	5,291	6,025	5,500
Capital Outlay	-	-	-
Debt Service	-	-	-
Miscellaneous	-	-	-
General & Capital Reserves	-	-	-
Total Expenditures	\$ 463,771	\$ 507,758	\$ 504,085
Revenue minus Expenditures	\$ (351,612)	\$ (396,458)	\$ (386,885)

2023 Budget: City Clerk's Office Expenditures by Type



City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 City Clerk Division

				City Clerk's Office Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Licenses and Permits Revenue							
1101	01080	Business Licenses	5300	\$ 68,300	\$ 75,000	\$ 71,800	
1101	01080	Deer Hunting Permit	5307	180	-	200	
1101	01080	License - Dog Tags	5308	26,416	22,000	27,800	
1101	01080	License - Other/Misc. Sales	5309	1,760	2,100	1,800	
1101	01080	Rental Registration License	5350	-	-	-	
1101	01080	Fees - ROW Vacation	5393	500	-	500	
Total Licenses and Permits Revenue				\$ 97,156	\$ 99,100	\$ 102,100	
Charges for Services							
1101	01080	Admin Service Charge - TG Tax	5703	12,656	8,300	12,700	
1101	01080	Open Public Records Fees	5711	634	900	700	
1101	01080	Charges For Service - Other	5799	73	-	100	
Total Charges for Services				\$ 13,362	\$ 9,200	\$ 13,500	
Miscellaneous Revenue							
1101	01080	Deposits Short & Over	5896	-	-	-	
1101	01080	Other - Miscellaneous	5899	1,641	3,000	1,600	
Total Miscellaneous Revenue				\$ 1,641	\$ 3,000	\$ 1,600	
Total Revenue				\$ 112,159	\$ 111,300	\$ 117,200	
Expenditures							
Personal Services							
1101	01080	Full Time	6101	207,294	225,808	219,630	4 full-time employees: City Clerk (1), Deputy City Clerk (1), Rec./License Coordinator (1), Office Clerk (1)
1101	01080	Overtime	6102	24	-	-	
1101	01080	Longevity	6107	835	1,200	600	
1101	01080	FICA Exp	6108	16,463	17,642	17,120	
1101	01080	Health Insurance	6110	46,794	50,397	54,440	
1101	01080	KPERS Exp	6111	19,705	22,761	19,920	
1101	01080	Worker's Compensation	6116	128	198	190	
1101	01080	Unemployment Insurance	6120	215	231	220	
1101	01080	Sick Leave Reimbursement	6122	3,884	-	-	
1101	01080	Vacation Leave Reimbursement	6123	4,941	-	-	
1101	01080	Automobile Allowance	6126	3,600	3,600	3,600	
Total Personal Services				\$ 303,883	\$ 321,837	\$ 315,720	
Contractual Services							
1101	01080	Telephone	6206	2,279	2,753	1,700	Telephone

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 City Clerk Division

				City Clerk's Office Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01080	Postage	6207	14,935	30,000	20,000	Postage for City Hall outgoing mail, including vendor payments
1101	01080	Commercial Travel	6301	-	-	-	
1101	01080	Lodging	6302	-	600	600	IIMC/CCMFOA Clerks Conference
1101	01080	Meals	6303	-	165	165	IIMC/CCMFOA Clerks Conference
1101	01080	Mileage Reimbursement	6304	334	900	500	IIMC/CCMFOA Clerks Conference, LKM Trainings, Staff to bank, Vet's, Post Office
1101	01080	Parking/Tolls	6305	-	50	50	For Trainings and Conferences
1101	01080	Registration	6403	230	1,100	1,100	IIMC/CCMFOA Clerks Conference and LKM Trainings
1101	01080	Classified Advertising	6451	574	475	500	Job Opening Publications
1101	01080	Legal Advertising	6453	2,480	3,300	2,600	Publications
1101	01080	Insurance	6501	111,739	117,600	126,600	P&L Renews Jan 1 Each Year
1101	01080	Dues Memberships & Subs	6601	631	845	900	LV Times, IIMC/CCMFOA for Clerk and Deputy Clerk
1101	01080	Legal Services	6602	1,267	1,500	1,500	Filing Fees for Liens and Ordinances
1101	01080	Printing/Copying Services	6617	870	1,000	1,500	Licensing/Renewal Post Cards, Envelopes, Business Cards, Dog Tag Books
1101	01080	IT Services	6623	-	958	-	IT Services
1101	01080	Election Expenses	6627	6,268	-	12,000	Possible Primary Election in 2023(Odd Years Only)
1101	01080	Codification Services	6628	7,907	12,000	8,300	Yearly Codification, Annual Admin Support Fee, Annual Hosting Fee, and Supplemental Fees for Changes to Code throughout the year
1101	01080	Other Professional Services	6699	2,553	3,000	3,000	Background Checks, Shred-it, CMB Stamp Fees
1101	01080	Equipment Rental Exp	6702	2,530	3,600	1,800	Postage Meter Monthly Fee, Annual Fee, and Charges for Supplies and Overages
1101	01080	Sales Tax	6907	1	50	50	Sales Tax on City Pins/Coins/Clips/etc.
1101	01080	Other Operating Expenses	6917	-	-	-	
Total Contractual Services				\$ 154,597	\$ 179,896	\$ 182,865	
Commodities							
1101	01080	Office Supplies	7001	4,128	5,000	4,300	Office Supplies for Department
1101	01080	Books/Magazines	7002	309	200	300	KSA Supplements and various LKM Books/Publications
1101	01080	Food	7201	97	100	100	
1101	01080	Other Operating Supplies	7399	534	600	600	Dog Tags and City Pins
1101	01080	Non-Cap Software	7405	-	-	-	
1101	01080	Non-Cap IT Equipment	7406	223	125	200	MISC IT Equipment/Supplies
1101	01080	Non-Cap Telephone Equipment	7613	-	-	-	
Total Commodities				\$ 5,291	\$ 6,025	\$ 5,500	
Total Expenditures				\$ 463,771	\$ 507,758	\$ 504,085	
Revenue minus Expenditures				\$ (351,612)	\$ (396,458)	\$ (386,885)	

City of Leavenworth, Kansas
2023 Budget Overview - General Fund

Human Resources (HR) Department

Description: The HR Department is responsible for the implementation, revision, and oversight of the classification, compensation, benefits administration, employee recruitment and selection, labor relations, risk management, training, and records retention programs. The department also develops and updates the City's personnel manual, performance evaluation system, and employee recognition programs. The HR Department also serves as an advisor to Committees and Boards.

Mission: The Mission of the HR Department is to provide personnel related services and solutions to optimize the City's most valuable resource - it's employees - and to create and maintain a supportive work environment.

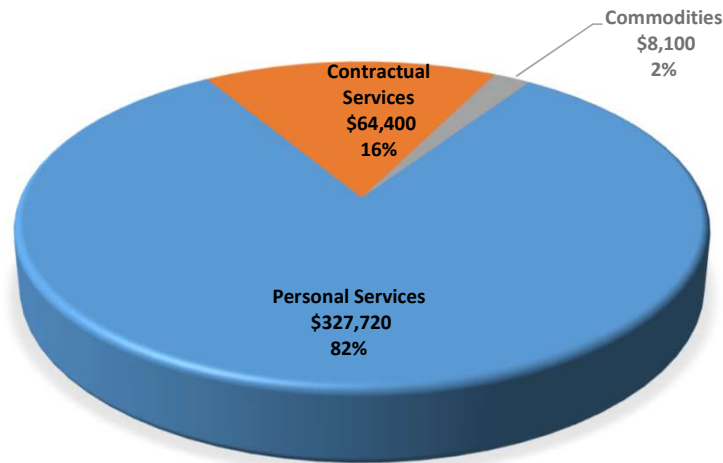
Human Resource Department Personnel	2021 Actual	2022 Budget	2023 Budget
HR Director	1.00	1.00	1.00
HR Deputy Director (Specialist promoted mid-2022)	-	-	1.00
HR Specialist	1.00	1.00	-
Recruiter/Trainer (new in 2023)	-	-	1.00
Administrative Clerk (eliminated in 2023)	0.50	0.50	-
Total FTEs	2.50	2.50	3.00

City of Leavenworth, Kansas
 General Fund
 2023 Adopted Budget

Human Resources Budget Summary

	2021 Actual Expenses	2022 Adopted Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue	-	-	-
Licenses & Permits	-	-	-
Charges for Services	-	-	-
Miscellaneous Revenue	46	-	-
Balance Forward (Reserves)	-	-	-
Total Revenue	\$ 46	\$ -	\$ -
Expenditures			
Personal Services	244,383	263,726	327,720
Contractual Services	48,727	60,918	64,400
Commodities	1,026	1,975	8,100
Capital Outlay	-	-	-
Debt Service	-	-	-
Miscellaneous	-	-	-
General & Capital Reserves	-	-	-
Total Expenditures	\$ 294,136	\$ 326,619	\$ 400,220
Revenue minus Expenditures	\$ (294,090)	\$ (326,619)	\$ (400,220)

2023 Budget: Human Resources Expenditures by Type



City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
Human Resources Division

				Human Resources Budget Detail			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
1101	01100	Open Public Records Fees	5711	\$ -	\$ -	\$ -	
Total Charges for Services				\$ -	\$ -	\$ -	
Miscellaneous Revenue							
1101	01100	Commissions	5869	-	-	-	
1101	01100	Other - Miscellaneous	5899	46	-	-	
Total Miscellaneous				\$ 46	\$ -	\$ -	
Total Revenue				\$ 46	\$ -	\$ -	
Expenditures							
Personal Services							
1101	01100	Full Time	6101	176,314	188,227	232,100	3 full-time employees: HR Director (1), HR Deputy Director (1), Recruiter/Trainer (1 - new in 2023)
1101	01100	Part Time	6104	-	3,500	-	
1101	01100	Longevity	6107	600	600	720	
1101	01100	FICA Exp	6108	12,845	14,988	18,090	
1101	01100	Health Insurance	6110	33,055	33,109	51,740	
1101	01100	KPERS Exp	6111	16,804	19,338	21,040	
1101	01100	Worker's Compensation	6116	998	168	200	
1101	01100	Unemployment Insurance	6120	168	196	230	
1101	01100	Sick Leave Reimbursement	6122	-	-	-	
1101	01100	Vacation Leave Reimbursement	6123	-	-	-	
1101	01100	Automobile Allowance	6126	3,600	3,600	3,600	
Total Personal Services				\$ 244,383	\$ 263,726	\$ 327,720	
Contractual Services							
1101	01100	Commercial Travel	6301	-	648	650	Travel for applicable HR conferences
1101	01100	Lodging	6302	-	499	500	Overnight lodging for applicable HR conferences
1101	01100	Meals	6303	-	249	250	Meal expenses for applicable HR conferences
1101	01100	Mileage Reimbursement	6304	-	200	100	Travel to/from training or conferences w/in KC metro
1101	01100	Parking/Tolls	6305	-	-	-	
1101	01100	Tuition Reimbursement	6402	10,680	23,940	24,000	Reimbursement for eligible tuition expenses - \$2,500/yr. max per employee
1101	01100	Registration	6403	30	698	500	Training/conference registration for HR staff
1101	01100	Classified Advertising	6451	-	-	-	
1101	01100	Insurance	6501	3,851	5,000	5,000	COBRA Administration fees and charges
1101	01100	Dues Memberships & Subs	6601	737	798	900	SHRM & IPMA Annual membership dues
1101	01100	Financial Services	6603	-	499	500	Survey expenses, etc.
1101	01100	Counseling Services	6609	9,331	9,750	10,000	Annual EAP service fees - all regular FT/PT employees eligible

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Human Resources Division

				Human Resources Budget Detail			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01100	Medical Services	6610	7,161	4,350	5,000	Pre-employment testing - physicals & PCPs
1101	01100	Food Services Exp	6619	-	-	-	
1101	01100	Laboratory Services	6624	6,521	5,250	6,800	Drug screens for pre-employment, random and reasonable suspicion testing
1101	01100	Other Professional Services	6699	3,781	3,800	4,200	Fees for quarterly shredding, unemployment services and FSA administration
1101	01100	Employee Activities	6916	6,636	5,237	6,000	Employee of the Quarter/Employee of the Year/City Christmas Party
Total Contractual Services				\$ 48,727	\$ 60,918	\$ 64,400	
Commodities							
1101	01100	Office Supplies	7001	1,026	1,197	1,300	
1101	01100	Non-Cap Furniture	7402	-	-	6,000	Furniture and supplies for new FT Employee
1101	01100	Non-Cap Software	7405	-	778	800	
1101	01100	Non-Cap IT Equipment	7406	-	-	-	
Total Commodities				\$ 1,026	\$ 1,975	\$ 8,100	
Total Expenditures				\$ 294,136	\$ 326,619	\$ 400,220	
Revenue minus Expenditures				\$ (294,090)	\$ (326,619)	\$ (400,220)	

City of Leavenworth, Kansas
2023 Budget Overview - General Fund

Finance Department

Description:

The City of Leavenworth is committed to the prudent use of public money. The Finance Department's primary responsibility is fulfilling this commitment. The employees of the Finance Department are accountable for all aspects of the City's financial management with the exception of property tax administration, which is conducted through the collaborative efforts of the county appraiser, county clerk, and county treasurer. In addition to the Finance Department, the Finance Director has direct oversight over the General Revenue and City-Wide Divisions, which are both accounted for within the General Fund. The Finance Director has oversight over additional divisions that are not part of the General Fund, which will be discussed later in this presentation.

Mission: The mission of the Finance Department is to provide timely, accurate, concise, and easy to understand financial information and analysis to the City Commission, the City Manager, and Department Directors in order to support good business decisions and a financially sound government.

Finance Department Personnel	2021 Actual	2022 Budget	2023 Budget
Finance Director	1.00	1.00	1.00
Deputy Finance Director (vacant for 30% of 2021)	0.70	1.00	1.00
Senior Accountant	1.00	1.00	1.00
Accountant II (new in 2022)	-	1.00	1.00
Accountant I	1.00	1.00	1.00
Total FTEs	3.70	5.00	5.00

General Revenue Division

Description: The General Revenue Division captures all of the City's revenue that is not collected as a result of direct services provided by a different City division nor allocated for a specific purpose. Revenue recorded in the General Revenue Division is the majority of the revenue collected in the General Fund. It includes ad valorem taxes, local sales tax, motor vehicle tax, franchise tax, and liquor tax. The General Revenue Division does not have any employees.

City-Wide Division

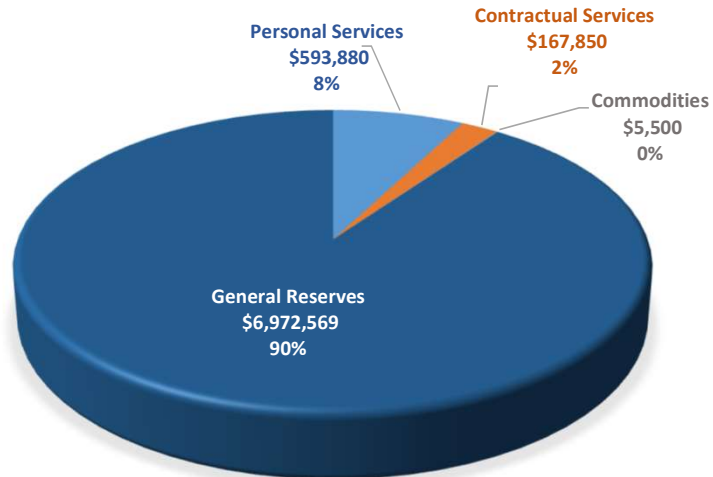
Description: The City-Wide Division provides allocations for the City's portion of retiree's health insurance premium expenditures. It is also the division in which the City's credit card award program revenues and credit card fees are recorded. The City-Wide Division does not have any employees.

City of Leavenworth, Kansas
 General Fund
 2023 Adopted Budget

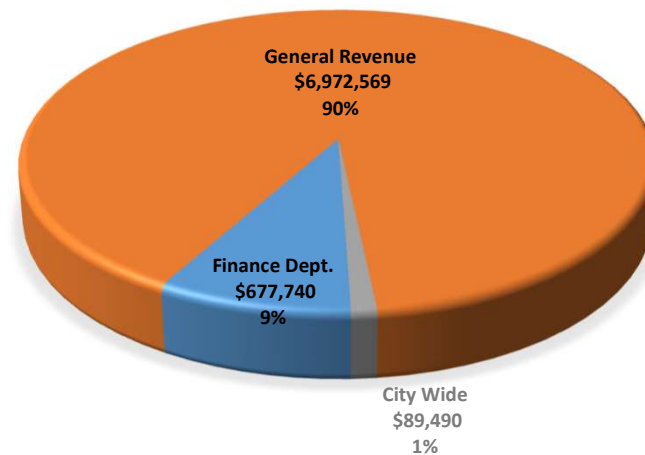
Finance Department Budget Summary		
2021 Actual Expenses	2022 Adopted Budget	2023 Adopted Budget
Revenue		
Tax Revenue	\$ 16,759,300	\$ 18,179,500
Intergovernmental Revenue	65,892	83,000
Licenses & Permits	-	-
Charges for Services	693,746	728,250
Miscellaneous Revenue	53,592	1,194,733
Balance Forward (Reserves)	-	6,510,160
Total Revenue	\$ 17,572,530	\$ 26,695,643
Expenditures		
Personal Services	462,818	593,880
Contractual Services	368,587	167,850
Commodities	7,567	5,500
Capital Outlay	430	-
Debt Service	-	-
Miscellaneous	-	92,000
General Reserves	-	6,972,569
Total Expenditures	\$ 839,403	\$ 7,739,799
Revenue minus Expenditures	\$ 16,733,127	\$ 18,955,844

2023 Adopted Budget: Finance Department by Division			
Finance Dept.	General Revenue	City Wide	Total Finance Department
\$ -	\$ 18,179,500	\$ -	\$ 18,179,500
-	83,000	-	83,000
-	-	-	-
-	728,250	-	728,250
-	1,187,733	7,000	1,194,733
-	6,510,160	-	6,510,160
\$ -	\$ 26,688,643	\$ 7,000	\$ 26,695,643
507,290	-	86,590	593,880
164,950	-	2,900	167,850
5,500	-	-	5,500
-	-	-	-
-	-	-	-
-	6,972,569	-	6,972,569
\$ 677,740	\$ 6,972,569	\$ 89,490	\$ 7,739,799
\$ (677,740)	\$ 19,716,074	\$ (82,490)	\$ 18,955,844

2023 Budget: Finance Department Expenditures by Type



2023 Budget: Finance Department Expenditures by Division



City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Finance Division

				Finance Department Budget Detail			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Miscellaneous Revenue							
1101	01110	Other - Miscellaneous	5899	25	-	-	
1101	01110	Transfer from ARPA	5969	-	72,664	-	
Total Miscellaneous Revenue				\$ 25	\$ 72,664	\$ -	
Total Revenue				\$ 25	\$ 72,664	\$ -	
Expenditures							
Personal Services							
1101	01110	Full Time	6101	299,422	365,986	374,530	5 full-time employees: Finance Director (1), Deputy Finance Director (1), Senior Accountant (1), Accountant II, Accountant I (1)
1101	01110	Longevity	6107	650	705	600	
1101	01110	FICA Exp	6108	23,518	28,327	28,970	
1101	01110	Health Insurance	6110	54,250	74,148	65,180	
1101	01110	KPERS Exp	6111	26,361	36,548	33,710	
1101	01110	Worker's Compensation	6116	136	321	330	
1101	01110	Unemployment Insurance	6120	303	370	370	
1101	01110	Sick Leave Reimbursement	6122	1,642	-	-	
1101	01110	Vacation Leave Reimbursement	6123	4,398	-	-	
1101	01110	Automobile Allowance	6126	3,600	3,600	3,600	
Total Personal Services				\$ 414,279	\$ 510,005	\$ 507,290	
Contractual Services							
1101	01110	Postage	6207	29	100	100	Postage and delivery fees
1101	01110	Commercial Travel	6301	-	1,000	1,000	Airfare for training and conferences
1101	01110	Lodging	6302	-	900	900	Lodging for training and conferences
1101	01110	Meals	6303	175	300	300	Meals for training and conferences
1101	01110	Mileage Reimbursement	6304	-	100	50	Mileage reimbursement for training and conferences
1101	01110	Parking/Tolls	6305	-	-	-	
1101	01110	Registration	6403	9,410	6,500	6,500	Fees for training and conferences (GFOA and/or Tyler Technologies)
1101	01110	Classified Advertising	6451	1,915	-	500	Employment ads
1101	01110	Legal Advertising	6453	780	525	500	Publish budget and RNR hearing notices
1101	01110	Insurance	6501	158	168	800	
1101	01110	Dues Memberships & Subs	6601	575	1,550	600	GFOA and Single Audit Resource Center memberships
1101	01110	Financial Services	6603	53,558	61,900	61,900	Audit services
1101	01110	Printing/Copying Services	6617	1,660	-	1,700	Printing budget books
1101	01110	IT Services	6623	60,311	60,000	86,200	ISG Technologies monthly back-up fees
1101	01110	Other Professional Services	6699	1,332	-	1,400	Paper shredding, actuarial analysis for pension benefits
1101	01110	Office Equipment M&R	6852	453	-	500	Printer Maintenance
1101	01110	Miscellaneous Permits	6903	-	-	-	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Finance Division

				Finance Department Budget Detail			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01110	Other Operating Expenses	6917	1,873	-	2,000	Miscellaneous fees
Total Contractual Services				\$ 132,228	\$ 133,043	\$ 164,950	
Commodities							
1101	01110	Office Supplies	7001	2,829	3,000	3,000	Calendars, card stock, binders, highlighters, etc.
1101	01110	Books/Magazines	7002	-	580	-	
1101	01110	Educational Materials	7004	90	300	300	GFOA resources
1101	01110	Other Office Supplies	7099	853	-	-	
1101	01110	Food	7201	79	-	100	
1101	01110	Other Operating Supplies	7399	365	275	400	
1101	01110	Non-Cap Office Equipment	7401	-	798	-	
1101	01110	Non-Cap Furniture/Furnishings	7402	1,250	-	900	Shelves, chairs, etc.
1101	01110	Non-Cap Software	7405	788	360	800	Adobe plus licenses
1101	01110	Non-Cap IT Equipment	7406	1,314	-	-	
Total Commodities				\$ 7,567	\$ 5,313	\$ 5,500	
Capital Outlay							
1101	01110	Office Equipment	8301	118	-	-	
1101	01110	Furniture/Furnishings	8302	312	-	-	
Total Capital Outlay				\$ 430	\$ -	\$ -	
Total Expenditures				\$ 554,505	\$ 648,361	\$ 677,740	
Revenue minus Expenditures				\$ (554,480)	\$ (575,697)	\$ (677,740)	

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
General Revenue Division

				General Revenue Division Budget Detail			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
1101	01120	Current Ad Valorem	4001	3,822,006	4,135,771	4,582,807	0.128 mill levy reduction for General Fund in 2023
1101	01120	Back Tax Collections	4002	56,184	77,900	60,093	Estimate based on 2022 YTD actual
1101	01120	Local Sales Tax	4007	9,667,414	9,148,000	10,156,800	2.5% annual increase over 2021 actual (75% of Local Sales Tax)
1101	01120	Motor Vehicle Tax	4011	546,487	503,610	525,204	2023 estimate from County Clerk's office
1101	01120	Franchise Tax - Gas	4111	493,623	481,500	616,996	25% increase over 2021 (YTD 2022 is 37% over 2021 YTD)
1101	01120	Franchise Tax - Electric	4112	1,888,711	1,918,000	1,983,100	5% increase over 2021 (YTD 2022 is 5% over 2021 YTD)
1101	01120	Franchise Tax - Telephone	4113	27,614	21,800	24,900	5% annual decrease below 2021 (declining trend over several years)
1101	01120	Franchise Tax - Cable TV	4114	243,622	260,000	219,900	5% annual decrease below 2021 (declining trend over several years)
1101	01120	Franchise Tax - Video	4115	13,640	16,600	9,700	29% decrease below 2021 (declining trend over several years)
Total Tax Revenue				\$ 16,759,300	\$ 16,563,181	\$ 18,179,500	
Intergovernmental Revenue							
1101	01120	Highway Connecting Links	4202	-	-	-	
1101	01120	Liquor Tax	4204	65,892	52,265	83,000	Increase reflects recovery from COVID decline in revenue
1101	01120	Federal Grants	4207	-	-	-	
Total Intergovernmental Revenue				\$ 65,892	\$ 52,265	\$ 83,000	
Charges for Services							
1101	01120	Admin Service Charge - Sewer	5701	454,260	450,000	477,000	Administrative Service Charge from Sewer Fund - 5% increase
1101	01120	Admin Service Charge - Refuse	5702	179,486	188,000	188,500	Administrative Service Charge from Refuse Fund - 5% increase
1101	01120	Admin Service Charge - TIFs	5704	5,000	5,000	5,000	Administrative Service Charge from TIF Funds - no increase
1101	01120	Admin Charge-SW	5705	55,000	55,000	57,750	Administrative Service Charge from Storm Water Fund - 5% increase
1101	01120	Charges For Service - Other	5799	-	-	-	
Total Charges for Services				\$ 693,746	\$ 698,000	\$ 728,250	
Miscellaneous Revenue							
1101	01120	Interest Earnings	5801	43,747	40,000	150,000	Interest rates are increasing.
1101	01120	Sale Of Land	5804	-	-	-	
1101	01120	Other - Miscellaneous	5899	2,859	-	2,900	Miscellaneous refunds
1101	01120	Transfer from Special Projects Fund	5933	-	-	1,034,833	Transfer ending balance from closed out special project fund
1101	01120	Balance Forward	5999	-	7,422,976	6,510,160	Projected cash balance at the beginning of the year
Total Miscellaneous Revenue				\$ 46,606	\$ 7,462,976	\$ 7,697,893	
Total Revenue				\$ 17,565,544	\$ 24,776,422	\$ 26,688,643	
Expenditures							
Contractual Services							
1101	01120	Contributions Exp	6913	-	-	-	
1101	01120	Other Operating Expenses	6917	231,997	-	-	KPERS audit results, December 2018 ACA fee

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
General Revenue Division

				General Revenue Division Budget Detail			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01120	Bank Charges	6918	-	-	-	
		Total Contractual Services		\$ 231,997	\$ -	\$ -	
		Commodities					
1101	01120	Non-Cap IT Equipment	7406	-	-	-	
		Total Commodities		\$ -	\$ -	\$ -	
		Capital Outlay					
1101	01120	IT Equipment	8306	-	-	-	
		Total Capital Outlay		\$ -	\$ -	\$ -	
		Miscellaneous Expenses					
1101	01120	Trans To Recreation Fund	9202	-	-	-	
1101	01120	Trans To Streets Fund	9204	-	-	-	
1101	01120	Transfer to Zeck TIF	9207	-	92,000	-	
1101	01120	Transfer to Home Depot TIF	9209	-	-	-	
1101	01120	Transfer to Special Projects	9233	-	-	-	
1101	01120	Transfer to Community Grants	9267	-	-	-	
1101	01120	General Reserves	9399	-	6,510,160	6,972,569	
		Total Miscellaneous Expenses		\$ -	\$ 6,602,160	\$ 6,972,569	
		Total Expenditures		\$ 231,997	\$ 6,602,160	\$ 6,972,569	
		Revenue minus Expenditures		\$ 17,333,547	\$ 18,174,262	\$ 19,716,074	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 City-Wide Division

				City-Wide Division Budget Detail			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Miscellaneous Revenue							
1101	01140	Other - Miscellaneous	5899	6,961	2,000	7,000	Credit card reward program
Total Miscellaneous Revenue				\$ 6,961	\$ 2,000	\$ 7,000	
Total Revenue				\$ 6,961	\$ 2,000	\$ 7,000	
Expenditures							
Personal Services							
1101	01140	Health Insurance	6110	(28,772)	-	-	
1101	01140	Health Benefit Account	6113	77,311	91,571	86,590	City's portion of retiree's health insurance premiums
Total Personal Services				\$ 48,539	\$ 91,571	\$ 86,590	
Contractual Services							
1101	01140	Other Operating Expenses	6917	1,555	-	-	
1101	01140	Bank Charges	6918	2,807	5,158	2,900	Visa/MasterCard Fees
Total Contractual Services				\$ 4,362	\$ 5,158	\$ 2,900	
Commodities							
1101	01140	Other Operating Supplies	7399	-	499	-	
Total Commodities				\$ -	\$ 499	\$ -	
Miscellaneous Expenses							
1101	01140	Trans To Streets Fund	9204	-	-	-	
Total Miscellaneous Expenses				\$ -	\$ -	\$ -	
Total Expenditures				\$ 52,901	\$ 97,228	\$ 89,490	
Revenue minus Expenditures				\$ (45,940)	\$ (95,228)	\$ (82,490)	

City of Leavenworth, Kansas
2023 Budget Overview - General Fund

Police Department

Description: The Police Department is charged with upholding the laws of the City of Leavenworth and the State of Kansas, and the tenets of the Constitution and will do so with integrity and honesty. Everyone the Police Department comes in contact with will be treated with compassion and respect without bias. The Police Department will be accountable for its actions and acknowledge its mistakes. The Police Department is comprised of the following divisions: Police Administration, Dispatch, Police Operations, Animal Control, and Parking.

Mission: The mission of the Police Department is to provide police services in a fair, courteous, and efficient manner. The Leavenworth Police Department is committed to working in partnership with our community to improve the quality of life in our City. Our effectiveness will be measured by the absence of fear in our neighborhoods and our ability to work in partnership with our community.

Police Administration Personnel	2021 Actual	2022 Budget	2023 Budget
Police Chief	1.00	1.00	1.00
Deputy Police Chief	1.00	1.00	1.00
Lieutenant	1.00	1.00	1.00
Sergeant (included in Operations budget in 2022)	1.00	-	1.00
Secretary	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00
Evidence Custodian	1.00	1.00	1.00
Records Supervisor	1.00	1.00	1.00
Records Clerk	3.00	3.00	3.00
IT Specialist (1 FTE moved to IT budget in 2022)	2.00	1.00	1.00
Total FTEs	13.00	11.00	12.00

Dispatch Personnel	2021 Actual	2022 Budget	2023 Budget
Dispatchers (Telecom Specialists)	9.25	9.00	10.00
Total FTEs	9.25	9.00	10.00

City of Leavenworth, Kansas
2023 Budget Overview - General Fund

Police Department, continued

Police Operations Personnel	2021 Actual	2022 Budget	2023 Budget
Administrative Clerk	1.00	1.00	1.00
Lieutenant	2.00	2.00	2.00
Sergeant (included in Operations budget in 2022)	10.00	11.00	10.00
Detective	7.00	7.00	8.00
Police Officer	35.00	35.00	32.00
Total FTEs	55.00	56.00	53.00

Animal Control Personnel	2021 Actual	2022 Budget	2023 Budget
Animal Control Supervisor	1.00	1.00	1.00
Animal Control Officer	2.00	2.00	2.00
Records Clerk (vacant for 35% of 2021)	0.65	1.00	1.00
Kennel Attendant	2.00	2.00	2.00
Total FTEs	5.65	6.00	6.00

City of Leavenworth, Kansas
 General Fund
 2023 Adopted Budget

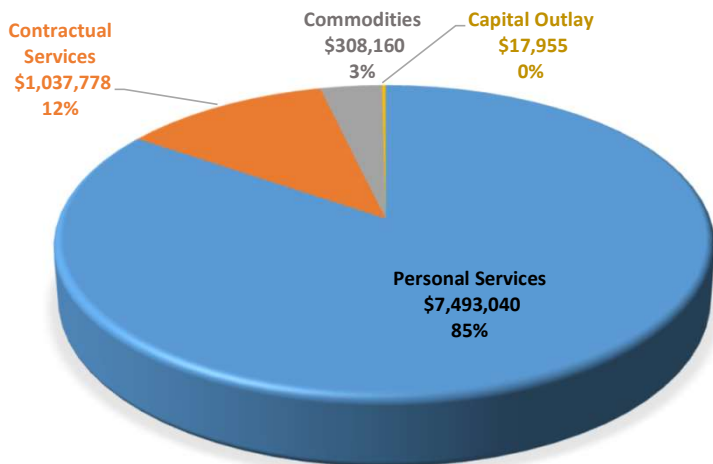
Police Department Summary Budget		
2021 Actual Expenses	2022 Budget	2023 Adopted Budget
Revenue		
Tax Revenue	\$ -	\$ -
Intergovernmental Revenue	4,297	1,800
Licenses & Permits	-	-
Charges for Services	115,420	125,100
Miscellaneous Revenue	115,337	3,700
Balance Forward (Reserves)	-	-
Total Revenue	\$ 235,054	\$ 161,457

2023 Adopted Budget: Police Department by Division					
Administration	Dispatch	Police Operations	Animal Control	Parking Enforcement	Total 2023 Police Budget
\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
-	-	2,600	-	-	2,600
-	-	-	-	-	-
16,500	-	73,900	33,500	1,200	125,100
-	-	-	3,700	-	3,700
-	-	-	-	-	-
\$ 16,500	\$ -	\$ 76,500	\$ 37,200	\$ 1,200	\$ 131,400

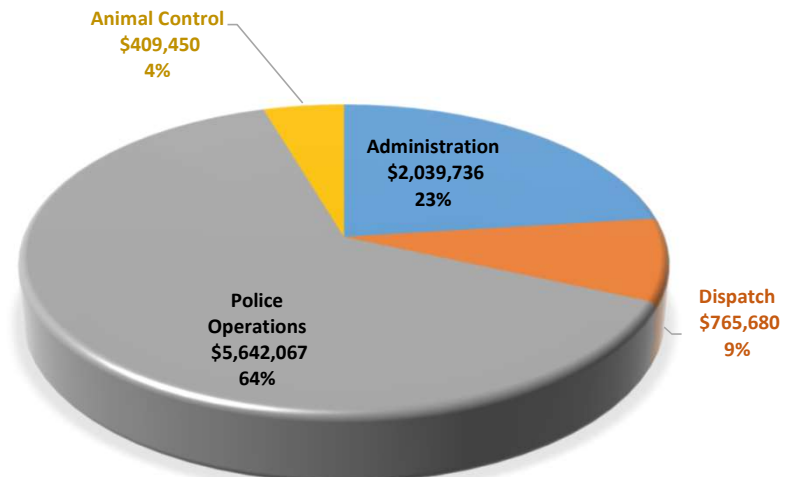
Police Department Summary Budget		
2021 Actual Expenses	2022 Budget	2023 Adopted Budget
Expenditures		
Personal Services	6,652,422	7,493,040
Contractual Services	985,622	1,037,778
Commodities	235,537	308,160
Capital Outlay	15,497	17,955
Debt Service	-	-
Miscellaneous	-	-
General & Capital Reserves	-	-
Total Expenditures	\$ 7,889,077	\$ 8,856,933
Revenue minus Expenditures	\$ (7,654,023)	\$ (8,725,533)

2023 Adopted Budget: Police Department by Division					
Administration	Dispatch	Police Operations	Animal Control	Parking Enforcement	Total 2023 Police Budget
1,214,330	765,180	5,203,540	309,990	-	7,493,040
790,941	500	167,643	78,694	-	1,037,778
34,465	-	252,929	20,766	-	308,160
-	-	17,955	-	-	17,955
-	-	-	-	-	-
-	-	-	-	-	-
-	-	-	-	-	-
\$ 2,039,736	\$ 765,680	\$ 5,642,067	\$ 409,450	\$ -	\$ 8,856,933
\$ (2,023,236)	\$ (765,680)	\$ (5,565,567)	\$ (372,250)	\$ 1,200	\$ (8,725,533)

2023 Budget: Police Department Expenditures by Type



2023 Budget: Police Department Expenditures by Division



City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Police Administration Division

				Police Administration Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
1101	01330	Alarm Response Fees	5455	\$ 390	\$ -	\$ 400	
1101	01330	Open Public Records Fees	5711	9,376	7,500	10,300	Copies of reports/videos
1101	01330	Charges For Service - Other	5799	5,230	5,200	5,800	Fingerprinting/Pioneer Group-VA
Total Charges for Services				\$ 14,995	\$ 12,700	\$ 16,500	
Miscellaneous Revenue							
1101	01330	Other - Miscellaneous	5899	-	-	-	
1101	01330	Trans From Seized Funds	5914	-	-	-	
Total Miscellaneous Revenue				\$ -	\$ -	\$ -	
Total Revenue				\$ 14,995	\$ 12,700	\$ 16,500	
Expenditures							
Personal Services							
1101	01330	Full Time	6101	737,653	685,194	781,710	12 full-time employees: Police Chief (1), Deputy Police Chief (1), Lieutenant (1), Sergeant (1), Secretary (1), Admin Specialist (1), Evidence Custodian (1), Records Supervisor (1), Records Clerk (3), IT Specialist (1)
1101	01330	Overtime	6102	12,891	15,000	13,600	
1101	01330	Specialty Assignment Pay	6105	1,905	-	1,800	
1101	01330	Holiday Pay	6106	2,903	760	3,100	
1101	01330	Longevity	6107	3,945	5,400	4,950	
1101	01330	FICA Exp	6108	28,281	28,798	31,860	
1101	01330	Health Insurance	6110	188,643	167,660	216,750	
1101	01330	KPERS Exp	6111	29,780	29,648	28,810	
1101	01330	KP&F Exp	6115	102,733	92,261	112,600	
1101	01330	Worker's Compensation	6116	396	613	10,050	
1101	01330	Unemployment Insurance	6120	714	717	800	
1101	01330	Sick Leave Reimbursement	6122	-	-	-	
1101	01330	Vacation Leave Reimbursement	6123	-	-	-	
1101	01330	Clothing Allowance	6125	1,500	1,200	2,000	
1101	01330	Automobile Allowance	6126	9,900	9,900	6,300	
Total Personal Services				\$ 1,121,242	\$ 1,037,151	\$ 1,214,330	
Contractual Services							
1101	01330	Telephone	6206	35,380	50,000	37,000	Circuit Fees/Land lines/Cell phones
1101	01330	Postage	6207	1,340	698	1,500	Shipping for repairs/misc.
1101	01330	Other Utilities	6299	611	449	600	Spectrum Cable
1101	01330	Commercial Travel	6301	-	998	998	Training/Conferences
1101	01330	Lodging	6302	1,105	2,993	1,200	Training/Conferences

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
Police Administration Division

				Police Administration Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01330	Meals	6303	1,341	648	700	Per Diem
1101	01330	Parking/Tolls	6305	950	1,197	1,200	K-Tag
1101	01330	Vehicle Rental	6306	-	-	-	
1101	01330	Registration	6403	2,944	3,990	3,500	Training/Conferences
1101	01330	Classified Advertising	6451	5,582	6,000	6,000	Transition to Social Media Advertising, which is more expensive
1101	01330	Promotional Advertising	6452	-	-	-	
1101	01330	Legal Advertising	6453	44	249	250	Job Ads-Newspaper
1101	01330	Insurance	6501	89,164	92,500	100,000	
1101	01330	Dues Memberships & Subs	6601	1,797	13,473	1,800	Professional Associations
1101	01330	Medical Services	6610	78	4,988	5,000	In-custody medical costs
1101	01330	Veterinary Services	6611	20	-	-	
1101	01330	Laundry & Cleaning	6613	-	100	100	
1101	01330	Relocation Expenses	6615	-	998	998	
1101	01330	Printing/Copying Services	6617	1,492	2,494	1,600	Multi-part forms/citations/letterhead
1101	01330	Food Services Exp	6619	350	-	400	
1101	01330	Care Of Prisoners	6621	111,320	130,000	130,000	Jail prisoner fees
1101	01330	IT Services	6623	91,795	100,000	178,000	Backup Fees 12K/month; Internet & Firewall
1101	01330	Personnel Testing Services	6631	5,850	6,983	6,983	Psychological Testing
1101	01330	Training Services	6641	250	-	300	
1101	01330	Other Professional Services	6699	39,835	33,000	45,000	Justice Center Security cost/salary increased
1101	01330	Equipment Rental Exp	6702	-	6,185	-	
1101	01330	Other Rental	6799	137,104	130,000	150,000	Justice Center electricity/gas/water/rent cost increases
1101	01330	Building/Grounds M&R	6802	11,254	-	11,800	Replace carpet/paint
1101	01330	IT Equipment M&R	6851	1,323	4,489	4,489	BWC Repairs
1101	01330	Office Equipment M&R	6852	406	3,142	500	Toner
1101	01330	Vehicle M&R	6861	181	698	698	
1101	01330	Software Maintenance	6862	93,969	80,000	98,700	Annual Software Maintenance & Support Costs
1101	01330	Other Equipment M&R	6899	-	-	-	
1101	01330	Vehicle License Fees	6902	35	200	200	vehicle registration
1101	01330	Miscellaneous Permits	6903	591	449	600	K-9/Bomb Team
1101	01330	Contributions Exp	6913	256	125	125	KS League of Municipalities
1101	01330	Other Operating Expenses	6917	-	-	-	
1101	01330	Bank Charges	6918	660	-	700	Misc. credit card expenses
Total Contractual Services				\$ 637,026	\$ 677,046	\$ 790,941	
Commodities							
1101	01330	Office Supplies	7001	12,803	11,471	13,400	Copy paper/folders/pens
1101	01330	Books/Magazines	7002	5,319	1,496	5,600	professional journals/media
1101	01330	Other Office Supplies	7099	11	-	-	
1101	01330	Clothing & Uniforms	7101	162	1,995	1,995	

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
Police Administration Division

				Police Administration Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01330	Protective/Safety Apparel	7102	-	-	-	
1101	01330	Other Police Materials	7199	3,524	3,990	3,990	Evidence Packing supplies
1101	01330	Food	7201	5,581	5,985	5,985	Department training/coffee service
1101	01330	Building/Grounds Materials	7301	32	-	-	
1101	01330	Gasoline	7302	1,169	499	1,500	
1101	01330	Janitorial Supplies	7319	-	-	-	
1101	01330	Other Operating Supplies	7399	1,782	1,995	1,995	plaques/batteries/misc.
1101	01330	Non-Cap Office Equipment	7401	113	-	-	
1101	01330	Non-Cap Furniture/Furnishings	7402	-	-	-	
1101	01330	Non-Cap Appliances	7403	-	-	-	
1101	01330	Non-Cap Software	7405	-	-	-	
1101	01330	Non-Cap IT Equipment	7406	858	-	-	
1101	01330	Non-Cap Telephone Equipment	7613	-	-	-	
Total Commodities				\$ 31,353	\$ 27,431	\$ 34,465	
Total Expenditures				\$ 1,789,621	\$ 1,741,628	\$ 2,039,736	
Revenue minus Expenditures				\$ (1,774,626)	\$ (1,728,928)	\$ (2,023,236)	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Police Dispatch Division

				Police Dispatch Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Expenditures							
Personal Services							
1101	01335	Full Time	6101	\$ 395,618	\$ 389,876	\$ 432,170	10 full-time employees: Dispatchers (10)
1101	01335	Overtime	6102	62,636	35,000	65,900	
1101	01335	Holiday Pay	6106	10,196	10,000	10,700	
1101	01335	Longevity	6107	2,945	4,200	3,530	
1101	01335	FICA Exp	6108	32,504	33,589	39,190	
1101	01335	Health Insurance	6110	127,853	141,387	165,700	
1101	01335	KPERS Exp	6111	43,872	43,337	45,590	
1101	01335	Worker's Compensation	6116	220	372	1,890	
1101	01335	Unemployment Insurance	6120	425	439	510	
Total Personal Services				\$ 676,269	\$ 658,200	\$ 765,180	
Contractual Services							
1101	01335	Classified Advertising	6451	503	-	500	
Total Contractual Services				\$ 503	\$ -	\$ 500	
Total Expenditures				\$ 676,772	\$ 658,200	\$ 765,680	
Revenue minus Expenditures				\$ (676,772)	\$ (658,200)	\$ (765,680)	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Police Operations Division

				Police Operations Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Intergovernmental Revenue							
1101	01340	Federal Grants	4207	\$ 4,297	\$ 1,800	\$ 2,600	Bullet Proof Vest Reimbursement Grant
Total Intergovernmental Revenue				\$ 4,297	\$ 1,800	\$ 2,600	
Charges for Services							
1101	01340	Police Security	5452	2,713	7,100	2,700	Off-Duty Security
1101	01340	Charges For Service - Other	5799	64,584	77,000	71,200	Cops in Schools program - schools reimburse 75% of cost for officer
Total Charges for Services				\$ 67,297	\$ 84,100	\$ 73,900	
Miscellaneous Revenue							
1101	01340	Contribution Rev	5863	-	-	-	
1101	01340	Vehicle Settlement	5864	-	-	-	
1101	01340	Insurance Proceeds	5865	45	-	-	
1101	01340	Other - Miscellaneous	5899	111,497	28,157	-	
1101	01340	Trans From Grants Fund	5916	-	-	-	
1101	01340	Trans From Special Projects	5933	-	-	-	
Total Miscellaneous Revenue				\$ 111,542	\$ 28,157	\$ -	
Total Revenue				\$ 183,136	\$ 114,057	\$ 76,500	
Expenditures							
Personal Services							
1101	01340	Full Time	6101	2,575,313	3,047,711	3,170,000	53 full-time employees: Admin Clerk (1), Lieutenants (2), Sergeants (10), Detectives (8), Police Officers (32)
1101	01340	Overtime	6102	303,782	243,800	159,850	
1101	01340	Off-Duty Service	6103	(1,523)	-	-	
1101	01340	Part Time	6104	400	-	2,000	
1101	01340	Specialty Assignment Pay	6105	35,836	33,950	36,000	
1101	01340	Holiday Pay	6106	61,774	71,326	65,000	
1101	01340	Longevity	6107	9,378	13,725	10,480	
1101	01340	FICA Exp	6108	43,642	49,623	52,860	
1101	01340	Health Insurance	6110	735,855	833,788	838,570	
1101	01340	KPERS Exp	6111	2,882	-	3,980	
1101	01340	KP&F Exp	6115	677,063	786,778	783,400	
1101	01340	Worker's Compensation	6116	44,917	65,679	66,970	
1101	01340	Unemployment Insurance	6120	2,902	3,178	3,430	
1101	01340	Sick Leave Reimbursement	6122	42,396	-	-	
1101	01340	Vacation Leave Reimbursement	6123	17,096	-	-	
1101	01340	Clothing Allowance	6125	6,250	5,750	5,000	
1101	01340	Automobile Allowance	6126	6,000	6,000	6,000	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Police Operations Division

				Police Operations Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Total Personal Services				\$ 4,563,961	\$ 5,161,308	\$ 5,203,540	
Contractual Services							
1101	01340	Telephone	6206	5,126	5,970	2,000	Investigative Equipment/service fees (2021 included \$ no longer charged to this account)
1101	01340	Postage	6207	58	-	100	
1101	01340	Commercial Travel	6301	562	-	600	
1101	01340	Lodging	6302	6,856	8,000	8,000	Training
1101	01340	Meals	6303	5,293	3,990	5,600	Per-Diem
1101	01340	Parking/Tolls	6305	134	100	100	parking fees
1101	01340	Vehicle Rental	6306	-	-	-	
1101	01340	Registration	6403	21,731	17,000	25,000	FARO Certification/Polygraph Examiner
1101	01340	Classified Advertising	6451	3,177	1,000	1,000	Public Notices
1101	01340	Legal Advertising	6453	-	-	-	
1101	01340	Dues Memberships & Subs	6601	3,663	3,092	3,700	professional membership dues
1101	01340	Medical Services	6610	360	-	400	
1101	01340	Veterinary Services	6611	48	249	249	Police K-9
1101	01340	Laundry & Cleaning	6613	65	100	100	
1101	01340	Printing/Copying Services	6617	590	500	500	Business Cards
1101	01340	IT Services	6623	-	19,950	-	Air card for MDTs which are now part of the phone bill
1101	01340	Laboratory Services	6624	-	-	-	
1101	01340	Towing Services	6630	1,627	998	1,700	Impounded vehicles
1101	01340	Personnel Testing Services	6631	2,286	2,494	2,494	Entrance Exams/Promotional exams
1101	01340	Training Services	6641	-	-	-	
1101	01340	Other Professional Services	6699	6,105	4,988	6,400	Document shredding/uniform alterations
1101	01340	IT Equipment M&R	6851	10,800	6,484	11,300	ETAC Annual dues are \$10,000
1101	01340	Vehicle M&R	6861	73,951	83,113	83,000	Repair of fleet
1101	01340	Software Maintenance	6862	-	-	-	
1101	01340	Other Equipment M&R	6899	13,677	8,479	14,400	Repair in-car cameras/MDTs
1101	01340	Vehicle License Fees	6902	948	-	1,000	vehicle registration
1101	01340	Contributions Exp	6913	-	-	-	
1101	01340	Operating Transfers	6998	111,370	-	-	
Total Contractual Services				\$ 268,424	\$ 166,507	\$ 167,643	
Commodities							
1101	01340	Office Supplies	7001	2,130	2,993	2,993	Misc. Office Supplies
1101	01340	Books/Magazines	7002	266	500	500	
1101	01340	Audio Visual Supplies	7003	-	500	500	CDs/DVDs
1101	01340	Clothing & Uniforms	7101	27,977	25,000	29,400	Patrol Uniforms
1101	01340	Protective/Safety Apparel	7102	15,543	25,000	25,000	Boots/Vests

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Police Operations Division

				Police Operations Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01340	Ammunition & Targets	7151	17,105	25,800	25,800	Ammo/Taser cartridges
1101	01340	Other Police Materials	7199	3,743	5,786	5,786	Gun parts/cleaning supplies/misc.
1101	01340	Food	7201	159	299	299	
1101	01340	Gasoline	7302	111,381	99,500	139,200	Increase in cost of fuel
1101	01340	Diesel Fuel	7303	710	998	1,000	
1101	01340	Vehicular Repair Parts	7306	1,470	4,988	4,988	Light Bar repairs/Patrol car equipment repairs
1101	01340	Concrete	7308	395	-	400	
1101	01340	Janitorial Supplies	7319	-	-	-	
1101	01340	Animal Supplies	7321	447	600	600	K-9 Equipment/Food
1101	01340	Photographic Supplies	7324	-	-	-	
1101	01340	DARE Camp Supplies	7329	-	9,975	9,975	PD Summer Camp Expenses
1101	01340	Other Operating Supplies	7399	4,093	4,988	4,988	Drug test kits/intox & pbt mouthpieces
1101	01340	Non-Cap IT Equipment	7406	4,011	1,496	1,500	Monitors/screens/printer replacement
1101	01340	Non-Cap Police Equipment	7607	658	-	-	
Total Commodities				\$ 190,091	\$ 208,423	\$ 252,929	
Capital Outlay							
1101	01340	Office Equipment	8301	859	-	-	
1101	01340	Other Equipment	8599	14,638	21,035	17,955	
Total Capital Outlay				\$ 15,497	\$ 21,035	\$ 17,955	
Total Expenditures				\$ 5,037,973	\$ 5,557,273	\$ 5,642,067	
Revenue minus Expenditures				\$ (4,854,837)	\$ (5,443,216)	\$ (5,565,567)	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Animal Control Division

				Animal Control Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
1101	01350	Animal Pick Up Fees	5462	\$ 16,909	\$ 17,800	\$ 16,900	Running at-large fees/housing fee
1101	01350	Charges For Service - Other	5799	15,019	14,000	16,600	Adoption fees/fees to Lansing, Tonganoxie, etc.
Total Charges for Services				\$ 31,928	\$ 31,800	\$ 33,500	
Miscellaneous Revenue							
1101	01350	Contribution Rev	5863	120	-	-	
1101	01350	Deposits Short & Over	5896	-	-	-	
1101	01350	Other - Miscellaneous	5899	3,675	1,900	3,700	Trap rental/surrender fees
Total Miscellaneous Revenue				\$ 3,795	\$ 1,900	\$ 3,700	
Total Revenue				\$ 35,723	\$ 33,700	\$ 37,200	
Expenditures							
Personal Services							
1101	01350	Full Time	6101	187,164	213,064	211,930	6 full-time employees: Animal Control [AC] Supervisor (1), AC Officers (2), Records Clerk (1), Kennel Attendants (2)
1101	01350	Overtime	6102	3,123	6,000	3,300	
1101	01350	Longevity	6107	450	600	690	
1101	01350	FICA Exp	6108	14,222	16,804	16,520	
1101	01350	Health Insurance	6110	61,905	75,665	54,380	
1101	01350	KPERS Exp	6111	18,933	31,453	21,020	
1101	01350	Worker's Compensation	6116	1,068	2,268	1,930	
1101	01350	Unemployment Insurance	6120	186	220	220	
1101	01350	Sick Leave Reimbursement	6122	1,886	-	-	
1101	01350	Vacation Leave Reimbursement	6123	2,012	-	-	
Total Personal Services				\$ 290,948	\$ 346,074	\$ 309,990	
Contractual Services							
1101	01350	Electricity	6201	11,984	10,000	13,000	Increase in cost of electricity
1101	01350	Natural Gas	6202	2,318	4,988	4,500	Increase in price of natural gas
1101	01350	Water	6203	751	748	800	
1101	01350	Telephone	6206	676	2,723	1,000	Land lines/cell phones
1101	01350	Meals	6303	-	150	150	
1101	01350	Registration	6403	-	1,995	1,000	Training/conferences
1101	01350	Classified Advertising	6451	708	-	-	
1101	01350	Insurance	6501	1,958	2,100	2,300	
1101	01350	Dues Memberships & Subs	6601	150	150	200	
1101	01350	Veterinary Services	6611	29,095	7,481	15,000	Spay/neuter/vaccination costs-HOPE Clinic & Vet
1101	01350	Pest Control Services	6612	752	718	800	Professional pest control

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Animal Control Division

				Animal Control Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01350	Laundry & Cleaning	6613	-	249	-	
1101	01350	Janitorial Services	6614	7,653	8,000	11,000	2022 Janitorial Contract is \$9,960 per year
1101	01350	Printing/Copying Services	6617	-	748	800	Citations/forms/business cards
1101	01350	Landscaping & Lawn Services	6618	455	399	750	Slight increase in cost per cut
1101	01350	Other Professional Services	6699	2,091	5,000	5,000	Cremation
1101	01350	Building/Grounds M&R	6802	17,583	15,000	18,500	Increasing cost with aging building
1101	01350	Vehicle M&R	6861	2,166	2,494	2,494	Repair fleet vehicles
1101	01350	Miscellaneous Permits	6903	400	299	400	Shelter license
1101	01350	Contributions Exp	6913	-	-	-	
1101	01350	Bank Charges	6918	931	798	1,000	Misc. credit card purchases
Total Contractual Services				\$ 79,669	\$ 64,040	\$ 78,694	
Commodities							
1101	01350	Office Supplies	7001	1,903	2,125	2,125	Copy paper/misc. office supplies
1101	01350	Books/Magazines	7002	60	-	100	
1101	01350	Clothing & Uniforms	7101	651	998	998	AC uniforms
1101	01350	Protective/Safety Apparel	7102	591	499	600	PPE/Boots
1101	01350	Drugs	7251	1,480	599	1,600	Euthanasia drugs/vaccines
1101	01350	General Medical Supplies	7252	-	-	-	
1101	01350	Building/Grounds Materials	7301	-	-	-	
1101	01350	Gasoline	7302	6,030	5,500	7,500	Increase in the cost of fuel
1101	01350	Janitorial Supplies	7319	598	1,000	1,000	Cleaning supplies
1101	01350	Animal Supplies	7321	1,420	2,494	2,494	Animal Food/decreased donations
1101	01350	Other Operating Supplies	7399	1,360	2,793	2,793	Kitty litter/syringes/bowls/misc.
1101	01350	Non-Cap Appliances	7403	-	-	-	
1101	01350	Non-Cap Software	7405	-	1,556	1,556	Misc. office software
1101	01350	Non-Cap IT Equipment	7406	-	-	-	
1101	01350	Purchasing Card Default	7999	-	-	-	
Total Commodities				\$ 14,093	\$ 17,564	\$ 20,766	
Total Expenditures				\$ 384,711	\$ 427,678	\$ 409,450	
Revenue minus Expenditures				\$ (348,988)	\$ (393,978)	\$ (372,250)	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Parking Division

				Parking Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
1101	01360	Load Zones & Bags	5411	\$ 300	\$ -	\$ 300	
1101	01360	Permit Parking Fees	5451	900	1,000	900	
Total Charges for Services				\$ 1,200	\$ 1,000	\$ 1,200	
Total Revenue				\$ 1,200	\$ 1,000	\$ 1,200	
Revenue minus Expenditures				\$ 1,200	\$ 1,000	\$ 1,200	

City of Leavenworth, Kansas
2023 Budget Overview - General Fund

Fire Department

Description:

The Fire Department provides fire prevention training, fire suppression and fire protection services, search and rescue operations, medical services, and inspection programs. The Fire Department also responds to environmental emergencies and other threats to health, safety, life, and property. The Fire Department is comprised of the following divisions: Fire Administration, Fire Suppression, and Fire Prevention.

Mission:

The Mission of the Fire Department is to protect life, property, and the environment by responding to emergency and non-emergency calls for service in an efficient and effective manner.

Fire Administration Personnel	2021 Actual	2022 Budget	2023 Budget
Fire Chief	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	1.00
Fire Secretary	1.00	1.00	1.00
Total FTEs	3.00	3.00	3.00

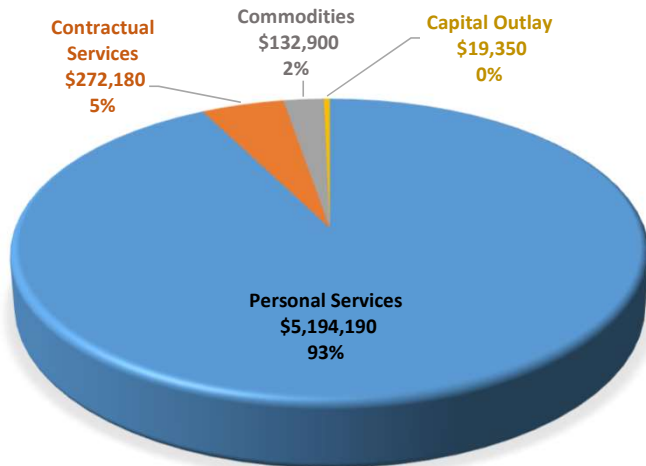
Fire Suppression Personnel	2021 Actual	2022 Budget	2023 Budget
Battalion Chief	3.00	3.00	3.00
Fire Captain	12.00	12.00	12.00
Fire Driver/Operator	12.00	12.00	12.00
Firefighter	22.00	21.00	22.00
Total FTEs	49.00	48.00	49.00

Fire Prevention Personnel	2021 Actual	2022 Budget	2023 Budget
Safety Officer/Health Inspector	1.00	1.00	1.00
Fire Marshall	1.00	1.00	1.00
Total FTEs	2.00	2.00	2.00

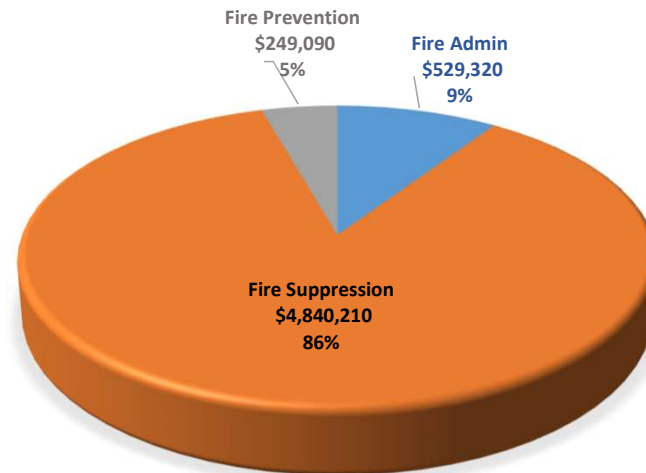
City of Leavenworth, Kansas
 General Fund
 2023 Adopted Budget

	Fire Department Summary Budget			2023 Adopted Budget: Fire Department by Division			
	2021 Actual Expenses	2022 Budget	2023 Adopted Budget	Fire Admin	Fire Suppression	Fire Prevention	Total Fire Department
Revenue							
Tax Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	-	-	-	-	-	-	-
Licenses & Permits	17,095	15,200	18,000	-	-	18,000	18,000
Charges for Services	3,698	3,500	4,100	3,900	-	200	4,100
Miscellaneous Revenue	635	2,000	600	100	500	-	600
Balance Forward (Reserves)	-	-	-	-	-	-	-
Total Revenue	\$ 21,428	\$ 20,700	\$ 22,700	\$ 4,000	\$ 500	18,200	22,700
Expenditures							
Personal Services	4,420,234	4,638,727	5,194,190	395,480	4,557,010	241,700	5,194,190
Contractual Services	206,022	231,268	272,180	122,040	145,350	4,790	272,180
Commodities	79,771	137,403	132,900	11,800	118,500	2,600	132,900
Capital Outlay	16,417	19,305	19,350	-	19,350	-	19,350
Debt Service	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-
General & Capital Reserves	-	-	-	-	-	-	-
Total Expenditures	\$ 4,722,444	\$ 5,026,703	\$ 5,618,620	\$ 529,320	\$ 4,840,210	\$ 249,090	5,618,620
Revenue minus Expenditures	\$ (4,701,016)	\$ (5,006,003)	\$ (5,595,920)	\$ (525,320)	\$ (4,839,710)	(230,890)	(5,595,920)

2023 Budget: Fire Department Expenditures by Type



2023 Budget: Fire Department Expenditures by Division



City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Fire Administration Division

				Fire Administration Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
1101	01390	Open Public Records Fees	5711	219	-	200	
1101	01390	Charges For Service - Other	5799	3,329	3,500	3,700	
Total Charges for Services				\$ 3,548	\$ 3,500	\$ 3,900	
Miscellaneous Revenue							
1101	01390	Other - Miscellaneous	5899	93	-	100	
1101	01390	Transfer from Special Projects	5933	-	-	-	
Total Miscellaneous Revenue				\$ 93	\$ -	\$ 100	
Total Revenue				\$ 3,641	\$ 3,500	\$ 4,000	
Expenditures							
Personal Services							
1101	01390	Full Time	6101	245,192	267,498	274,190	3 full-time employees: Fire Chief (1), Deputy Fire Chief (1), Fire Secretary (1)
1101	01390	Longevity	6107	840	840	1,080	
1101	01390	FICA Exp	6108	5,842	6,431	6,600	
1101	01390	Health Insurance	6110	44,059	45,675	49,210	
1101	01390	KPERS Exp	6111	3,678	4,044	3,740	
1101	01390	KP&F Exp	6115	47,091	52,271	53,620	
1101	01390	Worker's Compensation	6116	151	234	6,770	
1101	01390	Unemployment Insurance	6120	239	268	270	
1101	01390	Automobile Allowance	6126	-	-	-	
Total Personal Services				\$ 347,091	\$ 377,261	\$ 395,480	
Contractual Services							
1101	01390	Electricity	6201	32,177	35,000	35,000	Electricity for 3 fire stations
1101	01390	Natural Gas	6202	12,710	15,960	14,000	Natural gas for 3 fire stations
1101	01390	Telephone	6206	2,552	8,483	3,060	City telephone service for 3 fire stations
1101	01390	Postage	6207	19	50	50	
1101	01390	Cable & Internet	6208	-	-	240	Cable TV for 3 fire stations (separated from telephone in 2023)
1101	01390	Commercial Travel	6301	-	850	850	Air fare - out of town training/conferences
1101	01390	Lodging	6302	-	873	900	Hotels - out of town training/conferences
1101	01390	Meals	6303	91	788	500	Meals - out of town training/conferences
1101	01390	Parking/Tolls	6305	60	75	100	Parking & tolls - out of town training/conferences
1101	01390	Vehicle Rental	6306	-	-	-	
1101	01390	Registration	6403	220	950	1,000	Conferences, IAFC, Missouri Valley Division, MARC
1101	01390	Classified Advertising	6451	-	700	700	Job postings, utilized by HR
1101	01390	Insurance	6501	10,767	11,400	12,900	Insurance paid through HR
1101	01390	Dues Memberships & Subs	6601	1,985	2,020	3,280	NFPA, Associations Dues for Chief Officers
1101	01390	Medical Services	6610	-	1,500	1,500	Medical Director fee - Dr. McCartney, for protocols

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Fire Administration Division

Fire Administration Detail Budget							
			2021 Actual	2022 Budget	2023 Budget	Notes	
1101	01390	Pest Control Services	6612	-	700	3,250	Annual fee for monthly service at 3 fire stations
1101	01390	Janitorial Services	6614	-	-	2,500	Cleaning service for fire administration offices
1101	01390	Printing/Copying Services	6617	100	500	100	For any outside copy service that may be needed
1101	01390	IT Services	6623	-	950	950	Utilized by the IT division for software cost, printers
1101	01390	Training Services	6641	(219)	3,600	3,600	Outside EMS training to maintain EMT license.
1101	01390	Other Professional Services	6699	8,018	6,500	8,400	MySidewalk (monthly stats) , engraving for plaques,
1101	01390	Other Rental	6799	-	2,400	1,200	Lift rental for high ceiling light bulbs, parking lot lights
1101	01390	Building/Grounds M&R	6802	18,555	19,000	22,000	Building repairs / maintenance for 3 fire stations
1101	01390	Office Equipment M&R	6852	-	2,400	2,400	Repairs on copier, fax, and printers
1101	01390	Vehicle M&R	6861	-	-	-	
1101	01390	Software Maintenance	6862	-	-	-	
1101	01390	Other Equipment M&R	6899	229	3,400	3,400	Hazmat monitoring equipment
1101	01390	Vehicle License Fees	6902	-	-	-	
1101	01390	Miscellaneous Permits	6903	60	-	160	State Boiler inspections, permits
1101	01390	Contributions Exp	6913	256	-	-	
Total Contractual Services			\$ 87,580	\$ 118,099	\$ 122,040		
Commodities							
1101	01390	Office Supplies	7001	1,855	2,100	2,100	Copy paper, tablets, staples, pens, all 3 fire stations
1101	01390	Clothing & Uniforms	7101	-	1,200	1,200	Uniforms for 2 administrative Fire Chiefs
1101	01390	Food	7201	262	300	300	Retirement, promotion ceremonies
1101	01390	Gasoline	7302	43	-	100	Incidentals out of the city
1101	01390	Janitorial Supplies	7319	32	-	-	
1101	01390	Other Operating Supplies	7399	1,029	500	1,100	Fire hydrant paint, gauges
1101	01390	Non-Cap Furniture/Furnishings	7402	-	5,000	4,000	Chairs, desk, storage cabinets - all 3 fire stations
1101	01390	Non-Cap Software	7405	203	2,000	2,000	As needed for IT upgrades to software
1101	01390	Non-Cap IT Equipment	7406	70	-	-	
1101	01390	Non-Cap Janitorial Equipment	7603	-	1,100	1,000	Vacuums, mop buckets, miscellaneous
Total Commodities			\$ 3,495	\$ 12,200	\$ 11,800		
Total Expenditures			\$ 438,166	\$ 507,560	\$ 529,320		
Revenue minus Expenditures			\$ (434,525)	\$ (504,060)	\$ (525,320)		

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
Fire Suppression Division

				Fire Suppression Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Miscellaneous Revenue							
1101	01400	Motor Fuel Tax Refund	5870	542	2,000	500	
Total Miscellaneous Revenue				\$ 542	\$ 2,000	\$ 500	
Total Revenue				\$ 542	\$ 2,000	\$ 500	
Expenditures							
Personal Services							
1101	01400	Full Time	6101	2,315,119	2,456,944	2,753,720	49 full-time employees: Battalion Chiefs (3), Fire Captains (12), Fire Driver/Operators (12), Firefighters (22)
1101	01400	Overtime	6102	164,167	90,000	172,800	Shift coverage when staffing drops below minimum
1101	01400	Specialty Assignment Pay	6105	9,318	13,200	13,200	(11) Hazmat technicians,(2) fire investigators
1101	01400	Holiday Pay	6106	65,584	62,600	69,000	
1101	01400	Longevity	6107	14,190	15,000	14,380	Employees with over 5 years of service - max \$600
1101	01400	FICA Exp	6108	35,489	38,247	43,830	
1101	01400	Health Insurance	6110	573,720	672,677	704,840	
1101	01400	KP&F Exp	6115	585,867	606,417	695,010	State pension
1101	01400	Worker's Compensation	6116	52,383	74,214	87,220	
1101	01400	Unemployment Insurance	6120	2,448	2,638	3,010	
1101	01400	Sick Leave Reimbursement	6122	22,438	-	-	Unfunded pay out at resignations and retirements
1101	01400	Vacation Leave Reimbursement	6123	17,581	-	-	Unfunded pay out at resignations and retirements
Total Personal Services				\$ 3,858,303	\$ 4,031,937	\$ 4,557,010	
Contractual Services							
1101	01400	Commercial Travel	6301	60	500	500	Airfare - out of town training and conferences for uniform members
1101	01400	Lodging	6302	-	1,500	1,500	Out of town training and conferences for uniform members
1101	01400	Meals	6303	-	500	500	Out of town training and conferences for uniform members
1101	01400	Mileage Reimbursement	6304	-	200	200	Out of town training and conferences for uniform members
1101	01400	Parking/Tolls	6305	-	-	50	Out of town training and conferences for uniform members
1101	01400	Registration	6403	1,954	12,000	10,000	Training and conferences for uniform members
1101	01400	Classified Advertising	6451	129	-	-	
1101	01400	Dues Memberships & Subs	6601	2,820	2,400	3,000	International arson , IAFC, NFPA, county fire association
1101	01400	Medical Services	6610	2,935	12,000	12,000	Hazmat and 1/3 member annual medical physicals
1101	01400	Printing/Copying Services	6617	184	100	200	UPS - FedEx, shipping out equipment for repairs
1101	01400	IT Services	6623	-	399	400	Utilized by our IT division
1101	01400	Personnel Testing Services	6631	150	300	300	New hire background checks
1101	01400	Training Services	6641	(450)	-	-	
1101	01400	Other Professional Services	6699	89	1,000	1,000	Breathing air compressor testing, Jaws-of-Life calibration
1101	01400	Building/Grounds M&R	6802	30,637	-	32,200	HVAC, electrical, overhead doors, for 3 fire stations
1101	01400	Vehicle M&R	6861	66,635	70,000	73,000	Vehicles, fire apparatus,
1101	01400	Other Equipment M&R	6899	9,492	7,500	10,000	SCBA's, Hazmat equipment

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
Fire Suppression Division

				Fire Suppression Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01400	Vehicle License Fees	6902	12	-	-	
1101	01400	Contributions Exp	6913	1,057	500	500	Utilized by HR - employee service awards
1101	01400	Other Operating Expenses	6917	(57)	-	-	
Total Contractual Services				\$ 115,645	\$ 108,899	\$ 145,350	
Commodities							
1101	01400	Office Supplies	7001	753	500	800	Office supplies for fire stations
1101	01400	Books/Magazines	7002	-	-	-	
1101	01400	Educational Materials	7004	1,357	800	1,400	New books for company officers - training materials
1101	01400	Other Office Supplies	7099	32	-	-	
1101	01400	Clothing & Uniforms	7101	14,074	24,149	22,000	Uniforms for all members
1101	01400	Protective/Safety Apparel	7102	7,458	37,504	25,000	Personal protective fire fighting gear
1101	01400	Food	7201	37	500	300	Employee recognition, work over and above standard
1101	01400	Kitchen Supplies	7202	-	300	500	Station pots, pans, utensils
1101	01400	General Medical Supplies	7252	3,658	3,000	3,800	Assortment of medical supplies
1101	01400	Building/Grounds Materials	7301	195	-	200	Rock, mulch for fire stations
1101	01400	Gasoline	7302	6,645	5,500	8,300	Vehicle fuel
1101	01400	Diesel Fuel	7303	25,368	25,000	34,200	Fire apparatus
1101	01400	Oil/Grease/Lubricants	7304	-	250	-	Moved to vehicle maintenance line
1101	01400	Vehicle Tires/Batteries	7305	-	500	-	Moved to vehicle maintenance line
1101	01400	Vehicular Repair Parts	7306	43	4,500	-	Moved to vehicle maintenance line
1101	01400	Chemicals	7307	-	600	-	Fire fighting foam AFFF
1101	01400	Safety Materials	7314	-	-	-	
1101	01400	Equipment/Motor Repair Parts	7315	622	3,500	3,500	Small equipment repairs at 3 fire stations, compressors
1101	01400	Tools	7317	1,859	500	2,000	Hand tools on fire trucks and minor station repairs
1101	01400	Janitorial Supplies	7319	8,127	8,000	8,500	Station cleaning supplies
1101	01400	Training Materials	7327	364	2,000	2,000	Props, simulated walls, doors, handouts, CPR cards
1101	01400	Other Operating Supplies	7399	3,375	6,000	6,000	Gas detection monitors, calibration gas, SCBA - other
1101	01400	Non-Cap Appliances	7403	389	-	-	
1101	01400	Non-Cap IT Equipment	7406	149	-	-	
1101	01400	Non-Cap Fire Equipment	7618	624	-	-	
Total Commodities				\$ 75,129	\$ 123,103	\$ 118,500	
Capital Outlay							
1101	01400	Radio Equipment	8505	-	-	-	
1101	01400	Other Equipment	8599	16,417	19,305	19,350	Fire fighting adapters, valves, nozzles, TIC's, other
Total Capital Outlay				\$ 16,417	\$ 19,305	\$ 19,350	
Total Expenditures				\$ 4,065,494	\$ 4,283,244	\$ 4,840,210	
Revenue minus Expenditures				\$ (4,064,952)	\$ (4,281,244)	\$ (4,839,710)	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Fire Prevention Division

				Fire Prevention Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Licenses and Permits Revenue							
1101	01410	Permit - Food Handlers	5310	2,460	1,000	2,600	
1101	01410	Permit - Health Inspection	5311	14,635	14,200	15,400	
Total Licenses and Permits Revenue				\$ 17,095	\$ 15,200	\$ 18,000	
Charges for Services							
1101	01410	UST Inspection Fees	5431	150	-	200	
Total Charges for Services				\$ 150	\$ -	\$ 200	
Total Revenue				\$ 17,245	\$ 15,200	\$ 18,200	
Expenditures							
Personal Services							
1101	01410	Full Time	6101	138,048	144,296	153,790	2 full-time employees: Safety Officer/Health Inspector (1), Fire Marshall (1)
1101	01410	Overtime	6102	93	2,500	100	
1101	01410	Longevity	6107	1,200	1,200	1,200	
1101	01410	FICA Exp	6108	1,833	2,146	2,250	
1101	01410	Health Insurance	6110	39,592	40,960	44,090	
1101	01410	KP&F Exp	6115	31,777	34,024	35,660	
1101	01410	Worker's Compensation	6116	2,171	4,255	4,460	
1101	01410	Unemployment Insurance	6120	126	148	150	
1101	01410	Sick Leave Reimbursement	6122	-	-	-	
1101	01410	Vacation Leave Reimbursement	6123	-	-	-	
Total Personal Services				\$ 214,840	\$ 229,529	\$ 241,700	
Contractual Services							
1101	01410	Lodging	6302	-	500	500	Local and non local training conferences
1101	01410	Meals	6303	-	150	150	Local and non local training conferences
1101	01410	Mileage Reimbursement	6304	-	-	-	Local and non local training conferences
1101	01410	Parking/Tolls	6305	41	20	40	Local and non local training conferences
1101	01410	Registration	6403	650	2,000	2,000	Local and non local training conferences
1101	01410	Dues Memberships & Subs	6601	1,899	1,600	1,900	International code council, NFPA,
1101	01410	Printing/Copying Services	6617	207	-	200	Arson investigation photos
1101	01410	Other Professional Services	6699	-	-	-	
Total Contractual Services				\$ 2,797	\$ 4,270	\$ 4,790	
Commodities							
1101	01410	Educational Materials	7004	964	600	1,000	Public education material
1101	01410	Protective/Safety Apparel	7102	-	200	200	Specific to arson investigations
1101	01410	Food	7201	-	-	-	

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
Fire Prevention Division

		Fire Prevention Detail Budget			
		2021 Actual	2022 Budget	2023 Budget	Notes
1101	01410 Gasoline	7302 70	-	100	When needed - for outside of the city travels
1101	01410 Tools	7317 63	550	500	
1101	01410 Photographic Supplies	7324 -	-	50	Camera, copies
1101	01410 Other Operating Supplies	7399 51	750	750	Miscellaneous, educational for fire prevention week
1101	01410 Non-Cap Software	7405 -	-	-	
Total Commodities		\$ 1,147	\$ 2,100	\$ 2,600	
Total Expenditures		\$ 218,783	\$ 235,899	\$ 249,090	
Revenue minus Expenditures		\$ (201,538)	\$ (220,699)	\$ (230,890)	

City of Leavenworth, Kansas
2023 Budget Overview - General Fund

Public Works

Description:

The Public Works Department is led by the Public Works Director and is the administrative entity that coordinates the delivery of infrastructure services to the citizens of Leavenworth. The department provides a vast array of city services including the following: engineering, building & grounds maintenance, building inspections, street maintenance and repair, storm sewers, trash collection and recycling, sewers and water pollution control, and mapping.

The following Public Works departments and divisions are included in the General Fund: Engineering, Buildings & Grounds, Inspections, Airport, Street Lights, and Library Maintenance. All other Public Works departments and divisions will be discussed later in this presentation.

Engineering Division

The Engineering Division provides management and oversight over all of the Public Works departments and divisions mentioned above. This division also provides all of the City's in-house engineering, design, and mapping services.

Engineering Department Personnel	2021 Actual	2022 Budget	2023 Budget
Public Works Director	1.00	1.00	1.00
Deputy Public Works Director (vacant in 2021)	-	1.00	1.00
Engineering Technicians	2.00	2.00	2.00
GIS Coordinator	0.25	0.50	0.50
Admin Clerk	1.00	1.00	1.00
Total FTEs	4.25	5.50	5.50

Buildings & Grounds Division

The Buildings & Grounds Division accounts for the expenditures necessary to maintain City owned buildings and property. The Buildings & Grounds Division does not have any employees.

Inspections Division

The Inspections Division is responsible for issuing construction permits and overseeing construction projects in order to verify that projects comply with the City's adopted codes, which are designed to ensure life safety and avoid potential property damage in the future. The Inspections Division also issues trade licenses to qualified individuals who work in the electrical, mechanical, and plumbing trades.

Inspections Personnel	2021 Actual	2022 Budget	2023 Budget
Chief Building Inspector	1.00	1.00	1.00
Inspectors	2.00	2.00	2.00
Office Clerk II	1.00	1.00	1.00
Total FTEs	4.00	4.00	4.00

City of Leavenworth, Kansas

2023 Budget Overview - General Fund

Public Works, Continued:

Airport Division

The City, under a lease agreement executed with the Secretary of the Army, is a joint user of Sherman Airfield, located on Fort Leavenworth, and has a contract with a "Fixed Based Operator (FBO)," who manages the Leavenworth Municipal Airport at Sherman Airfield. The Airport Division accounts for the City's expenditures, including the FBO's management fee, necessary to operate and maintain the airport. The Airport Division does not have any employees.

Street Lighting Division

The Street Lighting Division accounts for the expenditures necessary to operate and maintain all of the City's traffic lights and street lights. The Street Light Division does not have any employees.

Library Maintenance Division

The Leavenworth Public Library is a component unit of the City and has its own board and budget. The City is required by law to levy ad valorem taxes on behalf of the library. As a component unit, those revenues are not available for City operations, nor is the City responsible for the library's operating expenses. The City owns and maintains the building that the library occupies. The Library Maintenance Division accounts for the expenditures necessary to maintain the library building. The Library Maintenance Division does not have any employees.

City of Leavenworth, Kansas
 General Fund
 2023 Adopted Budget

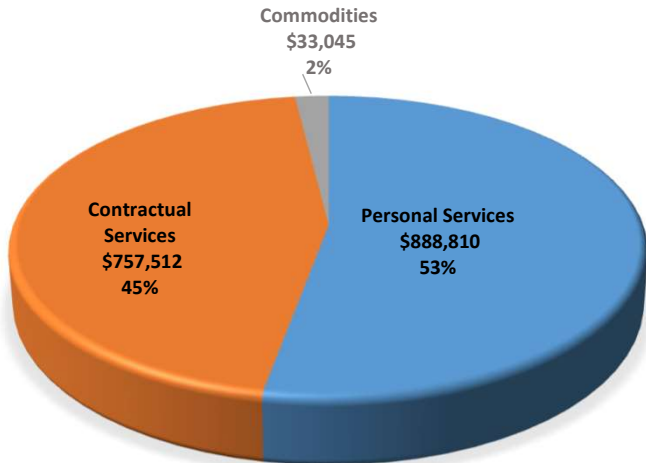
	Engineering Summary Budget		
	2021 Actual Expenses	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue	-	-	-
Licenses & Permits	351,499	298,900	345,800
Charges for Services	145	17,200	100
Miscellaneous Revenue	17,785	2,400	7,400
Balance Forward (Reserves)	-	-	-
Total Revenue	\$ 369,429	\$ 318,500	\$ 353,300

2023 Adopted Budget: Engineering Department by Division											
	Engineering	Buildings & Grounds	Inspections	Street Lighting	Airport	Library Maintenance	Total Eng. Department				
Tax Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				
Intergovernmental Revenue	-	-	-	-	-	-	-				
Licenses & Permits	-	-	345,800	-	-	-	345,800				
Charges for Services	-	-	100	-	-	-	100				
Miscellaneous Revenue	100	-	2,500	-	4,800	-	7,400				
Balance Forward (Reserves)	-	-	-	-	-	-	-				
Total Revenue	\$ 100	\$ -	\$ 348,400	\$ -	\$ 4,800	\$ -	\$ 353,300				

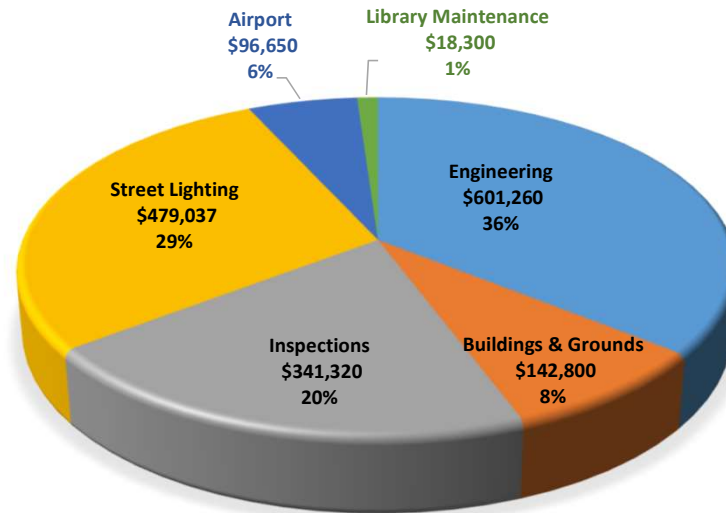
	2021 Actual	2022 Budget	2023 Adopted Budget
Expenditures			
Personal Services	758,139	886,365	888,810
Contractual Services	715,373	727,087	757,512
Commodities	22,206	24,761	33,045
Capital Outlay	46	-	-
Debt Service	-	-	-
Miscellaneous	-	-	-
General & Capital Reserves	-	-	-
Total Expenditures	\$ 1,495,763	\$ 1,638,213	\$ 1,679,367
Revenue minus Expenditures	\$ (1,126,334)	\$ (1,319,713)	\$ (1,326,067)

	Engineering	Buildings & Grounds	Inspections	Street Lighting	Airport	Library Maintenance	Total Eng. Department
Personal Services	567,240	-	321,570	-	-	-	888,810
Contractual Services	19,520	137,300	14,100	472,042	96,650	17,900	757,512
Commodities	14,500	5,500	5,650	6,995	-	400	33,045
Capital Outlay	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-
General & Capital Reserves	-	-	-	-	-	-	-
Total Expenditures	\$ 601,260	\$ 142,800	\$ 341,320	\$ 479,037	\$ 96,650	\$ 18,300	1,679,367
Revenue minus Expenditures	\$ (601,160)	\$ (142,800)	\$ 7,080	\$ (479,037)	\$ (91,850)	\$ (18,300)	(1,326,067)

2023 Budget: Engineering Department Expenditures by Type



2023 Budget: Engineering Department Expenditures by Division



City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Engineering Division

				Engineering Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
1101	01420	Inspection Fees	5415	\$ -	\$ -	\$ -	
1101	01420	Sale Of Maps	5551	10	-	-	
1101	01420	Charges For Service - Other	5799	-	-	-	
Total Charges for Services				\$ 10	\$ -	\$ -	
Miscellaneous Revenue							
1101	01420	Other - Miscellaneous	5899	116	-	100	
Total Miscellaneous Revenue				\$ 116	\$ -	\$ 100	
Total Revenue				\$ 126	\$ -	\$ 100	
Expenditures							
Personal Services							
				5.5 full-time employees: Public Works (PW) Director (1), Deputy PW Director (1 - vacant in 2021), Engineering Techs (2), GIS Coordinator (0.5), Admin Clerk			
1101	01420	Full Time	6101	273,766	407,702	400,210	(1)
1101	01420	Overtime	6102	-	-	-	
1101	01420	Longevity	6107	815	1,200	710	
1101	01420	FICA Exp	6108	25,897	31,809	31,200	
1101	01420	Health Insurance	6110	40,788	47,149	84,420	
1101	01420	KPERS Exp	6111	33,006	41,040	36,300	
1101	01420	Worker's Compensation	6116	9,463	20,358	7,100	
1101	01420	Unemployment Insurance	6120	339	416	400	
1101	01420	Sick Leave Reimbursement	6122	55,539	-	-	
1101	01420	Vacation Leave Reimbursement	6123	16,747	-	-	
1101	01420	Automobile Allowance	6126	3,600	6,900	6,900	
Total Personal Services				\$ 459,961	\$ 556,574	\$ 567,240	
Contractual Services							
1101	01420	Electricity	6201	1,769	-	-	
1101	01420	Telephone	6206	994	1,471	2,000	
1101	01420	Postage	6207	11	50	50	
1101	01420	Commercial Travel	6301	-	-	1,000	Airline tickets for conferences
1101	01420	Lodging	6302	232	349	600	Lodging for conferences
1101	01420	Meals	6303	-	200	200	Meals for conferences
1101	01420	Mileage Reimbursement	6304	70	499	200	
1101	01420	Parking/Tolls	6305	35	20	40	
1101	01420	Registration	6403	1,265	848	900	Registrations fees for classes and conferences
1101	01420	Classified Advertising	6451	3,662	1,000	750	Project advertising

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
Engineering Division

				Engineering Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01420	Legal Advertising	6453	-	50	50	
1101	01420	Dues Memberships & Subs	6601	2,142	3,500	4,000	American Public Works Association and other professional memberships
1101	01420	Legal Services	6602	-	-	-	
1101	01420	Planning/Design	6605	3,366	-	-	
1101	01420	Printing/Copying Services	6617	100	499	300	
1101	01420	IT Services	6623	-	958	1,000	
1101	01420	Training Services	6641	-	1,995	1,500	Training services for employees
							Fire extinguisher inspections, install Centennial bridge lights and GIS tech support
1101	01420	Other Professional Services	6699	12,165	2,973	3,000	
1101	01420	Office Equipment M&R	6852	-	249	250	
1101	01420	Vehicle M&R	6861	737	948	800	
1101	01420	Software Maintenance	6862	588	2,494	2,500	
1101	01420	Other Equipment M&R	6899	-	-	-	
1101	01420	Miscellaneous Permits	6903	120	379	380	
1101	01420	Sales Tax	6907	1	-	-	
1101	01420	Other Operating Expenses	6917	105	-	-	
Total Contractual Services				\$ 27,363	\$ 18,482	\$ 19,520	
Commodities							
1101	01420	Office Supplies	7001	3,793	4,000	4,000	
1101	01420	Educational Materials	7004	-	150	150	
1101	01420	Other Office Supplies	7099	782	75	800	
1101	01420	Protective/Safety Apparel	7102	-	100	150	Hard hats, safety vests, and other personal protective equipment
1101	01420	Food	7201	1,135	-	1,200	Retirement celebrations, Public Works day
1101	01420	Gasoline	7302	1,957	1,500	2,400	
1101	01420	Safety Materials	7314	52	-	-	
1101	01420	Tools	7317	28	-	-	
1101	01420	Other Operating Supplies	7399	86	500	500	
1101	01420	Non-Cap Furniture/Furnishings	7402	-	499	400	
1101	01420	Non-Cap Software	7405	151	2,334	2,400	GIS software, PDF software and Blue beam plan review software
1101	01420	Non-Cap IT Equipment	7406	2,505	499	2,500	Monitors and other computer equipment
1101	01420	Non-Cap Telephone Equipment	7613	-	-	-	
Total Commodities				\$ 10,490	\$ 9,657	\$ 14,500	
Capital Outlay							
1101	01420	Office Equipment	8301	-	-	-	
1101	01420	Other Equipment	8599	46	-	-	
Total Capital Outlay				\$ 46	\$ -	\$ -	
Total Expenditures				\$ 497,859	\$ 584,713	\$ 601,260	
Revenue minus Expenditures				\$ (497,733)	\$ (584,713)	\$ (601,160)	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Buildings & Grounds Division

				Buildings & Grounds Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Expenditures							
Contractual Services							
1101	01430	Electricity	6201	\$ 39,258	\$ 35,411	\$ 41,200	
1101	01430	Natural Gas	6202	4,582	7,481	5,500	
1101	01430	Pest Control Services	6612	1,116	1,117	1,200	Pest control for City Hall
1101	01430	Janitorial Services	6614	42,144	42,120	48,200	Janitorial services for City Hall
1101	01430	Other Professional Services	6699	-	4,764	10,500	Service and Maintenance Contracts for Fire Alarm and Elevators
1101	01430	Building/Grounds M&R	6802	35,876	33,000	30,000	City Hall HVAC, lighting, elevator and plumbing repairs
1101	01430	Vehicle M&R	6861	466	250	500	
1101	01430	Miscellaneous Permits	6903	150	60	200	
Total Contractual Services				\$ 123,594	\$ 124,203	\$ 137,300	
Commodities							
1101	01430	Office Supplies	7001	-	-	-	
1101	01430	Food	7201	1,049	1,995	1,500	Coffee supplies for City Hall
1101	01430	Kitchen Supplies	7202	177	-	-	
1101	01430	Building/Grounds Materials	7301	781	3,491	3,000	HVAC filters, light bulbs, etc.
1101	01430	Diesel Fuel	7303	-	349	-	
1101	01430	Safety Materials	7314	-	-	-	
1101	01430	Other Operating Supplies	7399	387	500	500	Flags, dehumidifier and other misc. items
1101	01430	Non-Cap Furniture/Furnishings	7402	-	500	500	Chairs or office furniture
Total Commodities				\$ 2,394	\$ 6,835	\$ 5,500	
Total Expenditures				\$ 125,988	\$ 131,038	\$ 142,800	
Revenue minus Expenditures				\$ (125,988)	\$ (131,038)	\$ (142,800)	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Inspections Division

				Inspections Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Licenses and Permits Revenue							
1101	01460	Permit - Building/Residential	5322	\$ 61,672	\$ 54,500	\$ 37,500	
1101	01460	Permit - New Duplex	5324	1,293	-	27,000	
1101	01460	Permit - Misc. Remodeling	5330	129,773	94,000	136,300	Residential and Commercial Renovations
1101	01460	Permit - Res Garages/Carport	5332	4,525	2,400	4,800	
1101	01460	Permit - Building/Commercial	5334	41,360	38,800	21,700	
1101	01460	Permit - Public Building	5336	-	-	-	
1101	01460	License - Plumbing	5339	18,693	14,100	19,600	
1101	01460	Permit - Plumbing	5340	17,810	17,600	18,700	
1101	01460	License - Electrical	5341	23,911	21,900	25,100	
1101	01460	Permit - Electrical	5342	8,830	9,700	9,300	
1101	01460	License - Mechanical	5343	19,780	17,600	20,800	
1101	01460	Permit - Mechanical	5344	16,454	20,300	17,300	
1101	01460	Fees - Examinations	5391	35	-	-	
1101	01460	Fees - Replats/Subdividing	5392	-	-	-	
1101	01460	Licenses & Permits - Other	5399	7,364	8,000	7,700	Sidewalks/Driveways/LDPs/Miscellaneous Structures
Total Licenses and Permits Revenue				\$ 351,499	\$ 298,900	\$ 345,800	
Charges for Services							
1101	01460	Plan Review Fees	5413	-	17,200	-	3rd Party Commercial Reviews
1101	01460	Inspection Fees	5415	-	-	-	
1101	01460	Open Public Records Fees	5711	135	-	100	
Total Charges for Services				\$ 135	\$ 17,200	\$ 100	
Miscellaneous Revenue							
1101	01460	Other - Miscellaneous	5899	2,500	-	2,500	
Total Miscellaneous Revenue				\$ 2,500	\$ -	\$ 2,500	
Total Revenue				\$ 354,135	\$ 316,100	\$ 348,400	
Expenditures							
Personal Services							
				4 full-time employees: Chief Building Inspector (1), Inspectors (2), Office Clerk			
1101	01460	Full Time	6101	212,222	220,771	224,150	(1)
1101	01460	Overtime	6102	-	-	-	
1101	01460	Longevity	6107	665	1,200	870	
1101	01460	FICA Exp	6108	15,675	16,981	17,210	
1101	01460	Health Insurance	6110	44,483	57,684	49,640	
1101	01460	KPERS Exp	6111	19,804	21,909	20,030	
1101	01460	Worker's Compensation	6116	5,124	11,024	9,450	

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
Inspections Division

				Inspections Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01460	Unemployment Insurance	6120	205	222	220	
		Total Personal Services		\$ 298,178	\$ 329,791	\$ 321,570	
Contractual Services							
1101	01460	Telephone	6206	310	349	6,000	Cell phones and tablet funding
1101	01460	Lodging	6302	-	-	200	
1101	01460	Mileage Reimbursement	6304	-	-	100	
1101	01460	Registration	6403	33	1,197	2,500	Training and certification funding
1101	01460	Classified Advertising	6451	92	-	-	
1101	01460	Legal Advertising	6453	862	-	-	
1101	01460	Dues Memberships & Subs	6601	214	299	300	Professional memberships
1101	01460	Planning Services	6608	-	4,988	2,500	Third party reviews on some commercial projects
1101	01460	Printing/Copying Services	6617	767	998	1,000	Inspection slips, business cards, stationary and envelops
1101	01460	Other Professional Services	6699	150	-	-	
1101	01460	Vehicle M&R	6861	2,102	1,497	1,500	
1101	01460	Other Operating Expenses	6917	-	-	-	
		Total Contractual Services		\$ 4,529	\$ 9,328	\$ 14,100	
Commodities							
1101	01460	Office Supplies	7001	53	998	1,000	
1101	01460	Books/Magazines	7002	-	1,496	800	Professional development publications and code books
1101	01460	Educational Materials	7004	32	-	-	
1101	01460	Other Office Supplies	7099	37	-	-	
1101	01460	Protective/Safety Apparel	7102	1	-	-	
1101	01460	Gasoline	7302	2,275	2,494	2,800	
1101	01460	Safety Materials	7314	31	-	-	
1101	01460	Tools	7317	-	249	200	Manhole hooks, smart levels, etc.
1101	01460	Other Operating Supplies	7399	86	-	100	Computer risers and disinfecting supplies
1101	01460	Non-Cap Software	7405	403	1,037	750	Software license renewal
1101	01460	Non-Cap IT Equipment	7406	400	-	-	
1101	01460	Non-Cap Telephone Equipment	7613	-	-	-	
		Total Commodities		\$ 3,317	\$ 6,274	\$ 5,650	
Capital Outlay							
1101	01460	Office Equipment	8301	-	-	-	
		Total Capital Outlay		\$ -	\$ -	\$ -	
Total Expenditures				\$ 306,024	\$ 345,393	\$ 341,320	
Revenue minus Expenditures				\$ 48,111	\$ (29,293)	\$ 7,080	

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
Airport Division

				Airport Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Miscellaneous Revenue							
1101	01060	Other - Miscellaneous	5899	\$ 4,800	\$ 2,400	\$ 4,800	
				\$ 4,800	\$ 2,400	\$ 4,800	
Total Revenue				\$ 4,800	\$ 2,400	\$ 4,800	
Expenditures							
Contractual Services							
1101	01060	Electricity	6201	5,434	6,250	6,250	~\$550/month paid to U.S. Treasury for electricity usage
1101	01060	Natural Gas	6202	3,810	2,250	4,500	Propane, fluctuates seasonally between \$200 and \$100 per month
1101	01060	Water	6203	190	120	200	Paid to U.S. Treasury for water usage
1101	01060	Sewer/Refuse	6204	1,689	1,300	1,800	Paid to U.S. Treasury for sewer & refuse
1101	01060	Telephone	6206	1,658	2,000	400	Landline
1101	01060	Cable & Internet	6208	-	-	2,000	Monthly Internet Cable Fee (separated from Telephone in 2023)
1101	01060	Insurance	6501	22,153	13,600	16,900	
1101	01060	Other Professional Services	6699	56,423	56,470	59,200	\$4,500 lease, \$50,500 FBO/operations, \$1,400 FBO phone, minor repairs
1101	01060	Building/Grounds M&R	6802	-	-	-	
1101	01060	Building/Grounds M&R - NonCity	6803	739	-	-	
1101	01060	Software Maintenance	6862	1,675	1,700	1,800	Software mtce. Syntech Fuel master for fuel pump
1101	01060	Property Tax	6906	3,588	2,150	3,600	Leavenworth County personal property tax
Total Contractual Services				\$ 97,359	\$ 85,840	\$ 96,650	
Commodities							
1101	01060	Other Operating Supplies	7399	-	-	-	
Total Commodities				\$ -	\$ -	\$ -	
Total Expenditures				\$ 97,359	\$ 85,840	\$ 96,650	
Revenue minus Expenditures				\$ (92,559)	\$ (83,440)	\$ (91,850)	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Street Lighting Division

				Street Lighting Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Miscellaneous Revenue							
1101	01470	Insurance Proceeds	5865	\$ 10,369	\$ -	\$ -	
1101	01470	Other - Miscellaneous	5899	-	-	-	
Total Miscellaneous Revenue				\$ 10,369	\$ -	\$ -	
Total Revenue				\$ 10,369	\$ -	\$ -	
1101	01470	Electricity	6201	440,027	458,850	462,000	Street lighting electricity and maintenance costs to Evergy
1101	01470	Other Professional Services	6699	5,554	15,042	10,042	
Total Contractual Services				\$ 445,580	\$ 473,892	\$ 472,042	
Commodities							
1101	01470	Other Operating Supplies	7399	5,581	1,995	6,995	
Total Commodities				\$ 5,581	\$ 1,995	\$ 6,995	
Total Expenditures				\$ 451,161	\$ 475,887	\$ 479,037	
Revenue minus Expenditures				\$ (440,792)	\$ (475,887)	\$ (479,037)	

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
Library Maintenance Division

				Library Maintenance Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Expenditures							
Contractual Services							
1101	01440	Pest Control Services	6612	\$ 361	\$ 319	\$ 400	Yearly pest service
1101	01440	Building/Grounds M&R - NonCity	6803	16,527	14,963	17,400	General maintenance and repair budget for Library
1101	01440	Miscellaneous Permits	6903	60	60	100	Boiler Certificate
Total Contractual Services				\$ 16,948	\$ 15,342	\$ 17,900	
Commodities							
1101	01440	Building/Grounds Materials	7301	425	-	400	
Total Commodities				\$ 425	\$ -	\$ 400	
Total Expenditures				\$ 17,373	\$ 15,342	\$ 18,300	
Revenue minus Expenditures				\$ (17,373)	\$ (15,342)	\$ (18,300)	

City of Leavenworth, Kansas
2023 Budget Overview - General Fund

Municipal Service Center

Description: The Municipal Service Center is responsible for the maintenance of City owned equipment and vehicles. The Municipal Service Center is comprised of two divisions: the Service Center and the Garage.

Service Center

The budget for the Service Center Division includes the salary and benefits for the Inventory Parts Clerk and the expenditures necessary to operate and maintain the Service Center building.

Service Center Personnel	2021 Actual	2022 Budget	2023 Budget
Inventory Parts Clerk	0.90	1.00	1.00
Part-time Admin Clerk (moved from Refuse in 2023)	-	-	0.50
Total FTEs	0.90	1.00	1.50

Garage

The budget for the Garage includes the salary and benefits for the mechanics that service and repair City owned equipment and vehicles. The Garage budget also accounts for the parts, equipment, and other expenditures related to those services.

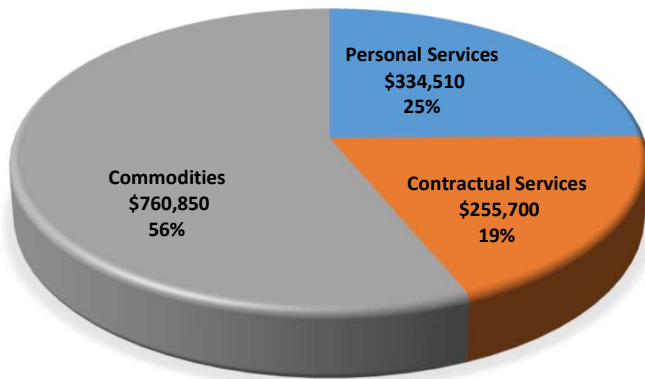
Garage Personnel	2021 Actual	2022 Budget	2023 Budget
Operations Superintendent	0.25	-	0.25
Master Mechanic	1.00	1.00	1.00
Mechanic	1.25	2.00	2.00
Total FTEs	2.50	3.00	3.25

Note: The Operations Superintendent is allocated between the Garage (25%), Streets & Alley Maintenance (50%), and Refuse Collections departments (25%). In the 2022 Budget, the Operations Superintendent was 100% allocated to Streets & Alley Maintenance. 2022 actual expenditures will reflect the correct allocation between the three departments.

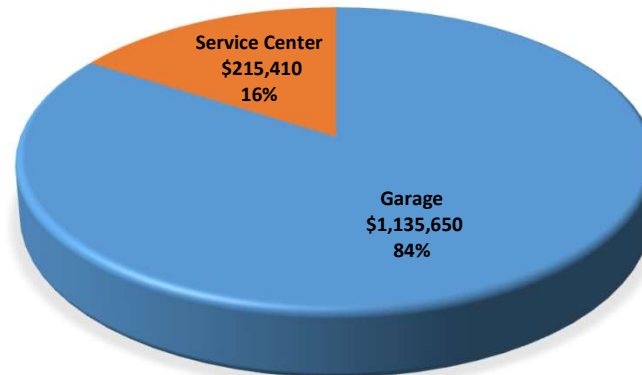
City of Leavenworth, Kansas
 General Fund
 2023 Adopted Budget

	Municipal Service Center Summary Budget			2023 Adopted Budget: MSC Department by Division		
	2021 Actual Expenses	2022 Budget	2023 Adopted Budget	Garage	Service Center	Total MSC Department
Revenue						
Tax Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-
Charges for Services	712,932	706,300	767,800	767,800	-	767,800
Miscellaneous Revenue	(90)	-	-	-	-	-
Balance Forward (Reserves)	-	-	-	-	-	-
Total Revenue	\$ 712,843	\$ 706,300	\$ 767,800	\$ 767,800	\$ -	\$ 767,800
Expenditures						
Personal Services	230,475	263,344	334,510	251,430	83,080	334,510
Contractual Services	234,512	190,342	255,700	136,170	119,530	255,700
Commodities	569,793	545,243	760,850	748,050	12,800	760,850
Capital Outlay	15,984	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
General & Capital Reserves	-	-	-	-	-	-
Total Expenditures	\$ 1,050,763	\$ 998,929	\$ 1,351,060	\$ 1,135,650	\$ 215,410	\$ 1,351,060
Revenue minus Expenditures	\$ (337,921)	\$ (292,629)	\$ (583,260)	\$ (367,850)	\$ (215,410)	\$ (583,260)

2023 Budget: Municipal Service Center Expenditures by Type



2023 Budget: Municipal Service Center Expenditures by Division



City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Garage Division

				Garage Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
1101	01480	Garage Repairs	5410	359,106	356,800	359,100	
1101	01480	Sale of Fuel	5552	353,827	349,500	408,700	
Total Charges for Services				\$ 712,932	\$ 706,300	\$ 767,800	
Total Revenue				\$ 712,932	\$ 706,300	\$ 767,800	
Expenditures							
Personal Services							
1101	01480	Full Time	6101	119,661	133,103	157,090	3.25 full-time employees: Operations Superintendent (0.25), Master Mechanic (1), Mechanic (1)
1101	01480	Overtime	6102	2,698	2,500	2,800	
1101	01480	Longevity	6107	-	-	180	
1101	01480	FICA Exp	6108	8,764	10,374	12,310	
1101	01480	Health Insurance	6110	38,692	49,086	60,900	
1101	01480	KPERS Exp	6111	11,200	13,137	14,320	
1101	01480	Worker's Compensation	6116	1,073	2,117	2,840	
1101	01480	Unemployment Insurance	6120	115	133	160	
1101	01480	Vacation Leave Reimbursement	6123	577	-	-	
1101	01480	Automobile Allowance	6126	1,424	-	830	
Total Personal Services				\$ 184,204	\$ 210,450	\$ 251,430	
Contractual Services							
1101	01480	Electricity	6201	311	399	400	
1101	01480	Telephone	6206	135	-	150	
1101	01480	Postage	6207	-	199	-	
1101	01480	Parking/Tolls	6305	-	-	-	
1101	01480	Registration	6403	-	1,995	1,200	training and certification fees
1101	01480	Classified Advertising	6451	475	998	1,000	purple wave and sale items
1101	01480	Printing/Copying Services	6617	103	100	100	professional printing services
1101	01480	Towing Services	6630	8,081	2,893	3,500	towing should reduce due to new vehicles in lease program
1101	01480	Other Professional Services	6699	4,711	4,486	4,900	repairs to shop equipment, oil disposal nuts, bolts, and mechanical fasteners
1101	01480	Equipment Rental Exp	6702	873	299	900	lift for changing light bulbs in garage, and other equipment rental
1101	01480	Uniform Rental	6704	1,094	1,397	1,400	
1101	01480	Other Rental	6799	583	1,297	700	equipment
1101	01480	Building/Grounds M&R	6802	2,086	-	1,000	maintenance and repair to garage doors, and garage equipment
1101	01480	Vehicle M&R	6861	98,235	70,000	103,100	repair vehicles and then billed to departments
1101	01480	Software Maintenance	6862	-	-	-	
1101	01480	Other Equipment M&R	6899	16,589	13,466	17,400	other city equipment needing repairs
1101	01480	Miscellaneous Permits	6903	-	20	20	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Garage Division

				Garage Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01480	Other Operating Expenses	6917	-	399	400	permits
Total Contractual Services				\$ 133,275	\$ 97,948	\$ 136,170	
Commodities							
1101	01480	Office Supplies	7001	581	500	600	supplies such as shop towels, and office supplies for the parts clerk's office
1101	01480	Books/Magazines	7002	-	50	50	repair manuals
1101	01480	Other Office Supplies	7099	-	-	-	
1101	01480	Clothing & Uniforms	7101	312	499	500	
1101	01480	Protective/Safety Apparel	7102	253	399	400	gloves, safety glasses, and other safety equipment
1101	01480	Food	7201	267	200	300	food for garage staff during snow removal & when staff cannot leave their post
1101	01480	Diesel Fuel Additives	7300	1,531	2,993	2,400	DEF
1101	01480	Building/Grounds Materials	7301	270	499	500	
1101	01480	Gasoline	7302	205,316	159,575	256,600	fuel costs
1101	01480	Diesel Fuel	7303	124,677	124,688	168,300	fuel costs
1101	01480	Oil/Grease/Lubricants	7304	14,539	13,167	19,600	oil and grease costs
1101	01480	Vehicle Tires/Batteries	7305	76,539	44,888	103,300	tire and battery cost for city owned equipment
1101	01480	Vehicular Repair Parts	7306	89,993	109,725	121,500	
1101	01480	Chemicals	7307	1,190	2,494	1,500	battery cleaners, wiring cleaner, adhesive remover, grease and oil removers, etc.
1101	01480	Safety Materials	7314	443	499	500	eye wash station, first aid, protective gloves
1101	01480	Equipment/Motor Repair Parts	7315	36,968	59,850	59,850	
1101	01480	Tools	7317	4,227	4,988	5,000	repair and replace shop tools i.e. wrenches, pliers, sockets, and etc.
1101	01480	Janitorial Supplies	7319	542	349	600	hand cleaner for mechanics, soap to clean shop floors
1101	01480	Other Operating Supplies	7399	3,039	4,988	4,000	equipment service, gas pump & storage tank inspections, repair of vehicle lift.
1101	01480	Non-Cap IT Equipment	7406	47	499	500	software updates for vehicle repairs
1101	01480	Non-Cap Vehicle Accessories	7507	-	50	50	
1101	01480	Non-Cap Shop Equipment	7611	2,034	3,092	2,000	
1101	01480	Purchasing Card Default	7999	-	-	-	
Total Commodities				\$ 562,767	\$ 533,992	\$ 748,050	
Capital Outlay							
1101	01480	IT Equipment	8306	-	-	-	
1101	01480	Garage Equipment	8511	15,984	-	-	
Total Capital Outlay				\$ 15,984	\$ -	\$ -	
Total Expenditures				\$ 896,230	\$ 842,390	\$ 1,135,650	
Revenue minus Expenditures				\$ (183,298)	\$ (136,090)	\$ (367,850)	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Service Center Division

				Service Center Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Miscellaneous Revenue							
1101	01490	Motor Fuel Tax Refund	5870	(90)	-	-	
1101	01490	Other - Miscellaneous	5899	-	-	-	
1101	01490	Trans From Streets Fund	5904	-	-	-	
1101	01490	Trans From Refuse Fund	5944	-	-	-	
Total Miscellaneous Revenue				\$ (90)	\$ -	\$ -	
Total Revenue				\$ (90)	\$ -	\$ -	
Expenditures							
Personal Services							
1101	01490	Full Time	6101	30,097	33,826	35,200	1 full-time employee: Inventory Parts Clerk (1)
1101	01490	Overtime	6102	424	-	400	
1101	01490	Part Time	6104	-	-	16,910	1 part-time employee: Admin Clerk (0.5)
1101	01490	Longevity	6107	-	-	130	
1101	01490	FICA Exp	6108	2,274	2,588	4,030	
1101	01490	Health Insurance	6110	9,424	12,579	21,620	
1101	01490	KPERS Exp	6111	2,825	3,339	4,690	
1101	01490	Worker's Compensation	6116	273	528	50	
1101	01490	Unemployment Insurance	6120	30	34	50	
1101	01490	Sick Leave Reimbursement	6122	-	-	-	
1101	01490	Vacation Leave Reimbursement	6123	924	-	-	
Total Personal Services				\$ 46,271	\$ 52,894	\$ 83,080	
Contractual Services							
1101	01490	Electricity	6201	21,665	29,925	29,930	
1101	01490	Natural Gas	6202	39,284	11,970	17,300	
1101	01490	Telephone	6206	9,002	6,883	3,830	land lines
1101	01490	Cable & Internet	6208	-	-	50	Cable TV (separated from Telephone in 2023)
1101	01490	Network Connectivity	6209	-	-	6,120	WiFi and Network (separated from Telephone in 2023)
1101	01490	Registration	6403	53	4,700	5,000	registration cost for training.
1101	01490	Classified Advertising	6451	392	-	-	
1101	01490	Dues Memberships & Subs	6601	-	170	200	Fuel license, and annual fees
1101	01490	Pest Control Services	6612	1,236	1,097	1,300	Spray once a month
1101	01490	Janitorial Services	6614	14,821	22,444	21,800	cleaning the service center
1101	01490	Printing/Copying Services	6617	-	45	100	items that require professional printing
1101	01490	Other Professional Services	6699	2,269	1,995	2,400	job advertisement
1101	01490	Equipment Rental Exp	6702	-	1,668	-	
1101	01490	Uniform Rental	6704	-	-	-	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Service Center Division

				Service Center Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01490	Building/Grounds M&R	6802	12,233	10,000	30,000	Overdue building repairs. Need to complete some ceiling for noise reduction and to reduce cost of heat and air conditioning
1101	01490	Office Equipment M&R	6852	-	-	-	
1101	01490	Vehicle M&R	6861	1	499	500	UTV repairs and maintenance
1101	01490	Other Equipment M&R	6899	280	998	1,000	air conditioning filters, light bulbs, door fobs, and other misc. items
Total Contractual Services				\$ 101,236	\$ 92,394	\$ 119,530	
Commodities							
1101	01490	Office Supplies	7001	3,042	1,995	3,200	copy paper, toner, paper, pens, files, and office equipment replacement
1101	01490	Protective/Safety Apparel	7102	100	-	-	
1101	01490	Food	7201	151	-	2,500	increase to 2,500 to cover the public works luncheon in the spring.
1101	01490	General Medical Supplies	7252	-	648	700	first aid supplies, AED batteries, pads, and rubber gloves
1101	01490	Building/Grounds Materials	7301	2,072	4,788	4,500	air conditioning maintenance, minor repairs to doors, windows, & fixtures.
1101	01490	Diesel Fuel	7303	686	249	900	back up generator for the service center in case of power outages
1101	01490	Vehicular Repair Parts	7306	-	200	200	generator service and maintenance
1101	01490	Safety Materials	7314	74	-	-	
1101	01490	Tools	7317	-	-	-	
1101	01490	Janitorial Supplies	7319	158	249	250	kitchen soap, hand cleaner, and floor cleaners (degreasers)
1101	01490	Other Operating Supplies	7399	135	788	300	coffee supplies for employees and guests for meetings
1101	01490	Non-Cap Software	7405	200	2,334	250	software updates
1101	01490	Non-Cap IT Equipment	7406	352	-	-	
1101	01490	Non-Cap Telephone Equipment	7613	56	-	-	
1101	01490	Non-Cap Other Equipment	7699	-	-	-	
Total Commodities				\$ 7,026	\$ 11,251	\$ 12,800	
Total Expenditures				\$ 154,533	\$ 156,539	\$ 215,410	
Revenue minus Expenditures				\$ (154,623)	\$ (156,539)	\$ (215,410)	

City of Leavenworth, Kansas
2023 Budget Overview - General Fund

Planning & Community Development

Description: The activities of the Planning & Community Development Department include creating a safe, healthy, and accessible environment by planning for new development, enforcing city codes, coordinating housing, blight removal, and home repairs, and managing other community appearance programs.

Mission:

The mission of the Planning & Community Development Department is to advise and recommend best practices for managing orderly and efficient change in the community to City officials, boards, appointed commissions, and residents. The department's goal is to ensure a high standard of living where all citizens have access to basic human services including housing and transportation.

Planning & Zoning Personnel	2021 Actual	2022 Budget	2023 Budget
Planning & Community Development Director	0.80	0.80	0.80
City Planner	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Clerk Typist	-	-	0.60
Total FTEs	2.80	2.80	3.40

Note: The Planning & Community Development Director is allocated between Planning & Zoning and Housing Administration.

Code Enforcement

The Code Enforcement division provides interpretation and enforcement of adopted codes, rules, and regulations related to planning and zoning. Enforcement activities include property maintenance issues such as junk, nuisances, grass & weeds, and inoperable vehicles, as well as zoning issues such as uses, signs, and fences.

Code Enforcement Personnel	2021 Actual	2022 Budget	2023 Budget
Zoning/Code Administrator	2.50	3.00	3.00
Clerk/Typist	-	1.00	0.40
Total FTEs	2.50	4.00	3.40

Rental Coordinator

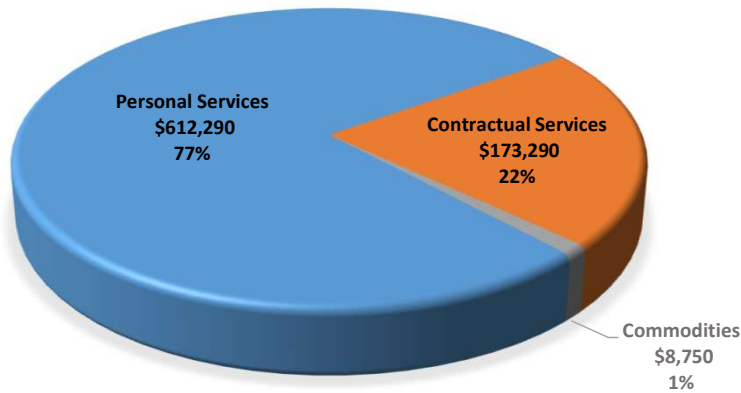
The Rental Property Coordinator acts as a liaison between residential tenants and landlords to resolve issues and enforce city and state regulations, ensuring a quality standard of living for all Leavenworth residents.

Rental Coordinator	2021 Actual	2022 Budget	2023 Budget
Rental Property Coordinator	1.00	1.00	1.00
Total FTEs	1.00	1.00	1.00

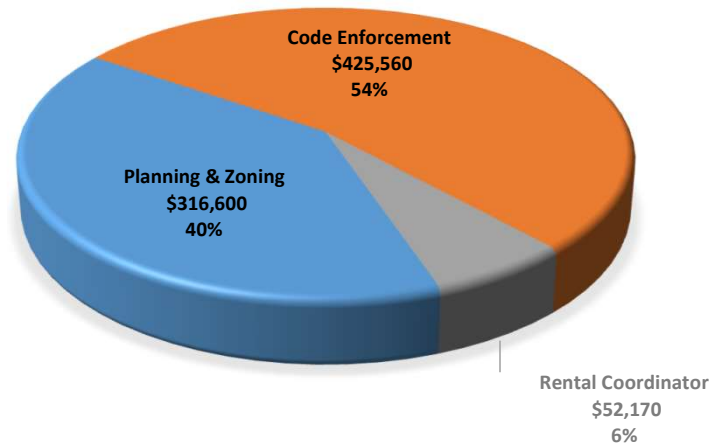
City of Leavenworth, Kansas
 General Fund
 2023 Adopted Budget

	Planning Department Summary Budget			2023 Adopted Budget: Planning Department by Division			
	2021 Actual Expenses	2022 Budget	2023 Adopted Budget	Planning & Zoning	Code Enforcement	Rental Coordinator	Total Planning Department
Revenue							
Tax Revenue	\$ 43,060	\$ 37,000	\$ 45,900	\$ -	\$ 45,900	\$ -	\$ 45,900
Intergovernmental Revenue	-	-	-	-	-	-	-
Licenses & Permits	19,558	16,200	20,600	17,600	200	2,800	20,600
Charges for Services	23,050	14,400	25,400	-	25,400	-	25,400
Miscellaneous Revenue	7,370	-	7,400	-	7,400	-	7,400
Balance Forward (Reserves)	-	-	-	-	-	-	-
Total Revenue	\$ 93,037	\$ 67,600	\$ 99,300	\$ 17,600	\$ 78,900	2,800	99,300
Expenditures							
Personal Services	507,052	575,033	\$ 612,290	304,200	258,720	49,370	612,290
Contractual Services	241,967	130,150	173,290	10,300	161,040	1,950	173,290
Commodities	6,154	12,007	8,750	2,100	5,800	850	8,750
Capital Outlay	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-
General & Capital Reserves	-	-	-	-	-	-	-
Total Expenditures	\$ 755,174	\$ 717,190	\$ 794,330	\$ 316,600	\$ 425,560	\$ 52,170	794,330
Revenue minus Expenditures	\$ (662,137)	\$ (649,590)	\$ (695,030)	\$ (299,000)	\$ (346,660)	\$ (49,370)	(695,030)

2023 Budget: City Planning Department Expenditures by Type



2023 Budget: City Planning Department Expenditures by Division



City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Planning & Zoning Division

				Planning & Zoning Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Licenses and Permits Revenue							
1101	01590	Permit - Demolitions	5338	\$ -	\$ -	\$ -	
1101	01590	Fees - Replats/Subdividing	5392	8,180	7,700	8,600	
1101	01590	Licenses & Permits - Other	5399	8,568	7,500	9,000	
Total Licenses and Permits Revenue				\$ 16,748	\$ 15,200	\$ 17,600	
Miscellaneous Revenue							
1101	01590	Other - Miscellaneous	5899	-	-	-	
Total Miscellaneous Revenue				\$ -	\$ -	\$ -	
Total Revenue				\$ 16,748	\$ 15,200	\$ 17,600	
Expenditures							
Personal Services							
1101	01590	Full Time	6101	161,859	173,180	203,160	3.4 full-time employees: Planning & Community Development Director (0.80), City Planner (1), Admin Assistant (1), Clerk/Typist (0.60)
1101	01590	Longevity	6107	175	132	420	
1101	01590	FICA Exp	6108	12,205	13,479	15,790	
1101	01590	Health Insurance	6110	39,887	41,270	63,200	
1101	01590	KPERS Exp	6111	15,864	17,390	18,370	
1101	01590	Worker's Compensation	6116	823	152	180	
1101	01590	Unemployment Insurance	6120	160	176	200	
1101	01590	Sick Leave Reimbursement	6122	-	-	-	
1101	01590	Vacation Leave Reimbursement	6123	-	-	-	
1101	01590	Automobile Allowance	6126	8,340	2,880	2,880	
Total Personal Services				\$ 239,312	\$ 248,659	\$ 304,200	
Contractual Services							
1101	01590	Telephone	6206	56	200	-	
1101	01590	Commercial Travel	6301	-	900	900	Travel for training
1101	01590	Lodging	6302	-	3,000	3,000	Travel for training
1101	01590	Meals	6303	-	1,000	1,000	Travel for training
1101	01590	Mileage Reimbursement	6304	-	1,100	-	Not needed
1101	01590	Parking/Tolls	6305	-	100	100	
1101	01590	Registration	6403	907	2,400	1,000	In-person training opportunities
1101	01590	Classified Advertising	6451	92	-	-	
1101	01590	Promotional Advertising	6452	12	-	-	
1101	01590	Legal Advertising	6453	2,061	2,101	2,200	Legal advertising for public hearings
1101	01590	Dues Memberships & Subs	6601	1,647	1,500	1,500	American Planning Association
1101	01590	Legal Services	6602	409	399	400	Recording fees @ Register of Deeds

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Planning & Zoning Division

				Planning & Zoning Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01590	Planning Services	6608	48	-	-	
1101	01590	Printing/Copying Services	6617	807	200	200	Minimal need
1101	01590	Other Professional Services	6699	-	12,771	-	
Total Contractual Services				\$ 6,039	\$ 25,671	\$ 10,300	
Commodities							
1101	01590	Office Supplies	7001	1,530	1,500	1,600	
1101	01590	Books/Magazines	7002	290	200	300	
1101	01590	Educational Materials	7004	-	200	200	
1101	01590	Food	7201	-	-	-	
1101	01590	Other Operating Supplies	7399	83	-	-	
1101	01590	Non-Cap Office Equipment	7401	931	-	-	
1101	01590	Non-Cap Software	7405	-	2,514	-	Not needed, has not been used since 2019 for a one-time purchase
1101	01590	Non-Cap IT Equipment	7406	86	-	-	
1101	01590	Non-Cap Telephone Equipment	7613	-	-	-	
Total Commodities				\$ 2,920	\$ 4,414	\$ 2,100	
Total Expenditures				\$ 248,272	\$ 278,744	\$ 316,600	
Revenue minus Expenditures				\$ (231,524)	\$ (263,544)	\$ (299,000)	

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
Code Enforcement Division

				Code Enforcement Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
1101	01600	Special Assessment - Current	4003	\$ 28,950	\$ 25,600	\$ 31,800	
1101	01600	Special Assessment - Delinq.	4004	14,110	11,400	14,100	
				\$ 43,060	\$ 37,000	\$ 45,900	
Licenses and Permits Revenue							
1101	01600	Permit - Demolitions	5338	190	-	200	
				\$ 190	\$ -	\$ 200	
Charges for Services							
1101	01600	Charges For Service - Other	5799	23,050	14,400	25,400	
				\$ 23,050	\$ 14,400	\$ 25,400	
Miscellaneous Revenue							
1101	01600	Other - Miscellaneous	5899	7,370	-	7,400	
				\$ 7,370	\$ -	\$ 7,400	
Total Revenue				\$ 73,670	\$ 51,400	\$ 78,900	
Expenditures							
Personal Services							
1101	01600	Full Time	6101	126,791	176,960	147,430	3.4 full-time employees: Code Administrator (3), Clerk/Typist (0.40)
1101	01600	Part Time	6104	17,510	-	18,400	
1101	01600	Longevity	6107	1,200	1,200	1,200	
1101	01600	FICA Exp	6108	10,467	13,629	12,780	
1101	01600	Health Insurance	6110	49,360	59,869	55,590	
1101	01600	KPERS Exp	6111	13,593	17,584	14,870	
1101	01600	Worker's Compensation	6116	4,108	8,836	8,280	
1101	01600	Unemployment Insurance	6120	137	130	170	
1101	01600	Vacation Leave Reimbursement	6123	1,140	-	-	
Total Personal Services				\$ 224,305	\$ 278,208	\$ 258,720	
Contractual Services							
1101	01600	Telephone	6206	659	249	800	Phones for Code Enforcement Officers
1101	01600	Registration	6403	65	399	400	Training
1101	01600	Classified Advertising	6451	469	-	-	
1101	01600	Legal Advertising	6453	964	698	1,000	Legal notices & fees
1101	01600	Dues Memberships & Subs	6601	-	140	140	
1101	01600	Legal Services	6602	76	-	100	Recording fees
1101	01600	Printing/Copying Services	6617	607	798	600	

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
Code Enforcement Division

				Code Enforcement Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01600	Landscaping & Lawn Services	6618	19,695	25,000	50,000	Mowing maintenance of city-owned properties
1101	01600	Other Professional Services	6699	41,577	30,000	50,000	Code Enforcement mowing
1101	01600	Vehicle M&R	6861	685	2,195	1,000	
1101	01600	Vehicle License Fees	6902	-	-	-	
1101	01600	Demolitions	6919	170,114	30,000	45,000	Was high in 2021 due to demo of fire damaged warehouse
1101	01600	Court Ordered Nuisance Abate	6921	-	12,000	12,000	
Total Contractual Services				\$ 234,912	\$ 101,479	\$ 161,040	
Commodities							
1101	01600	Office Supplies	7001	1,199	2,500	2,500	
1101	01600	Books/Magazines	7002	-	-	-	
1101	01600	Other Office Supplies	7099	-	-	-	
1101	01600	Gasoline	7302	1,193	2,793	2,800	
1101	01600	Other Operating Supplies	7399	330	-	300	
1101	01600	Non-Cap Office Equipment	7401	163	-	-	
1101	01600	Non-Cap Furniture/Furnishings	7402	-	-	-	
1101	01600	Non-Cap IT Equipment	7406	-	-	-	
1101	01600	Non-Cap Radio Equipment	7605	-	200	200	
Total Commodities				\$ 2,885	\$ 5,493	\$ 5,800	
Total Expenditures				\$ 462,102	\$ 385,180	\$ 425,560	
Revenue minus Expenditures				\$ (388,433)	\$ (333,780)	\$ (346,660)	

City of Leavenworth, Kansas
 General Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Rental Coordinator Division

				Rental Coordinator Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Intergovernmental Revenue							
1101	01605	State Grants	4208	\$ -	\$ -	\$ -	
				\$ -	\$ -	\$ -	
Intergovernmental Revenue							
Licenses and Permits Revenue							
1101	01605	Rental Registration License	5350	2,620	1,000	2,800	
Total Licenses and Permits Revenue				\$ 2,620	\$ 1,000	\$ 2,800	
Miscellaneous Revenue							
1101	01605	Other - Miscellaneous	5899	-	-	-	
Total Miscellaneous Revenue				\$ -	\$ -	\$ -	
Total Revenue				\$ 2,620	\$ 1,000	\$ 2,800	
Expenditures							
Personal Services							
1101	01605	Full Time	6101	36,290	40,436	41,290	1 full-time employee: Rental Coordinator
1101	01605	FICA Exp	6108	2,895	3,093	3,160	
1101	01605	Health Insurance	6110	567	571	600	
1101	01605	KPERS Exp	6111	3,622	3,991	3,680	
1101	01605	Worker's Compensation	6116	23	35	600	
1101	01605	Unemployment Insurance	6120	38	40	40	
Total Personal Services				\$ 43,435	\$ 48,166	\$ 49,370	
Contractual Services							
1101	01605	Telephone	6206	111	900	150	
1101	01605	Postage	6207	-	-	-	
1101	01605	Lodging	6302	321	-	300	
1101	01605	Mileage Reimbursement	6304	56	500	100	
1101	01605	Registration	6403	309	500	500	
1101	01605	Classified Advertising	6451	-	300	300	
1101	01605	Promotional Advertising	6452	-	200	200	
1101	01605	Legal Advertising	6453	-	-	-	
1101	01605	Dues Memberships & Subs	6601	-	100	100	
1101	01605	Legal Services	6602	-	-	-	
1101	01605	Printing/Copying Services	6617	219	500	300	
Total Contractual Services				\$ 1,016	\$ 3,000	\$ 1,950	
Commodities							
1101	01605	Office Supplies	7001	287	750	750	

City of Leavenworth, Kansas
General Fund Adopted Budget
January 1, 2023 - December 31, 2023
Rental Coordinator Division

				Rental Coordinator Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
1101	01605	Protective/Safety Apparel	7102	-	-	-	
1101	01605	Other Operating Supplies	7399	53	600	-	
1101	01605	Non-Cap Furniture/Furnishings	7402	-	-	-	
1101	01605	Non-Cap Software	7405	-	750	100	
1101	01605	Non-Cap IT Equipment	7406	8	-	-	
Commodities				\$ 349	\$ 2,100	\$ 850	
Total Expenditures				\$ 44,800	\$ 53,266	\$ 52,170	
Revenue minus Expenditures				\$ (42,180)	\$ (52,266)	\$ (49,370)	

City of Leavenworth, Kansas
2023 Budget Overview - Bond & Interest Fund

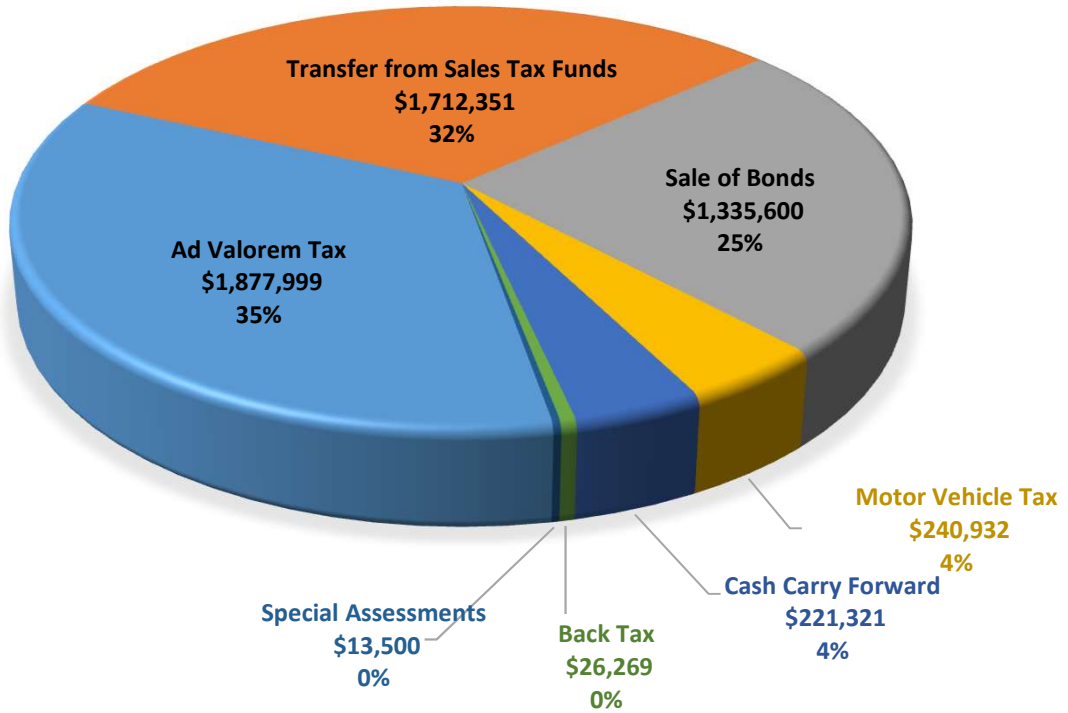
Bond & Interest Fund

Description:

The Bond & Interest Fund provides for the retirement of general obligation bonds. Each year, the city levies taxes that, together with other revenues credited to the fund, are sufficient to pay the principal and interest payments due throughout the year. The City Debt Policy establishes guidelines pertaining to the City's use of debt. The objectives of the policy are to: a) ensure financing is obtained only when necessary, b) ensure that the process for identifying the timing and amount of debt or other financing is as efficient as possible, c) ensure that the most favorable interest rate and other related costs are obtained, and d) ensure future financial flexibility is maintained.

Type of Revenue	2023 Budget
Ad Valorem Tax	\$ 1,877,999
Transfer from Sales Tax Funds	\$ 1,712,351
Sale of Bonds	\$ 1,335,600
Motor Vehicle Tax	\$ 240,932
Cash Carry Forward	\$ 221,321
Back Tax	\$ 26,269
Special Assessments	\$ 13,500
Total	\$ 5,427,972

2023 Budget: Bond Fund Revenue by Type



City of Leavenworth, Kansas
Bond & Interest Fund Adopted Budget
January 1, 2023 - December 31, 2023
Bond & Interest Division

				Bond & Interest Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
5820	20240	Current Ad Valorem	4001	\$ 1,726,383	\$ 1,897,252	\$ 1,877,999	0.88 mill levy reduction for Bond Fund in 2023
5820	20240	Back Tax Collections	4002	26,323	20,000	26,269	Estimate based on 2021 & 2022 YTD actual
5820	20240	Special Assessment - Current	4003	13,529	20,000	13,500	Estimate based on 2021 & 2022 YTD actual
5820	20240	Special Assessment - Delin	4004	-	-	-	
5820	20240	Motor Vehicle Tax	4011	249,539	227,475	240,932	2023 estimate from County Clerk's office
Total Tax Revenue				\$ 2,015,774	\$ 2,164,727	\$ 2,158,700	
Miscellaneous Revenue							
5820	20240	Sale of Bonds	5851	2,935,000	1,400,000	1,335,600	Bond 2022 Temp Note for Pavement Management Program
5820	20240	Bond Premium	5862	402,477	-	-	
5820	20240	Trans From CIP Fund	5905	306,461	335,000	352,065	
5820	20240	Trans From Countywide Tax Fund	5906	718,326	945,000	1,360,286	
5820	20240	Trans From Tax Increment Fund	5908	69,040	67,690	-	
5820	20240	Trans From Capital Proj Fund	5932	-	-	-	
5820	20240	Balance Forward	5999	-	419,059	221,321	Projected cash balance at the beginning of the year
Total Miscellaneous Revenue				\$ 4,431,304	\$ 3,166,749	\$ 3,269,272	
Total Revenue				\$ 6,447,078	\$ 5,331,476	\$ 5,427,972	
Contractual Services							
5820	20240	Other Operating Expenses	6917	-	1,400,000	1,580,000	Temp. Note pymt. (2022 Pvmt. Mgmt. & 1st year of 3 year park temp notes)
Total Contractual Services				\$ -	\$ 1,400,000	\$ 1,580,000	
Debt Service							
5820	20240	Principal	9001	5,930,291	3,005,000	2,788,960	2023 Bond Payments - Principal
5820	20240	Interest	9002	440,127	705,155	670,662	Interest Payment for Bonds and Temporary Notes
5820	20240	Issuance Costs	9005	19,073	-	39,250	Issuance cost of temp notes for \$750,000 Pvmt. Mgmt. Temp Notes
Total Debt Service				\$ 6,389,491	\$ 3,710,155	\$ 3,498,872	
Miscellaneous Expenses							
5820	20240	General Reserves	9399	-	221,321	349,100	
Total Miscellaneous Expenses				\$ -	\$ 221,321	\$ 349,100	
Total Expenditures				\$ 6,389,491	\$ 5,331,476	\$ 5,427,972	
Revenue minus Expenditures				\$ 57,586	\$ -	\$ -	

City of Leavenworth, Kansas

2023 Budget Overview - Library Fund & Library Employee Benefits Fund

Library Fund

Description:

The Leavenworth Public Library is a component unit of the City of Leavenworth. As a component unit, the library is a legally separate entity with its own governing board and budget. The City maintains the Library Fund to account for the levying, collection, and disbursement of ad valorem property taxes in support of the Leavenworth Public Library's operating activities. The Library Fund is an agency fund, therefore the resources in the Library Fund are not available for City operations. Current City ordinances limit the ad valorem tax levy for the Library Fund to 3.75 mills.

Type of Revenue - Library Fund	2023 Budget
Ad Valorem Tax	\$ 956,542
Motor Vehicle Tax	\$ 116,047
Back Tax	\$ 12,800
Total Revenue - Library Fund	\$ 1,085,389

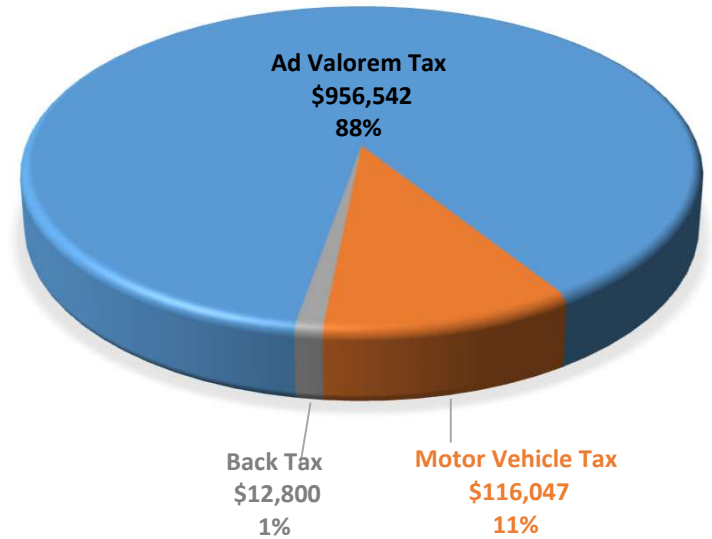
Library Employee Benefits Fund

Description:

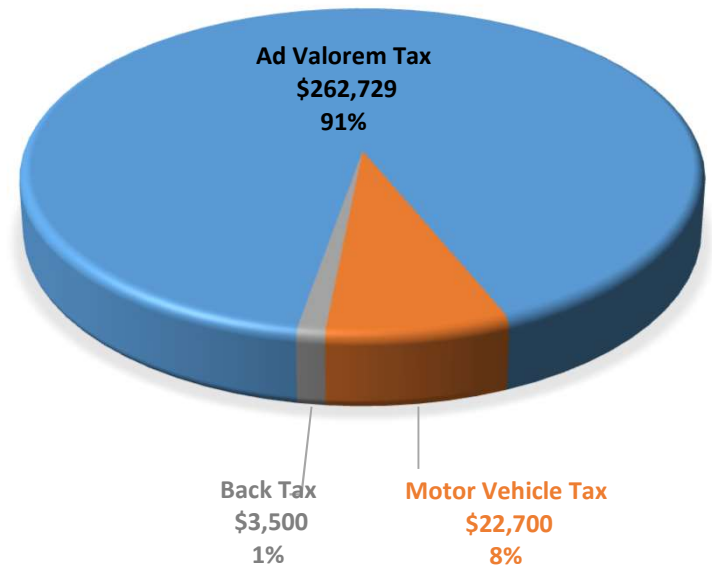
This fund accounts for the levying, collection, and disbursement of ad valorem property taxes related to the payment of employee benefits such as Kansas Public Employee Retirement System (KPERs) and health insurance in support of the Leavenworth Public Library employees. There are no constraints upon levying the necessary millage to support the library employee benefits. The resources in this fund can only be used to pay for employment related benefits for the Library's employees.

Type of Revenue - Library E.B. Fund	2023 Budget
Ad Valorem Tax	\$ 262,729
Motor Vehicle Tax	\$ 22,700
Back Tax	\$ 3,500
Total Revenue - Library Employee Benefit Fund	\$ 288,929

2023 Budget: Library Fund Revenue by Type



2023 Budget: Library Employee Benefits Fund Revenue by Type



City of Leavenworth, Kansas
 Library Fund
 2023 Adopted Budget

	Library Fund Summary Budget		
	2021 Actual Expenses	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ 967,253	\$ 1,033,500	\$ 1,085,389
Intergovernmental Revenue	-	-	-
Licenses & Permits	-	-	-
Charges for Services	-	-	-
Miscellaneous Revenue	-	-	-
Balance Forward (Reserves)	-	-	-
Total Revenue	\$ 967,253	\$ 1,033,500	\$ 1,085,389
Expenditures			
Personal Services	-	-	-
Contractual Services (Transfer to Library)	967,253	1,033,500	1,085,389
Commodities	-	-	-
Capital Outlay	-	-	-
Debt Service	-	-	-
Miscellaneous	-	-	-
General Reserves	-	-	-
Total Expenditures	\$ 967,253	\$ 1,033,500	\$ 1,085,389
Revenue minus Expenditures	\$ -	\$ -	\$ -

**2023 Budget: Library Fund
Expenditures by Type**



Note: 100% of the funds that are collected by the City on behalf of the Library Fund are transferred to the Library to support the Library's operating expenses.

City of Leavenworth, Kansas
Library Fund Adopted Budget
January 1, 2023 - December 31, 2023
Library Division

				Library Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
8510	10220	Current Ad Valorem	4001	\$ 832,125	\$ 913,829	\$ 956,542	
8510	10220	Back Tax Collections	4002	12,759	10,000	12,800	
8510	10220	Motor Vehicle Tax	4011	122,369	109,671	116,047	
Total Tax Revenue				\$ 967,253	\$ 1,033,500	\$ 1,085,389	
Total Revenue				\$ 967,253	\$ 1,033,500	\$ 1,085,389	
Contractual Services							
8510	10220	Operating Transfers	6998	967,253	1,033,500	1,085,389	Funds transferred to the library for operating expenses
Total Contractual Services				\$ 967,253	\$ 1,033,500	\$ 1,085,389	
Total Expenditures				\$ 967,253	\$ 1,033,500	\$ 1,085,389	
Revenue minus Expenditures				\$ -	\$ -	\$ -	

**City of Leavenworth, Kansas
Library Employee Benefits Fund
2023 Adopted Budget**

	Library Employee Benefits Fund Summary Budget		
	2021 Actual Expenses	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ 295,190	\$ 214,500	\$ 288,929
Intergovernmental Revenue	-	-	-
Licenses & Permits	-	-	-
Charges for Services	-	-	-
Miscellaneous Revenue	-	-	-
Balance Forward (Reserves)	-	-	-
Total Revenue	\$ 295,190	\$ 214,500	\$ 288,929
Expenditures			
Personal Services	-	-	-
Contractual Services (Transfer to Library)	295,190	214,500	288,929
Commodities	-	-	-
Capital Outlay	-	-	-
Debt Service	-	-	-
Miscellaneous	-	-	-
General Reserves	-	-	-
Total Expenditures	\$ 295,190	\$ 214,500	\$ 288,929
Revenue minus Expenditures	\$ -	\$ -	\$ -

**2023 Budget: Library Employee Benefits Fund
Expenditures by Type**



Note: 100% of the funds that are collected by the City on behalf of the Library Employee Benefits Fund are transferred to the Library to support the Library's Employee Benefits expenditures.

City of Leavenworth, Kansas
Library Employee Benefits Fund Adopted Budget
January 1, 2023 - December 31, 2023
Library Employee Benefits Division

				Library Employee Benefits Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
8512	12230	Current Ad Valorem	4001	\$ 256,073	\$ 178,748	\$ 262,729	
8512	12230	Back Tax Collections	4002	3,549	2,000	3,500	
8512	12230	Motor Vehicle Tax	4011	35,568	33,752	22,700	
Total Tax Revenue				\$ 295,190	\$ 214,500	\$ 288,929	
Total Revenue				\$ 295,190	\$ 214,500	\$ 288,929	
Contractual Services							
8512	12230	Operating Transfers	6998	295,190	214,500	288,929	Funds transferred to the library to support employee benefits expenses
Total Contractual Services				\$ 295,190	\$ 214,500	\$ 288,929	
Total Expenditures				\$ 295,190	\$ 214,500	\$ 288,929	
Revenue minus Expenditures				\$ -	\$ -	\$ -	

City of Leavenworth, Kansas

2023 Budget Overview - Fire Pension Fund & Police Pension Fund

Pension Funds

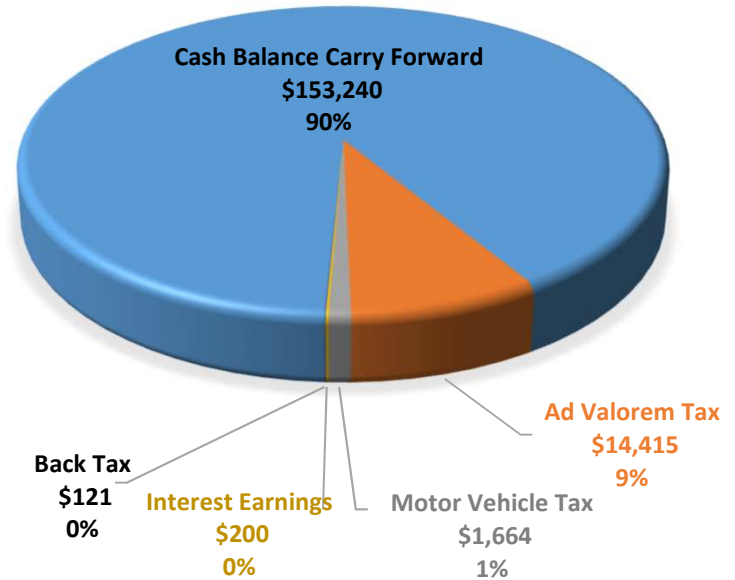
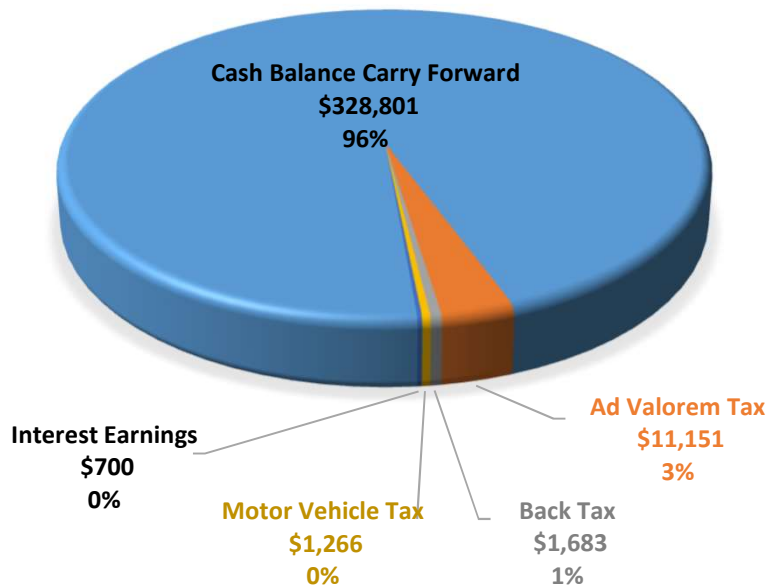
Description: The City provided and administered a single-employer defined pension fund for police officers and fire fighters. The plan was established by ordinance in 1945. In 1971, the City affiliated with the Kansas Police and Firemen's Retirement System (KP&F). At that time, the City pension plan became closed to new entrants. All members already enrolled in the City's single-employer defined pension plan were given the option of joining KP&F or remaining with the City Plan. As of December 31, 2021, the plan consisted of three (3) beneficiaries, two (2) beneficiaries are in the Fire Pension Fund and one (1) beneficiary is in the Police Pension Fund. Both funds are supported by ad valorem property taxes. The General Fund absorbs all of the administrative costs of maintaining the funds.

Type of Revenue - Fire Pension Fund	2023 Budget
Cash Balance Carry Forward	\$ 328,801
Ad Valorem Tax	\$ 11,151
Back Tax	\$ 1,683
Motor Vehicle Tax	\$ 1,266
Interest Earnings	\$ 700
Total Revenue - Fire Pension Fund	\$ 343,601

Type of Revenue - Police Pension Fund	2023 Budget
Cash Balance Carry Forward	\$ 153,240
Ad Valorem Tax	\$ 14,415
Motor Vehicle Tax	\$ 1,664
Interest Earnings	\$ 200
Back Tax	\$ 121
Total Revenue - Police Pension Fund	\$ 169,640

2023 Budget: Fire Pension Fund Revenue by Type

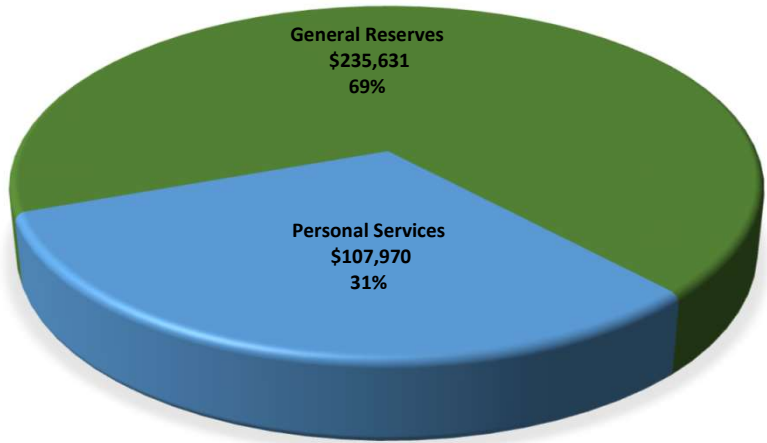
2023 Budget: Police Pension Fund Revenue by Type



City of Leavenworth, Kansas
 Fire Pension Fund
 2023 Adopted Budget

	Fire Pension Fund Summary		
	2021 Actual Expenses	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ 24,098	\$ 11,335	\$ 14,100
Intergovernmental Revenue	-	-	-
Licenses & Permits	-	-	-
Charges for Services	-	-	-
Miscellaneous Revenue	646	750	700
Balance Forward (Reserves)	-	419,233	328,801
Total Revenue	\$ 24,744	\$ 431,318	\$ 343,601
Expenditures			
Personal Services	99,774	102,517	107,970
Contractual Services	-	-	-
Commodities	-	-	-
Capital Outlay	-	-	-
Debt Service	-	-	-
Miscellaneous	-	-	-
General Reserves	-	328,801	235,631
Total Expenditures	\$ 99,774	\$ 431,318	\$ 343,601
Revenue minus Expenditures	\$ (75,029)	\$ -	\$ -

2023 Budget: Fire Pension Fund Expenditures by Type



City of Leavenworth, Kansas
 Fire Pension Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Fire Pension Division

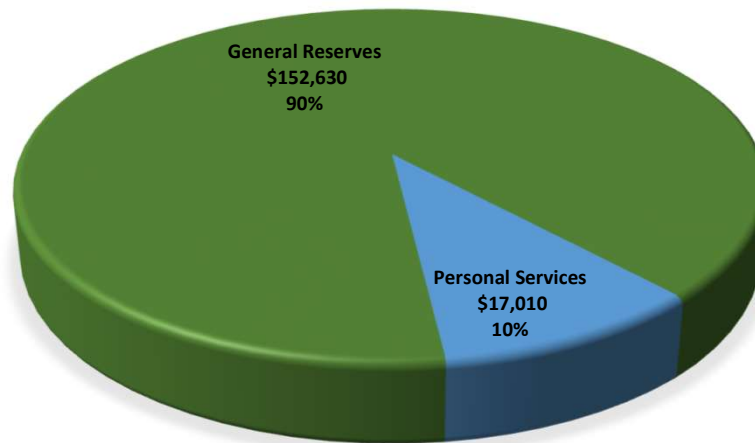
				Fire Pension Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
8180	80310	Current Ad Valorem	4001	\$ 9,098	\$ 9,970	\$ 11,151	No change in mill levy
8180	80310	Back Tax Collections	4002	1,586	180	1,683	Estimate based on 2021 & 2022 YTD actual
8180	80310	Motor Vehicle Tax	4011	13,413	1,185	1,266	2023 estimate from County Clerk's office
Total Tax Revenue				24,098	\$ 11,335	\$ 14,100	
Miscellaneous Revenue							
8180	80310	Interest Earnings	5801	646	750	700	
8180	80310	Balance Forward	5999	-	419,233	328,801	Projected cash balance at the beginning of the year
Total Miscellaneous Revenue				\$ 646	\$ 419,983	\$ 329,501	
Total Revenue				\$ 24,744	\$ 431,318	\$ 343,601	
Personal Services							
8180	80310	Health Insurance	6110	-	-	-	
8180	80310	Pension Payment - Fire	6118	99,774	102,517	107,970	Pension payments for two retirees
Total Personal Services				\$ 99,774	\$ 102,517	\$ 107,970	
Miscellaneous Expenses							
8180	80310	General Reserves	9399	-	328,801	235,631	
Total Miscellaneous Expenses				\$ -	\$ 328,801	\$ 235,631	
Total Expenditures				\$ 99,774	\$ 431,318	\$ 343,601	
Revenue minus Expenditures				\$ (75,029)	\$ -	\$ -	

City of Leavenworth, Kansas
 Police Pension Fund
 2023 Adopted Budget

Police Pension Fund Summary

	2021 Actual Expenses	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ 14,408	\$ 14,970	\$ 16,200
Intergovernmental Revenue	-	-	-
Licenses & Permits	-	-	-
Charges for Services	-	-	-
Miscellaneous Revenue	226	-	200
Balance Forward (Reserves)	-	155,069	153,240
Total Revenue	\$ 14,635	\$ 170,039	\$ 169,640
Expenditures			
Personal Services	15,715	16,799	17,010
Contractual Services	-	-	-
Commodities	-	-	-
Capital Outlay	-	-	-
Debt Service	-	-	-
Miscellaneous	-	-	-
General Reserves	-	153,240	152,630
Total Expenditures	\$ 15,715	\$ 170,039	\$ 169,640
Revenue minus Expenditures	\$ (1,080)	\$ -	\$ -

2023 Budget: Police Pension Fund
 Expenditures by Type



City of Leavenworth, Kansas
Police Pension Fund Adopted Budget
January 1, 2023 - December 31, 2023
Police Pension Division

				Police Pension Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
8182	82320	Current Ad Valorem	4001	\$ 12,205	\$ 13,101	\$ 14,415	No change in mill levy
8182	82320	Back Tax Collections	4002	208	250	121	Estimate based on 2021 & 2022 YTD actual
8182	82320	Motor Vehicle Tax	4011	1,996	1,619	1,664	2023 estimate from County Clerk's office
Total Tax Revenue				\$ 14,408	\$ 14,970	\$ 16,200	
Miscellaneous Revenue							
8182	82320	Interest Earnings	5801	226	-	200	
8182	82320	Balance Forward	5999	-	155,069	153,240	Projected cash balance at the beginning of the year
Total Miscellaneous Revenue				\$ 226	\$ 155,069	\$ 153,440	
Total Revenue				\$ 14,635	\$ 170,039	\$ 169,640	
Personal Services							
8182	82320	Pension Payment - Police	6119	15,715	16,799	17,010	Pension payments for one retiree
Total Personal Services				\$ 15,715	\$ 16,799	\$ 17,010	
Miscellaneous Expenses							
8182	82320	General Reserves	9399	-	153,240	152,630	
Total Miscellaneous Expenses				\$ -	\$ 153,240	\$ 152,630	
Total Expenditures				\$ 15,715	\$ 170,039	\$ 169,640	
Revenue minus Expenditures				\$ (1,080)	\$ -	\$ -	

City of Leavenworth, Kansas
2023 Budget Overview - Recreation Fund

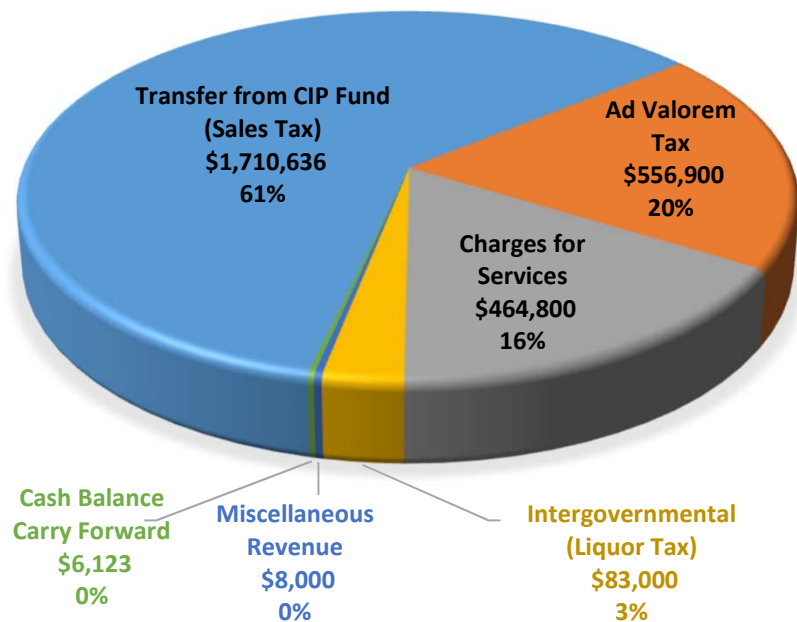
Recreation Fund

Description: The Recreation Fund is used to account for the cultural and recreational activities of the City. Its resources are generated from ad valorem property taxes, sales taxes, and user fees, as illustrated in the below pie chart, on the left. The \$2,829,459 in revenue supports several different divisions. The 2023 budget for each division is illustrated in the below pie chart, on the right. The following pages provide additional information about each division.

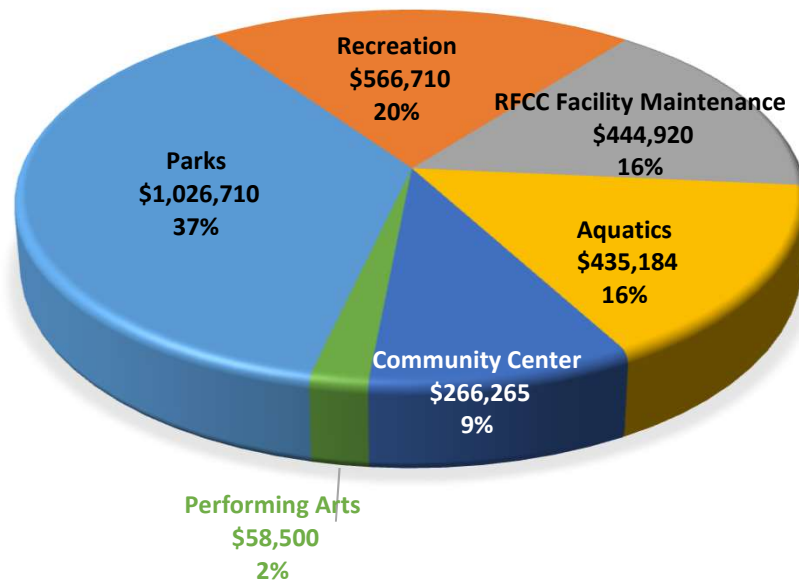
Revenue Source	2023 Budget
Transfer from CIP Fund (Sales Tax)	\$ 1,710,636
Ad Valorem Tax	\$ 556,900
Charges for Services	\$ 464,800
Intergovernmental (Liquor Tax)	\$ 83,000
Miscellaneous Revenue	\$ 8,000
Cash Balance Carry Forward	\$ 6,123
Total 2023 Budgeted Revenue	\$ 2,829,459

Expenditures by Division	2023 Budget
Parks	\$ 1,026,710
Recreation	\$ 566,710
RFCC Facility Maintenance	\$ 444,920
Aquatics	\$ 435,184
Community Center	\$ 266,265
Performing Arts	\$ 58,500
Riverfront Park	\$ 31,170
Total 2023 Budgeted Revenue	\$ 2,829,459

2023 RECREATION FUND REVENUE BY SOURCE



2023 RECREATION FUND EXPENDITURES BY DIVISION



City of Leavenworth, Kansas

Recreation Fund - Division Descriptions

Recreation

The Recreation Division oversees all of the functions of the Parks & Recreation Department (Parks & Rec). Parks & Rec provides recreational opportunities designed to be inclusive to all of the citizens of Leavenworth. Parks & Rec provides a Recreation Activity Scholarship Program. The scholarship program offers a \$100 credit per approved person per year to be used toward certain Parks and Rec activities, such as fitness passes, swim programs, and youth sports. In order for individuals or families to be qualified for the scholarship program they have to live within city limits and currently be receiving public financial assistance.

Recreation Division Personnel	2021 Actual	2022 Budget	2023 Budget
Parks & Recreation Director	1.00	1.00	1.00
Deputy Parks & Recreation Director (new in 2023)	-	-	1.00
Recreation Supervisor	1.00	1.00	1.00
Secretary	1.00	1.00	1.00
Total FTEs	3.00	3.00	4.00

Aquatics

The Aquatics division operates the indoor pool at the Riverfront Community Center year-round and the Wollman Aquatic Center during the summer months. Along with open swim, the Aquatics Division offers swim lessons and several aquatic fitness programs such as aquacise, water walking, and aquatic physical therapy. The City also offers after-hours pool-parties at both pool locations. These are very popular for children's birthday parties.

Aquatics Personnel	2021 Actual	2022 Budget	2023 Budget
Recreation Supervisor	1.00	1.00	1.00
Pool Manager	0.85	1.00	1.00
Part-Time Staff	6.00	7.00	7.00
Total FTEs	7.85	9.00	9.00

Note: Part-time staff includes temporary/seasonal employees such as lifeguards, swim instructors, concession staff, etc. Many of these part-time seasonal employees work a very limited number of hours. Therefore, there are many more actual employees than the number of FTEs listed on the Part-Time Staff line.

Performing Arts

The River City Community Players (RCCP) is Leavenworth's local community theatre group. They offer 7-8 family friendly productions annually at the Performing Arts Center. The RCCP works under the auspices of the City of Leavenworth and is supported by the Parks and Recreation Department. The Parks and Recreation Department is also responsible for the maintenance of the Performing Arts Center. The Performing Arts Division does not have any employees.

City of Leavenworth, Kansas

Recreation Fund - Division Descriptions

Community Center

The Riverfront Community Center is a charming 1880’s former Union Depot train station. Originally constructed in 1888, the historic depot was restored and remodeled in 1988 as a multi-functional facility. This classic facility provides an ideal atmosphere for all types of special events, meetings, and family gatherings with several different rooms of varying sizes, amenities, and views. It also offers the community a top notch workout facility with a weight room, cardio room, indoor swimming pool, gymnasium, racquetball courts, and indoor 1/10 mile long walking track.

Community Center Personnel	2021 Actual	2022 Budget	2023 Budget
Community Center Manager	1.00	1.00	1.00
Part-Time Staff	3.00	3.00	3.00
Total FTEs	4.00	4.00	4.00

RFCC Maintenance

The RFCC Maintenance Division provides the services necessary for the upkeep of the Riverfront Community Center. The nearly 150 year-old original portion of the building is on the national historic registry and presents many challenges from a maintenance standpoint. Ongoing maintenance and operation expenses include the constant maintenance of the original stonework and utility costs that are significantly higher than those of a similarly sized modern building.

RFCC Maintenance Personnel	2021 Actual	2022 Budget	2023 Budget
RFCC Maintenance Supervisor	1.00	1.00	1.00
RFCC Custodian	0.85	1.00	1.00
Part-Time Staff	1.00	3.00	2.00
Total FTEs	2.85	5.00	4.00

Riverfront Park

Riverfront Park offers a campground that includes 13 paved pads with electric hook-ups, 5 tent sites, and shower facilities. The campground is open April 1 through October 31. Riverfront Park also offers a boat ramp for access to the Missouri River, parking areas, and a picnic shelter. These areas are open year-round.

Riverfront Park Personnel	2021 Actual	2022 Budget	2023 Budget
Temporary Campground Manager (7 months a year)	1.00	1.00	1.00
Total FTEs	1.00	1.00	1.00

City of Leavenworth, Kansas

Recreation Fund - Division Descriptions

Parks

The Parks Division is responsible for the maintenance of over forty city-owned properties ranging in size from very small to 98 acres, totaling over 424 acres. Maintenance responsibilities include sports fields, tennis courts, basketball courts, restrooms, picnic shelters, sidewalks, park signs, flower beds, trees, playground equipment, a disc golf course, batting cages, decorative fences, a campground, a shower house, the aquatic center, the boat ramp, irrigation systems, walking trails, parking lots, Haymarket Square, and lighting of various types at multiple sites.

Parks Personnel	2021 Actual	2022 Budget	2023 Budget
Parks Superintendent	1.00	1.00	1.00
Park Foreman	1.00	1.00	1.00
Park Technician	5.00	7.00	6.00
Park Mechanic	1.00	1.00	1.00
Temporary Park Mechanic	0.25	-	-
Part-Time Staff	1.00	1.00	1.00
Total FTEs	9.25	11.00	10.00

City of Leavenworth, Kansas
 Recreation Fund
 2023 Adopted Budget

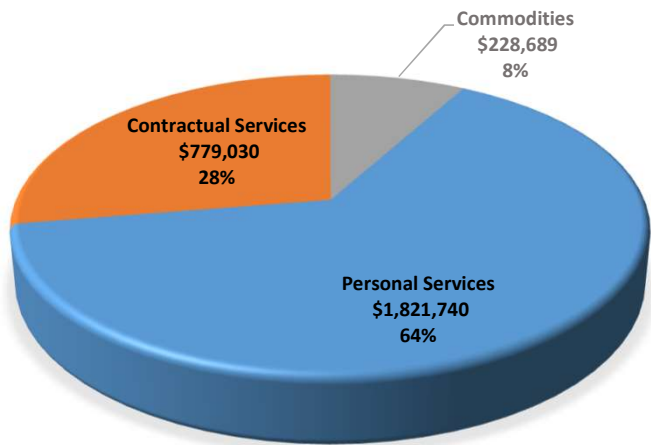
Recreation Fund Budget Summary			
	2021 Actual	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ 475,932	\$ 502,666	\$ 556,900
Intergovernmental Revenue	65,892	52,265	83,000
Licenses & Permits	-	-	-
Charges for Services	342,009	634,900	464,800
Miscellaneous Revenue	2,030,286	1,116,864	1,718,636
Balance Forward (Reserves)	-	566,527	6,123
Total Revenue	\$ 2,914,120	\$ 2,873,222	\$ 2,829,459

2023 Adopted Budget: Recreation Fund by Division												
	Recreation	Aquatics	Performing Arts	Community Center	RFCC Facility Mtce	Riverfront Park	Parks	Total Recreation Fund				
Tax Revenue	\$ 556,900	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 556,900	
Intergovernmental Revenue	-	83,000	-	-	-	-	-	-	-	-	83,000	
Licenses & Permits	-	-	-	-	-	-	-	-	-	-	-	
Charges for Services	81,300	139,700	36,300	160,000	-	20,100	27,400	-	-	-	464,800	
Miscellaneous Revenue	-	500	1,000	800	1,710,636	-	5,700	-	-	-	1,718,636	
Balance Forward (Reserves)	6,123	-	-	-	-	-	-	-	-	-	6,123	
Total Revenue	\$ 644,323	\$ 223,200	\$ 37,300	\$ 160,800	\$ 1,710,636	\$ 20,100	\$ 33,100	\$ -	\$ -	\$ -	\$ 2,829,459	

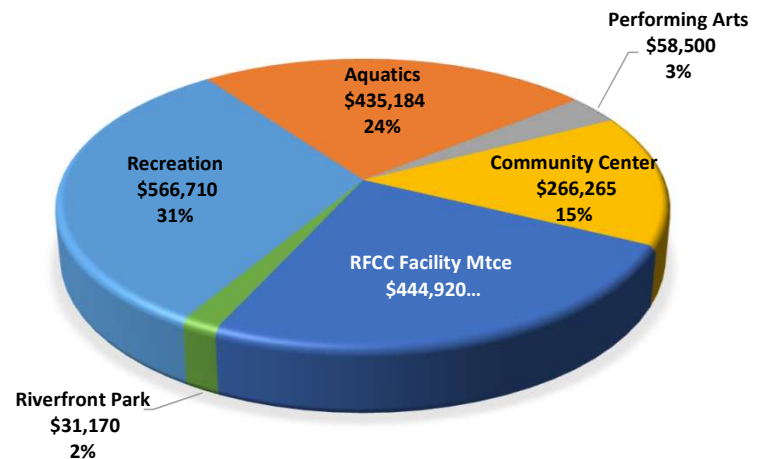
Recreation Fund Budget Summary			
	2021 Actual	2022 Budget	2023 Adopted Budget
Expenditures			
Personal Services	1,507,173	1,811,176	1,821,740
Contractual Services	693,128	848,010	779,030
Commodities	206,596	207,913	228,689
Capital Outlay	6,870	-	-
Debt Service	-	-	-
Miscellaneous	-	-	-
General Reserves	-	6,123	-
Total Expenditures	\$ 2,413,766	\$ 2,873,222	\$ 2,829,459
Revenue minus Expenditures	\$ 500,353	\$ -	\$ -

2023 Adopted Budget: Recreation Fund by Division												
	Recreation	Aquatics	Performing Arts	Community Center	RFCC Facility Mtce	Riverfront Park	Parks	Total Recreation Fund				
Personal Services	449,200	339,240	-	182,290	203,130	7,680	640,200	-	-	-	1,821,740	
Contractual Services	79,560	66,505	54,400	69,625	234,240	18,390	256,310	-	-	-	779,030	
Commodities	37,950	29,439	4,100	14,350	7,550	5,100	130,200	-	-	-	228,689	
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	
Debt Service	-	-	-	-	-	-	-	-	-	-	-	
Miscellaneous	-	-	-	-	-	-	-	-	-	-	-	
General Reserves	-	-	-	-	-	-	-	-	-	-	-	
Total Expenditures	\$ 566,710	\$ 435,184	\$ 58,500	\$ 266,265	\$ 444,920	\$ 31,170	\$ 1,026,710	\$ -	\$ -	\$ -	\$ 2,829,459	
Revenue minus Expenditures	\$ 77,613	\$ (211,984)	\$ (21,200)	\$ (105,465)	\$ 1,265,716	\$ (11,070)	\$ (993,610)	\$ -	\$ -	\$ -	\$ -	

2023 Budget: Recreation Fund Expenditures by Type



2023 Budget: Recreation Fund Expenditures by Division



City of Leavenworth, Kansas
Recreation Fund Adopted Budget
January 1, 2023 - December 31, 2023
Recreation Division

				Recreation Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
2502	02730	Current Ad Valorem	4001	\$ 401,418	\$ 440,882	\$ 492,006	
2502	02730	Back Tax Collections	4002	7,262	8,900	8,907	
2502	02730	Motor Vehicle Tax	4011	67,252	52,884	55,987	
Total Tax Revenue				\$ 475,932	\$ 502,666	\$ 556,900	
Charges for Services							
2502	02730	Concessions	5608	7,230	18,700	5,400	Concessions @ sports field
2502	02730	Admission Fees	5610	1,447	8,800	9,100	Gate admission for tournaments
2502	02730	Other Rentals	5699	650	5,100	5,100	Ballfield rentals
2502	02730	Program Income	5713	40,248	61,700	61,700	Registration fees
Total Charges for Services				\$ 49,574	\$ 94,300	\$ 81,300	
Miscellaneous Revenue							
2502	02730	Contribution Rev	5863	130	-	-	
2502	02730	Commissions	5869	18	-	-	
2502	02730	Other - Miscellaneous	5899	-	2,000	-	
2502	02730	Transfer from ARPA	5969	75,141	-	-	
2502	02730	Trans From Special Park Fund	5990	145	-	-	
2502	02730	Balance Forward	5999	-	566,527	6,123	
Total Miscellaneous Revenue				\$ 75,434	\$ 568,527	\$ 6,123	
Total Revenue				\$ 600,941	\$ 1,165,493	\$ 644,323	

Expenditures

Personal Services

2502	02730	Full Time	6101	186,785	198,245	285,980	4 full-time employees: Parks & Recreation Director (1), Deputy Parks and Recreation Director (1 - new in 2023), Recreation Supervisor (1), Secretary (1)
2502	02730	Overtime	6102	116	-	100	
2502	02730	Part Time	6104	3,821	33,000	35,000	Sports venue supervisors. Field supervisors, gym supervisors, etc.
2502	02730	Longevity	6107	875	905	1,080	
2502	02730	FICA Exp	6108	14,007	18,173	25,060	
2502	02730	Health Insurance	6110	50,313	52,141	58,120	
2502	02730	KPERS Exp	6111	24,187	40,753	36,430	
2502	02730	Worker's Compensation	6116	1,942	4,402	1,710	
2502	02730	Unemployment Insurance	6120	183	238	320	
2502	02730	Sick Leave Reimbursement	6122	-	-	-	
2502	02730	Vacation Leave Reimbursement	6123	-	-	-	
2502	02730	Automobile Allowance	6126	5,400	5,400	5,400	

City of Leavenworth, Kansas
Recreation Fund Adopted Budget
January 1, 2023 - December 31, 2023
Recreation Division

				Recreation Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Total Personal Services				\$ 287,630	\$ 353,257	\$ 449,200	
Contractual Services							
2502	02730	Telephone	6206	207	300	250	Sportsfield phone charges
2502	02730	Postage	6207	9,833	7,250	10,000	Bulk mailing of city newsletter 3X per year
2502	02730	Commercial Travel	6301	-	500	500	Travel to conferences and training.
2502	02730	Lodging	6302	-	450	450	Lodging for out of town conferences and training.
2502	02730	Meals	6303	-	110	110	Meals during conferences and training.
2502	02730	Mileage Reimbursement	6304	-	50	50	POV reimbursement for training/conference travel.
2502	02730	Registration	6403	340	550	550	Registration for conferences/training.
2502	02730	Classified Advertising	6451	787	300	300	Ads for open positions.
2502	02730	Promotional Advertising	6452	46	250	250	Ads for leagues/programs.
2502	02730	Legal Advertising	6453	-	-	-	
2502	02730	Insurance	6501	4,806	5,100	5,400	Facility insurance
2502	02730	Dues Memberships & Subs	6601	974	600	600	KAA, KRPA, and NRPA annual dues.
2502	02730	Planning/Design	6605	2,800	-	-	
2502	02730	Pest Control Services	6612	142	-	-	
2502	02730	Printing/Copying Services	6617	10,608	13,000	13,000	Registration forms, fliers, promotional items, etc.
2502	02730	Food Services Exp	6619	-	600	600	Food for volunteers at special events.
2502	02730	Recreational Services	6625	15,004	35,000	35,000	Umpires, referees, contractual site workers, etc.
2502	02730	Other Professional Services	6699	1,067	2,500	2,500	Misc. professionals, such as photography, pitching instructor
2502	02730	Equipment Rental Exp	6702	-	-	-	
2502	02730	Other Rental	6799	1,420	3,000	3,000	Port-a-potty rental for practice sites.
2502	02730	Building/Grounds M&R	6802	221	-	-	
2502	02730	Other Equipment M&R	6899	-	150	-	
2502	02730	Miscellaneous Permits	6903	500	300	500	Concession permitting.
2502	02730	Sales Tax	6907	754	3,500	3,500	
2502	02730	Other Operating Expenses	6917	1	-	-	
2502	02730	Bank Charges	6918	2,693	5,900	3,000	Credit card processing, account services.
Total Contractual Services				\$ 52,203	\$ 79,410	\$ 79,560	
Commodities							
2502	02730	Office Supplies	7001	370	3,000	1,000	Parks and Rec. admin. office supplies.
2502	02730	Clothing & Uniforms	7101	10,897	11,000	11,400	Rec. workers, field supervisors, gym supervisors, etc.
2502	02730	Protective/Safety Apparel	7102	20	-	-	
2502	02730	Other Clothing & Linen	7149	288	275	300	Hats, gloves, etc. as needed.
2502	02730	Food	7201	3,089	600	3,200	Park Board meeting food/snacks, volunteer & employee food - events
2502	02730	Concession Supplies	7249	2,625	20,000	5,000	Sportsfield concession materials. No longer do Wollman.
2502	02730	General Medical Supplies	7252	-	50	50	First aid kit supplies.
2502	02730	Building/Grounds Materials	7301	1,153	-	1,200	Misc. items for sports field building and dugouts.

City of Leavenworth, Kansas
Recreation Fund Adopted Budget
January 1, 2023 - December 31, 2023
Recreation Division

				Recreation Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
2502	02730	Gasoline	7302	-	-	-	
2502	02730	Park Supplies	7318	-	-	-	
2502	02730	Janitorial Supplies	7319	35	-	-	
2502	02730	Recreation Supplies	7320	19,430	10,000	15,000	Bats, balls, helmets, catchers gear, jerseys, etc.
2502	02730	Other Operating Supplies	7399	40	600	600	Tees, nets, tennis straps, etc.
2502	02730	Non-Cap Appliances	7403	-	-	-	
2502	02730	Non-Cap Software	7405	200	1,872	200	
2502	02730	Non-Cap IT Equipment	7406	-	-	-	
Total Commodities				\$ 38,147	\$ 47,397	\$ 37,950	
Miscellaneous							
2502	02730	General Reserves	9399	-	6,123	-	
Total Miscellaneous				\$ -	\$ 6,123	\$ -	
Total Expenditures				\$ 377,980	\$ 486,187	\$ 566,710	
Revenue minus Expenditures				\$ 222,961	\$ 679,306	\$ 77,613	

City of Leavenworth, Kansas
 Recreation Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 RFCC Aquatics Division

				Aquatics Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Intergovernmental Revenue							
2502	02740	Liquor Tax	4204	\$ 65,892	\$ 52,265	\$ 83,000	
Total Intergovernmental Revenue				\$ 65,892	\$ 52,265	\$ 83,000	
Charges for Services							
2502	02740	Swimming Pool Fees	5601	74,701	93,900	139,700	Admission, passes, lessons, etc.
2502	02740	Concessions	5608	-	15,300	-	Vending machines. Will receive 20%.
Total Charges for Services				\$ 74,701	\$ 109,200	\$ 139,700	
Miscellaneous Revenue							
2502	02740	Commissions	5869	4,349	-	-	
2502	02740	Other - Miscellaneous	5899	521	2,500	500	
2502	02740	Trans From General Fund	5901	-	-	-	
2502	02740	Transfer from ARPA	5969	165,745	-	-	
2502	02740	Trans From Special Park Fund	5990	95	-	-	
Total Miscellaneous Revenue				\$ 170,710	\$ 2,500	\$ 500	
Total Revenue				\$ 311,303	\$ 163,965	\$ 223,200	
Expenditures							
Personal Services							
2502	02740	Full Time	6101	93,132	102,017	101,140	2 full-time employees: Aquatic & Special Event Supervisor (1), Aquatic Manager
2502	02740	Overtime	6102	6,348	-	6,700	
2502	02740	Part Time	6104	133,565	165,000	165,000	Life guards, swim instructors, swim team coaches, etc.
2502	02740	Longevity	6107	220	200	340	
2502	02740	FICA Exp	6108	17,958	20,442	20,900	
2502	02740	Health Insurance	6110	17,543	13,167	14,190	
2502	02740	KPERS Exp	6111	25,145	26,374	24,310	
2502	02740	Worker's Compensation	6116	4,026	6,252	6,390	
2502	02740	Unemployment Insurance	6120	235	267	270	
2502	02740	Sick Leave Reimbursement	6122	973	-	-	
2502	02740	Vacation Leave Reimbursement	6123	864	-	-	
Total Personal Services				\$ 300,011	\$ 333,719	\$ 339,240	
Contractual Services							
2502	02740	Electricity	6201	12,779	12,000	13,400	WAC electrical usage.
2502	02740	Water	6203	15,200	11,000	16,000	WAC water usage.
2502	02740	Telephone	6206	1,658	250	2,660	Phone lines, credit card machine, cell phones.
2502	02740	Cable & Internet	6208	-	-	1,440	Internet & Cable TV (separated from Telephone in 2023)
2502	02740	Lodging	6302	-	280	280	During training.
2502	02740	Meals	6303	-	100	100	During training.

City of Leavenworth, Kansas
 Recreation Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 RFCC Aquatics Division

				Aquatics Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
2502	02740	Mileage Reimbursement	6304	-	445	200	For training.
2502	02740	Registration	6403	1,715	1,000	1,000	Out of town conferences and training classes.
2502	02740	Classified Advertising	6451	1,266	1,700	1,700	Program and employment advertising.
2502	02740	Printing/Copying Services	6617	2,731	-	2,900	Punch cards, annual passes.
2502	02740	Recreational Services	6625	10,247	7,000	7,000	Am. Red Cross service provider fee, updates to staff certs.
2502	02740	Training Services	6641	1,695	1,640	1,800	WSIT and LGIT training.
2502	02740	Other Professional Services	6699	8,190	6,000	6,000	Gen. contracted work such as painting, etc.
2502	02740	Building/Grounds M&R	6802	5,334	4,485	5,600	Mudjacking, welding gutters, landscaping, etc.
2502	02740	Other Equipment M&R	6899	3,130	5,000	5,000	Repair of pumps, chlorinators, pool equipment, etc.
2502	02740	Miscellaneous Permits	6903	-	225	225	Concessions permit.
2502	02740	Other Operating Expenses	6917	5	-	-	
2502	02740	Bank Charges	6918	542	1,200	1,200	Credit card processing, account services.
Total Contractual Services				\$ 64,492	\$ 52,325	\$ 66,505	
Commodities							
2502	02740	Office Supplies	7001	462	550	550	Paper, binders, post it, pens, etc.
2502	02740	Educational Materials	7004	-	280	280	Am. Red Cross manuals/educational materials for instruction.
2502	02740	Clothing & Uniforms	7101	3,314	3,300	3,300	Swim suits, board shorts, lanyards, whistles, etc.
2502	02740	General Medical Supplies	7252	85	350	350	1st aid kit supplies.
2502	02740	Building/Grounds Materials	7301	195	300	300	Mulch, flowers, etc. for landscape.
2502	02740	Chemicals	7307	11,522	9,000	17,000	Trichlor, soda ash, & additional chemicals as needed.
2502	02740	Equipment/Motor Repair Parts	7315	260	775	775	Pool cleaner repair, skimmers.
2502	02740	Tools	7317	-	-	-	
2502	02740	Park Supplies	7318	-	-	-	
2502	02740	Janitorial Supplies	7319	1,867	1,800	2,000	Disinfectants, cleaning supplies, toilet paper.
2502	02740	Recreation Supplies	7320	1,084	1,000	1,100	Noodles, buoys, kickboards, etc.
2502	02740	Training Materials	7327	-	560	560	
2502	02740	Other Operating Supplies	7399	1,336	900	1,400	Squeegees, wristbands, locks, etc.
2502	02740	Non-Cap Audio-Visual Equipment	7404	2,812	-	-	
2502	02740	Non-Cap Software	7405	-	624	624	
2502	02740	Non-Cap IT Equipment	7406	-	-	-	
2502	02740	Non-Cap Safety Equipment	7612	726	1,200	1,200	Back boards, emergency response items such as face masks.
2502	02740	Non-Cap Other Equipment	7699	5,354	-	-	
Total Commodities				\$ 29,016	\$ 20,639	\$ 29,439	
Capital Outlay							
2502	02740	Office Equipment	8301	-	-	-	
Total Capital Outlay				\$ -	\$ -	\$ -	
Total Expenditures				\$ 393,519	\$ 406,683	\$ 435,184	
Revenue minus Expenditures				\$ (82,216)	\$ (242,718)	\$ (211,984)	

City of Leavenworth, Kansas
 Recreation Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Performing Arts Division

				Performing Arts Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
2502	02750	Admission Fees	5610	\$ 24,661	\$ 33,400	\$ 36,300	Tickets for productions. Expected increase due to increase prices.
Total Charges for Services				\$ 24,661	\$ 33,400	\$ 36,300	
Miscellaneous Revenue							
2502	02750	Building Rental Rev	5802	-	-	-	
2502	02750	Commissions	5869	-	-	-	
2502	02750	Other - Miscellaneous	5899	1,018	-	1,000	
2502	02750	Transfer from ARPA	5969	26,098	-	-	
Total Miscellaneous Revenue				\$ 27,116	\$ -	\$ 1,000	
Total Revenue				\$ 51,777	\$ 33,400	\$ 37,300	
Contractual Services							
2502	02750	Electricity	6201	9,467	9,700	9,900	Electricity used at the PAC.
2502	02750	Natural Gas	6202	6,257	3,500	4,300	Gas for furnace @ PAC.
2502	02750	Water	6203	556	800	800	Water used at the PAC.
2502	02750	Telephone	6206	2,155	2,600	800	Telephone
2502	02750	Postage	6207	69	100	100	Postage for mailings.
2502	02750	Cable & Internet	6208	-	-	1,500	Internet and WiFi (separated from Telephone in 2023)
2502	02750	Dues Memberships & Subs	6601	25	-	-	
2502	02750	Pest Control Services	6612	865	925	900	Pest control @ PAC.
2502	02750	Janitorial Services	6614	3,990	3,200	4,400	Janitorial contract.
2502	02750	Printing/Copying Services	6617	1,944	3,000	3,000	Flyers, posters, etc.
2502	02750	Recreational Services	6625	-	-	-	
2502	02750	Film Processing	6629	-	-	-	
2502	02750	Other Professional Services	6699	5,473	12,000	7,000	Alarm monitoring, playwrights, royalties.
2502	02750	Equipment Rental Exp	6702	-	-	-	
2502	02750	Other Rental	6799	12,544	12,000	13,200	Scripts, books, other printed materials required for productions.
2502	02750	Building/Grounds M&R	6802	4,138	2,000	4,300	Contractual maintenance requirements for the facility.
2502	02750	Miscellaneous Permits	6903	60	-	100	Alarm permitting.
2502	02750	Sales Tax	6907	2,161	3,500	3,500	
2502	02750	Other Operating Expenses	6917	614	-	600	Boiler & fire alarm inspections.
Total Contractual Services				\$ 50,318	\$ 53,325	\$ 54,400	
Commodities							
2502	02750	Office Supplies	7001	70	-	100	Paper, pens, note pads, etc.
2502	02750	Books/Magazines	7002	669	2,000	-	Misc. periodicals beyond production scripts.
2502	02750	Clothing & Uniforms	7101	40	-	-	
2502	02750	Other Clothing & Linen	7149	195	-	-	

City of Leavenworth, Kansas
Recreation Fund Adopted Budget
January 1, 2023 - December 31, 2023
Performing Arts Division

				Performing Arts Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
2502	02750	Food	7201	138	-	100	Snacks during rehearsals.
2502	02750	Concession Supplies	7249	-	-	-	
2502	02750	Building/Grounds Materials	7301	1,148	2,000	2,000	Materials for repairs to stage, paint, etc.
2502	02750	Janitorial Supplies	7319	370	175	400	Toilet paper, tri-fold towels, disinfectant.
2502	02750	Photographic Supplies	7324	-	-	-	
2502	02750	Other Operating Supplies	7399	1,416	1,500	1,500	Ladders, steps stools, extension cords, etc.
2502	02750	Non-Cap Other Equipment	7699	38	-	-	
Total Commodities				\$ 4,085	\$ 5,675	\$ 4,100	
Total Expenditures				\$ 54,403	\$ 59,000	\$ 58,500	
Revenue minus Expenditures				\$ (2,625)	\$ (25,600)	\$ (21,200)	

City of Leavenworth, Kansas
 Recreation Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Community Center Division

				Community Center Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
2502	02760	Entrance Fees	5603	\$ 32,384	\$ 46,700	\$ 47,600	Community center admission.
2502	02760	Company Pass	5604	920	1,000	1,400	Corporate passes.
2502	02760	Senior Citizen Pass	5605	400	800	600	Seniors.
2502	02760	Food Service Fees	5607	83,605	211,500	-	
2502	02760	Room Rental	5651	39,490	99,200	105,700	Rental payments for RFCC rooms.
2502	02760	Other Rentals	5699	4,078	200	4,500	Stage, bars, backdrops, misc. decorations, etc.
2502	02760	Charges For Service - Other	5799	170	300	200	Harvey girls.
Total Charges for Services				\$ 161,046	\$ 359,700	\$ 160,000	
Miscellaneous Revenue							
2502	02760	Commissions	5869	-	-	-	
2502	02760	Deposits Short & Over	5896	-	-	-	
2502	02760	Other - Miscellaneous	5899	809	-	800	
2502	02760	Trans From General Fund	5901	-	-	-	
2502	02760	Trans From CIP Fund	5905	-	-	-	
2502	02760	Transfer from ARPA	5969	214,305	-	-	
2502	02760	Trans From Special Park Fund	5990	205	-	-	
Total Miscellaneous Revenue				\$ 215,319	\$ -	\$ 800	
Total Revenue				\$ 376,365	\$ 359,700	\$ 160,800	
Expenditures							
Personal Services							
2502	02760	Full Time	6101	63,459	65,653	67,290	1 full-time employee: Community Center Manager
2502	02760	Overtime	6102	-	-	-	
2502	02760	Part Time	6104	63,703	60,000	67,000	Cashiers, building supervisors, and shift coordinators
2502	02760	Longevity	6107	600	600	600	
2502	02760	FICA Exp	6108	9,362	9,796	10,460	
2502	02760	Health Insurance	6110	19,783	20,470	22,040	
2502	02760	KPERS Exp	6111	6,134	12,639	12,170	
2502	02760	Worker's Compensation	6116	372	751	800	
2502	02760	Unemployment Insurance	6120	122	128	130	
2502	02760	Sick Leave Reimbursement	6122	-	-	-	
2502	02760	Vacation Leave Reimbursement	6123	-	-	-	
2502	02760	Automobile Allowance	6126	1,800	1,800	1,800	
Total Personal Services				\$ 165,336	\$ 171,837	\$ 182,290	
Contractual Services							
2502	02760	Electricity	6201	-	-	-	

City of Leavenworth, Kansas
 Recreation Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Community Center Division

				Community Center Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
2502	02760	Natural Gas	6202	1,648	-	-	
2502	02760	Water	6203	-	-	-	
2502	02760	Telephone	6206	11,574	16,700	11,800	Phones, internet, and cable TV for workout rooms.
2502	02760	Lodging	6302	-	350	350	out of town conferences & training.
2502	02760	Meals	6303	-	150	100	out of town conferences & training.
2502	02760	Mileage Reimbursement	6304	-	25	25	POV usage for bank deposits.
2502	02760	Registration	6403	-	375	400	Misc. conferences & seminars.
2502	02760	Classified Advertising	6451	92	800	800	Ads for filling vacant positions.
2502	02760	Promotional Advertising	6452	1,134	1,200	1,200	Cost for website, misc. promotional listings.
2502	02760	Legal Advertising	6453	-	-	-	
2502	02760	Insurance	6501	82,384	-	34,800	
2502	02760	Dues Memberships & Subs	6601	182	182	200	Subscription to LV Times.
2502	02760	Pest Control Services	6612	-	-	-	
2502	02760	Janitorial Services	6614	-	-	-	
2502	02760	Printing/Copying Services	6617	244	500	500	Punch passes, annual passes, etc.
2502	02760	Food Services Exp	6619	63,523	150,000	-	No more in-house caterer.
2502	02760	Recreational Services	6625	-	525	-	
2502	02760	Other Professional Services	6699	2,443	6,800	6,800	Weight & cardio equipment maintenance., piano tuning.
2502	02760	Equipment Rental Exp	6702	2,661	1,500	2,800	Rental of specialized equipment such as scaffolding.
2502	02760	Other Rental	6799	-	-	-	
2502	02760	Building/Grounds M&R	6802	249	-	300	N/A in 02765 budget.
2502	02760	Office Equipment M&R	6852	-	1,000	1,000	Computers, printers, etc.
2502	02760	Other Equipment M&R	6899	3,118	3,000	3,300	Chairs, tables, carts, etc.
2502	02760	Miscellaneous Permits	6903	30	-	-	
2502	02760	Sales Tax	6907	4,402	13,000	5,000	
2502	02760	Other Operating Expenses	6917	-	250	250	Misc. contractual work.
Total Contractual Services				\$ 173,683	\$ 196,357	\$ 69,625	
Commodities							
2502	02760	Office Supplies	7001	1,161	500	1,200	Community center staff.
2502	02760	Audio Visual Supplies	7003	-	200	200	Remote/batteries for overhead.
2502	02760	Other Office Supplies	7099	92	-	-	
2502	02760	Clothing & Uniforms	7101	694	350	700	RFCC staff shirts.
2502	02760	Other Clothing & Linen	7149	75	-	-	
2502	02760	Food	7201	740	250	800	For staff during extended hours or special events.
2502	02760	Kitchen Supplies	7202	14	-	-	
2502	02760	Concession Supplies	7249	-	150	-	
2502	02760	General Medical Supplies	7252	198	55	500	Materials for first aid kits.
2502	02760	Building/Grounds Materials	7301	3,407	5,500	5,500	Chairs, tables, carpets, etc.
2502	02760	Oil/Grease/Lubricants	7304	17	-	-	

City of Leavenworth, Kansas
Recreation Fund Adopted Budget
January 1, 2023 - December 31, 2023
Community Center Division

				Community Center Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
2502	02760	Chemicals	7307	-	-	-	
2502	02760	Safety Materials	7314	-	-	-	
2502	02760	Equipment/Motor Repair Parts	7315	91	500	500	Cardio equipment motor repair.
2502	02760	Tools	7317	-	-	-	
2502	02760	Janitorial Supplies	7319	3,887	-	-	
2502	02760	Recreation Supplies	7320	1,212	250	250	Supplies for Toddler Time.
2502	02760	Other Operating Supplies	7399	3,816	2,900	3,800	Misc. decorations for events, receptions, etc.
2502	02760	Non-Cap Furniture/Furnishings	7402	415	-	-	
2502	02760	Non-Cap Appliances	7403	-	-	-	
2502	02760	Non-Cap Audio-Visual Equipment	7404	644	-	-	
2502	02760	Non-Cap Software	7405	-	624	500	
2502	02760	Non-Cap IT Equipment	7406	120	-	-	
2502	02760	Non-Cap Janitorial Equipment	7603	421	-	400	Parts/batteries for floor scrubber.
2502	02760	Non-Cap Telephone Equipment	7613	-	-	-	
2502	02760	Non-Cap Other Equipment	7699	293	-	-	
2502	02760	Purchasing Card Default	7999	-	-	-	
Total Commodities				\$ 17,297	\$ 11,279	\$ 14,350	
Capital Outlay							
2502	02760	Building - Improvements	8103	-	-	-	
2502	02760	Appliances	8303	6,870	-	-	
2502	02760	Janitorial Equipment	8503	-	-	-	
2502	02760	Other Equipment	8599	-	-	-	
Total Capital Outlay				\$ 6,870	\$ -	\$ -	
Total Expenditures				\$ 363,186	\$ 379,473	\$ 266,265	
Revenue minus Expenditures				\$ 13,180	\$ (19,773)	\$ (105,465)	

City of Leavenworth, Kansas
 Recreation Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 RFCC Facility Maintenance Division

				RFCC Facility Maintenance Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Miscellaneous Revenue							
2502	02765	Trans From CIP Fund	5905	\$ 1,495,132	\$ 1,110,864	\$ 1,710,636	
2502	02765	Transfer from ARPA	5969	40,915	-	-	
Total Miscellaneous Revenue				\$ 1,536,047	\$ 1,110,864	\$ 1,710,636	
Total Revenue				\$ 1,536,047	\$ 1,110,864	\$ 1,710,636	
Expenditures							
Personal Services							
2502	02765	Full Time	6101	75,456	81,494	90,920	2 full-time employees: Maintenance Supervisor (1), Custodian (1)
2502	02765	Overtime	6102	782	-	800	
2502	02765	Part Time	6104	35,547	90,706	64,530	2 PT custodians & call-in maintenance workers.
2502	02765	Longevity	6107	205	-	450	
2502	02765	FICA Exp	6108	8,243	13,173	11,990	
2502	02765	Health Insurance	6110	20,546	24,613	13,300	
2502	02765	KPERS Exp	6111	13,496	32,708	20,050	
2502	02765	Worker's Compensation	6116	1,317	1,029	930	
2502	02765	Unemployment Insurance	6120	108	172	160	
2502	02765	Sick Leave Reimbursement	6122	74	-	-	
2502	02765	Vacation Leave Reimbursement	6123	1,285	-	-	
Total Personal Services				\$ 157,059	\$ 243,895	\$ 203,130	
Contractual Services							
2502	02765	Electricity	6201	95,493	109,000	109,000	RFCC electrical usage.
2502	02765	Natural Gas	6202	27,358	13,523	15,000	RFCC natural gas usage.
2502	02765	Water	6203	3,929	5,500	5,500	RFCC water usage.
2502	02765	Telephone	6206	-	-	-	
2502	02765	Cable & Internet	6208	-	-	1,900	RFCC Cable & Internet
2502	02765	Classified Advertising	6451	672	-	700	Ads for maintenance. & custodian positions.
2502	02765	Insurance	6501	-	96,583	58,900	
2502	02765	Pest Control Services	6612	1,489	1,176	1,600	RFCC pest control.
2502	02765	Janitorial Services	6614	-	5,000	-	
2502	02765	Other Professional Services	6699	6,317	1,500	4,940	Specialized service such as door openers/closers, elevator.
2502	02765	Equipment Rental Exp	6702	-	-	-	
2502	02765	Building/Grounds M&R	6802	17,281	24,000	34,000	General professional services required for all maintenance.
2502	02765	Other Equipment M&R	6899	-	2,694	2,700	Floor scrubber, genie lift, etc.
Total Contractual Services				\$ 152,539	\$ 258,976	\$ 234,240	
Commodities							
2502	02765	Clothing & Uniforms	7101	-	350	350	Maintenance staff shirts.

City of Leavenworth, Kansas
 Recreation Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 RFCC Facility Maintenance Division

				RFCC Facility Maintenance Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
2502	02765	Building/Grounds Materials	7301	733	1,500	1,500	Wood, nails, screws, nuts, bolts, etc.
2502	02765	Tools	7317	-	200	200	Hammers, screw drivers, etc.
2502	02765	Janitorial Supplies	7319	-	5,500	5,500	Toilet paper, tri-fold towels, hand soap, sanitizer, etc.
2502	02765	Other Operating Supplies	7399	-	-	-	
Total Commodities				\$ 733	\$ 7,550	\$ 7,550	
Total Expenditures				\$ 310,331	\$ 510,421	\$ 444,920	
Revenue minus Expenditures				\$ 1,225,716	\$ 600,443	\$ 1,265,716	

City of Leavenworth, Kansas
Recreation Fund Adopted Budget
January 1, 2023 - December 31, 2023
Riverfront Park Division

				Riverfront Park Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
2502	02790	Park Fees	5602	\$ 14,714	\$ 20,000	\$ 20,100	Camping fees.
Total Charges for Services				\$ 14,714	\$ 20,000	\$ 20,100	
Miscellaneous Revenue							
2502	02790	Other - Miscellaneous	5899	-	-	-	
Total Miscellaneous Revenue				\$ -	\$ -	\$ -	
Total Revenue				\$ 14,714	\$ 20,000	\$ 20,100	
Expenditures							
Personal Services							
2502	02790	Part Time	6104	7,000	7,000	7,000	1 temporary employee: Campground Manager (7 months)
2502	02790	FICA Exp	6108	536	536	540	
2502	02790	Worker's Compensation	6116	-	133	130	
2502	02790	Unemployment Insurance	6120	7	7	10	
Total Personal Services				\$ 7,543	\$ 7,676	\$ 7,680	
Contractual Services							
2502	02790	Electricity	6201	9,495	8,500	10,000	Power pedestals in park, restroom electrical needs.
2502	02790	Natural Gas	6202	443	448	400	Hot water heater in shower facility.
2502	02790	Water	6203	4,680	2,500	2,500	Water at campground hydrants and shower facility.
2502	02790	Telephone	6206	117	115	120	Campground manager phone.
2502	02790	Classified Advertising	6451	-	-	-	
2502	02790	Printing/Copying Services	6617	284	-	300	Camping permits.
2502	02790	Other Rental	6799	1,157	1,400	1,400	Misc. rentals such as lifts for tree work.
2502	02790	Building/Grounds M&R	6802	1,814	1,700	1,900	Misc. contractual work, i.e. electrical work, tree work, etc.
2502	02790	Sales Tax	6907	1,277	1,770	1,770	
Total Contractual Services				\$ 19,265	\$ 16,433	\$ 18,390	
Commodities							
2502	02790	Office Supplies	7001	28	-	-	
2502	02790	Building/Grounds Materials	7301	1,756	-	1,800	Hot water heaters, faucets, valves, electrical pedestals, etc.
2502	02790	Gravel/Sand	7310	-	-	-	
2502	02790	Equipment/Motor Repair Parts	7315	-	1,000	1,000	Weed eater, push mower, etc. used at the park.
2502	02790	Park Supplies	7318	1,710	975	1,900	Flowers, mulch, hoses, building equipment, locks, etc.
2502	02790	Janitorial Supplies	7319	424	200	400	Toilet paper, disinfectant, mops, brooms, etc.
Total Commodities				\$ 3,919	\$ 2,175	\$ 5,100	
Total Expenditures				\$ 30,726	\$ 26,284	\$ 31,170	
Revenue minus Expenditures				\$ (16,013)	\$ (6,284)	\$ (11,070)	

City of Leavenworth, Kansas
 Recreation Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Parks Division

				Parks Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
2502	02795	Park Fees	5602	\$ 6,944	\$ 16,000	\$ 16,000	Shelter rentals.
2502	02795	Haymarket Square Rentals	5655	1,925	2,000	2,100	Haymarket Square shelter rental.
2502	02795	Other Rentals	5699	8,205	-	9,000	Additional picnic tables, power pedestal rental, etc.
2502	02795	Charges For Service - Other	5799	240	300	300	Bridge tender building rental.
Total Charges for Services				\$ 17,314	\$ 18,300	\$ 27,400	
Miscellaneous Revenue							
2502	02795	Motor Fuel Tax Refund	5870	232	-	300	
2502	02795	Other - Miscellaneous	5899	5,428	1,500	5,400	
Total Miscellaneous Revenue				\$ 5,660	\$ 1,500	\$ 5,700	
Total Revenue				\$ 22,973	\$ 19,800	\$ 33,100	

Expenditures

Personal Services

2502	02795	Full Time	6101	356,423	422,656	395,570	9 full-time employees: Park Superintendent (1), Park Foreman (1), Park Mechanic (1), Park Technicians (6)
2502	02795	Overtime	6102	3,282	10,000	3,500	
2502	02795	Part Time	6104	37,272	28,000	39,200	Park temporary laborers, mainly for summer grounds maintenance
2502	02795	Longevity	6107	1,045	1,600	1,210	
2502	02795	FICA Exp	6108	29,778	35,615	33,870	
2502	02795	Health Insurance	6110	103,493	147,199	115,360	
2502	02795	KPERS Exp	6111	33,805	43,187	39,410	
2502	02795	Worker's Compensation	6116	3,868	8,769	8,340	
2502	02795	Unemployment Insurance	6120	391	466	440	
2502	02795	Sick Leave Reimbursement	6122	9,764	-	-	
2502	02795	Vacation Leave Reimbursement	6123	7,175	-	-	
2502	02795	Automobile Allowance	6126	3,300	3,300	3,300	
Total Personal Services				\$ 589,595	\$ 700,792	\$ 640,200	

Contractual Services

2502	02795	Electricity	6201	40,075	50,000	50,000	Security & area lighting, ballfield lights, power at restrooms & facilities
2502	02795	Water	6203	18,721	18,000	30,000	Water in all parks. Expected increase due to opening of splash pad.
2502	02795	Telephone	6206	2,193	3,000	500	Cell phone charges.
2502	02795	Commercial Travel	6301	-	-	-	
2502	02795	Lodging	6302	301	574	574	KRPA and KAA conferences.
2502	02795	Meals	6303	-	199	200	Conference & misc. training.
2502	02795	Mileage Reimbursement	6304	-	-	-	
2502	02795	Parking/Tolls	6305	-	-	-	

City of Leavenworth, Kansas
Recreation Fund Adopted Budget
January 1, 2023 - December 31, 2023
Parks Division

				Parks Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
2502	02795	Registration	6403	1,540	1,756	1,800	KRPA and KAA conference. KAA field day.
2502	02795	Classified Advertising	6451	2,582	500	2,700	Ads for temps and FT positions.
2502	02795	Legal Advertising	6453	-	175	200	Bids & specs listings.
2502	02795	Insurance	6501	11,746	12,400	14,100	
2502	02795	Dues Memberships & Subs	6601	680	683	700	KRPA, KAA & NRPA memberships.
2502	02795	Medical Services	6610	95	-	-	
2502	02795	Printing/Copying Services	6617	-	-	-	
2502	02795	Landscaping & Lawn Services	6618	53,452	52,867	98,685	Mow contract for 3 years ending after 2024 season.
2502	02795	Other Professional Services	6699	2,899	2,000	5,000	Misc. work done by contractors. i.e. broadleaf control @ SF & soccer
2502	02795	Uniform Rental	6704	2,228	2,992	2,992	Daily uniforms for 9 FT park mtce. employees.
2502	02795	Other Rental	6799	5,872	4,519	6,200	Ice machine, 2-way radios, port-a-potties
2502	02795	Building/Grounds M&R	6802	24,831	20,434	26,100	Misc. contractual work such as electrical, plumbing, & prof. tree work.
2502	02795	Vehicle M&R	6861	12,220	12,475	8,000	Mtce. of 11 vehicle fleet by city garage & shops as needed.
2502	02795	Other Equipment M&R	6899	1,091	8,559	8,559	Mtce. & repair of misc. parks equipment by contractors and dealers.
2502	02795	Vehicle License Fees	6902	-	-	-	
2502	02795	Miscellaneous Permits	6903	60	51	-	
2502	02795	Sales Tax	6907	41	-	-	
2502	02795	Other Operating Expenses	6917	3	-	-	
Total Contractual Services				\$ 180,628	\$ 191,184	\$ 256,310	
Commodities							
2502	02795	Office Supplies	7001	150	150	200	Park Supt., Foreman, and Mechanic.
2502	02795	Clothing & Uniforms	7101	878	748	900	Coveralls, t-shirts for park staff.
2502	02795	Protective/Safety Apparel	7102	1,719	2,000	2,000	Steel toed boots, gloves, glasses, ear plugs, back supports, etc.
2502	02795	Food	7201	100	100	600	Food during extended shifts such as snow removal and special events.
2502	02795	General Medical Supplies	7252	210	250	250	First aid kits.
2502	02795	Building/Grounds Materials	7301	1,909	2,000	2,000	Construction/landscaping materials - plywood, shingles, posts, beams
2502	02795	Gasoline	7302	14,653	11,000	18,300	Unleaded fuel for trucks and equipment.
2502	02795	Diesel Fuel	7303	6,340	7,500	8,600	Diesel fuel for trucks and equipment.
2502	02795	Oil/Grease/Lubricants	7304	845	1,300	1,300	Misc. oils for chainsaws, bar oil, fitting lubricants, etc.
2502	02795	Vehicle Tires/Batteries	7305	1,598	1,000	2,200	Tires and batteries purchase for non-vehicle equipment.
2502	02795	Chemicals	7307	6,085	8,500	8,000	Fertilizers, pesticides, ice melt during winter.
2502	02795	Concrete	7308	267	550	550	Bench pads, sidewalks, bleacher pads, etc.
2502	02795	Gravel/Sand	7310	176	300	300	For footing, parking areas, drives, etc.
2502	02795	Safety Materials	7314	-	-	-	
2502	02795	Equipment/Motor Repair Parts	7315	20,300	20,000	22,300	Repair parts for mowers, tractors, trimmers, chainsaws, blowers, etc.
2502	02795	Tools	7317	5,606	2,000	4,500	Drills, saws, wrenches, hammers, sockets, etc.
2502	02795	Park Supplies	7318	28,807	30,300	31,700	Supplies for grounds & facility mtce. & overall park operations.
2502	02795	Janitorial Supplies	7319	3,129	4,000	4,000	Toilet paper, tri-fold towels, disinfectant, etc.
2502	02795	Other Operating Supplies	7399	500	1,500	1,500	Any specific supplies needed for special tasks. i.e. jack for trailer.

City of Leavenworth, Kansas
Recreation Fund Adopted Budget
January 1, 2023 - December 31, 2023
Parks Division

				Parks Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
2502	02795	Non-Cap Software	7405	-	-	-	
2502	02795	Non-Cap IT Equipment	7406	128	-	-	
2502	02795	Non-Cap Parks Equipment	7615	-	-	-	
2502	02795	Non-Cap Other Equipment	7699	20,000	20,000	21,000	Misc. equip. such as trimmers, painters, playground replacement parts, etc.
Total Commodities				\$ 113,399	\$ 113,198	\$ 130,200	
Total Expenditures				\$ 883,622	\$ 1,005,174	\$ 1,026,710	
Revenue minus Expenditures				\$ (860,649)	\$ (985,374)	\$ (993,610)	

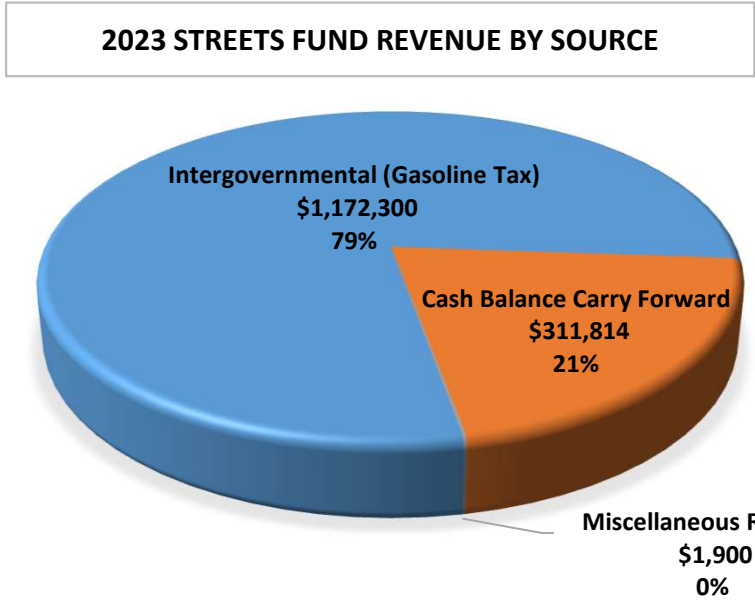
City of Leavenworth, Kansas

2023 Budget Overview - Streets (Special Highway) Fund

Streets Fund

Description: The Special Highway (Streets) Fund accounts for the activities of the street department and derives most of its revenues from a state fuel tax. The Streets and Highway Department is responsible for the management and maintenance of the streets, curbs, gutters, and storm drains in the City. It also maintains the street signs, traffic signals, and a street sweeping service. The mission of the Streets and Highway Department is to provide a safe, responsive, and effective road and street system.

Revenue Source	2023 Budget
Intergovernmental (Gasoline Tax)	\$ 1,172,300
Cash Balance Carry Forward	\$ 311,814
Miscellaneous Revenue	\$ 1,900
Total 2023 Budgeted Revenue	\$ 1,486,014



The Streets Fund is made up of two divisions, the Streets Division and the Traffic Division. The Streets Division is responsible for the management and maintenance of the City's streets, while the Traffic Division is responsible for the maintenance and upkeep of all of the City's traffic signals, including the electric bills for those signals.

Streets Department Personnel	2021 Actual	2022 Budget	2023 Budget
Operations Superintendent	0.50	1.00	0.50
Street Foreman	1.00	1.00	1.00
Equipment Operator	8.00	8.00	10.00
Administrative Clerk	1.00	1.00	1.00
Total FTEs	10.50	11.00	12.50

The Operations Superintendent is allocated between Streets (50%), Garage (25%) and Refuse Collection (25%).

Traffic Division Personnel	2021 Actual	2022 Budget	2023 Budget
Traffic Control Technician	0.30	0.80	1.00
Total FTEs	0.30	0.80	1.00

Note: The Traffic Control Technician position was vacant for 70% of 2021 and was budgeted to be filled for 80% of 2022. It is budgeted to be filled for 100% of 2023.

City of Leavenworth, Kansas
Streets (Special Highway) Fund
2023 Adopted Budget

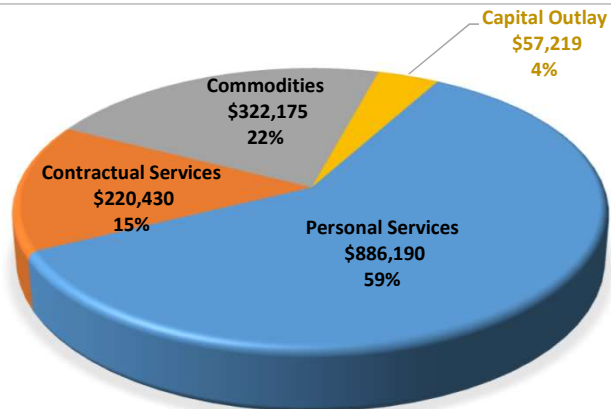
Streets (Special Highway) Budget Summary

	2021 Actual	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue	1,223,679	1,158,960	1,172,300
Licenses & Permits	-	-	-
Charges for Services	-	-	-
Miscellaneous Revenue	95,162	7,150	1,900
Balance Forward (Reserves)	-	328,379	311,814
Total Revenue	\$ 1,318,841	\$ 1,494,489	\$ 1,486,014
Expenditures			
Personal Services	676,680	723,000	886,190
Contractual Services	189,850	204,950	220,430
Commodities	210,326	254,725	322,175
Capital Outlay	10,279	-	57,219
Debt Service	-	-	-
Miscellaneous	-	-	-
Capital Reserves	-	311,814	-
Total Expenditures	\$ 1,087,135	\$ 1,494,489	\$ 1,486,014
Revenue minus Expenditures	\$ 231,707	\$ -	\$ -

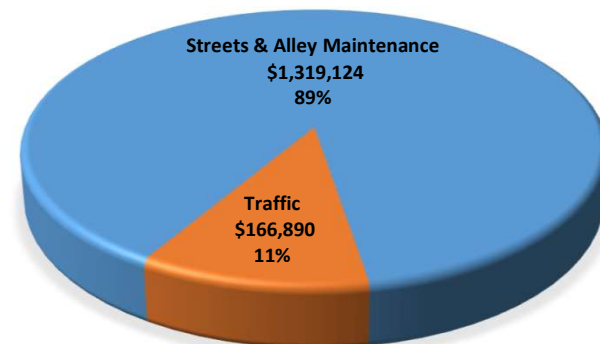
2023 Adopted Budget: Streets Fund by Division

Streets & Alley Maintenance	Traffic	Total Streets Fund
\$ -	\$ -	\$ -
1,172,300	-	1,172,300
-	-	-
-	-	-
1,400	500	1,900
311,814	-	311,814
\$ 1,485,514	\$ 500	\$ 1,486,014
826,780	59,410	886,190
177,350	43,080	220,430
257,775	64,400	322,175
57,219	-	57,219
-	-	-
-	-	-
-	-	-
\$ 1,319,124	\$ 166,890	\$ 1,486,014
\$ 166,390	\$ (166,390)	\$ -

2023 Budget: Streets Fund Expenditures by Type



2023 Budget: Streets Fund Expenditures by Division



City of Leavenworth, Kansas
Streets Fund Adopted Budget
January 1, 2023 - December 31, 2023
Streets & Alley Maintenance Division

				Streets & Alley Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Intergovernmental Revenue							
2304	04500	Highway Connecting Links	4202	70,631	72,000	70,600	
2304	04500	Motor Fuel Tax - State	4205	1,043,293	984,570	997,720	
2304	04500	Motor Fuel Tax - County	4206	109,755	102,390	103,980	
Total Intergovernmental Revenue				\$ 1,223,679	\$ 1,158,960	\$ 1,172,300	
Miscellaneous Revenue							
2304	04500	Vehicle Settlement	5864	1,908	-	-	
2304	04500	Insurance Proceeds	5865	-	-	-	
2304	04500	Motor Fuel Tax Refund	5870	109	750	100	
2304	04500	Other - Miscellaneous	5899	1,334	-	1,300	
2304	04500	Trans From General Fund	5901	-	-	-	
2304	04500	Transfer from ARPA	5969	86,216	-	-	
2304	04500	Balance Forward	5999	-	328,379	311,814	
Total Miscellaneous Revenue				\$ 89,568	\$ 329,129	\$ 313,214	
Total Revenue				\$ 1,313,247	\$ 1,488,089	\$ 1,485,514	
Expenditures							
Personal Services							
				12.5 full-time employees: Operations Superintendent (0.5), Street Foreman (1), Equipment Operators (10), Admin Clerk (0.5)			
2304	04500	Full Time	6101	408,827	424,985	522,990	
2304	04500	Overtime	6102	20,360	16,294	21,400	
2304	04500	Longevity	6107	2,705	2,600	2,230	
2304	04500	FICA Exp	6108	30,901	34,163	41,940	
2304	04500	Health Insurance	6110	140,666	143,958	169,000	
2304	04500	KPERS Exp	6111	40,246	44,077	48,800	
2304	04500	Worker's Compensation	6116	12,623	15,761	18,230	
2304	04500	Unemployment Insurance	6120	404	446	540	
2304	04500	Sick Leave Reimbursement	6122	913	-	-	
2304	04500	Vacation Leave Reimbursement	6123	1,453	-	-	
2304	04500	Automobile Allowance	6126	2,848	2,688	1,650	
Total Personal Services				\$ 661,945	\$ 684,972	\$ 826,780	
Contractual Services							
				0%			
2304	04500	Landfill Fees	6205	50	-	2,500	For disposal of debris such as concrete/asphalt millings
2304	04500	Telephone	6206	2,246	275	2,200	City issued cell phones
2304	04500	Postage	6207	36	-	-	
2304	04500	Lodging	6302	-	200	200	Overnight travel expense for training
2304	04500	Meals	6303	-	200	200	Reimbursement of meals while at training

City of Leavenworth, Kansas
Streets Fund Adopted Budget
January 1, 2023 - December 31, 2023
Streets & Alley Maintenance Division

				Streets & Alley Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
2304	04500	Mileage Reimbursement	6304	-	200	100	Reimbursement of fuel if driving personal vehicle to training
2304	04500	Parking/Tolls	6305	-	50	50	
2304	04500	Registration	6403	1,595	1,500	1,700	For mandatory certifications
2304	04500	Classified Advertising	6451	1,528	-	1,500	For posting job vacancies
2304	04500	Legal Advertising	6453	-	100	100	
2304	04500	Insurance	6501	26,698	49,315	31,100	
2304	04500	Dues Memberships & Subs	6601	240	200	200	APWA membership
2304	04500	Medical Services	6610	210	300	300	Hep B shots for employees
2304	04500	Contract Snow Removal	6660	-	10,850	20,000	Contractors to remove snow
2304	04500	Other Professional Services	6699	8,733	2,000	3,000	Yearly fire extinguisher inspections
2304	04500	Equipment Rental Exp	6702	354	2,000	1,000	Rental for auger or other small equipment we do not own
2304	04500	Uniform Rental	6704	3,580	4,100	4,100	City issued uniforms cleaning service
2304	04500	Other Rental	6799	242	250	300	Streets portion of the ice machine rental
2304	04500	Building/Grounds M&R	6802	-	-	-	
2304	04500	Sidewalk Curb & Gutter M&R	6858	2,050	-	-	
2304	04500	Vehicle M&R	6861	102,684	105,000	107,800	For repair/maintenance on all street vehicles/equipment
2304	04500	Other Equipment M&R	6899	90	3,000	1,000	Repairs on generator/tow behind air compressor
2304	04500	Vehicle License Fees	6902	11	-	-	
2304	04500	Contributions Exp	6913	136	-	-	
2304	04500	Other Operating Expenses	6917	-	-	-	
Total Contractual Services				\$ 150,482	\$ 179,540	\$ 177,350	
Commodities							
2304	04500	Office Supplies	7001	752	850	850	
2304	04500	Books/Magazines	7002	260	-	-	
2304	04500	Other Office Supplies	7099	-	-	-	
2304	04500	Clothing & Uniforms	7101	937	600	1,000	Hats with City Logo
2304	04500	Protective/Safety Apparel	7102	3,199	1,400	3,400	Safety vests/t-shirts/ear plugs/glasses
2304	04500	Food	7201	1,759	600	1,800	To feed crews during snow removal
2304	04500	General Medical Supplies	7252	-	-	-	
2034	04500	Di-icing Materials	7299	-	-	75,000	Di-icing materials
2304	04500	Building/Grounds Materials	7301	11	225	225	
2304	04500	Gasoline	7302	14,616	15,000	18,300	
2304	04500	Diesel Fuel	7303	23,170	36,500	36,500	
2304	04500	Oil/Grease/Lubricants	7304	-	300	-	
2304	04500	Vehicle Tires/Batteries	7305	-	100	-	
2304	04500	Vehicular Repair Parts	7306	13,897	5,000	-	
2304	04500	Chemicals	7307	10,187	10,000	5,000	Mosquito tablets. Weed killer
2304	04500	Concrete	7308	2,800	3,000	5,000	To repair curbing, sidewalks or streets
2304	04500	Asphalt	7309	34,146	70,000	65,000	To repair streets

City of Leavenworth, Kansas
Streets Fund Adopted Budget
January 1, 2023 - December 31, 2023
Streets & Alley Maintenance Division

				Streets & Alley Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
2304	04500	Gravel/Sand	7310	3,423	7,000	5,000	Sand for sand bags when needed. Gravel to maintain a few gravel alleys
2304	04500	Street Sign Materials	7312	284	-	-	
2304	04500	Fencing	7313	1,043	-	-	
2304	04500	Safety Materials	7314	-	-	-	
2304	04500	Equipment/Motor Repair Parts	7315	624	1,500	1,500	Repairs on chainsaws/blowers/concrete saws
2304	04500	Tools	7317	3,792	1,200	4,200	
2304	04500	Janitorial Supplies	7319	50	-	-	
2304	04500	Other Operating Supplies	7399	49,161	46,800	35,000	De-icing rock salt, barricades/cones/job blocks
2304	04500	Non-Cap Furniture/Furnishings	7402	-	-	-	
2304	04500	Non-Cap IT Equipment	7406	-	-	-	
2304	04500	Non-Cap Street Equipment	7616	42	-	-	
Total Commodities				\$ 164,152	\$ 200,075	\$ 257,775	
Capital Outlay							
2304	04500	Streets Equipment	8516	70	-	-	
2304	04500	Other Equipment	8599	1,993	-	57,219	
Total Capital Outlay				\$ 2,063	\$ -	\$ 57,219	
Miscellaneous							
2304	04500	Trans To General Fund	9201	-	-	-	
2304	04500	Trans To Capital Projects Fund	9232	-	-	-	
2304	04500	Transfer to Streets Projects	9234	-	-	-	
2304	04500	Capital Reserves	9398	-	311,814	-	
Total Miscellaneous				\$ -	\$ 311,814	\$ -	
Total Expenditures				\$ 978,642	\$ 1,376,401	\$ 1,319,124	
Revenue minus Expenditures				\$ 334,606	\$ 111,688	\$ 166,390	

City of Leavenworth, Kansas
Streets Fund Adopted Budget
January 1, 2023 - December 31, 2023
Traffic Division

				Traffic Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Miscellaneous Revenue							
2304	04510	Insurance Proceeds	5865	5,139	-	-	
2304	04510	Other - Miscellaneous	5899	455	6,400	500	
Total Miscellaneous Revenue				\$ 5,594	\$ 6,400	\$ 500	
Total Revenue				\$ 5,594	\$ 6,400	\$ 500	
Expenditures							
Personal Services							
2304	04510	Full Time	6101	9,265	28,497	36,410	1 full-time employee: Traffic Control Technician (1)
2304	04510	Overtime	6102	1,589	2,517	1,700	
2304	04510	FICA Exp	6108	797	2,372	2,920	
2304	04510	Health Insurance	6110	1,111	-	13,590	
2304	04510	KPERS Exp	6111	1,046	3,062	3,390	
2304	04510	Worker's Compensation	6116	884	1,549	1,360	
2304	04510	Unemployment Insurance	6120	10	31	40	
2304	04510	Sick Leave Reimbursement	6122	-	-	-	
2304	04510	Vacation Leave Reimbursement	6123	33	-	-	
Total Personal Services				\$ 14,735	\$ 38,028	\$ 59,410	
Contractual Services							
2304	04510	Electricity	6201	15,948	17,000	17,000	
2304	04510	Telephone	6206	103	100	120	City cellphone
2304	04510	Postage	6207	50	-	100	For mailing traffic signal controllers in for repair
2304	04510	Meals	6303	-	50	50	Reimbursement while at training
2304	04510	Mileage Reimbursement	6304	-	-	250	Reimbursement for attending training
2304	04510	Registration	6403	610	1,400	1,400	For mandatory certifications
2304	04510	Classified Advertising	6451	428	-	-	
2304	04510	Legal Advertising	6453	38	-	-	
2304	04510	Printing/Copying Services	6617	-	-	-	
2304	04510	Other Professional Services	6699	14,059	2,500	14,800	Contractors to repair electrical on traffic signals/repair on city owned street light
2304	04510	Uniform Rental	6704	69	360	360	City issued uniform cleaning service
2304	04510	Vehicle M&R	6861	8,063	3,500	8,500	Repairs for the traffic bucket truck
2304	04510	Other Equipment M&R	6899	-	500	500	
2304	04510	Other Operating Expenses	6917	-	-	-	
Total Contractual Services				\$ 39,368	\$ 25,410	\$ 43,080	
Commodities							
2304	04510	Office Supplies	7001	132	100	100	Note pads for all the traffic signal cabinets
2304	04510	Clothing & Uniforms	7101	88	-	100	Hats with City logo

City of Leavenworth, Kansas
Streets Fund Adopted Budget
January 1, 2023 - December 31, 2023
Traffic Division

				Traffic Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
2304	04510	Protective/Safety Apparel	7102	712	100	700	Safety vests/gloves/ear plugs/glasses
2304	04510	Diesel Fuel	7303	1,582	2,000	2,100	Bucket truck fuel
2304	04510	Oil/Grease/Lubricants	7304	-	200	-	
2304	04510	Concrete	7308	-	-	1,000	for installing traffic signals poles
2304	04510	Street Sign Materials	7312	23,429	20,000	25,800	For making street signs
2304	04510	Safety Materials	7314	-	-	-	
2304	04510	Equipment/Motor Repair Parts	7315	113	-	-	
2304	04510	Tools	7317	44	250	1,500	
2304	04510	Signal Supplies	7385	20,074	20,000	21,100	Anything related to traffic signal repairs
2304	04510	Other Operating Supplies	7399	-	12,000	12,000	Traffic paint for striping streets
2304	04510	Non-Cap Software	7405	-	-	-	
2304	04510	Non-Cap IT Equipment	7406	-	-	-	
Total Commodities				\$ 46,174	\$ 54,650	\$ 64,400	
Capital Outlay							
2304	04510	Software	8305	1,964	-	-	
2304	04510	Streets Equipment	8516	-	-	-	
2304	04510	Other Equipment	8599	6,253	-	-	
Total Capital Outlay				\$ 8,216	\$ -	\$ -	
Total Expenditures				\$ 108,493	\$ 118,088	\$ 166,890	
Revenue minus Expenditures				\$ (102,899)	\$ (111,688)	\$ (166,390)	

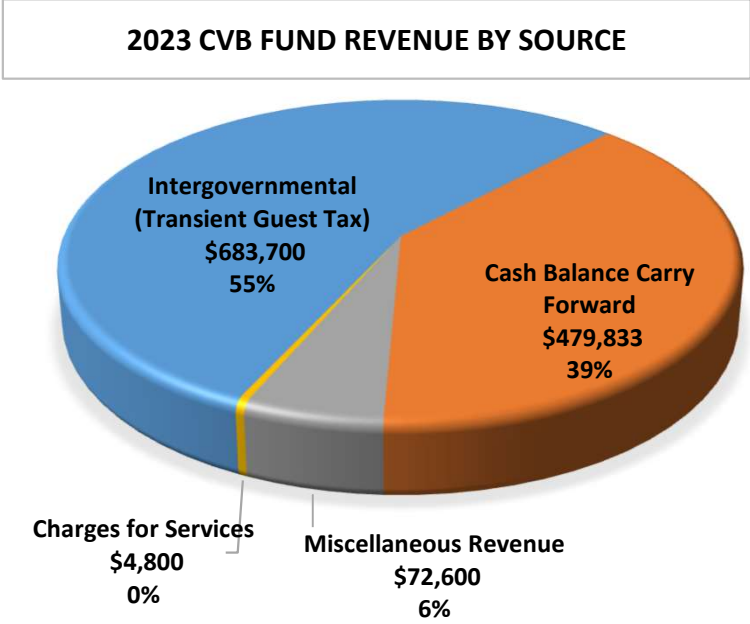
City of Leavenworth, Kansas

2023 Budget Overview - Convention and Visitors Bureau

Convention and Visitors Bureau Fund

Description: The Conventions and Visitors Bureau Fund (CBV Fund) accounts for the activities of the tourism department. The City's governing body authorizes a transient guest tax (TGT) not to exceed ten percent (10%) of gross receipts derived from hotel, motel, and tourist court overnight sleeping accommodations. The City of Leavenworth's TGT is currently eight percent (8%) of such revenues. The TGT is collected by the retail establishment and transmitted to the state, who then transmits the tax to the City. Ninety-eight percent (98%) of the tax goes to the CVB Fund. The remaining two percent (2%) is transferred to the General Fund to cover administrative fees. The CVB Fund is comprised of two divisions, the Convention and Visitors Bureau and the City Festival Division.

Revenue Source	2023 Budget
Intergovernmental (Transient Guest Tax)	\$ 683,700
Cash Balance Carry Forward	\$ 479,833
Miscellaneous Revenue	\$ 72,600
Charges for Services	\$ 4,800
Total 2023 Budgeted Revenue	\$ 1,240,933



The Convention and Visitor Bureau (CVB) is the official Destination Marketing Organization for the City. It is responsible for promoting our community as an attractive travel destination and enhancing its public image as a dynamic place to live and work. The CVB staff is prepared to help visitors, residents, tour operators, and meeting and convention planners prepare for their visit to the City of Leavenworth.

CVB Division Personnel	2021 Actual	2022 Budget	2023 Budget
Assistant City Manager (see note)	0.20	0.20	0.20
CVB Manager	1.00	1.00	1.00
Tourism Services Coordinator	0.00	1.00	1.00
Administrative Clerk	0.50	0.50	0.50
Total FTEs	1.70	2.70	2.70

Note: The Assistant City Manager is allocated between the City Manager's Office, Economic Development, and the CVB. The Tourism Services Coordinator position was intentionally left vacant in 2021 due to the COVID-19 pandemic.

City of Leavenworth, Kansas

2023 Budget Overview - Convention and Visitors Bureau

City Festival Division: 2023 will be the fourth (4th) year that the City hosts Camp Leavenworth, its annual family-friendly City Festival. The City Festival division does not have any employees. When City employees work at the festival, their hours are allocated from their home department to the City Festival Division.

City Festival Division	2021 Actual	2022 Budget	2023 Budget
Over-time hours from various departments	0.50	0.50	0.50
Total FTEs	0.50	0.50	0.50

City of Leavenworth, Kansas
 Convention and Visitors Bureau (CVB) Fund
 2023 Adopted Budget

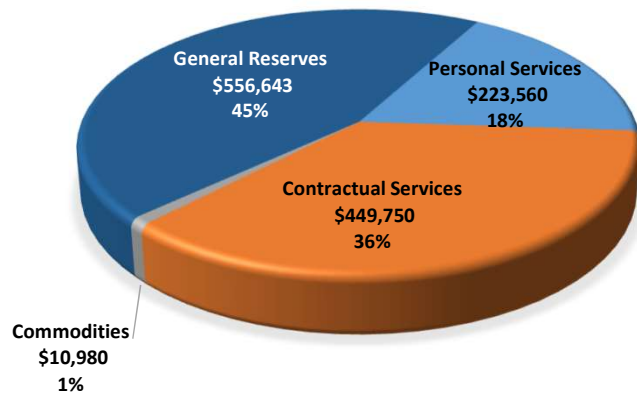
CVB Fund Budget Summary

	2021 Actual	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue	620,147	500,000	683,700
Licenses & Permits	-	-	-
Charges for Services	10,113	-	4,800
Miscellaneous Revenue	243,086	25,000	72,600
Balance Forward (Reserves)	-	600,030	479,833
Total Revenue	\$ 873,345	\$ 1,125,030	\$ 1,240,933
Expenditures			
Personal Services	153,216	204,262	223,560
Contractual Services	452,529	429,355	449,750
Commodities	1,472	11,580	10,980
Capital Outlay	-	-	-
Debt Service	-	-	-
Miscellaneous	-	-	-
General Reserves	-	479,833	556,643
Total Expenditures	\$ 607,218	\$ 1,125,030	\$ 1,240,933
Revenue minus Expenditures	\$ 266,127	\$ -	\$ -

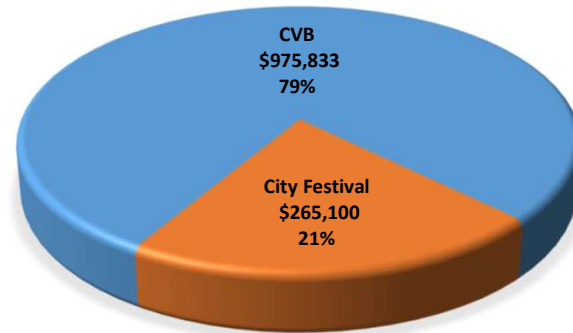
2023 Adopted Budget: CVB Fund by Division

	CVB	City Festival	Total CVB Fund
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue	683,700	-	683,700
Licenses & Permits	-	-	-
Charges for Services	-	4,800	4,800
Miscellaneous Revenue	500	72,100	72,600
Balance Forward (Reserves)	479,833	-	479,833
Total Revenue	\$ 1,164,033	\$ 76,900	\$ 1,240,933
Expenditures			
Personal Services	205,960	17,600	223,560
Contractual Services	202,250	247,500	449,750
Commodities	10,980	-	10,980
Capital Outlay	-	-	-
Debt Service	-	-	-
Miscellaneous	-	-	-
General Reserves	556,643	-	556,643
Total Expenditures	\$ 975,833	\$ 265,100	\$ 1,240,933
Revenue minus Expenditures	\$ 188,200	\$ (188,200)	\$ -

2023 Budget: CVB Fund Expenditures by Type



2023 Budget: CVB Fund Expenditures by Division



City of Leavenworth, Kansas
Conventions and Visitors Bureau Fund Adopted Budget
January 1, 2023 - December 31, 2023
Conventions and Visitors Bureau Division

				CVB Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Intergovernmental Revenue							
2113	13075	Transient Guest Tax	4209	620,147	500,000	683,700	
				\$ 620,147	\$ 500,000	\$ 683,700	
Miscellaneous Revenue							
2113	13075	Other - Miscellaneous	5899	500	-	500	
2113	13075	Transfer from ARPA	5969	172,006	-	-	
2113	13075	Balance Forward	5999	-	600,030	479,833	
				\$ 172,506	\$ 600,030	\$ 480,333	
Total Revenue				\$ 792,653	\$ 1,100,030	\$ 1,164,033	
Expenditures							
Personal Services							
2113	13075	Full Time	6101	98,501	145,326	146,280	2.70 full-time employees: Assistant City Manager (0.2), CVB Manager (1),
2113	13075	Longevity	6107	50	-	170	Tourism Services Coordinator (1), Admin Clerk (0.5)
2113	13075	FICA Exp	6108	7,284	11,172	11,260	
2113	13075	Health Insurance	6110	15,572	32,356	34,150	
2113	13075	KPERS Exp	6111	9,084	14,415	13,100	
2113	13075	Worker's Compensation	6116	82	127	130	
2113	13075	Unemployment Insurance	6120	95	146	150	
2113	13075	Sick Leave Reimbursement	6122	-	-	-	
2113	13075	Vacation Leave Reimbursement	6123	-	-	-	
2113	13075	Automobile Allowance	6126	600	720	720	
				\$ 131,267	\$ 204,262	\$ 205,960	
Contractual Services							
2113	13075	Telephone	6206	103	1,200	120	cell phone
2113	13075	Postage	6207	1,272	2,500	2,500	mailing visitor guidebooks per request to other CVBs, travels centers,
2113	13075	Commercial Travel	6301	663	4,300	3,500	chambers of commerce
2113	13075	Lodging	6302	1,160	6,000	5,000	Tradeshows and annual conventions
2113	13075	Meals	6303	695	2,125	2,000	Tradeshows, annual conventions, State wide meetings,
2113	13075	Mileage Reimbursement	6304	-	150	100	Tradeshows, annual conventions, State wide meetings,
2113	13075	Parking/Tolls	6305	61	300	100	if the CVB van is unavailable
2113	13075	Vehicle Rental	6306	-	250	250	parking/tolls
2113	13075	Group Travel	6308	743	5,000	4,000	vehicle rental
2113	13075	Registration	6403	9,335	9,200	9,200	hosting expenses for group tours, media, meetings industry
2113	13075	Classified Advertising	6451	-	500	500	registration for tradeshows, education, events
							classified ads - HR charges for vacant positions

City of Leavenworth, Kansas
Conventions and Visitors Bureau Fund Adopted Budget
January 1, 2023 - December 31, 2023
Conventions and Visitors Bureau Division

				CVB Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
2113	13075	Promotional Advertising	6452	77,490	85,000	85,000	marketing, billboards, Digital on-line, magazines, TV, radio, FB, SEM,
2113	13075	Insurance	6501	979	1,000	1,200	insurance
2113	13075	Dues Memberships & Subs	6601	5,265	8,000	8,000	memberships in TIAK, ABA, STC, BIG, Sports KS, Tour KS, Meet KS, KCRDA, NEKS, KCAHTA, and more
2113	13075	Legal Services	6602	-	1,000	1,000	legal - trade marks, etc.
2113	13075	Printing/Copying Services	6617	2,675	8,000	8,000	printing of flyers, posters, profile sheets etc.
2113	13075	Food Services Exp	6619	-	500	500	hosting meetings locally if food is needed
2113	13075	IT Services	6623	208	250	250	IT
2113	13075	Other Professional Services	6699	13,750	17,500	17,500	Webhosting, data analytics, research
2113	13075	Software Rental	6703	1,226	1,250	1,300	Mail Chimp, Canva, Adobe, etc.
2113	13075	Meetings, Events, Sponsorships	6707	847	5,000	5,000	TIAK mtgs, Day on the Hill, KTC events, Group Travel Family Tradeshows, etc.
2113	13075	Other Rental	6799	-	250	250	misc.
2113	13075	Office Equipment M&R	6852	-	250	250	office equipment
2113	13075	Vehicle M&R	6861	1,881	600	2,000	CVB Van maintenance
2113	13075	Software Maintenance	6862	1,098	700	1,200	computer software maintenance
2113	13075	Vehicle License Fees	6902	-	30	30	license fees
2113	13075	Grant Payments	6904	35,089	33,500	33,500	Tourism Grants
2113	13075	Other Operating Expenses	6917	1,872	5,000	5,000	Meeting items, badge holders, promotional items, Parade deco for van, office artwork, van wrap
2113	13075	Sponsorships	6922	3,050	5,000	5,000	Main Street events, Chamber of Commerce events, MAC socials, Women's Division events
Total Contractual Services				\$ 159,460	\$ 204,355	\$ 202,250	
Commodities							
2113	13075	Office Supplies	7001	737	1,800	1,200	Paper, ink, binders, file folders etc.
2113	13075	Books/Magazines	7002	135	200	200	tourism related books and subs
2113	13075	Clothing & Uniforms	7101	143	1,250	1,250	CVB logo clothing
2113	13075	Food	7201	-	500	500	CVB meetings, office meetings,
2113	13075	Gasoline	7302	458	1,250	1,250	CVB Van gas
2113	13075	Other Operating Supplies	7399	-	5,000	5,000	table covers, banners, tradeshow booth deco,
2113	13075	Non-Cap Furniture/Furnishings	7402	-	-	-	
2113	13075	Non-Cap Software	7405	-	780	780	
2113	13075	Non-Cap IT Equipment	7406	-	800	800	
Total Commodities				\$ 1,472	\$ 11,580	\$ 10,980	
Capital Outlay							
2113	13075	Other Improvement Construction	8299	-	-	-	
2113	13075	Other Equipment	8599	-	-	-	
Total Capital Outlay				\$ -	\$ -	\$ -	

City of Leavenworth, Kansas
Conventions and Visitors Bureau Fund Adopted Budget
January 1, 2023 - December 31, 2023
Conventions and Visitors Bureau Division

				CVB Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
	Miscellaneous						
2113	13075	General Reserves	9399	-	479,833	556,643	
	Total Miscellaneous			\$ -	\$ 479,833	\$ 556,643	
	Total Expenditures			\$ 292,199	\$ 900,030	\$ 975,833	
	Revenue minus Expenditures			\$ 500,454	\$ 200,000	\$ 188,200	

City of Leavenworth, Kansas
 Conventions and Visitors Bureau Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 City Festival Division

				City Festival Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
2113	13077	Admission Fees	5610	5,792	-	-	
2113	13077	Other Rentals	5699	4,320	-	4,800	
Total Charges for Services				\$ 10,113	\$ -	\$ 4,800	
Miscellaneous Revenue							
2113	13077	Sponsorships	5875	33,500	25,000	35,000	
2113	13077	Other - Miscellaneous	5899	37,080	-	37,100	
Total Miscellaneous Revenue				\$ 70,580	\$ 25,000	\$ 72,100	
Total Revenue				\$ 80,692	\$ 25,000	\$ 76,900	
Expenditures							
Personal Services							
2113	13077	Full Time	6101	873	-	-	
2113	13077	Overtime	6102	14,208	-	15,000	City staff overtime due to lack of available workers
2113	13077	FICA Exp	6108	581	-	1,150	
2113	13077	Health Insurance	6110	3,563	-	-	
2113	13077	KPERS Exp	6111	722	-	1,340	
2113	13077	KP&F Exp	6115	1,987	-	-	
2113	13077		6116	-	-	90	
2113	13077	Unemployment Insurance	6120	14	-	20	
Total Personal Services				\$ 21,949	\$ -	\$ 17,600	
Contractual Services							
2113	13077	Promotional Advertising	6452	795	-	800	
2113	13077	Dues Memberships & Subs	6601	1,000	-	-	
2113	13077	Legal Services	6602	148	-	100	
							O'Neill Contract \$68,200 in 2022, Whiskey Marketing \$35,500 in 2022 due to 5k run devt, pay all performers, equip rentals like fencing, generator, scissors lift, fireworks, etc. (2021 included higher expenses for Melissa Etheridge)
2113	13077	Other Professional Services	6699	281,859	225,000	240,000	
2113	13077	Sales Tax	6907	2,971	-	-	
2113	13077	Other Operating Expenses	6917	6,297	-	6,600	
Total Contractual Services				\$ 293,069	\$ 225,000	\$ 247,500	
Total Expenditures				\$ 315,018	\$ 225,000	\$ 265,100	
Revenue minus Expenditures				\$ (234,326)	\$ (200,000)	\$ (188,200)	

City of Leavenworth, Kansas
2023 Budget Overview - Probation Fund

Probation Fund

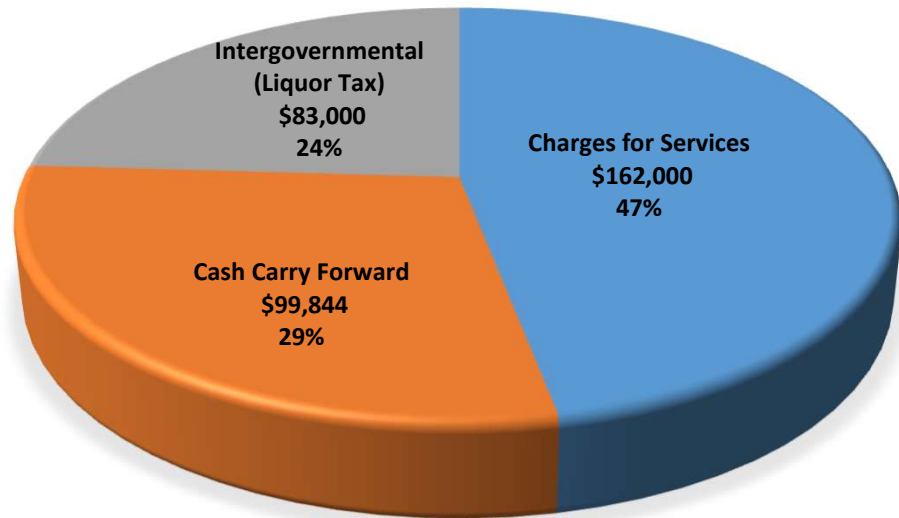
Description:

The Probation Fund accounts for the City's probation services. Resources are generated from one-third (1/3) of the state liquor tax and user fees. Probation Services supports the mission of the Municipal Court in a manner that enhances fairness and integrity of the Court's decision, promotes accountability and responsiveness in the enforcement of the Court's orders, and advances public trust.

The mission of Probation Services is to reduce recidivism by providing evidence-based interventions, treatment programs, and supervision techniques.

Type of Revenue	2023 Budget
Charges for Services	\$ 162,000
Cash Carry Forward	\$ 99,844
Intergovernmental (Liquor Tax)	\$ 83,000
Total	\$ 344,844

2023 Budget: Probation Fund Revenue by Type

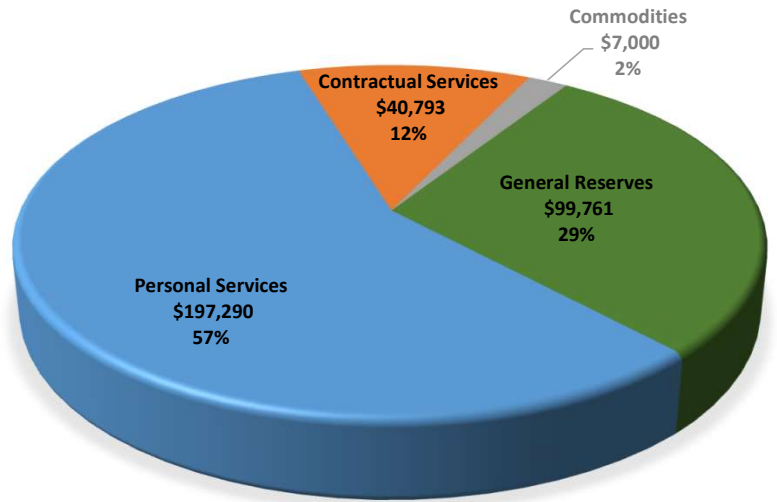


Probation Services Personnel	2021 Actual	2022 Budget	2023 Budget
Probation Manager	1.00	1.00	1.00
Probation Officer	1.00	1.00	1.00
Probation Clerk	1.00	1.00	1.00
Total FTEs	3.00	3.00	3.00

City of Leavenworth, Kansas
 Probation Fund
 2023 Adopted Budget

Probation Fund Summary Budget			
	2021 Actual	2022 Budget	2023 Adopted
	Expenses		Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue (Liquor Tax)	65,892	52,265	83,000
Licenses & Permits	-	-	-
Charges for Services	97,428	174,879	162,000
Miscellaneous Revenue	89,160	-	-
Balance Forward (Reserves)	-	107,127	99,844
Total Revenue	\$ 252,480	\$ 334,271	\$ 344,844
Expenditures			
Personal Services	180,940	193,885	197,290
Contractual Services	8,184	32,542	40,793
Commodities	5,960	8,000	7,000
Capital Outlay	-	-	-
Debt Service	-	-	-
Miscellaneous	-	-	-
General Reserves	-	99,844	99,761
Total Expenditures	\$ 195,084	\$ 334,271	\$ 344,844
Revenue minus Expenditures	\$ 57,396	\$ -	\$ -

2023 Budget: Probation Fund Expenditures by Type



City of Leavenworth, Kansas
 Probation Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Probation Division

				Probation Fund Detailed Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Intergovernmental Revenue							
2117	17042	Liquor Tax	4204	65,892	52,265	83,000	Based on liquor sales
Total Intergovernmental Revenue				\$ 65,892	\$ 52,265	\$ 83,000	
Charges for Services							
2117	17042	AIS Fees	5493	17,630	15,100	20,000	Fees \$140 charged to those taking the alcohol/drug class
2117	17042	Testing Fees	5494	10,187	9,000	18,000	Individuals pay for testing fees (reflects \$5 increase per test from \$15 to \$20)
2117	17042	ADSAP Fees	5495	2,270	1,300	20,000	Alcohol/drug assessment \$150 fees paid (2021 actual showed the net amount between fees paid and ADSAP provider payments). Provider expense moved to line 6626 for 2023
2117	17042	City Probation Services	5497	54,001	135,179	83,000	Contractual payments from Lansing and Tonganoxie (used to include Basehor). Lansing/Tonganoxie contract fees were \$82,523 in 2022
2117	17042	Probation Admin Fees	5499	13,340	14,300	21,000	Individual payments for probation participation (reflects \$10 increase per case from \$50 to \$60)
Total Charges for Services				\$ 97,428	\$ 174,879	\$ 162,000	
Miscellaneous Revenue							
2117	17042	Deposits Short & Over	5896	-	-	-	
2117	17042	Other - Miscellaneous	5899	5	-	-	
2117	17042	Transfer from ARPA	5969	89,155	-	-	
2117	17042	Balance Forward	5999	-	107,127	99,844	
Total Miscellaneous Revenue				\$ 89,160	\$ 107,127	\$ 99,844	
Total Revenue				\$ 252,480	\$ 334,271	\$ 344,844	
Expenditures							
Personal Services							
2117	17042	Full Time	6101	121,086	128,858	132,080	3 full-time employees: Probation Manager (1), Probation Officer (1), Probation Clerk (1)
2117	17042	Overtime	6102	-	-	-	
2117	17042	Part Time	6104	-	-	-	
2117	17042	Longevity	6107	15	-	380	
2117	17042	FICA Exp	6108	8,308	9,995	10,290	
2117	17042	Health Insurance	6110	36,422	37,660	40,520	
2117	17042	KPERS Exp	6111	11,462	12,896	11,970	
2117	17042	Worker's Compensation	6116	1,738	2,545	120	
2117	17042	Unemployment Insurance	6120	109	131	130	
2117	17042	Automobile Allowance	6126	1,800	1,800	1,800	
Total Personal Services				\$ 180,940	\$ 193,885	\$ 197,290	

City of Leavenworth, Kansas
 Probation Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Probation Division

				Probation Fund Detailed Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Contractual Services							
2117	17042	Telephone	6206	686	1,000	1,200	AT&T Analog Fees Justice Center only
2117	17042	Registration	6403	-	1,000	500	
2117	17042	Classified Advertising	6451	-	-	-	
2117	17042	Printing/Copying Services	6617	-	-	-	
2117	17042	IT Services	6623	-	-	-	
2117	17042	ADSAP Payments	6626	-	20,000	20,000	Contractor payments for ADSAP Evaluations (previously accounted for in Revenue Line 5495)
2117	17042	Other Professional Services	6699	1,130	1,593	4,593	Building security payment \$1,600 billed quarterly by Lvnworth Co Sheriff, AIS class instructor payments \$3,000 annual
2117	17042	Equipment Rental Exp	6702	1,593	7,999	1,600	Copier services, Great America \$1,600
2117	17042	Other Rental	6799	3,417	-	11,500	Janitorial portion at Justice Center \$3,500 annual, Rent \$8,000
2117	17042	Office Equipment M&R	6852	681	300	700	Replace wireless required for UA machine
2117	17042	Software Maintenance	6862	-	-	-	
2117	17042	Other Operating Expenses	6917	-	-	-	
2117	17042	Bank Charges	6918	677	650	700	Credit card fees for processing payments
Total Contractual Services				\$ 8,184	\$ 32,542	\$ 40,793	
Commodities							
2117	17042	Office Supplies	7001	1,572	2,000	2,000	Paper, calendars, toner, labels
2117	17042	Other Office Supplies	7099	-	-	-	
2117	17042	Other Operating Supplies	7399	4,389	5,000	5,000	Drug and alcohol testing disposable supplies (UA cups, gloves, etc.)
2117	17042	Non-Cap Software	7405	-	1,000	-	
2117	17042	Non-Cap IT Equipment	7406	-	-	-	
Total Commodities				\$ 5,960	\$ 8,000	\$ 7,000	
Miscellaneous Expenses							
2117	17042	General Reserves	9399	-	99,844	99,761	
Total Miscellaneous Expenses				\$ -	\$ 99,844	\$ 99,761	
Total Expenditures				\$ 195,084	\$ 334,271	\$ 344,844	
Revenue minus Expenditures				\$ 57,396	\$ -	\$ -	

City of Leavenworth, Kansas

2023 Budget Overview - Economic Development Fund

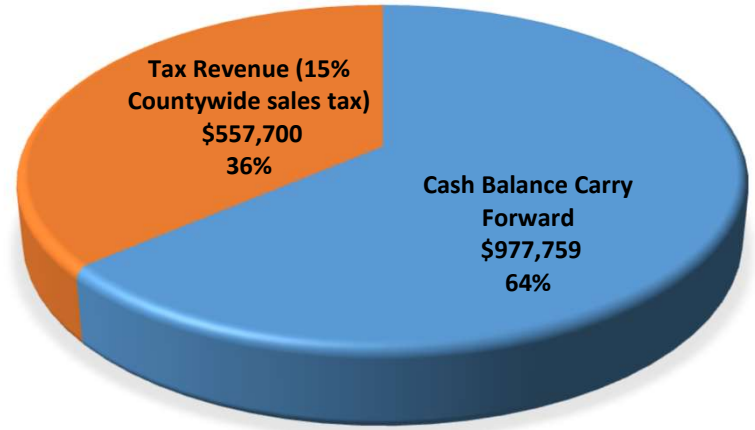
Economic Development Fund

Description:

The Economic Development Fund is used to account for the City's economic development activities. Its resources are generated from a 15% allocation of the Countywide Sales Tax. The Economic Development division works to diversify the areas economy in an organized, concerted effort to promote commercial, industrial, and retail development. Those efforts include the creation and administration of the Downtown North Leavenworth Redevelopment Area; partnering with local organization such as Leavenworth Main Street, Leavenworth County Development Corporation (LCDC), and the Leavenworth-Lansing Area Chamber of Commerce; a Small Business Matching Grant program; Low-Interest Loans through the Grow Leavenworth County Development Corporation, and other economic development incentives.

Type of Revenue	2023 Budget
Cash Balance Carry Forward	\$ 977,759
Tax Revenue (15% Countywide sales tax)	\$ 557,700
Total	\$ 1,535,459

2023 Budget: Economic Development Fund Revenue by Type



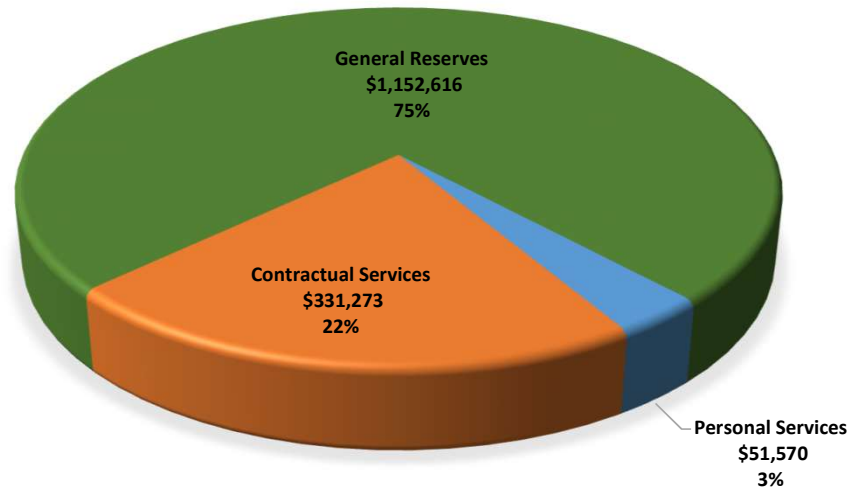
Economic Development Personnel	2021 Actual2	2022 Budget	2023 Budget
Assistant City Manager (see note)	0.40	0.60	0.40
Total FTEs	0.40	0.60	0.40

Note: The Assistant City Manager is allocated between the City Manager's Office, Economic Development, and the Conventions and Visitors Bureau. The allocation may change from year to year, based on the City's annual goals.

City of Leavenworth, Kansas
 Economic Development Fund
 2023 Adopted Budget

<u>Economic Development Fund Summary Budget</u>			
	<u>2021 Actual</u>		<u>2023 Adopted</u>
	<u>Expenses</u>	<u>2022 Budget</u>	<u>Budget</u>
Revenue			
Tax Revenue	\$ 546,479	\$ 518,000	\$ 557,700
Intergovernmental Revenue (Liquor Tax)	-	-	-
Licenses & Permits	-	-	-
Charges for Services	-	-	-
Miscellaneous Revenue	-	-	-
Balance Forward (Reserves)	-	897,008	977,759
Total Revenue	\$ 546,479	\$ 1,415,008	\$ 1,535,459
Expenditures			
Personal Services	46,996	83,344	51,570
Contractual Services	168,365	353,905	331,273
Commodities	40	-	-
Capital Outlay	375,156	-	-
Debt Service	-	-	-
Miscellaneous	-	-	-
General Reserves	-	977,759	1,152,616
Total Expenditures	\$ 590,556	\$ 1,415,008	\$ 1,535,459
Revenue minus Expenditures	\$ (44,077)	\$ -	\$ -

2023 Budget: Economic Development Fund Expenditures by Type



City of Leavenworth, Kansas
Economic Development Fund Adopted Budget
January 1, 2023 - December 31, 2023
Economic Development Division

				Economic Development Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
2603	03045	Local Sales Tax - Countywide	4009	546,479	518,000	557,700	Portion of Sales Tax Allocated for Economic Development
Tax Revenue				\$ 546,479	\$ 518,000	\$ 557,700	
Miscellaneous Revenue							
2603	03045	Sale Of Land	5804	-	-	-	
2603	03045	Trans From TIF Retail Incentive	5909	-	-	-	
2603	03045	Balance Forward	5999	-	897,008	977,759	
Total Miscellaneous Revenue				\$ -	\$ 897,008	\$ 977,759	
Total Revenue				\$ 546,479	\$ 1,415,008	\$ 1,535,459	
Expenditures							
Personal Services							
2603	03045	Full Time	6101	34,124	59,191	35,180	0.4 full-time employees: Assistant City Manager (0.4 - allocation was 0.6 in 2022)
2603	03045	FICA Exp	6108	2,429	4,693	2,800	
2603	03045	Health Insurance	6110	6,625	11,132	8,820	
2603	03045	KPERS Exp	6111	2,973	6,055	3,260	
2603	03045	Worker's Compensation	6116	33	52	30	
2603	03045	Unemployment Insurance	6120	32	61	40	
2603	03045	Automobile Allowance	6126	780	2,160	1,440	
Total Personal Services				\$ 46,996	\$ 83,344	\$ 51,570	
Contractual Services							
2603	03045	Telephone	6206	95	271	-	Cell phone protector, charger for city cell
2603	03045	Commercial Travel	6301	-	1,500	1,500	Eco devo travel to conferences/training
2603	03045	Lodging	6302	-	500	500	
2603	03045	Meals	6303	-	500	100	
2603	03045	Parking/Tolls	6305	-	-	-	
2603	03045	Registration	6403	-	1,500	1,500	Eco Devo Classes/Training/Conferences
2603	03045	Classified Advertising	6451	-	500	500	
2603	03045	Legal Advertising	6453	336	-	-	Legal Publication Fees, RFP Publication
2603	03045	Dues Memberships & Subs	6601	-	900	900	IEDC Dues, GLC Annual Filing
2603	03045	Legal Services	6602	6,490	-	6,500	Legal Recording Fees Land Bank, 600 Cherokee Document Prep Fees (Atty)
2603	03045	Landscaping & Lawn Services	6618	-	-	-	LCDC \$49,055 in 2020, \$49,665 in 2021, Number Depends on Level of County
2603	03045	LCDC	6635	49,665	90,606	62,145	Support
2603	03045	Main Street	6637	32,000	39,250	39,250	MainStreet \$32k in 2020, \$32k in 2021, \$39,250 in 2022

City of Leavenworth, Kansas
Economic Development Fund Adopted Budget
January 1, 2023 - December 31, 2023
Economic Development Division

				Economic Development Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
2603	03045	Other Professional Services	6699	8,500	118,378	118,378	2020 \$50k devt agreement bldg 19 from 2009, GLC Accounting and Misc Fees, LCDC for Labor Shed Study, Lakeview Dr Engineering fees
2603	03045	Grant Payments	6904	71,280	100,000	100,000	Small Business Grants, ADA Grants
2603	03045	Refunds	6905	-	-	-	
2603	03045	Property Tax	6906	-	-	-	
2603	03045	Demolitions	6919	-	-	-	
Total Contractual Services				\$ 168,365	\$ 353,905	\$ 331,273	
Commodities							
2603	03045	Books/Magazines	7002	-	-	-	
2603	03045	Other Operating Supplies	7399	40	-	-	
2603	03045	Non-Cap Furniture/Furnishings	7402	-	-	-	
2603	03045	Non-Cap IT Equipment	7406	-	-	-	
Total Commodities				\$ 40	\$ -	\$ -	
Capital Outlay							
2603	03045	Land Purchases	8001	-	-	-	
2603	03045	Building - Purchased	8102	203,406	-	-	
2603	03045	Street Construction	8203	150,749	-	-	
2603	03045	Other Improvement Construction	8299	21,000	-	-	
Total Capital Outlay				\$ 375,156	\$ -	\$ -	
Miscellaneous Expenses							
2603	03045	General Reserves	9399	-	977,759	1,152,616	
Total Miscellaneous Expenses				\$ -	\$ 977,759	\$ 1,152,616	
Total Expenditures				\$ 590,556	\$ 1,415,008	\$ 1,535,459	
Revenue minus Expenditures				\$ (44,077)	\$ -	\$ -	

Business & Technology Park Fund

Description:

The Business & Technology Park Fund accounts for the activities of maintaining the Business and Technology Park. The Business and Technology Park is a joint \$9.7 million project between the City of Leavenworth and Leavenworth County. This 80 acre shovel-ready business park is owned by the City of Leavenworth. The City is receiving development interest from several sources including leads from the Leavenworth County Development Council, the Kansas City Area Development Council, and the Kansas Department of Commerce. The cash balance in the Business & Technology Park Fund provides the resources necessary to maintain the park until it is developed. The funds may be used to fund enhancements to the park when a tenant is added.

Type of Revenue	2023 Budget
Cash Balance Carry Forward	\$ 361,831
Total	\$ 361,831

The Business and Technology Park Fund does not have any employees.

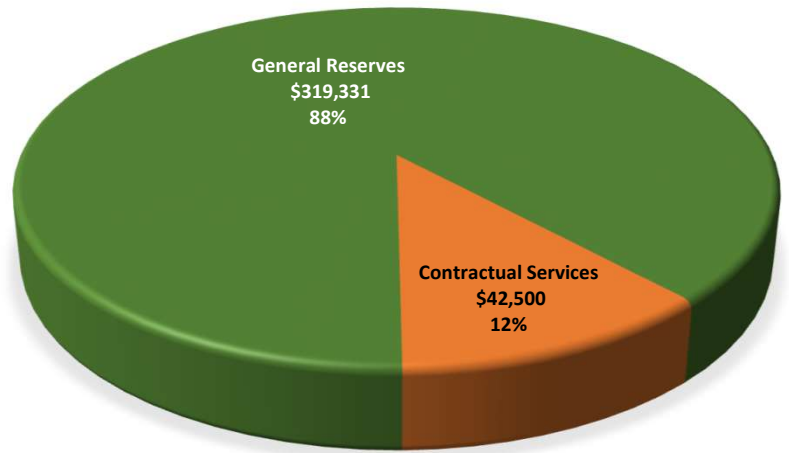
**2023 Budget: Business & Technology Park Fund
Revenue by Type**



City of Leavenworth, Kansas
 Business & Technology Park Fund
 2023 Adopted Budget

Business & Technology Park Summary Budget			
	2021 Actual		2023 Adopted
	Expenses	2022 Budget	Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue (Liquor Tax)	-	-	-
Licenses & Permits	-	-	-
Charges for Services	-	-	-
Miscellaneous Revenue	-	-	-
Balance Forward (Reserves)	-	391,831	361,831
Total Revenue	\$ -	\$ 391,831	\$ 361,831
Expenditures			
Personal Services	-	-	-
Contractual Services	29,357	30,000	42,500
Commodities	-	-	-
Capital Outlay	-	-	-
Debt Service	-	-	-
Miscellaneous	-	-	-
General Reserves	-	361,831	319,331
Total Expenditures	\$ 29,357	\$ 391,831	\$ 361,831
Revenue minus Expenditures	\$ (29,357)	\$ -	\$ -

2023 Budget: Business & Technology Park Fund Expenditures by Type



City of Leavenworth, Kansas
Business & Technology Park Fund Adopted Budget
January 1, 2023 - December 31, 2023
Business & Technology Park. Division

				Business & Technology Park Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Miscellaneous Revenue							
2618	18047	Balance Forward	5999	-	391,831	361,831	
Total Miscellaneous Revenue				\$ -	\$ 391,831	\$ 361,831	
Total Revenue				\$ -	\$ 391,831	\$ 361,831	
Contractual Services							
2618	18047	Electricity	6201	434	450	500	
2618	18047	Water	6203	2,858	2,500	3,000	
2618	18047	Legal Services	6602	40	-	-	
2618	18047	Landscaping & Lawn Services	6618	26,025	27,050	39,000	Mowing, Seeding Joey's Lawn Care
Total Contractual Services				\$ 29,357	\$ 30,000	\$ 42,500	
Miscellaneous Expenses							
2618	18047	General Reserves	9399	-	361,831	319,331	Reserves can be used for project funds when we add a tenant.
Total Miscellaneous Expenses				\$ -	\$ 361,831	\$ 319,331	
Total Expenditures				\$ 29,357	\$ 391,831	\$ 361,831	
Revenue minus Expenditures				\$ (29,357)	\$ -	\$ -	

City of Leavenworth, Kansas
2023 Budget Overview - CIP Sales Tax Fund

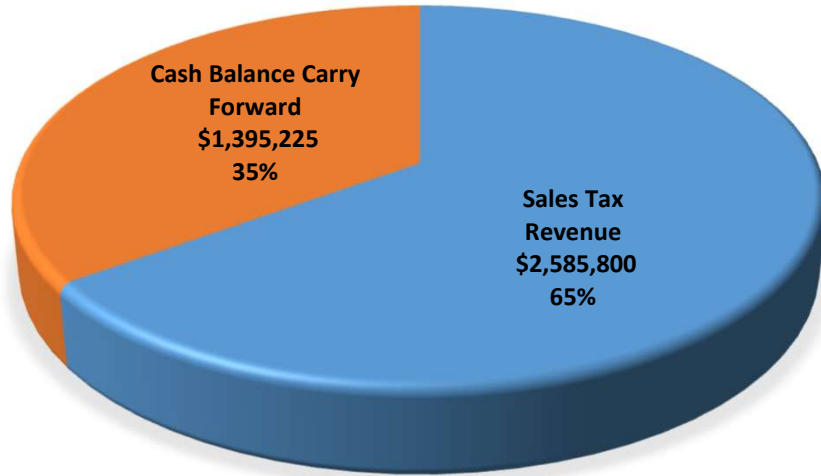
Description:

The CIP Sales Tax Fund accounts for the activities associated with the permanent 1/2-cent sales tax, which is collected with the specific purpose of paying for the operating costs of the community center and for citywide capital improvements. The revenue from the 1/2-cent sales tax is collected in the CIP Sales Tax Fund and transferred to the Recreation Fund to support the operating costs of the Community Center, the Bond Fund for debt service on previous capital improvements, and capital improvement project funds to fund new capital improvements. A cash balance may be allowed to accumulate in the CIP Sales Tax Fund to provide resources for large capital improvement projects in future years.

Type of Revenue	2023 Budget
Sales Tax Revenue	\$ 2,585,800
Cash Balance Carry Forward	\$ 1,395,225
Total	\$ 3,981,025

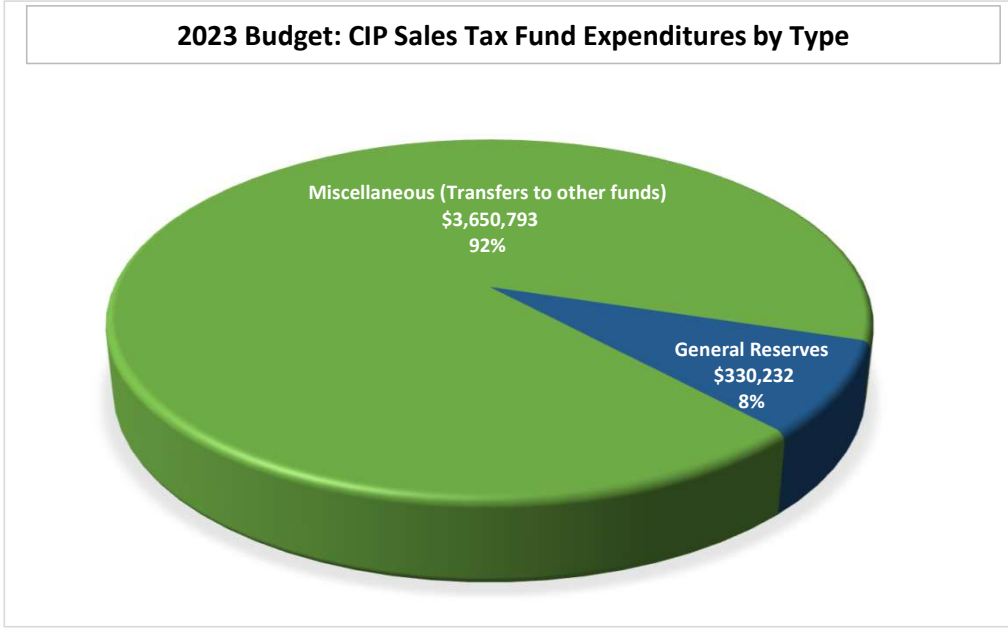
**2023 Budget: CIP Sales Tax Fund
 Revenue by Type**

The CIP Sales Tax Fund does not have any employees.



City of Leavenworth, Kansas
 CIP Sales Tax Fund
 2023 Adopted Budget

	CIP Sales Tax Fund Summary Budget		
	2021 Actual Expenses	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue (25% of Local Sales Tax)	\$ 2,461,229	\$ 2,287,000	\$ 2,585,800
Intergovernmental Revenue	-	-	-
Licenses & Permits	-	-	-
Charges for Services	-	-	-
Miscellaneous Revenue	1,457,473	1,320,000	-
Balance Forward (Reserves)	-	1,954,104	1,395,225
Total Revenue	\$ 3,918,702	\$ 5,561,104	\$ 3,981,025
Expenditures			
Personal Services	-	-	-
Contractual Services	100,452	-	-
Commodities	88,989	-	-
Capital Outlay	1,673,321	1,300,000	-
Debt Service	-	-	-
Miscellaneous (Transfers to other funds)	1,801,593	2,865,879	3,650,793
General Reserves	-	1,395,225	330,232
Total Expenditures	\$ 3,664,355	\$ 5,561,104	\$ 3,981,025
Revenue minus Expenditures	\$ 254,347	\$ -	\$ -



City of Leavenworth, Kansas
 CIP Sales Tax Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 CIP Expenses Division

				CIP Sales Tax Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
2905	05150	Local Sales Tax - CIP	4008	2,461,229	2,287,000	2,585,800	2.5% annual increase over 2021 actual (25% of Local Sales Tax)
Total Tax Revenue				\$ 2,461,229	\$ 2,287,000	\$ 2,585,800	
Miscellaneous Revenue							
2905	05150	Sale of Equipment	5806	18,958	-	-	
2905	05150	Sale of Vehicles	5807	29,500	-	-	
2905	05150	Sale of Bonds	5851	1,310,000	-	-	
2905	05150	Sale of Temporary Notes	5852	-	1,300,000	-	
2905	05150	Vehicle Settlement	5864	-	-	-	
2905	05150	Insurance Proceeds	5865	10,519	-	-	
2905	05150	Gain on Disposal of Fixed A	5895	700	-	-	
2905	05150	Other - Miscellaneous	5899	87,797	20,000	-	
2905	05150	Trans From CIP Fund	5930	-	-	-	
2905	05150	Balance Forward	5999	-	1,954,104	1,395,225	Projected cash balance at the beginning of the year
Total Miscellaneous Revenue				\$ 1,457,473	\$ 3,274,104	\$ 1,395,225	
Total Revenue				\$ 3,918,702	\$ 5,561,104	\$ 3,981,025	
Contractual Services							
2905	05150	Legal Advertising	6453	156	-	-	
2905	05150	Legal Services	6602	-	-	-	
2905	05150	Other Professional Services	6699	150	-	-	
2905	05150	Other Professional Services	6699	35,495	-	-	Z2001
2905	05150	Building/Grounds M&R	6802	64,650	-	-	
2905	05150	Other Equipment M&R	6899	-	-	-	
Total Contractual Services				\$ 100,452	\$ -	\$ -	
Commodities							
2905	05150	Protective/Safety Apparel	7102	-	-	-	
2905	05150	Other Operating Supplies	7399	2,189	-	-	
2905	05150	Non-Cap Audio-Visual Equipment	7404	-	-	-	
2905	05150	Non-Cap IT Equipment	7406	46,026	-	-	
2905	05150	Non-Cap Vehicle Accessories	7507	40,774	-	-	
2905	05150	Non-Cap Other Improvements	7702	-	-	-	
Total Commodities				\$ 88,989	\$ -	\$ -	
Capital Outlay							
2905	05150	Building - Improvements	8103	-	-	-	
2905	05150	Other Improvement Construction	8299	-	-	-	

City of Leavenworth, Kansas
CIP Sales Tax Fund Adopted Budget
January 1, 2023 - December 31, 2023
CIP Expenses Division

				CIP Sales Tax Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
2905	05150	Furniture/Furnishings	8302	-	-	-	
2905	05150	Audio-Visual Equipment	8304	-	-	-	
2905	05150	IT Equipment	8306	-	-	-	
2905	05150	Vehicles	8401	-	-	-	
2905	05150	Police Vehicles	8404	106,556	-	-	
2905	05150	HVAC Equipment	8504	-	-	-	
2905	05150	Police Equipment	8507	22,711	-	-	
2905	05150	Recreation Equipment	8514	-	-	-	
2905	05150	Parks Equipment	8515	99,717	1,300,000	-	
2905	05150	Streets Equipment	8516	31,315	-	-	
2905	05150	Fire Equipment	8518	1,397,528	-	-	
2905	05150	Other Equipment	8599	15,494	-	-	
Total Capital Outlay				\$ 1,673,321	\$ 1,300,000	\$ -	
Miscellaneous Expenses							
2905	05150	Trans To Recreation Fund	9202	1,495,132	1,110,864	1,710,636	Transfer to Recreation Fund for repairs, mtce., and operating deficit
2905	05150	Transfer to Zeck TIF	9207	-	78,795	-	Incremental Sales Tax transfer to Zeck TIF
2905	05150	Transfer to Home Depot TIF	9209	-	-	-	
2905	05150	Trans To Bond & Interest Fund	9220	306,461	335,000	352,065	Transfer to 2023 Debt Service for Business & Technology Park Debt Service
2905	05150	Trans To Capital Projects Fund	9230	-	1,341,220	1,588,092	Transfer to Capital Projects (fund 3932) for CIP Projects
2905	05150	Trans To Capital Projects Fund	9232	-	-	-	
2905	05150	General Reserves	9399	-	1,395,225	330,232	
Total Miscellaneous Expenses				\$ 1,801,593	\$ 4,261,104	\$ 3,981,025	
Total Expenditures				\$ 3,664,355	\$ 5,561,104	\$ 3,981,025	
Revenue minus Expenditures				\$ 254,347	-	-	

City of Leavenworth, Kansas

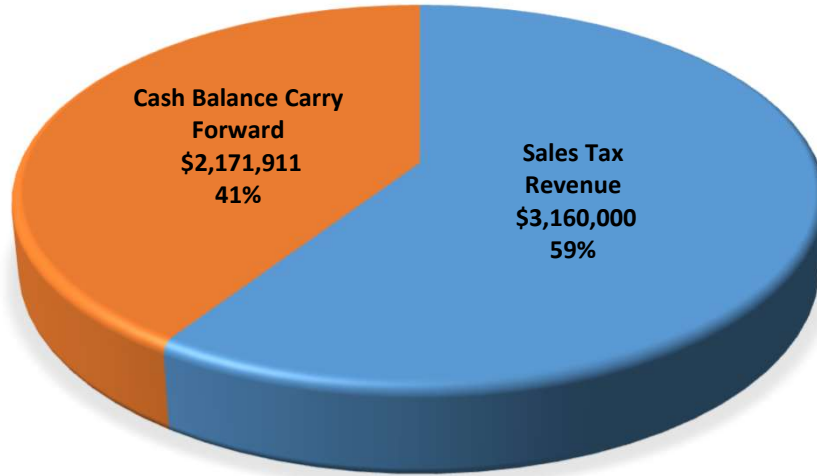
2023 Budget Overview - Countywide Sales Tax Fund

Description:

Leavenworth County collects a 1% sales tax and distributes a portion of that tax to the municipalities within Leavenworth County. The county wide sales tax revenue is accounted for in the County Wide Sales Tax Fund. City Ordinance stipulates that these fund will be used to retire City debt, replace infrastructure, fund other capital projects, and support economic development. A cash balance may be allowed to accumulate in the County Wide Sales Tax Fund to provide resources for large capital improvement projects in future years.

Type of Revenue	2023 Budget
Sales Tax Revenue	\$ 3,160,000
Cash Balance Carry Forward	\$ 2,171,911
Total	\$ 5,331,911

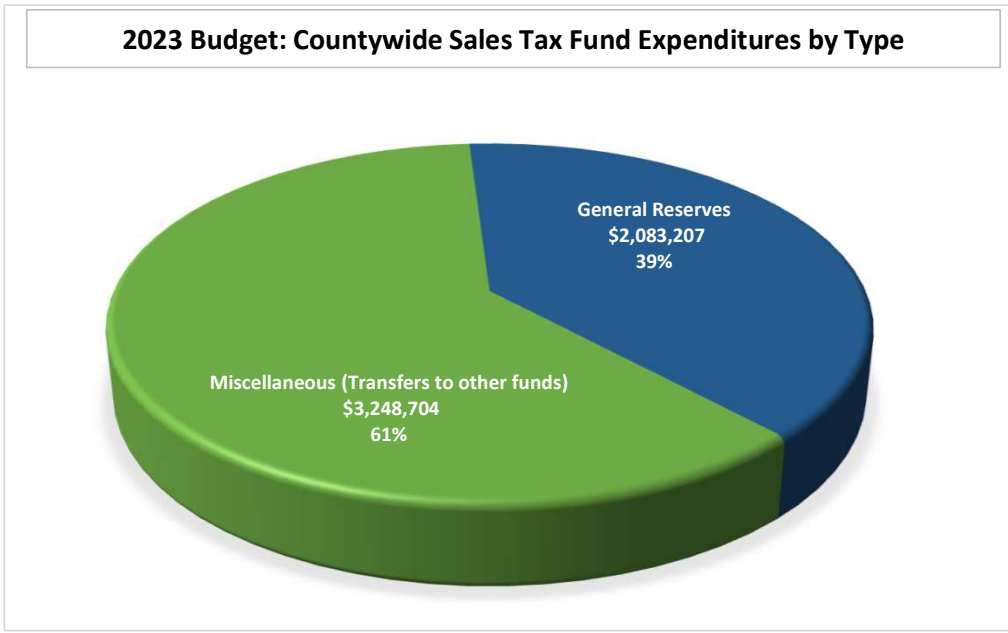
**2023 Budget: Countywide Sales Tax Fund
Revenue by Type**



The Countywide Sales Tax Fund does not have any employees.

**City of Leavenworth, Kansas
Countywide Sales Tax Fund
2023 Adopted Budget**

Countywide Sales Tax Fund Summary Budget			
	2021 Actual		2023 Adopted
	Expenses	2022 Budget	Budget
Revenue			
Tax Revenue (85% of Countywide Sales Tax)	\$ 3,096,714	\$ 2,972,000	\$ 3,160,000
Intergovernmental Revenue	-	-	-
Licenses & Permits	-	-	-
Charges for Services	-	-	-
Miscellaneous Revenue	221,746	-	-
Balance Forward (Reserves)	-	2,488,128	2,171,911
Total Revenue	\$ 3,318,461	\$ 5,460,128	\$ 5,331,911
Expenditures			
Personal Services	-	-	-
Contractual Services	-	-	-
Commodities	-	-	-
Capital Outlay	-	-	-
Debt Service	-	-	-
Miscellaneous (Transfers to other funds)	1,853,346	3,288,217	3,248,704
General Reserves	-	2,171,911	2,083,207
Total Expenditures	\$ 1,853,346	\$ 5,460,128	\$ 5,331,911
Revenue minus Expenditures	\$ 1,465,115	\$ -	\$ -



City of Leavenworth, Kansas
Countywide Sales Tax Fund Adopted Budget
January 1, 2023 - December 31, 2023
Countywide Sales Tax Division

				Countywide Sales Tax Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
2906	06180	Local Sales Tax - Countywide	4009	3,096,714	2,972,000	3,160,000	2.5% annual increase over 2021 actual (85% of Countywide Sales Tax)
Total Tax Revenue				\$ 3,096,714	\$ 2,972,000	\$ 3,160,000	15% of Countywide Sales Tax gets deposited directly into the Economic Development Fund
Miscellaneous Revenue							
2906	06180	Insurance Proceeds	5865	-	-	-	
2906	06180	Trans From Capital Proj Fund	5932	221,746	-	-	
2906	06180	Balance Forward	5999	-	2,488,128	2,171,911	Projected cash balance at the beginning of the year
Total Miscellaneous Revenue				\$ 221,746	\$ 2,488,128	\$ 2,171,911	
Total Revenue				\$ 3,318,461	\$ 5,460,128	\$ 5,331,911	
Contractual Services							
2906	06180	Other Professional Services	6699	-	-	-	
2906	06180	Building/Grounds M&R	6802	-	-	-	
Total Contractual Services				\$ -	\$ -	\$ -	
Capital Outlay							
2906	06180	Other Improvement Construction	8299	-	-	-	
2906	06180	HVAC Equipment	8504	-	-	-	
2906	06180	Parks Equipment	8515	-	-	-	
Total Capital Outlay				\$ -	\$ -	\$ -	
Miscellaneous Expenses							
2906	06180	Trans To Bond & Interest Fund	9220	718,326	945,000	1,360,286	Transfer to Bond Fund to cover 2023 debt service
2906	06180	Trans To CIP Fund	9230	-	-	-	
2906	06180	Trans To Capital Projects Fund	9232	450,775	1,434,717	979,918	Transfer to Capital Projects fund for CIP projects
2906	06180	Transfer to Streets Projects	9234	684,245	908,500	908,500	Transfer to Streets Fund for sidewalk and curb programs
2906	06180	General Reserves	9399	-	2,171,911	2,083,207	
Total Miscellaneous Expenses				\$ 1,853,346	\$ 5,460,128	\$ 5,331,911	
Total Expenditures				\$ 1,853,346	\$ 5,460,128	\$ 5,331,911	
Revenue minus Expenditures				\$ 1,465,115	\$ -	\$ -	

City of Leavenworth, Kansas
2023 Budget Overview - Sewer Fund

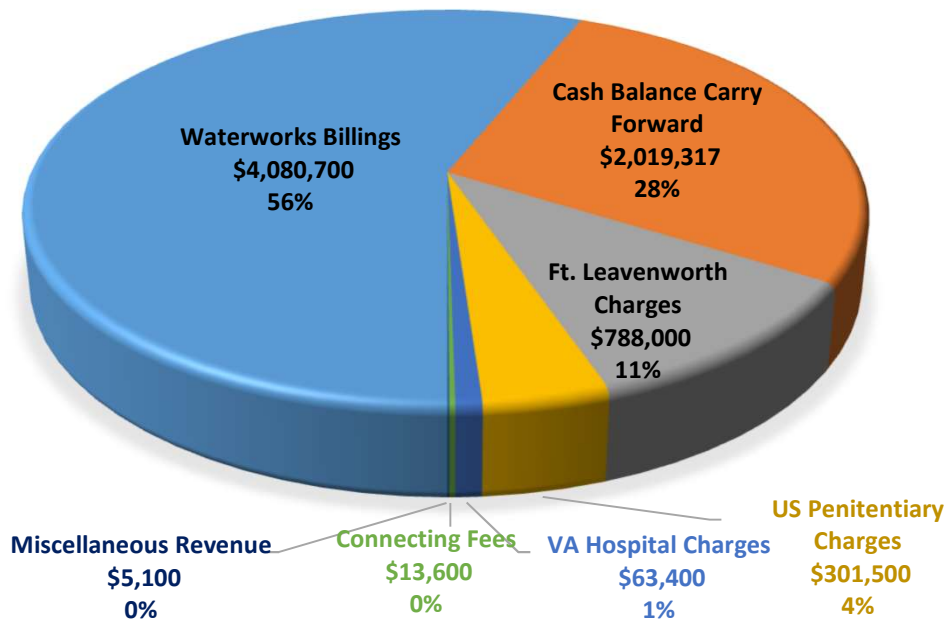
Sewer Fund

Description: The Sewer Fund is an enterprise fund that accounts for all activities necessary to provide sanitary sewer services to the City. The City has an agreement with the Leavenworth Water Department, which is a separate entity from the City, to provide monthly billing for sewer services. Sewer rates are structured based on the users' level of water consumption. The City also provides wastewater treatment services for Fort Leavenworth, the VA hospital, and the United States Penitentiary. Their billings are based on contractual agreements. The City Finance Department calculates the bills for these three entities based on the terms of the contractual agreements.

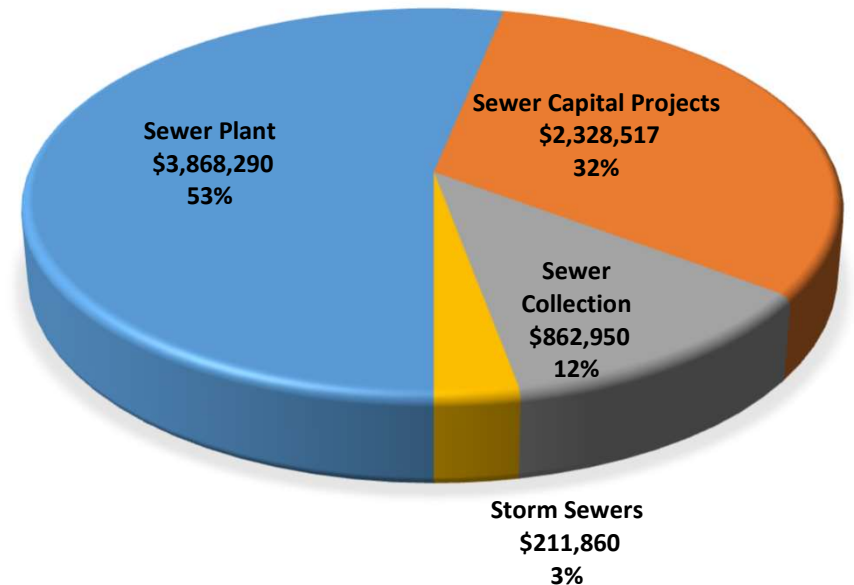
Revenue Source	2023 Budget
Waterworks Billings	\$ 4,080,700
Cash Balance Carry Forward	\$ 2,019,317
Ft. Leavenworth Charges	\$ 788,000
US Penitentiary Charges	\$ 301,500
VA Hospital Charges	\$ 63,400
Connecting Fees	\$ 13,600
Miscellaneous Revenue	\$ 5,100
Total 2023 Budgeted Revenue	\$ 7,271,617

Expenditures by Division	2023 Budget
Sewer Plant	\$ 3,868,290
Sewer Capital Projects	\$ 2,328,517
Sewer Collection	\$ 862,950
Storm Sewers	\$ 211,860
Total 2023 Budgeted Revenue	\$ 7,271,617

2023 SEWER FUND REVENUE BY SOURCE



2023 SEWER FUND EXPENDITURES BY DIVISION



City of Leavenworth, Kansas

Sewer Fund - Division Descriptions

Sewer Plant - The sanitary sewer system is made up of two main components, the Wastewater Treatment Plant and the Sewer Collections System. The Sewer Plant Division is responsible for managing and maintaining the Wastewater Treatment Plant. The Wastewater Treatment Plant removes solids and disease causing bacteria and microbes from wastewater, prior to discharging water back into the environment. The expenditures in this division include expenses for repairs and maintenance to the plant and its equipment, as well as the operating expenses associated with the Wastewater Treatment Plant processes.

Sewer Plant Personnel	2021 Actual	2022 Budget	2023 Budget
WPC Superintendent	1.00	1.00	1.00
WPC Assistant Superintendent	1.00	1.00	1.00
GIS Coordinator	-	-	0.50
Admin Clerk - WPC	1.00	1.00	1.00
WPC Lab Technician	0.67	1.00	-
WPC Operator	4.00	8.00	5.00
Total FTEs	7.67	12.00	8.50

Note: Fifty-percent (50%) if the GIS Coordinator position was added to the Sewer Plant Division in 2023. Previously this position existed 100% in the Engineering Division. The 2023 budget reflects five full-time WPC Operators in the Sewer Plant Division. When fully staffed, the Sewer Plant and Sewer Collection Divisions should have twelve (12) full-time WPC Operators between them. The WPC Lab Technician position was eliminated in 2023 because it was determined that it is more cost-effective to outsource the lab work.

Sewer Collection - The Sewer Collection Division operates and maintains the sewer lines, lift stations, and other equipment that transports sewage to the Wastewater Treatment Plant.

Sewer Collection Personnel	2021 Actual	2022 Budget	2023 Budget
Public Works Project Manager	1.00	1.00	1.00
WPC Operator	6.00	6.00	7.00
Total FTEs	7.00	7.00	8.00

Sewer Capital Projects - The Sewer Capital Projects Division accounts for the replacement and improvement of equipment and sewer lines for the sanitary sewer system. The Sewer Capital Projects Division does not have any employees.

City of Leavenworth, Kansas

Sewer Fund - Division Descriptions

Storm Sewers Division - The Storm Sewer Division maintains the infrastructure necessary to manage storm water runoff. The Storm Sewer Division staff are responsible for keeping storm inlets clear of debris and the day-to-day maintenance of the existing storm water system.

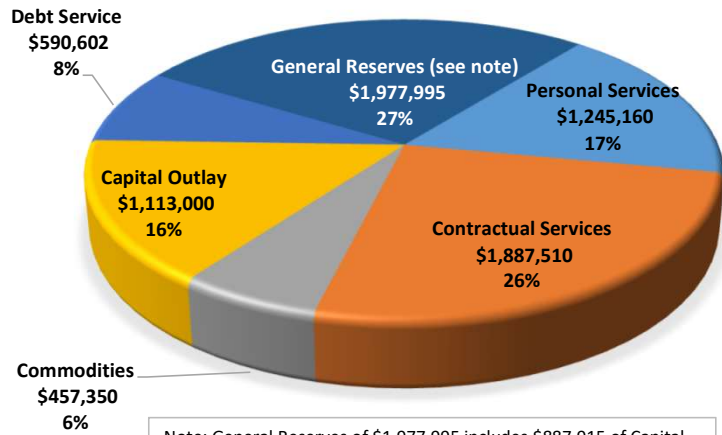
The mission of the Storm Sewers Division is to develop and maintain a comprehensive watershed and stormwater infrastructure management program that protects property, prioritizes the health and safety of residents, enhances quality of life, preserves and improves the environment for the benefit of the public, and is responsive and sensitive to the needs of residents, property owners, and public partners.

Storm Sewers Personnel	2021 Actual	2022 Budget	2023 Budget
Storm Water Equipment Operator	1.00	2.00	2.00
Total FTEs	1.00	2.00	2.00

**City of Leavenworth, Kansas
Sewer Fund
2023 Adopted Budget**

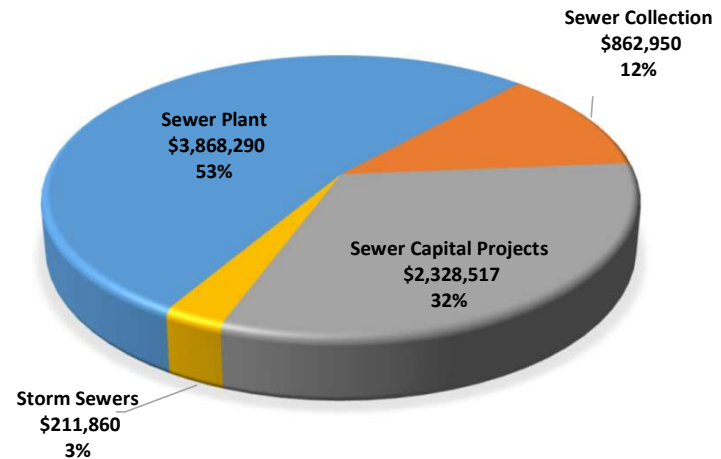
	Sewer Fund Budget Summary			2023 Adopted Budget: Sewer Fund by Division				
	2021 Actual	2022 Budget	2023 Adopted Budget	Sewer Plant	Sewer Collection	Sewer Capital Projects	Storm Sewers	Total Sewer Fund
Revenue								
Tax Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	-	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-	-
Charges for Services	4,994,686	5,235,500	5,247,200	5,247,200	-	-	-	5,247,200
Miscellaneous Revenue	5,148	5,900	5,100	2,020,517	3,900	-	-	2,024,417
Balance Forward (Reserves)	-	2,881,158	2,019,317	-	-	-	-	-
Total Revenue	\$ 4,999,834	\$ 8,122,558	\$ 7,271,617	\$ 7,267,717	\$ 3,900	\$ -	\$ -	\$ 7,271,617
Expenditures								
Personal Services	969,987	1,303,347	1,245,160	568,060	557,800	-	119,300	1,245,160
Contractual Services	1,619,053	1,852,517	1,887,510	1,563,050	257,000	-	67,460	1,887,510
Commodities	259,452	508,667	457,350	384,100	48,150	-	25,100	457,350
Capital Outlay	1,301,065	1,696,286	1,113,000	263,000	-	850,000	-	1,113,000
Debt Service	69,643	742,425	590,602	-	-	590,602	-	590,602
Miscellaneous	-	-	-	-	-	-	-	-
General Reserves (see note)	-	2,019,317	1,977,995	1,090,080	-	887,915	-	1,977,995
Total Expenditures	\$ 4,219,199	\$ 8,122,558	\$ 7,271,617	\$ 3,868,290	\$ 862,950	\$ 2,328,517	\$ 211,860	\$ 7,271,617
Revenue minus Expenditures	\$ 780,635	\$ (0)	\$ -	\$ 3,399,427	\$ (859,050)	\$ (2,328,517)	\$ (211,860)	\$ -

2023 Budget: Sewer Fund Expenditures by Type



Note: General Reserves of \$1,977,995 includes \$887,915 of Capital Reserves in the Sewer Capital Projects Division.

2023 Budget: Sewer Fund Expenditures by Division



City of Leavenworth, Kansas
Sewer Fund Adopted Budget
January 1, 2023 - December 31, 2023
Sewer Plant Division

				Sewer Plant Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
4340	40520	Waterworks Billings	5401	3,860,564	4,080,700	4,080,700	No 2023 rate increase
4340	40520	Ft Leavenworth Charges	5402	723,420	828,000	788,000	
4340	40520	VA Hospital Charges	5403	62,739	35,000	63,400	
4340	40520	US Penitentiary Charges	5404	298,513	279,800	301,500	
4340	40520	Connecting Fees	5406	13,331	12,000	13,600	
4340	40520	Charges For Service - Other	5799	-	-	-	
Total Charges for Services				\$ 4,958,568	\$ 5,235,500	\$ 5,247,200	
Miscellaneous Revenue							
4340	40520	Sale of Vehicles	5807	-	-	-	
4340	40520	Insurance Proceeds	5865	-	-	-	
4340	40520	Motor Fuel Tax Refund	5870	5	-	-	
4340	40520	Gain on Disposal of Fixed A	5895	-	-	-	
4340	40520	Other - Miscellaneous	5899	1,204	1,900	1,200	
4340	40520	Balance Forward	5999	-	2,881,158	2,019,317	
Total Miscellaneous Revenue				\$ 1,209	\$ 2,883,058	\$ 2,020,517	
Total Revenue				\$ 4,959,778	\$ 8,118,558	\$ 7,267,717	

Expenditures

Personal Services

							8.5 full-time employees: WPC Superintendent (1), WPC Assistant
4340	40520	Full Time	6101	294,732	473,308	368,890	Superintendent (1), GIS Coordinator (0.5), Admin Clerk (1), WPC Operators (5)
4340	40520	Overtime	6102	9,956	7,400	10,500	
4340	40520	Longevity	6107	1,630	1,800	1,330	
4340	40520	FICA Exp	6108	24,432	37,164	29,380	
4340	40520	Health Insurance	6110	94,012	150,620	113,110	
4340	40520	KPERS Exp	6111	29,742	47,949	34,180	
4340	40520	Health Benefit Account	6113	686	-	-	
4340	40520	Worker's Compensation	6116	4,214	8,078	6,990	
4340	40520	Unemployment Insurance	6120	319	486	380	
4340	40520	Sick Leave Reimbursement	6122	6,878	-	-	
4340	40520	Vacation Leave Reimbursement	6123	11,036	-	-	
4340	40520	Automobile Allowance	6126	3,300	3,300	3,300	
4340	40520	Pension Expense	6150	(11,891)	-	-	
4340	40520	Contribution Expense	6155	-	-	-	
4340	40520	OPEB Expense	6157	2,810	-	-	
Total Personal Services				\$ 471,856	\$ 730,105	\$ 568,060	

City of Leavenworth, Kansas
Sewer Fund Adopted Budget
January 1, 2023 - December 31, 2023
Sewer Plant Division

				Sewer Plant Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Contractual Services							
4340	40520	Electricity	6201	324,888	309,000	341,100	
4340	40520	Natural Gas	6202	67,443	25,000	33,500	
4340	40520	Water	6203	4,067	2,500	4,300	
4340	40520	Landfill Fees	6205	125,159	135,256	136,000	Waste management sludge
							cellphones and pagers for on call staff. Lift stations, plant auto dialers. Alarm
4340	40520	Telephone	6206	16,165	25,000	8,260	system and security system.
4340	40520	Cable & Internet	6208	-	-	1,320	Cable & Internet (separated from Telephone in 2023)
4340	40520	Network Connectivity	6209	-	-	6,120	Network Connectivity (separated from Telephone in 2023)
4340	40520	Postage	6207	107	175	175	Mail parts and equipment in for service
4340	40520	Commercial Travel	6301	-	-	-	
4340	40520	Lodging	6302	-	-	-	
4340	40520	Meals	6303	253	200	500	Reimbursement for meals during training
4340	40520	Mileage Reimbursement	6304	-	1,000	500	Mileage reimbursement for training
4340	40520	Parking/Tolls	6305	25	25	25	Parking/toll charges training
4340	40520	Registration	6403	1,327	5,000	5,000	Registration for classes and training
4340	40520	Classified Advertising	6451	1,249	1,000	1,000	Posting for jobs
4340	40520	Legal Advertising	6453	84	500	500	Posting for quotes and bids
4340	40520	Insurance	6501	71,044	74,900	77,900	
4340	40520	Dues Memberships & Subs	6601	10,975	3,900	11,000	Required state operator license through KDHE. APWA & WEF memberships
4340	40520	Legal Services	6602	-	2,950	1,000	
4340	40520	Admin & Supervision	6607	363,408	363,408	381,600	Administration fee paid from Sewer Water Fund to General Fund
4340	40520	Medical Services	6610	70	500	500	Hep B and tetanus shots
4340	40520	Pest Control Services	6612	1,211	1,175	1,300	Schendel/Terminex
4340	40520	Janitorial Services	6614	10,766	12,000	17,200	
4340	40520	Printing/Copying Services	6617	65	250	250	Business cards, envelopes, letter head paper
4340	40520	Landscaping & Lawn Services	6618	6,500	6,250	10,000	Lawn care
4340	40520	IT Services	6623	9,943	960	10,400	
4340	40520	Laboratory Services	6624	24,262	28,450	30,000	Testing samples, Pace and other lab supplies
4340	40520	Other Professional Services	6699	270,525	202,547	284,100	Repairs to equipment not part of collections system
4340	40520	Equipment Rental Exp	6702	1,970	1,400	2,100	Small hand tool rental for minor repairs
4340	40520	Software Rental	6703	-	-	-	
4340	40520	Uniform Rental	6704	10,255	7,500	10,300	Employee uniforms
4340	40520	Other Rental	6799	3,995	4,250	4,250	Rental of pumps or other bypass equipment
4340	40520	Building/Grounds M&R	6802	38,446	32,040	40,400	Repairs to buildings and grounds
4340	40520	Office Equipment M&R	6852	-	2,050	2,050	Office equipment repairs
4340	40520	Sewer System Equipment M&R	6859	4,529	100,000	25,000	Repairs to equipment used to maintain collections systems
4340	40520	UV Building M & R	6860	106	100,000	25,000	Lamp replacement moved to CIP budget
4340	40520	Vehicle M&R	6861	15,453	20,000	20,000	Repairs to fleet.

City of Leavenworth, Kansas
Sewer Fund Adopted Budget
January 1, 2023 - December 31, 2023
Sewer Plant Division

				Sewer Plant Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
4340	40520	Software Maintenance	6862	5,255	7,800	7,800	Upkeep for antero ques workstation, enterbridge, gocanvas, etc.
4340	40520	Other Equipment M&R	6899	75,189	30,054	60,000	Repairs for pumps, motors and other equipment around the plant
4340	40520	Vehicle License Fees	6902	217	500	500	
4340	40520	Miscellaneous Permits	6903	60	200	200	Lab permit, plant permits.
4340	40520	Contributions Exp	6913	-	-	-	
4340	40520	Other Operating Expenses	6917	1,784	-	1,900	Miscellaneous supplies nets, poles, sludge judge
Total Contractual Services				\$ 1,466,796	\$ 1,507,740	\$ 1,563,050	
Commodities							
4340	40520	Office Supplies	7001	1,343	3,500	2,000	Printing paper, paper clips, pens, pencils, post its, etc.
4340	40520	Books/Magazines	7002	-	100	100	Magazines used to keep current with updated sewer equipment & mtce.
4340	40520	Educational Materials	7004	-	-	-	
4340	40520	Other Office Supplies	7099	172	100	200	Keyboard, mouse and other supplies
4340	40520	Clothing & Uniforms	7101	-	500	500	Hats, gloves, summer shirts
4340	40520	Protective/Safety Apparel	7102	6,386	3,500	6,700	Protective and safety apparel safety vest safety glasses, boots other type safety
4340	40520	Food	7201	235	200	200	Tea, coffee sugar and supplies
4340	40520	Kitchen Supplies	7202	1,096	450	500	Paper towels, cups, sugar and other supplies
4340	40520	General Medical Supplies	7252	103	650	650	Medical cabinet restocking
4340	40520	Building/Grounds Materials	7301	7,235	8,000	8,000	Materials for building and grounds, weed killer, grass seed, etc.
4340	40520	Gasoline	7302	2,211	2,000	2,800	
4340	40520	Diesel Fuel	7303	7,527	15,000	13,000	
4340	40520	Oil/Grease/Lubricants	7304	49	2,000	1,000	
4340	40520	Vehicular Repair Parts	7306	-	5,000	2,000	
4340	40520	Chemicals	7307	58,028	55,000	72,500	Chemicals used for odor control, in odor scrubber, polymer.
4340	40520	Concrete	7308	-	250	250	
4340	40520	Gravel/Sand	7310	1,320	350	350	
4340	40520	Safety Materials	7314	743	1,500	1,500	Gas monitors replacement, calibrations and repairs. 1st aid kits, eye wash solutions hydrating drinks.
4340	40520	Equipment/Motor Repair Parts	7315	1,596	5,000	5,000	Plant equipment repairs
4340	40520	Sewer System Materials	7316	5	15,000	10,000	Grouting, mastic, riser rings and lids.
4340	40520	Tools	7317	2,255	2,000	3,000	Shovels, sledge hammers and other necessary tools.
4340	40520	Janitorial Supplies	7319	83	1,300	1,000	Cleaning supplies for plant
4340	40520	Training Materials	7327	1,242	-	1,300	Training materials for in house training
4340	40520	Other Operating Supplies	7399	18,283	95,000	30,000	Supplies for plant emergency repairs to pumps, motors etc.
4340	40520	Non-Cap Office Equipment	7401	-	-	-	
4340	40520	Non-Cap Furniture/Furnishings	7402	-	500	500	
4340	40520	Non-Cap Software	7405	-	2,340	1,000	
4340	40520	Non-Cap IT Equipment	7406	3,161	2,000	3,300	
4340	40520	Non-Cap Radio Equipment	7605	-	-	-	

City of Leavenworth, Kansas
Sewer Fund Adopted Budget
January 1, 2023 - December 31, 2023
Sewer Plant Division

				Sewer Plant Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
4340	40520	Non-Cap Laboratory Equipment	7606	-	-	-	
4340	40520	Non-Cap Sewer Equipment	7609	-	750	750	
4340	40520	Non-Cap Safety Equipment	7612	869	-	-	
4340	40520	Non-Cap Telephone Equipment	7613	130	-	-	
4340	40520	Non-Cap Other Equipment	7699	113,060	215,877	216,000	Service calls, repairs, not included in CIP
4340	40520	Purchasing Card Default	7999	-	-	-	
Total Commodities				\$ 227,131	\$ 437,867	\$ 384,100	
Capital Outlay							
4340	40520	Furniture/Furnishings	8302	-	-	10,000	
4340	40520	Vehicles	8401	-	-	-	
4340	40520	Special Use Vehicles	8406	-	-	-	
4340	40520	HVAC Equipment	8504	-	-	-	
4340	40520	Sewer Equipment	8509	-	-	-	
4340	40520	Safety Equipment	8512	-	2,805	3,000	
4340	40520	Other Equipment	8599	-	432,551	250,000	Equipment replacement not included in CIP
4340	40520	Capital Leases - Principal	8601	-	-	-	
4340	40520	Depreciation Expense	8699	960,023	-	-	
Total Capital Outlay				\$ 960,023	\$ 435,356	\$ 263,000	
Miscellaneous Expenses							
4340	40520	General Reserves	9399	-	1,131,402	1,090,080	
Total Miscellaneous Expenses				\$ -	\$ 1,131,402	\$ 1,090,080	
Total Expenditures				\$ 3,125,805	\$ 4,242,469	\$ 3,868,290	
Revenue minus Expenditures				\$ 1,833,972	\$ 3,876,089	\$ 3,399,427	

City of Leavenworth, Kansas
Sewer Fund Adopted Budget
January 1, 2023 - December 31, 2023
Sewer Collection Division

				Sewer Collection Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
4340	40530	Charges For Service - Other	5799	36,117	-	-	
Total Charges for Services				\$ 36,117	\$ -	\$ -	
Miscellaneous Revenue							
4340	40530	Other - Miscellaneous	5899	3,939	4,000	3,900	
Total Miscellaneous Revenue				\$ 3,939	\$ 4,000	\$ 3,900	
Total Revenue				\$ 40,056	\$ 4,000	\$ 3,900	
Expenditures							
Personal Services							
4340	40530	Full Time	6101	297,720	290,499	346,770	8 full-time employees: Public Works Project Manager (1), WPC Operators (7)
4340	40530	Overtime	6102	26,244	25,000	27,600	
4340	40530	Longevity	6107	180	600	1,100	
4340	40530	FICA Exp	6108	24,242	24,434	28,980	
4340	40530	Health Insurance	6110	67,325	66,065	107,190	
4340	40530	KPERS Exp	6111	30,103	31,525	33,710	
4340	40530	Worker's Compensation	6116	2,612	5,302	8,780	
4340	40530	Unemployment Insurance	6120	317	319	370	
4340	40530	Sick Leave Reimbursement	6122	-	-	-	
4340	40530	Vacation Leave Reimbursement	6123	-	-	-	
4340	40530	Automobile Allowance	6126	3,300	3,300	3,300	
4340	40530	Pension Expense	6150	(12,667)	-	-	
4340	40530	OPEB Expense	6157	2,994	-	-	
Total Personal Services				\$ 442,370	\$ 447,044	\$ 557,800	
Contractual Services							
4340	40530	Telephone	6206	1,410	2,500	1,600	
4340	40530	Postage	6207	-	150	300	
4340	40530	Meals	6303	-	-	-	
4340	40530	Registration	6403	-	-	1,000	Collections tests
4340	40530	Classified Advertising	6451	92	750	750	Job postings
4340	40530	Dues Memberships & Subs	6601	1,672	-	1,700	Collections certificates, APWA and WEF
4340	40530	Admin & Supervision	6607	90,852	90,852	95,400	Administration fee paid from Sewer Water Fund to General Fund
4340	40530	Towing Services	6630	-	-	-	
Repairs to lines and lift stations (pumps/electrical) - C&B, JF Denney, McGuire							
4340	40530	Other Professional Services	6699	30,444	78,000	78,000	Electrical
4340	40530	Uniform Rental	6704	156	-	200	Employee uniforms

City of Leavenworth, Kansas
Sewer Fund Adopted Budget
January 1, 2023 - December 31, 2023
Sewer Collection Division

				Sewer Collection Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
4340	40530	Building/Grounds M&R	6802	-	-	-	
4340	40530	Sewer System Equipment M&R	6859	2,771	50,000	50,000	Repairs to lift stations, electrical repairs, manhole covers and risers.
4340	40530	Vehicle M&R	6861	6,793	10,000	10,000	Repairs to flush trucks and camera trucks. Oil changes and other motor parts.
4340	40530	Other Equipment M&R	6899	7,751	15,000	15,000	Pumps, floats, transducers
4340	40530	Vehicle License Fees	6902	-	1,050	1,050	
4340	40530	Other Operating Expenses	6917	1,862	-	2,000	
Total Contractual Services				\$ 143,803	\$ 248,302	\$ 257,000	
Commodities							
4340	40530	Office Supplies	7001	457	250	500	Camera truck supplies ink, paper
4340	40530	Other Office Supplies	7099	-	-	-	
4340	40530	Protective/Safety Apparel	7102	180	-	200	Gloves, vest, eye protection.
4340	40530	Gasoline	7302	7,460	6,000	9,300	
4340	40530	Diesel Fuel	7303	5,564	9,000	9,000	
4340	40530	Vehicular Repair Parts	7306	-	5,000	3,000	
4340	40530	Chemicals	7307	-	500	500	Rootx for emergency root treatment & EnSolve for cutting grease in lines
4340	40530	Asphalt	7309	-	-	-	
4340	40530	Gravel/Sand	7310	-	500	500	
4340	40530	Safety Materials	7314	107	500	500	Training books, videos confined space, trenching locating.
4340	40530	Equipment/Motor Repair Parts	7315	18	5,000	5,000	Repairs jet trucks and cameras not motor related.
4340	40530	Sewer System Materials	7316	359	3,000	3,000	Rerencoats, cones, signs, lift station cleaners and degreasers.
4340	40530	Tools	7317	408	600	600	Shovels, pry bars, sledge hammers
4340	40530	Other Operating Supplies	7399	6,704	15,000	15,000	Nozzles, flush truck hoses, adapters, camera cables.
4340	40530	Non-Cap IT Equipment	7406	261	-	300	
4340	40530	Non-Cap Sewer Equipment	7609	-	750	750	
4340	40530	Non-Cap Safety Equipment	7612	-	-	-	
4340	40530	Non-Cap Other Equipment	7699	455	-	-	
Total Commodities				\$ 21,972	\$ 46,100	\$ 48,150	
Capital Outlay							
4340	40530	Depreciation Expense	8699	52,574	-	-	
Total Capital Outlay				\$ 52,574	\$ -	\$ -	
Total Expenditures				\$ 660,719	\$ 741,446	\$ 862,950	
Revenue minus Expenditures				\$ (620,663)	\$ (737,446)	\$ (859,050)	

City of Leavenworth, Kansas
Sewer Fund Adopted Budget
January 1, 2023 - December 31, 2023
Sewer Capital Projects Division

				Sewer Capital Projects Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Miscellaneous Revenue							
4340	40550	Sale of Bonds	5851	-	-	-	
4340	40550	Bond Premium	5862	-	-	-	
Total Miscellaneous Revenue				\$ -	\$ -	\$ -	
Total Revenue				\$ -	\$ -	\$ -	
4340	40550	Classified Advertising	6451	35	-	-	
4340	40550	Legal Advertising	6453	-	-	-	
4340	40550	Legal Services	6602	127	-	-	
4340	40550	Planning/Design	6605	-	-	-	
4340	40550	Other Professional Services	6699	-	-	-	
Total Contractual Services				\$ 162	\$ -	\$ -	
Capital Outlay							
4340	40550	Sewer System Construction	8207	-	-	-	
4340	40550	Sewer Line Construction	8210	-	1,215,730	-	
	40550	Other Improvement Construction	8299	-	-	850,000	2023 Capital Improvement Projects
4340	40550	Vehicles	8401	-	45,200	-	
4340	40550	Depreciation Expense	8699	226,801	-	-	
Total Capital Outlay				\$ 226,801	\$ 1,260,930	\$ 850,000	
Debt Service							
4340	40550	Principal	9001	-	685,000	545,000	
4340	40550	Interest	9002	69,643	57,425	45,602	
Total Debt Service				\$ 69,643	\$ 742,425	\$ 590,602	
Miscellaneous Expenses							
4340	40550	Capital Reserves	9398	-	887,915	887,915	
Total Miscellaneous Expenses				\$ -	\$ 887,915	\$ 887,915	
Total Expenditures				\$ 296,606	\$ 2,891,270	\$ 2,328,517	
Revenue minus Expenditures				\$ (296,606)	\$ (2,891,270)	\$ (2,328,517)	

City of Leavenworth, Kansas
Sewer Fund Adopted Budget
January 1, 2023 - December 31, 2023
Storm Sewers Division

				Storm Sewers Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Miscellaneous Revenue							
4340	40540	Other - Miscellaneous	5899	-	-	-	
Total Miscellaneous Revenue				\$ -	\$ -	\$ -	
Total Revenue				\$ -	\$ -	\$ -	
Expenditures							
Personal Services							
4340	40540	Full Time	6101	33,693	72,900	75,510	2 full-time employees: Storm Water Equipment Operators (2)
4340	40540	Overtime	6102	1,116	2,800	1,200	
4340	40540	FICA Exp	6108	2,721	5,791	5,870	
4340	40540	Health Insurance	6110	13,576	34,536	27,170	
4340	40540	KPERS Exp	6111	3,532	7,472	6,830	
4340	40540	Worker's Compensation	6116	1,107	2,623	2,640	
4340	40540	Unemployment Insurance	6120	36	76	80	
4340	40540	Sick Leave Reimbursement	6122	180	-	-	
4340	40540	Vacation Leave Reimbursement	6123	788	-	-	
4340	40540	Pension Expense	6150	(1,293)	-	-	
4340	40540	OPEB Expense	6157	305	-	-	
Total Personal Services				\$ 55,761	\$ 126,198	\$ 119,300	
Contractual Services							
4340	40540	Water	6203	-	-	-	
4340	40540	Telephone	6206	-	-	360	
4340	40540	Meals	6303	-	200	200	Meals for overtime situations
4340	40540	Mileage Reimbursement	6304	-	200	200	Mileage reimbursement for training
4340	40540	Parking/Tolls	6305	-	50	50	
4340	40540	Registration	6403	-	1,000	1,000	Training and certification funding
4340	40540	Classified Advertising	6451	1,286	1,000	1,300	Project advertising and job postings
4340	40540	Dues Memberships & Subs	6601	-	-	-	
4340	40540	Legal Services	6602	-	12,675	5,000	Property acquisition assistance
4340	40540	Medical Services	6610	-	-	-	
4340	40540	Aerial Mapping	6620	600	6,700	6,700	Mapping to support GIS
4340	40540	Other Professional Services	6699	3,395	48,000	30,000	Geotech support, engineering support, etc.
4340	40540	Equipment Rental Exp	6702	-	5,000	1,000	
4340	40540	Uniform Rental	6704	576	750	750	
4340	40540	Sewer System Equipment M&R	6859	-	15,000	15,000	
4340	40540	Vehicle M&R	6861	2,435	5,900	5,900	
4340	40540	Miscellaneous Permits	6903	-	-	-	
Total Contractual Services				\$ 8,292	\$ 96,475	\$ 67,460	

City of Leavenworth, Kansas
Sewer Fund Adopted Budget
January 1, 2023 - December 31, 2023
Storm Sewers Division

				Storm Sewers Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Commodities							
4340	40540	Clothing & Uniforms	7101	-	100	100	
4340	40540	Protective/Safety Apparel	7102	100	300	300	Personal protective equipment
4340	40540	Gasoline	7302	910	5,000	5,000	
4340	40540	Diesel Fuel	7303	-	400	400	
4340	40540	Vehicular Repair Parts	7306	-	1,500	1,500	
4340	40540	Concrete	7308	1,445	6,500	6,500	Concrete for repairs to storm sewer structures
4340	40540	Gravel/Sand	7310	907	2,500	2,500	Gravel/sand for repairs to storm sewer structures
4340	40540	Safety Materials	7314	-	-	-	
4340	40540	Equipment/Motor Repair Parts	7315	575	700	700	Used to repair equipment or power tools
4340	40540	Sewer System Materials	7316	1,705	1,500	1,900	Pipe, fittings or other materials to repair to storm sewer structures
4340	40540	Tools	7317	385	1,200	1,200	Tools for storm sewer staff
4340	40540	Other Operating Supplies	7399	4,321	5,000	5,000	Other operational supplies for repairs to storm sewer structures
4340	40540	Non-Cap IT Equipment	7406	-	-	-	
Total Commodities				\$ 10,349	\$ 24,700	\$ 25,100	
Capital Outlay							
4340	40540	Depreciation Expense	8699	61,667	-	-	
Total Capital Outlay				\$ 61,667	\$ -	\$ -	
Total Expenditures				\$ 136,068	\$ 247,373	\$ 211,860	
Revenue minus Expenditures				\$ (136,068)	\$ (247,373)	\$ (211,860)	

City of Leavenworth, Kansas
2023 Budget Overview - Refuse Fund

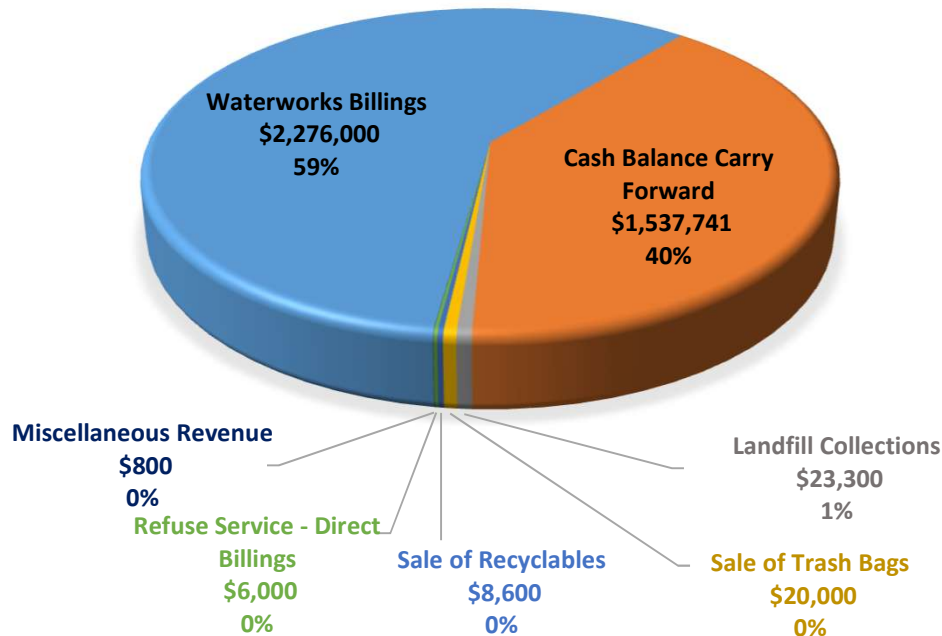
Refuse Fund

Description: The Refuse Fund is an enterprise fund that accounts for all activities necessary to provide refuse collection and disposal services to the City. The City has an agreement with the Leavenworth Water Department, which is a separate entity from the City, to provide monthly billing for refuse services.

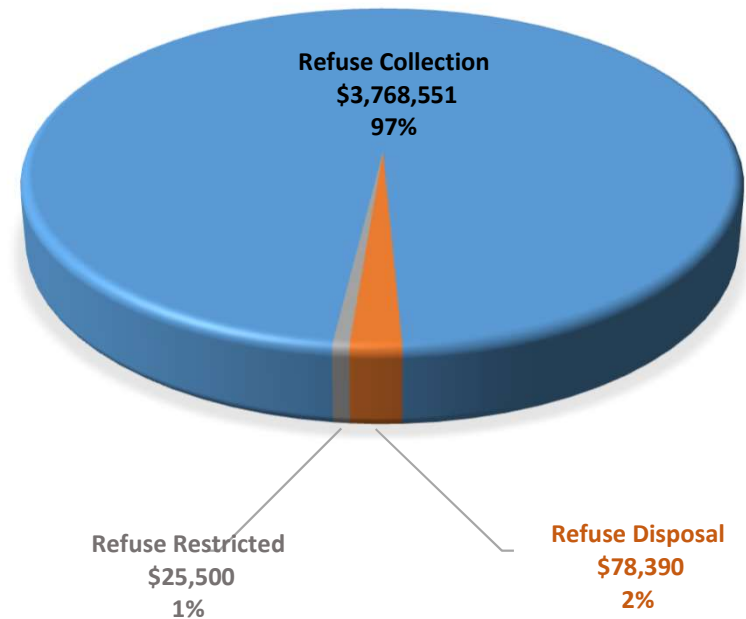
Revenue Source	2023 Budget
Waterworks Billings	\$ 2,276,000
Cash Balance Carry Forward	\$ 1,537,741
Landfill Collections	\$ 23,300
Sale of Trash Bags	\$ 20,000
Sale of Recyclables	\$ 8,600
Refuse Service - Direct Billings	\$ 6,000
Miscellaneous Revenue	\$ 800
Total 2023 Budgeted Revenue	\$ 3,872,441

Expenditures by Division	2023 Budget
Refuse Collection	\$ 3,768,551
Refuse Disposal	\$ 78,390
Refuse Restricted	\$ 25,500
Total 2023 Budgeted Revenue	\$ 3,872,441

2023 REFUSE FUND REVENUE BY SOURCE



2023 REFUSE FUND EXPENDITURES BY DIVISION



City of Leavenworth, Kansas

Refuse Fund - Division Descriptions

Refuse Collection Division - The Refuse Collection Division provides curbside refuse service for all single-family units, up to and including four-plexes. Residents are billed by the Water Department. The Refuse Division also provides direct-bill services to residents that do not have water service and to the United States Penitentiary. The Refuse Collection Division pays the landfill fees for the trash that it collects and for street department debris. The City has appointed a citizen task force to discuss and make recommendations to the City Commission regarding the City's refuse services. Based on the task force's recommendations, the City is considering purchasing poly carts for all households. The purchase of poly carts would require the retro-fitting of refuse trucks with cart-tippers. If the City makes the decision to provide poly carts to households, the expenditure for City provided plastic refuse bags may be reduced. The purchase price for the poly carts is included in the 2023 operating budget.

Refuse Collections Personnel	2021 Actual	2022 Budget	2023 Budget
Operations Superintendent	0.25	-	0.25
Solid Waste Foreman	1.00	1.00	1.00
PT Admin Assistance (In Service Center in 2023)	-	0.50	-
Solid Waste Equipment Operator	3.50	3.00	3.00
Solid Waste Collector	3.00	3.00	5.00
Solid Waste Laborer	1.00	2.00	2.00
Total FTEs (see note)	8.75	9.50	11.25

Note: The increase in Refuse Collections Personnel from 2021 to 2023 reflects filling vacant positions.

Refuse Disposal Division - The Refuse Disposal Division is responsible for running the Recycling Site and the Brush Site. The Recycling Site and Brush Site are open to all residential customers. They are also open to City approved contractors that perform work within the City limits. Recycling services are voluntary for City residents. The Refuse Collection and Disposal Divisions serve as an informational office for residents and business owners seeking information about State and City recycling and disposal guidelines.

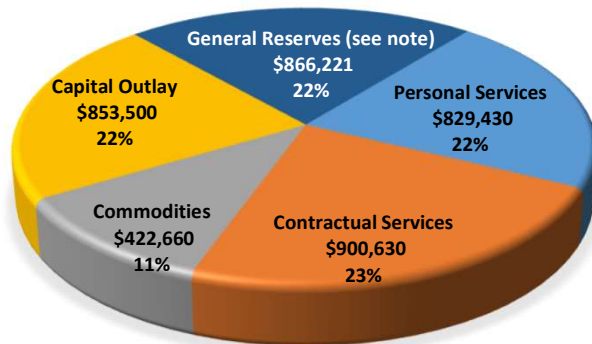
Refuse Disposal Personnel	2021 Actual	2022 Budget	2023 Budget
Brush Site Operator	0.80	1.00	1.00
PT Recycling Monitor	0.50	0.50	0.50
Total FTEs	1.30	1.50	1.50

Refuse Restricted Division- The Refuse Restricted Division accounts for activities associated with maintaining the closed Leavenworth City landfill. The Refuse Restricted Division does not have any employees.

City of Leavenworth, Kansas
Refuse Fund
2023 Adopted Budget

	Refuse Fund Budget Summary			2023 Adopted Budget: Refuse Fund by Division			
	2021 Actual	2022 Budget	2023 Adopted Budget	Refuse Collection	Refuse Disposal	Refuse Restricted	Total Refuse Fund
Revenue							
Tax Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	1,875	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-
Charges for Services	2,322,260	2,312,000	2,333,900	2,302,000	31,900	-	2,333,900
Miscellaneous Revenue	28,203	1,000	800	-	800	-	800
Balance Forward (Reserves)	-	1,330,743	1,537,741	1,537,741	-	-	1,537,741
Total Revenue	\$ 2,352,338	\$ 3,643,743	\$ 3,872,441	\$ 3,839,741	\$ 32,700	\$ -	\$ 3,872,441
Expenditures							
Personal Services	661,404	697,029	829,430	774,850	54,580	-	829,430
Contractual Services	1,053,075	844,118	900,630	864,780	18,850	17,000	900,630
Commodities	233,768	266,477	422,660	417,700	4,960	-	422,660
Capital Outlay	100,114	298,378	853,500	845,000	-	8,500	853,500
Debt Service	-	-	-	-	-	-	-
Miscellaneous	4,000	-	-	-	-	-	-
General Reserves (see note)	-	1,537,741	866,221	866,221	-	-	866,221
Total Expenditures	\$ 2,052,361	\$ 3,643,743	\$ 3,872,441	\$ 3,768,551	\$ 78,390	\$ 25,500	\$ 3,872,441
Revenue minus Expenditures	\$ 299,977	\$ -	\$ -	\$ 71,190	\$ (45,690)	\$ (25,500)	\$ -

2023 Budget: Refuse Fund Expenditures by Type



Note: General Reserves of \$866,221 includes \$152,067 of Capital Reserves in the Refuse Collections Division.

2023 Budget: Refuse Fund Expenditures by Division



City of Leavenworth, Kansas
Refuse Fund Adopted Budget
January 1, 2023 - December 31, 2023
Refuse Collection Division

				Refuse Collection Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
4344	44560	Waterworks Billings	5401	2,268,101	2,276,000	2,276,000	0% rate increase over 2022 budget
4344	44560	Refuse Svc - Direct Payments	5408	5,349	6,000	6,000	U.S. Penitentiary and residents that do not have water service
4344	44560	Sale Of Trash Bags	5554	18,115	11,000	20,000	City Hall and Service Center sale of trash bags to residents
Total Charges for Services				\$ 2,291,565	\$ 2,293,000	\$ 2,302,000	
Miscellaneous Revenue							
4344	44560	Insurance Proceeds	5865	350	-	-	
4344	44560	Other - Miscellaneous	5899	-	1,000	-	
4344	44560	Trans From Refuse Rest Fund	5946	-	-	-	
4344	44560	Balance Forward	5999	-	1,330,743	1,537,741	Cash balance at the beginning of the year
Total Miscellaneous Revenue				\$ 350	\$ 1,331,743	\$ 1,537,741	
Total Revenue				\$ 2,291,915	\$ 3,624,743	\$ 3,839,741	
Expenditures							
Personal Services							
4344	44560	Full Time	6101	342,299	337,121	438,770	11.25 full-time employees: Operations Superintendent (0.25), Solid Waste [SW] Foreman (1), SW Equipment Operator (3), SW Collector (5), SW Laborer
4344	44560	Overtime	6102	67,994	50,000	60,000	Overtime
4344	44560	Part Time	6104	12,486	-	-	N/A
4344	44560	Longevity	6107	1,780	1,005	2,050	Longevity for employees over 5 years
4344	44560	FICA Exp	6108	30,322	28,429	38,650	
4344	44560	Health Insurance	6110	105,830	155,756	161,580	
4344	44560	KPERS Exp	6111	38,394	36,680	44,970	
4344	44560	Worker's Compensation	6116	13,662	18,714	23,900	
4344	44560	Unemployment Insurance	6120	394	372	500	
4344	44560	Sick Leave Reimbursement	6122	249	-	-	
4344	44560	Vacation Leave Reimbursement	6123	4,241	-	-	
4344	44560	Automobile Allowance	6126	1,424	-	4,430	
4344	44560	Pension Expense	6150	(15,740)	-	-	
4344	44560	OPEB Expense	6157	2,444	-	-	
Total Personal Services				\$ 605,779	\$ 628,077	\$ 774,850	
Contractual Services							
4344	44560	Landfill Fees	6205	533,678	325,000	325,000	Trash, street sweepings, street department debris
4344	44560	Telephone	6206	1,304	275	1,680	Foreman cell phone
4344	44560	Postage	6207	7	-	-	Send vehicle titles etc., rarely used.
4344	44560	Meals	6303	-	100	100	Food during training
4344	44560	Mileage Reimbursement	6304	-	100	100	

City of Leavenworth, Kansas
Refuse Fund Adopted Budget
January 1, 2023 - December 31, 2023
Refuse Collection Division

				Refuse Collection Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
4344	44560	Registration	6403	933	1,300	1,300	Group training fees, foreman Swana membership
4344	44560	Classified Advertising	6451	1,030	1,500	1,500	Job postings
4344	44560	Legal Advertising	6453	38	75	75	
4344	44560	Insurance	6501	26,833	28,300	30,800	
4344	44560	Dues Memberships & Subs	6601	80	400	400	
4344	44560	Admin & Supervision	6607	179,486	179,486	188,500	Administration fee paid from Sewer Water Fund to General Fund
4344	44560	Medical Services	6610	-	-	-	
4344	44560	Printing/Copying Services	6617	-	325	325	Externally made signs
4344	44560	Landscaping & Lawn Services	6618	-	-	-	N/A
4344	44560	Towing Services	6630	-	-	-	Towing for flat tires, etc.
4344	44560	Training Services	6641	-	-	-	Equipment operator training when needed, Freon recovery, etc.
4344	44560	Other Professional Services	6699	136,273	115,000	143,100	Monthly billing fee for Water Dept, paper shredding for Spring Cleanup
4344	44560	Uniform Rental	6704	4,939	6,500	5,500	Uniforms rental and Orange Class 2 shirts
4344	44560	Other Rental	6799	242	245	300	Ice machine (summer)
4344	44560	Building/Grounds M&R	6802	-	-	-	
4344	44560	Vehicle M&R	6861	156,808	135,000	164,600	Repairs for trash trucks, roll off trucks, loader, foreman truck etc.
4344	44560	Other Equipment M&R	6899	90	-	-	Trailer repairs, paint, CB radio repairs
4344	44560	Vehicle License Fees	6902	12	250	250	
4344	44560	Sales Tax	6907	1,642	1,000	1,000	
4344	44560	Contributions Exp	6913	-	250	250	
4344	44560	Other Operating Expenses	6917	-	50	-	N/A
Total Contractual Services				\$ 1,043,396	\$ 795,156	\$ 864,780	
 Commodities							
4344	44560	Office Supplies	7001	2,221	500	2,300	Envelopes, trash violation stickers, trash bag sale receipts, misc. office supplies.
4344	44560	Books/Magazines	7002	21	-	-	CDL training books
4344	44560	Educational Materials	7004	37	-	-	Test packets, City provided recycling information for schools or on site
4344	44560	Other Office Supplies	7099	-	-	-	N/A
4344	44560	Clothing & Uniforms	7101	-	7,500	7,500	Spring Clean-up T-shirts
4344	44560	Protective/Safety Apparel	7102	4,019	3,850	4,200	Personal protective equipment
4344	44560	Food	7201	667	1,000	1,000	Food purchased during work related events. Bag Delivery, Spring Cleanup, etc.
4344	44560	Building/Grounds Materials	7301	-	-	-	
4344	44560	Gasoline	7302	2,057	6,000	5,000	Gas for foreman truck
4344	44560	Diesel Fuel	7303	77,149	85,000	104,200	Diesel fuel for trash trucks, roll-offs, loader
4344	44560	Vehicular Repair Parts	7306	69	-	100	Split off from 6861 several years ago, almost never used.
4344	44560	Chemicals	7307	-	-	-	
4344	44560	Asphalt	7309	-	4,000	3,000	Asphalt to repair where trash trucks park or pads for roll off containers
4344	44560	Gravel/Sand	7310	-	-	-	
4344	44560	Safety Materials	7314	-	150	-	Annual fire extinguisher inspection

City of Leavenworth, Kansas
 Refuse Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Refuse Collection Division

				Refuse Collection Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
4344	44560	Equipment/Motor Repair Parts	7315	-	2,000	-	Almost never used.
4344	44560	Tools	7317	125	250	250	Extension cords for block heaters, tire gauges, utility knives, etc.
4344	44560	Janitorial Supplies	7319	135	100	100	GOJO hand cleaner
4344	44560	Refuse Bags	7323	144,164	149,192	288,300	Trash bags for city-wide delivery
4344	44560	Training Materials	7327	-	-	-	CPR class
4344	44560	Other Operating Supplies	7399	1,347	1,750	1,750	City dumpsters, spare keys, items for bag delivery, traffic cones, etc.
Total Commodities				\$ 232,010	\$ 261,292	\$ 417,700	
Capital Outlay							
4344	44560	Other Improvement Construction	8299	-	45,000	45,000	Projects not included in CIP budget
4344	44560	Special Use Vehicles & Equipment	8406	-	244,878	800,000	2023 CIP Budget (includes \$720,000 for poly carts and cart tippers. 11,000 poly carts \$900,000, cart tippers \$70,000, savings on refuse bags -\$250,000)
4344	44560	Depreciation Expense	8699	100,114	-	-	
Capital Outlay				\$ 100,114	\$ 289,878	\$ 845,000	
Miscellaneous Expenses							
4344	44560	Trans To General Fund	9201	-	-	-	
4344	44560	Trans To Refuse Rest Fund	9246	4,000	-	-	
4344	44560	Capital Reserves	9398	-	772,067	152,067	
4344	44560	General Reserves	9399	-	765,674	714,154	120 day operating reserve budgeted as of 12/31/2023
Total Miscellaneous Expenses				\$ 4,000	\$ 1,537,741	\$ 866,221	
Total Expenditures				\$ 1,985,299	\$ 3,512,144	\$ 3,768,551	
Revenue minus Expenditures				\$ 306,615	\$ 112,599	\$ 71,190	

City of Leavenworth, Kansas
 Refuse Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Refuse Disposal Division

				Refuse Disposal Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Intergovernmental Revenue							
4344	44570	State Grants	4208	1,875	-	-	
Total Intergovernmental Revenue				\$ 1,875	\$ -	\$ -	
Charges for Services							
4344	44570	Landfill Collections	5407	22,873	13,000	23,300	
4344	44570	Sale of Recyclables	5556	7,823	6,000	8,600	
Total Charges for Services				\$ 30,695	\$ 19,000	\$ 31,900	
Miscellaneous Revenue							
4344	44570	Insurance Proceeds	5865	27,090	-	-	
4344	44570	Motor Fuel Tax Refund	5870	733	-	800	
4344	44570	Other - Miscellaneous	5899	30	-	-	
Total Miscellaneous Revenue				\$ 27,853	\$ -	\$ 800	
Total Revenue				\$ 60,423	\$ 19,000	\$ 32,700	
Expenditures							
Personal Services							
4344	44570	Full Time	6101	23,400	27,708	28,400	1 full-time employee: Brush Site Operator (1)
4344	44570	Overtime	6102	2,558	4,825	2,700	
4344	44570	Part Time	6104	13,195	13,286	13,610	1 part-time employee: Recycling Monitor (0.5)
4344	44570	Longevity	6107	-	-	20	
4344	44570	FICA Exp	6108	2,848	3,505	3,420	
4344	44570	Health Insurance	6110	9,446	12,845	250	
4344	44570	KPERS Exp	6111	3,549	4,522	3,980	
4344	44570	Worker's Compensation	6116	1,749	2,215	2,160	
4344	44570	Unemployment Insurance	6120	37	46	40	
4344	44570	Sick Leave Reimbursement	6122	-	-	-	
4344	44570	Vacation Leave Reimbursement	6123	-	-	-	
4344	44570	Pension Expense	6150	(1,369)	-	-	
4344	44570	OPEB Expense	6157	212	-	-	
Total Personal Services				\$ 55,625	\$ 68,952	\$ 54,580	
Contractual Services							
4344	44570	Electricity	6201	1,322	1,300	1,400	
4344	44570	Water	6203	254	275	300	
4344	44570	Telephone	6206	2,212	1,250	780	Brush site phone and internet for cameras
4344	44570	Postage	6207	-	-	-	
4344	44570	Cable & Internet	6208	-	-	1,320	Internet & WiFi (separated from Telephone in 2023)

City of Leavenworth, Kansas
 Refuse Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Refuse Disposal Division

				Refuse Disposal Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
4344	44570	Classified Advertising	6451	654	700	700	Job postings
4344	44570	Other Professional Services	6699	259	4,000	4,000	Tub grinding for brush pile. Oil recycling
4344	44570	Equipment Rental Exp	6702	-	1,000	1,000	N/A
4344	44570	Other Rental	6799	1,151	1,000	2,400	Brush/recycling porta-potties
4344	44570	Building/Grounds M&R	6802	-	250	250	Fence/gate repairs
4344	44570	Vehicle M&R	6861	3,184	17,362	6,000	Skid steer, recycling compactor
4344	44570	Software Maintenance	6862	644	-	700	Brush site camera program
4344	44570	Other Equipment M&R	6899	-	12,600	-	State grant funds to fix/restore recycling boxes
4344	44570	Other Operating Expenses	6917	-	-	-	Traffic cones
Total Contractual Services				\$ 9,678	\$ 39,737	\$ 18,850	
Commodities							
4344	44570	Office Supplies	7001	-	250	250	Brush site receipts
4344	44570	Protective/Safety Apparel	7102	72	100	100	Personal protective equipment
4344	44570	Building/Grounds Materials	7301	156	100	200	Signage and weed killer
4344	44570	Gasoline	7302	214	360	360	Gas for lawnmower at Recycling Center
4344	44570	Diesel Fuel	7303	898	3,000	3,000	Diesel for skid steer
4344	44570	Oil/Grease/Lubricants	7304	-	-	-	
4344	44570	Gravel/Sand	7310	-	-	-	
4344	44570	Safety Materials	7314	-	-	-	
4344	44570	Equipment/Motor Repair Parts	7315	-	275	-	
4344	44570	Tools	7317	52	750	650	Pole saws/chain saws and blades
4344	44570	Janitorial Supplies	7319	-	-	-	
4344	44570	Other Operating Supplies	7399	367	350	400	Burn materials, other misc. items
Total Commodities				\$ 1,759	\$ 5,185	\$ 4,960	
Total Expenditures				\$ 67,062	\$ 113,874	\$ 78,390	
Revenue minus Expenditures				\$ (6,638)	\$ (94,874)	\$ (45,690)	

City of Leavenworth, Kansas
 Refuse Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Refuse Restricted Division

				Refuse Restricted Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Expenditures							
Contractual Services							
4344	44595	Landscaping & Lawn Services	6618	-	6,500	12,000	6 Landfill mows, 2 frontage cuts/month, 2 drive path sprays/year
4344	44595	Other Professional Services	6699	-	2,725	5,000	Monitoring, well testing, tree maintenance, invasive weed spraying (Johnson grass/thistle), other professional work as required.
Total Contractual Services				\$ -	\$ 9,225	\$ 17,000	
Capital Outlay							
4344	44595	Other Improvement Construction	8299	-	8,500	8,500	
Total Capital Outlay				\$ -	\$ 8,500	\$ 8,500	
Total Expenditures				\$ -	\$ 17,725	\$ 25,500	
Revenue minus Expenditures				\$ -	\$ 17,725	\$ 25,500	

City of Leavenworth, Kansas

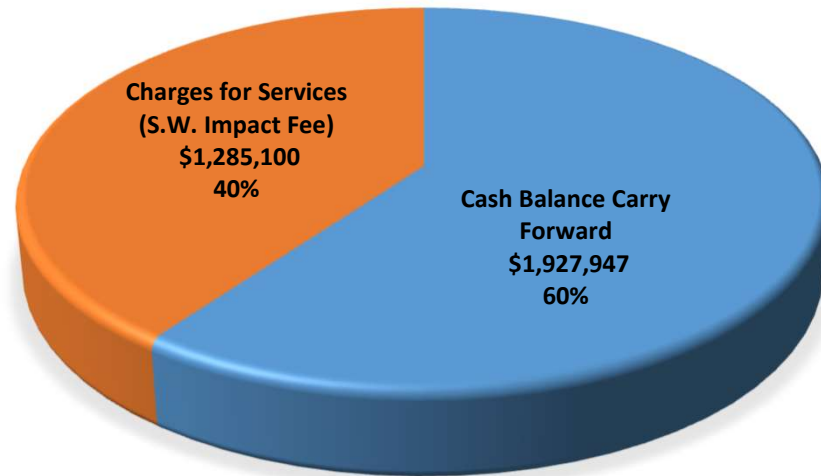
2023 Budget Overview - Stormwater Fund

Description:

The Stormwater Fund is supported by the Stormwater Impact Fee. The purpose of the Stormwater Fund is to provide for the management, planning, engineering, and maintenance activities related to the City's Comprehensive Stormwater Management Program. The Stormwater Impact fees provides the resources necessary to maintain and improve the City's Stormwater infrastructure system.

Type of Revenue	2023 Budget
Cash Balance Carry Forward	\$ 1,927,947
Charges for Services (S.W. Impact Fee)	\$ 1,285,100
Total	\$ 3,213,047

2023 Budget: Stormwater Fund Revenue by Type

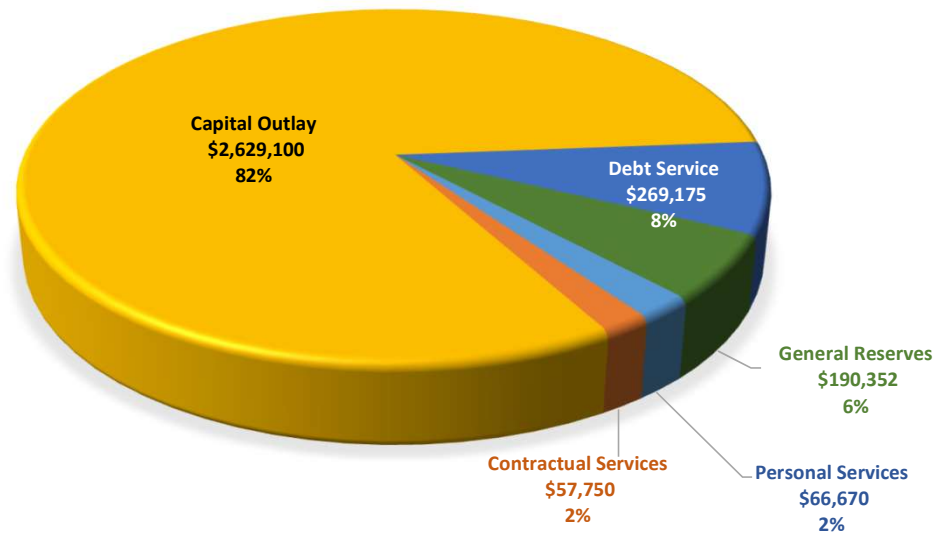


Stormwater Fund Personnel	2021 Actual2	2022 Budget	2023 Budget
GIS Technician	0.75	1.00	1.00
Total FTEs	0.75	1.00	1.00

City of Leavenworth, Kansas
 Stormwater Fund
 2023 Adopted Budget

Stormwater Fund Summary Budget			
	2021 Actual	2022 Budget	2023 Adopted
	Expenses		Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue	-	-	-
Licenses & Permits	-	-	-
Charges for Services (S.W. Impact Fee)	1,285,074	1,285,000	1,285,100
Miscellaneous Revenue	1,984,702	598,165	-
Balance Forward (Reserves)	-	2,857,316	1,927,947
Total Revenue	\$ 3,269,777	\$ 4,740,481	\$ 3,213,047
Expenditures			
Personal Services	51,337	69,988	66,670
Contractual Services	137,710	157,120	57,750
Commodities	750	-	-
Capital Outlay	68,028	2,318,901	2,629,100
Debt Service	2,615	266,525	269,175
Miscellaneous	1,898,604	-	-
General Reserves	-	1,927,947	190,352
Total Expenditures	\$ 2,159,043	\$ 4,740,481	\$ 3,213,047
Revenue minus Expenditures	\$ 1,110,734	\$ -	\$ -

2023 Budget: Stormwater Fund Expenditures by Type



City of Leavenworth, Kansas
Stormwater Capital Projects Fund Adopted Budget
January 1, 2023 - December 31, 2023
Stormwater Capital Projects Division

				Stormwater Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes (Projects are summarized by Object Code)
Revenue							
Charges for Services							
4941	41555	Charges For Service - Other	5799	1,285,074	1,285,000	1,285,100	
Total Charges for Services				\$ 1,285,074	\$ 1,285,000	\$ 1,285,100	
Miscellaneous Revenue							
4941	41555	Sale of Bonds	5851	-	-	-	
4941	41555	Sale of Temporary Notes	5852	-	98,500	-	
4941	41555	Bond Premium	5862	-	-	-	
4941	41555	Intrafund Transfers	5900	1,898,604	499,665	-	
4941	41555	Trans From Capital Proj Fund	5932	86,098	-	-	
4941	41555	Balance Forward	5999	-	2,857,316	1,927,947	
Total Miscellaneous Revenue				\$ 1,984,702	\$ 3,455,481	\$ 1,927,947	
Total Revenue				\$ 3,269,777	\$ 4,740,481	\$ 3,213,047	
Expenditures							
Personal Services							
4941	41555	Full Time	6101	37,400	47,393	41,560	1 full-time employee: GIS Technician (1)
4941	41555	FICA Exp	6108	2,738	3,626	3,180	
4941	41555	Health Insurance	6110	9,132	12,602	16,110	
4941	41555	KPERS Exp	6111	3,394	4,678	3,700	
4941	41555	Worker's Compensation	6116	-	1,642	2,080	
4941	41555	Unemployment Insurance	6120	36	47	40	
4941	41555	Vacation Leave Reimbursement	6123	-	-	-	
4941	41555	Pension Expense	6150	(1,385)	-	-	
4941	41555	OPEB Expense	6157	22	-	-	
Total Personal Services				\$ 51,337	\$ 69,988	\$ 66,670	
Contractual Services							
4941	41555	Legal Advertising	6453	126	-	-	
4941	41555	Legal Services	6602	-	-	-	
4941	41555	Planning/Design	6605	16,910	3,620	-	
4941	41555	Admin & Supervision	6607	55,000	55,000	57,750	Administration fee paid from Storm Water Fund to General Fund
4941	41555	Planning Services	6608	-	-	-	
4941	41555	Printing/Copying Services	6617	-	-	-	
4941	41555	Other Professional Services	6699	65,674	98,500	-	
4941	41555	Property Tax	6906	-	-	-	
4941	41555	Temporary Easement	6915	-	-	-	
Total Contractual Services				\$ 137,710	\$ 157,120	\$ 57,750	

City of Leavenworth, Kansas
Stormwater Capital Projects Fund Adopted Budget
January 1, 2023 - December 31, 2023
Stormwater Capital Projects Division

				Stormwater Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes (Projects are summarized by Object Code)
Commodities							
4941	41555	Other Operating Supplies	7399	750	-	-	
Total Commodities				\$ 750	\$ -	\$ -	
Capital Outlay							2022 Capital Projects:
4941	41555	Land Purchases	8001	-	-	-	741 Pottawattamie: \$500,000
4941	41555	Right-Of-Way	8002	-	2,000	-	Cody Park bank stabilization: \$80,000
4941	41555	Street Construction	8203	-	-	-	5 Mile Creek bank rehabilitation: \$150,000
4941	41555	Culvert Construction	8204	-	-	-	1st half of 2nd & Chestnut \$1,588,901
4941	41555	Storm Water Improvements	8212	-	517,665	-	
4941	41555	Other Improvement Construction	8299	-	1,799,236	2,629,100	2023 capital improvement projects
4941	41555	Depreciation Expense	8699	68,028	-	-	
Total Capital Outlay				\$ 68,028	\$ 2,318,901	\$ 2,629,100	
Debt Service							
4941	41555	Principal	9001	-	235,000	240,000	
4941	41555	Interest	9002	2,615	31,525	29,175	
Total Debt Service				\$ 2,615	\$ 266,525	\$ 269,175	
Miscellaneous Expenses							
4941	41555	Intrafund Transfers	9200	1,898,604	-	-	
4941	41555	General Reserves	9399	-	1,927,947	190,352	
Total Miscellaneous Expenses				\$ 1,898,604	\$ 1,927,947	\$ 190,352	
Total Expenditures				\$ 2,159,043	\$ 4,740,481	\$ 3,213,047	
Revenue minus Expenditures				\$ 1,110,734	\$ -	\$ -	

City of Leavenworth, Kansas
2023 Budget Overview - TIF Funds

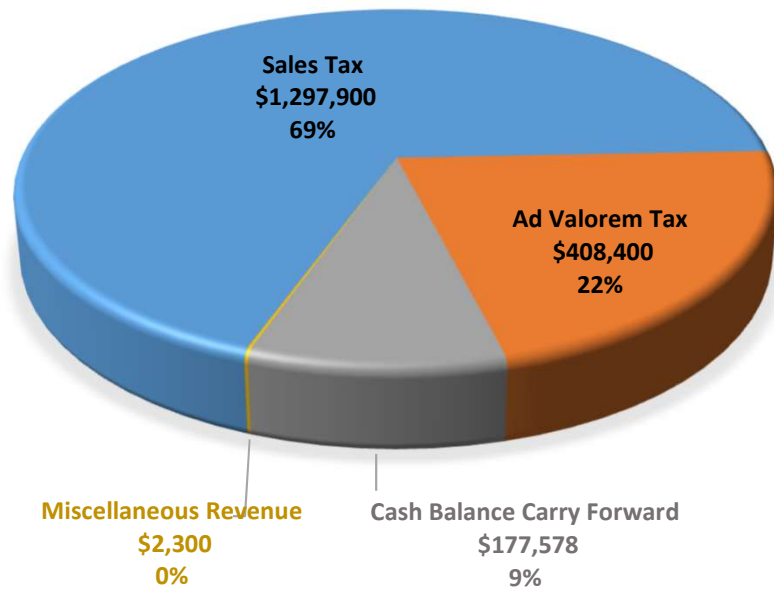
Tax Increment Financing Funds

Description: Tax Increment Financing (TIF) funds are agency funds that account for resources held by the City in a custodial capacity for various TIF districts. The City's three TIF funds are the Auto TIF Fund, the Hotel TIF Fund, and the Retail TIF Fund. The purpose of the Tax Increment Financing Funds is to collect the sales and/or ad valorem property tax from the TIF districts and distribute those taxes as directed per the various tax increment financing agreements.

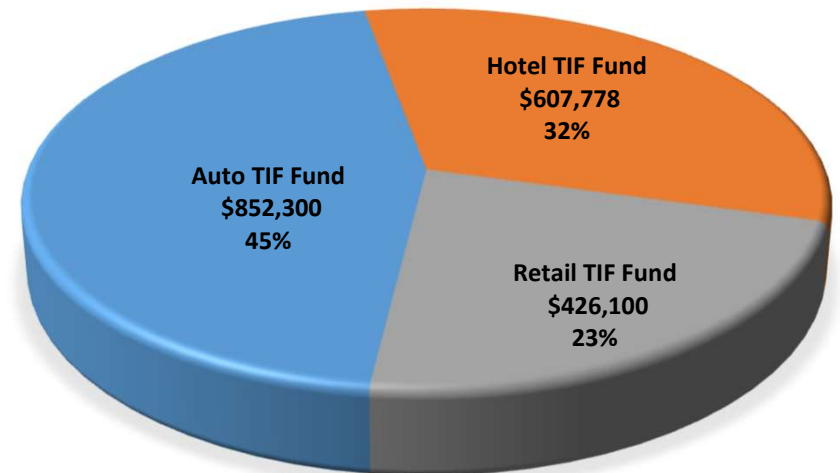
Revenue Source	2023 Budget
Sales Tax	\$ 1,297,900
Ad Valorem Tax	\$ 408,400
Cash Balance Carry Forward	\$ 177,578
Miscellaneous Revenue	\$ 2,300
Total 2023 Budgeted Revenue	\$ 1,886,178

Expenditures by TIF Fund	2023 Budget
Auto TIF Fund	\$ 852,300
Hotel TIF Fund	\$ 607,778
Retail TIF Fund	\$ 426,100
Total 2023 Budgeted Revenue	\$ 1,886,178

2023 TIF FUNDS REVENUE BY SOURCE



2023 TIF FUNDS EXPENDITURES BY FUND



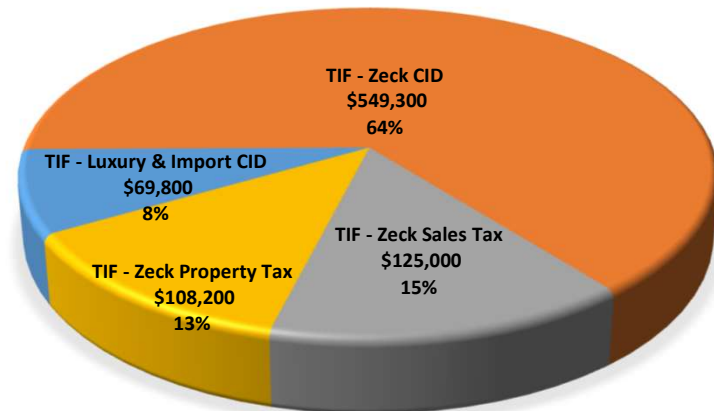
City of Leavenworth, Kansas
 Auto TIF Fund
 2023 Adopted Budget

	Auto TIF Fund Budget Summary			2023 Adopted Budget: Auto Fund by Division				
	2021 Actual	2022 Budget	2023 Adopted Budget	TIF - Luxury & Import CID	TIF - Zeck CID	TIF - Zeck Sales Tax	TIF - Zeck Property Tax	Total Auto TIF Fund
Revenue								
Tax Revenue	\$ 729,577	\$ 658,000	\$ 852,300	\$ 69,800	\$ 549,300	\$ 125,000	\$ 108,200	\$ 852,300
Intergovernmental Revenue	-	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-	-
Miscellaneous Revenue	-	10,000	-	-	-	-	-	-
Balance Forward (Reserves)	-	94,978	-	-	-	-	-	-
Total Revenue	\$ 729,577	\$ 762,978	\$ 852,300	\$ 69,800	\$ 549,300	\$ 125,000	\$ 108,200	\$ 852,300
Expenditures								
Personal Services	-	-	-	-	-	-	-	-
Contractual Services	665,815	752,978	852,300	69,800	549,300	125,000	108,200	852,300
Commodities	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-	-
General Reserves (see note)	-	-	-	-	-	-	-	-
Total Expenditures	\$ 665,815	\$ 752,978	\$ 852,300	\$ 69,800	\$ 549,300	\$ 125,000	\$ 108,200	\$ 852,300
Revenue minus Expenditures	\$ 63,762	\$ 10,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2023 Budget: Auto TIF Fund Expenditures by Type



2023 Budget: Auto TIF Fund Expenditures by Division



City of Leavenworth, Kansas
Tax Increment - Auto Fund Adopted Budget
January 1, 2023 - December 31, 2023
TIF Luxury & Import CID Division

				TIF Luxury & Import CID Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
8607	07181	Local Sales Tax - CID	4014	66,429	-	69,800	
Total Tax Revenue				\$ 66,429	\$ -	\$ 69,800	
Miscellaneous Revenue							
8607	07181	Other - Miscellaneous	5899	-	10,000	-	
Total Miscellaneous Revenue				\$ -	\$ 10,000	\$ -	
Total Revenue				\$ 66,429	\$ 10,000	\$ 69,800	
Contractual Services							
8607	07181	Postage	6207	149	-	200	
8607	07181	Legal Advertising	6453	204	-	200	
8607	07181	Legal Services	6602	1,184	-	1,200	
8607	07181	Admin & Supervision	6607	-	-	-	
8607	07181	Refunds	6905	2,758	-	-	
8607	07181	Operating Transfers	6998	50,426	-	68,200	
Total Contractual Services				\$ 54,721	\$ -	\$ 69,800	
Total Expenditures				\$ 54,721	\$ -	\$ 69,800	
Revenue minus Expenditures				\$ 11,708	\$ 10,000	\$ -	

City of Leavenworth, Kansas
Tax Increment - Auto Fund Adopted Budget
January 1, 2023 - December 31, 2023
TIF - Zeck CID Division

				TIF - Zeck CID Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
8607	07184	Local Sales Tax - CID	4014 G1505	522,812	460,000	549,300	
Total Tax Revenue				\$ 522,812	\$ 460,000	\$ 549,300	
Total Revenue				\$ 522,812	\$ 460,000	\$ 549,300	
Contractual Services							
8607	07184	Operating Transfers	6998 G1505	470,758	645,116	549,300	
Total Contractual Services				\$ 470,758	\$ 645,116	\$ 549,300	
Total Expenditures				\$ 470,758	\$ 645,116	\$ 549,300	
Revenue minus Expenditures				\$ 52,054	\$ (185,116)	\$ -	

City of Leavenworth, Kansas
Tax Increment - Auto Fund Adopted Budget
January 1, 2023 - December 31, 2023
TIF Zeck Sales Tax Division

				TIF Zeck Sales Tax Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
8607	07185	Local Sales Tax	4007 G1506	18,674	53,000	62,500	
8607	07185	Local Sales Tax - CIP	4008 G1506	18,674	53,000	62,500	
Total Tax Revenue				\$ 37,349	\$ 106,000	\$ 125,000	
Miscellaneous Revenue							
Transfer from 01120				-	-	-	
Transfer from 05150				-	-	-	
8607	07185	Balance Forward	5999 G1506	-	84,978	-	
Total Miscellaneous Revenue				\$ -	\$ 84,978	\$ -	
Total Revenue				\$ 37,349	\$ 190,978	\$ 125,000	
Contractual Services							
8607	07185	Admin & Supervision	6607 G1506	5,000	-	5,000	
8607	07185	Operating Transfers	6998 G1506	32,349	15,862	120,000	
Total Contractual Services				\$ 37,349	\$ 15,862	\$ 125,000	
Miscellaneous Expenses							
8607	07185	General Reserves	9399	-	-	-	
Total Miscellaneous Expenses				\$ -	\$ -	\$ -	
Total Expenditures				\$ 37,349	\$ 15,862	\$ 125,000	
Revenue minus Expenditures				\$ -	\$ 175,116	\$ -	

City of Leavenworth, Kansas
Tax Increment - Auto Fund Adopted Budget
January 1, 2023 - December 31, 2023
TIF - Zeck Property Tax Division

				TIF - Zeck Property Tax Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
8607	07186	Tax Increment Taxes	4010 G1507	102,987	92,000	108,200	103000
Total Tax Revenue				\$ 102,987	\$ 92,000	\$ 108,200	
Total Revenue				\$ 102,987	\$ 92,000	\$ 108,200	
Contractual Services							
8607	07186	Operating Transfers	6998 G1507	102,987	92,000	108,200	103000
Total Contractual Services				\$ 102,987	\$ 92,000	\$ 108,200	
Total Expenditures				\$ 102,987	\$ 92,000	\$ 108,200	
Revenue minus Expenditures				\$ -	\$ -	\$ -	

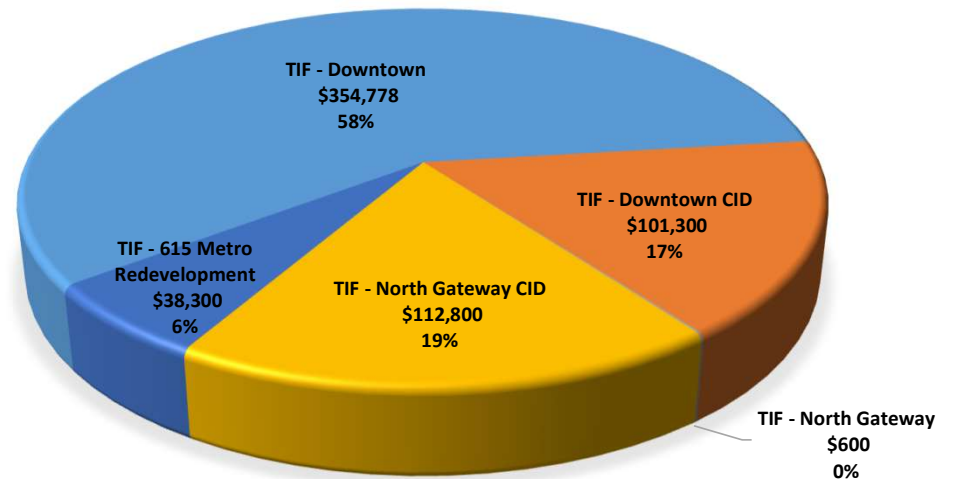
City of Leavenworth, Kansas
Hotel TIF Fund
2023 Adopted Budget

	Hotel TIF Fund Budget Summary			2023 Adopted Budget: Hotel TIF Fund by Division						
	2021 Actual	2022 Budget	2023 Adopted Budget	TIF - Downtown	TIF - Downtown CID	TIF - North Gateway	TIF - North Gateway CID	TIF - 615 Metro Redevelopme	TIF - 4th & Metro	Total Hotel TIF Fund
Revenue										
Tax Revenue	\$ 622,788	\$ 672,000	\$ 429,600	\$ 177,200	\$ 101,300	\$ -	\$ 112,800	\$ 38,300	\$ -	\$ 429,600
Intergovernmental Revenue	-	-	-	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-	-	-	-
Miscellaneous Revenue	247,436	-	600	-	-	600	-	-	-	600
Balance Forward (Reserves)	-	505,165	177,578	177,578	-	-	-	-	-	177,578
Total Revenue	\$ 870,224	\$ 1,177,165	\$ 607,778	\$ 354,778	\$ 101,300	\$ 600	\$ 112,800	\$ 38,300	\$ -	\$ 607,778
Expenditures										
Personal Services	-	-	-	-	-	-	-	-	-	-
Contractual Services	447,333	834,719	607,778	354,778	101,300	600	112,800	38,300	-	607,778
Commodities	-	-	-	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-	-	-	-
Debt Service	98,978	164,868	-	-	-	-	-	-	-	-
Miscellaneous	69,040	177,578	-	-	-	-	-	-	-	-
General Reserves (see note)	-	-	-	-	-	-	-	-	-	-
Total Expenditures	\$ 615,351	\$ 1,177,165	\$ 607,778	\$ 354,778	\$ 101,300	\$ 600	\$ 112,800	\$ 38,300	\$ -	\$ 607,778
Revenue minus Expenditures	\$ 254,874	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2023 Budget: Hotel TIF Fund Expenditures by Type



2023 Budget: Hotel TIF Fund Expenditures by Division



City of Leavenworth, Kansas
Tax Increment-Hotel Incentives Fund Adopted Budget
January 1, 2023 - December 31, 2023
TIF - Downtown Division

				TIF - Downtown Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
8608	08200	Tax Increment Taxes	4010	168,633	166,800	177,200	
8608	08200	Local Sales Tax - CID	4014	-	-	-	
Total Tax Revenue				\$ 168,633	\$ 166,800	\$ 177,200	
Miscellaneous Revenue							
8608	08200	Balance Forward	5999	-	177,578	177,578	
Total Miscellaneous Revenue				\$ -	\$ 177,578	\$ 177,578	
Total Revenue				\$ 168,633	\$ 344,378	\$ 354,778	
Contractual Services							
8608	08200	Operating Transfers	6998	-	166,800	354,778	
Total Contractual Services				\$ -	\$ 166,800	\$ 354,778	
Miscellaneous Expenses							
8608	08200	Trans To Bond & Interest Fund	9220	69,040	-	-	
8608	08200	General Reserves	9399	-	177,578	-	
Total Miscellaneous Expenses				\$ 69,040	\$ 177,578	\$ -	
Total Expenditures				\$ 69,040	\$ 344,378	\$ 354,778	
Revenue minus Expenditures				\$ 99,593	\$ -	\$ -	

City of Leavenworth, Kansas
Tax Increment-Hotel Incentives Fund Adopted Budget
January 1, 2023 - December 31, 2023
TIF - Downtown CID Division

				TIF - Downtown CID Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
8608	08201	Local Sales Tax - CID	4014	96,457	85,400	101,300	
Total Tax Revenue				\$ 96,457	\$ 85,400	\$ 101,300	
Total Revenue				\$ 96,457	\$ 85,400	\$ 101,300	
Contractual Services							
8608	08201	Admin & Supervision	6607	-	-	-	
8608	08201	Operating Transfers	6998	99,787	85,400	101,300	
Total Contractual Services				\$ 99,787	\$ 85,400	\$ 101,300	
Total Expenditures				\$ 99,787	\$ 85,400	\$ 101,300	
Revenue minus Expenditures				\$ (3,331)	\$ -	\$ -	

City of Leavenworth, Kansas
Tax Increment-Hotel Incentives Fund Adopted Budget
January 1, 2023 - December 31, 2023
TIF - North Gateway Division

				TIF - North Gateway Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Miscellaneous Revenue							
8608	08205	Interest Earnings	5801	534	-	600	
8608	08205	Other - Miscellaneous	5899	246,903	-	-	
Total Miscellaneous Revenue				\$ 247,436	\$ -	\$ 600	
Total Revenue				\$ 247,436	\$ -	\$ 600	
Expenditures							
Contractual Services							
8608	08205	Financial Services	6603	2,500	-	-	
8608	08205	Refunds	6905	-	-	-	
8608	08205	Operating Transfers	6998	-	-	600	
Total Contractual Services				\$ 2,500	\$ -	\$ 600	
Debt Service							
8608	08205	Principal	9001	90,000	-	-	
8608	08205	Interest	9002	8,978	-	-	
Total Debt Service				\$ 98,978	\$ -	\$ -	
Total Expenditures				\$ 101,478	\$ -	\$ 600	
Revenue minus Expenditures				\$ 145,959	\$ -	\$ -	

City of Leavenworth, Kansas
Tax Increment-Hotel Incentives Fund Adopted Budget
January 1, 2023 - December 31, 2023
TIF - North Gateway CID Division

				TIF - North Gateway CID Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
8608	08206	Local Sales Tax - CID	4014	107,400	69,400	112,800	
Total Tax Revenue				\$ 107,400	\$ 69,400	\$ 112,800	
Miscellaneous Revenue							
8608	08206	Other - Miscellaneous	5899	-	-	-	
Total Miscellaneous Revenue				\$ -	\$ -	\$ -	
Total Revenue				\$ 107,400	\$ 69,400	\$ 112,800	
Contractual Services							
8608	08206	Admin & Supervision	6607	-	-	-	
8608	08206	Operating Transfers	6998	98,143	69,400	112,800	
Total Contractual Services				\$ 98,143	\$ 69,400	\$ 112,800	
Total Expenditures				\$ 98,143	\$ 69,400	\$ 112,800	
Revenue minus Expenditures				\$ 9,257	\$ -	\$ -	

City of Leavenworth, Kansas
Tax Increment-Hotel Incentives Fund Adopted Budget
January 1, 2023 - December 31, 2023
TIF - 615 Metro Redevelopment Division

				TIF - 615 Metro Redevelopment Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
8608	08207	Local Sales Tax - CID	4014	3,396	-	38,300	
Total Tax Revenue				\$ 3,396	\$ -	\$ 38,300	
Charges for Services							
8608	08207	Charges For Service - Other	5799	-	-	-	
Total Charges for Services				\$ -	\$ -	\$ -	
Miscellaneous Revenue							
8608	08207	Other - Miscellaneous	5899	-	-	-	
Total Miscellaneous Revenue				\$ -	\$ -	\$ -	
Total Revenue				\$ 3,396	\$ -	\$ 38,300	
Contractual Services							
8608	08207	Postage	6207	-	-	-	
8608	08207	Legal Advertising	6453	-	-	-	
8608	08207	Legal Services	6602	-	-	-	
8608	08207	Operating Transfers	6998	-	-	38,300	
Total Contractual Services				\$ -	\$ -	\$ 38,300	
Total Expenditures				\$ -	\$ -	\$ 38,300	
Revenue minus Expenditures				\$ 3,396	\$ -	\$ -	

City of Leavenworth, Kansas
Tax Increment-Hotel Incentives Fund Adopted Budget
January 1, 2023 - December 31, 2023
TIF - 4th & Metro Division

				TIF - 4th & Metro Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
8608	08190	Tax Increment Taxes	4010	246,903	350,400	-	
8608	08201	Local Sales Tax - CID	4014	-	-	-	
Total Tax Revenue				\$ 246,903	\$ 350,400	\$ -	
Miscellaneous Revenue							
8608	08190	Interest Earnings	5801	-	-	-	
8608	08190	Other - Miscellaneous	5899	-	-	-	
8608	08190	Balance Forward	5999	-	327,587	-	
Total Miscellaneous Revenue				\$ -	\$ 327,587	\$ -	
Total Revenue				\$ 246,903	\$ 677,987	\$ -	
Contractual Services							
8608	08190	Operating Transfers	6998	246,903	513,119	-	
Total Contractual Services				\$ 246,903	\$ 513,119	\$ -	
Debt Service							
8608	08190	Principal	9001	-	164,868	-	
Total Debt Service				\$ -	\$ 164,868	\$ -	
Miscellaneous Expenses							
8608	08190	Trans To Bond & Interest Fund	9220	-	-	-	
8608	08190	General Reserves	9399	-	-	-	
Total Miscellaneous Expenses				\$ -	\$ -	\$ -	
Total Expenditures				\$ 246,903	\$ 677,987	\$ -	
Revenue minus Expenditures				\$ -	\$ -	\$ -	

City of Leavenworth, Kansas
Retail TIF Fund
2023 Adopted Budget

	Retail TIF Fund Budget Summary			2023 Adopted Budget: Retail TIF Fund by Division			
	2021 Actual	2022 Budget	2023 Adopted Budget	TIF - Price Chopper Incentives	TIF - Home Depot	TIF - MAPS Incentives	Total Retail TIF Fund
Revenue							
Tax Revenue	\$ 225,179	\$ 423,000	\$ 424,400	\$ 424,400	\$ -	\$ -	\$ 424,400
Intergovernmental Revenue	-	-	-	-	-	-	-
Licenses & Permits	-	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-	-
Miscellaneous Revenue	6,671	23,000	1,700	1,700	-	-	1,700
Balance Forward (Reserves)	-	27,900	-	-	-	-	-
Total Revenue	\$ 231,850	\$ 473,900	\$ 426,100	\$ 426,100	\$ -	\$ -	\$ 426,100
Expenditures							
Personal Services	-	-	-	-	-	-	-
Contractual Services	360,950	473,900	426,100	426,100	-	-	426,100
Commodities	-	-	-	-	-	-	-
Capital Outlay	-	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-	-
General Reserves (see note)	-	-	-	-	-	-	-
Total Expenditures	\$ 360,950	\$ 473,900	\$ 426,100	\$ 426,100	\$ -	\$ -	\$ 426,100
Revenue minus Expenditures	\$ (129,101)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

2023 Budget: Retail TIF Fund Expenditures by Type



2023 Budget: Retail TIF Fund Expenditures by Division



City of Leavenworth, Kansas
Tax Increment-Retail Incentive Fund Adopted Budget
January 1, 2023 - December 31, 2023
Price Chopper Incentives Division

				Price Chopper Incentives Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
8609	09209	Current Ad Valorem	4001	-	123,000	123,000	
8609	09209	Local Sales Tax	4007	-	128,500	128,500	
8609	09209	Local Sales Tax - CIP	4008	-	128,500	128,500	
8609	09209	Local Sales Tax - CID	4014	33,819	43,000	44,400	
Total Tax Revenue				\$ 33,819	\$ 423,000	\$ 424,400	
Miscellaneous Revenue							
8609	09209	Other - Miscellaneous	5899	1,504	23,000	1,700	
8609	09209	Balance Forward	5999	-	27,900	-	
Total Miscellaneous Revenue				\$ 1,504	\$ 50,900	\$ 1,700	
Total Revenue				\$ 35,323	\$ 473,900	\$ 426,100	
Contractual Services							
8609	09209	Postage	6207	-	-	-	
8609	09209	Legal Advertising	6453	-	-	-	
8609	09209	Legal Services	6602	-	-	-	
8609	09209	Operating Transfers	6998	-	473,900	426,100	
Total Contractual Services				\$ -	\$ 473,900	\$ 426,100	
Miscellaneous Expenses							
8609	09209	Trf To Economic Development	9203	-	-	-	
Total Miscellaneous Expenses				\$ -	\$ -	\$ -	
Total Expenditures				\$ -	\$ 473,900	\$ 426,100	
Revenue minus Expenditures				\$ 35,323	\$ -	\$ -	

City of Leavenworth, Kansas
Tax Increment-Retail Incentive Fund Adopted Budget
January 1, 2023 - December 31, 2023
TIF - Home Depot Division

				TIF - Home Depot Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
8609	09210	Local Sales Tax	4007	95,680	-	-	
8609	09210	Local Sales Tax - CIP	4008	95,680	-	-	
Total Tax Revenue				\$ 191,359	\$ -	\$ -	
Miscellaneous Revenue							
8609	09210	Interest Earnings	5801	167	-	-	
8609	09210	Balance Forward	5999	-	-	-	
Total Miscellaneous Revenue				\$ 167	\$ -	\$ -	
Total Revenue				\$ 191,526	\$ -	\$ -	
Contractual Services							
8609	09210	Operating Transfers	6998	359,702	-	-	
Total Contractual Services				\$ 359,702	\$ -	\$ -	
Miscellaneous Expenses							
8609	09210	General Reserves	9399	-	-	-	
Total Miscellaneous Expenses				\$ -	\$ -	\$ -	
Total Expenditures				\$ 359,702	\$ -	\$ -	
Revenue minus Expenditures				\$ (168,176)	\$ -	\$ -	

City of Leavenworth, Kansas
Retail TIF Fund Adopted Budget
January 1, 2023 - December 31, 2023
TIF - MAPS Incentives Division

				TIF - MAPS Incentives Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Miscellaneous Revenue							
8609	09211	Other - Miscellaneous	5899	5,000	-	-	
Total Miscellaneous Revenue				\$ 5,000	\$ -	\$ -	
Total Revenue				\$ 5,000	\$ -	\$ -	
Expenditures							
Contractual Services							
8609	09211	Legal Services	6602	1,248	-	-	
Total Contractual Services				\$ 1,248	\$ -	\$ -	
Total Expenditures				\$ 1,248	\$ -	\$ -	
Revenue minus Expenditures				\$ 3,752	\$ -	\$ -	

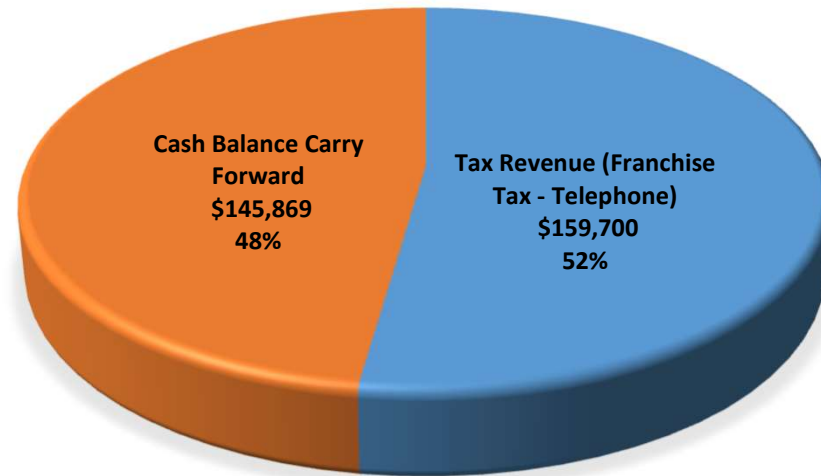
City of Leavenworth, Kansas
2023 Budget Overview - 911 Fund

Description:

The 911 Fund accounts for the 911 telephone franchise fees that are collected. The funds are restricted for activities specific to dispatch, but cannot be used to fund operations. Resources in the 911 Fund provide for the upgrade and replacement of 911 dispatch equipment.

Type of Revenue	2023 Budget
Tax Revenue (Franchise Tax - Telephone)	\$ 159,700
Cash Balance Carry Forward	\$ 145,869
Total	\$ 305,569

2023 Budget: 911 Fund Revenue by Type

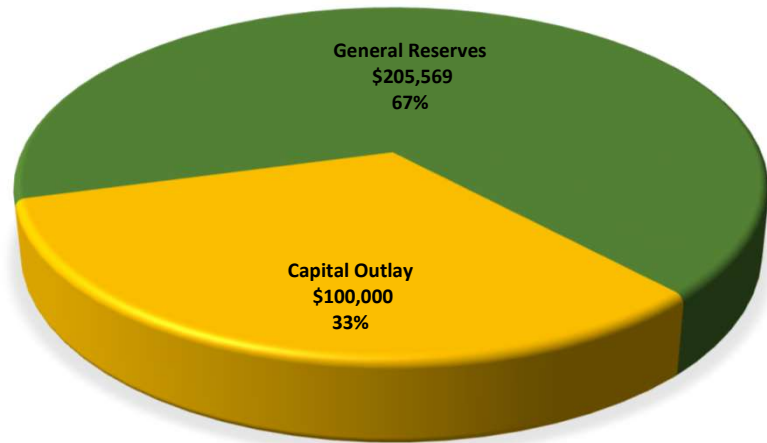


The 911 Fund does not have any employees.

City of Leavenworth, Kansas
 911 Fund
 2023 Adopted Budget

911 Fund Summary Budget			
	2021 Actual	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue (Franchise Tax - Telephone)	\$ 81,151	\$ 219,000	\$ 159,700
Intergovernmental Revenue	-	-	-
Licenses & Permits	-	-	-
Charges for Services	-	-	-
Miscellaneous Revenue	-	-	-
Balance Forward (Reserves)	-	76,869	145,869
Total Revenue	\$ 81,151	\$ 295,869	\$ 305,569
Expenditures			
Personal Services	-	-	-
Contractual Services	3,783	50,000	-
Commodities	-	-	-
Capital Outlay	499	100,000	100,000
Debt Service	-	-	-
Miscellaneous	-	-	-
General Reserves	-	145,869	205,569
Total Expenditures	\$ 4,282	\$ 295,869	\$ 305,569
Revenue minus Expenditures	\$ 76,869	\$ -	\$ -

2023 Budget: 911 Fund Expenditures by Type



City of Leavenworth, Kansas
911 Fund Adopted Budget
January 1, 2023 - December 31, 2023
911 Division

				911 Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Tax Revenue							
2219	19336	Franchise Tax - Telephone	4113	81,151	219,000	159,700	
				\$ 81,151	\$ 219,000	\$ 159,700	
Miscellaneous Revenue							
2219	14370	Balance Forward	5999	-	76,869	145,869	
				\$ -	\$ 76,869	\$ 145,869	
Total Revenue				\$ 81,151	\$ 295,869	\$ 305,569	
Contractual Services							
2219	19336	Lodging	6302	-	-	-	
2219	19336	Meals	6303	-	-	-	
2219	19336	Training Services	6641	1,200	-	-	
2219	19336	Other Professional Services	6699	-	50,000	-	
2219	19336	Software Maintenance	6862	2,583	-	-	
Total Contractual Services				\$ 3,783	\$ 50,000	\$ -	
Commodities							
2219	19336	Non-Cap Police Equipment	7607	-	-	-	
Total Commodities				\$ -	\$ -	\$ -	
Capital Outlay							
2219	19336	Police Equipment	8507	499	100,000	100,000	Estimated CIP costs - unidentified projects
Total Capital Outlay				\$ 499	\$ 100,000	\$ 100,000	
Miscellaneous Expense							
2219	19336	General Reserves	9399	-	145,869	205,569	
Total Miscellaneous Expense				\$ -	\$ 145,869	\$ 205,569	
Total Expenditures				\$ 4,282	\$ 295,869	\$ 305,569	
Revenue minus Expenditures				\$ 76,869	\$ -	\$ -	

City of Leavenworth, Kansas
2023 Budget Overview - Housing Funds

Housing Funds

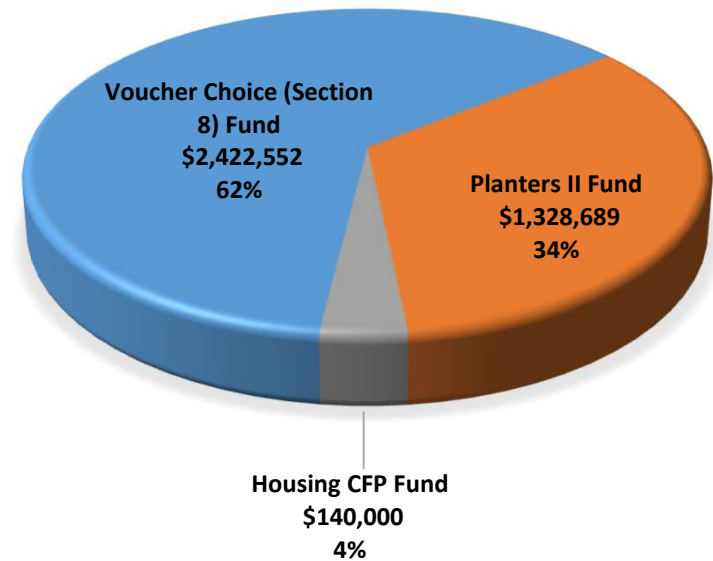
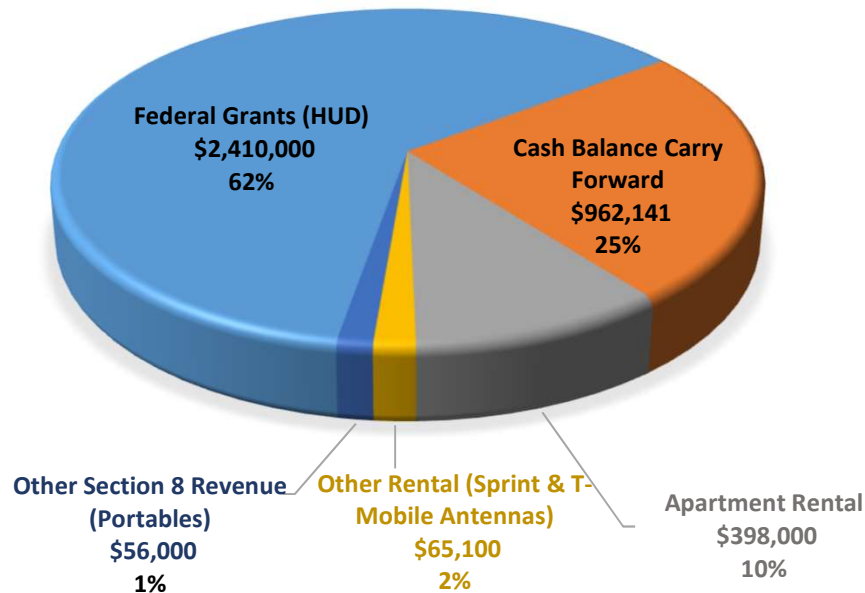
Description: The City's four housing funds are the Planters II Fund, the Tenant Based Rental Assistance (TBRA) Fund, the Housing Choice Voucher Program Fund, and the Housing CFP Fund. All four of these funds receive federal grants from the Department of Housing and Urban Development (HUD) and provide housing assistance to low-income City of Leavenworth residents.

Revenue Source	2023 Budget
Federal Grants (HUD)	\$ 2,410,000
Cash Balance Carry Forward	\$ 962,141
Apartment Rental	\$ 398,000
Other Rental (Sprint & T-Mobile Antennas)	\$ 65,100
Other Section 8 Revenue (Portables)	\$ 56,000
Total 2023 Budgeted Revenue	\$ 3,891,241

Expenditures by TIF Fund	2023 Budget
Voucher Choice (Section 8) Fund	\$ 2,422,552
Planters II Fund	\$ 1,328,689
Housing CFP Fund	\$ 140,000
TBRA Fund	\$ -
Total 2023 Budgeted Revenue	\$ 3,891,241

2023 HOUSING FUNDS REVENUE BY SOURCE

2023 HOUSING FUNDS EXPENDITURES BY FUND



City of Leavenworth, Kansas

Housing Programs - Fund Descriptions

Planters II Fund - Planters II is a 105-unit, 10-story public housing apartment building at 200 Shawnee Street in downtown Leavenworth. It is intended for persons over the age of 62 or persons with medically-certified disabilities. Residents pay 30% of their gross monthly income for rent. Total tenant income must be below 80% of the community's median income, which for a single occupancy is about \$39,900 for one and \$45,700 for two. There is usually a waiting list, ordered on a first-come basis.

Planters II Personnel	2021 Actual	2022 Budget	2023 Budget
Planning and Community Development Director	0.20	0.20	0.20
Housing Manager	1.00	1.00	1.00
Housing Intake Specialist	0.50	0.50	0.50
Housing Custodian	1.00	1.00	1.00
Maintenance Mechanic	1.00	1.00	1.00
Total FTEs	3.70	3.70	3.70

TBRA Fund- The TBRA Fund received and allocated HUD grants for rental assistance during the COVID-19 pandemic. The TBRA Fund does not have any employees.

Housing Choice Voucher (Section 8) Fund - Housing Choice Voucher Program (Section 8) is a tenant-based rental assistance program for low and moderate-income households. Qualified applicants receive a voucher and enter into a lease with a participating property owner within Leavenworth County.

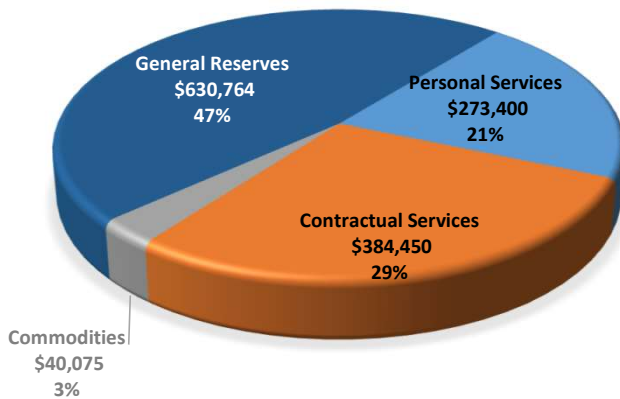
Housing Voucher Choice Personnel	2021 Actual	2022 Budget	2023 Budget
Section 8 Coordinator	1.00	1.00	1.00
Housing Intake Specialist	0.50	0.50	0.50
Total FTEs	1.50	1.50	1.50

Housing CFP (Capital Projects) Fund The Housing CFP Fund accounts for expenditures for improvements to the Planters II apartment building. The Housing CFP Fund does not have any employees

City of Leavenworth, Kansas
 Planters II Fund
 2023 Adopted Budget

	Planters II Fund Budget Summary			2023 Adopted Budget: Planters II Fund by Division		
	2021 Actual	2022 Budget	2023 Adopted Budget	Planters II Admin	Planters II	Total Planters II Fund
Revenue						
Tax Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	256,032	250,000	250,000	-	250,000	250,000
Licenses & Permits	-	-	-	-	-	-
Charges for Services	448,410	460,000	463,100	-	463,100	463,100
Miscellaneous Revenue	12,508	12,900	-	-	-	-
Balance Forward (Reserves)	-	575,182	615,589	-	615,589	615,589
Total Revenue	\$ 716,950	\$ 1,298,082	\$ 1,328,689	\$ -	\$ 1,328,689	\$ 1,328,689
Expenditures						
Personal Services	248,196	262,188	273,400	26,000	247,400	273,400
Contractual Services	437,778	376,200	384,450	-	384,450	384,450
Commodities	43,921	44,105	40,075	-	40,075	40,075
Capital Outlay	-	-	-	-	-	-
Debt Service	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
General Reserves	-	615,589	630,764	-	630,764	630,764
Total Expenditures	\$ 729,894	\$ 1,298,082	\$ 1,328,689	\$ 26,000	\$ 1,302,689	\$ 1,328,689
Revenue minus Expenditures	\$ (12,944)	\$ -	\$ -	\$ (26,000)	\$ 26,000	\$ -

2023 Budget: Planters II Fund Expenditures by Type



2023 Budget: Planters II Fund Expenditures by Division



City of Leavenworth, Kansas
Housing - Planters II Fund Adopted Budget
January 1, 2023 - December 31, 2023
Planters II - Administration Division

				Planters II - Admin Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Expenditures							
Personal Services							
4747	47583	Full Time	6101	17,855	18,473	18,930	0.2 full-time employees: Planning and Community Development Director (0.2)
4747	47583	Longevity	6107	-	33	270	
4747	47583	FICA Exp	6108	1,381	1,471	1,520	
4747	47583	Health Insurance	6110	2,455	2,549	2,750	
4747	47583	KPERS Exp	6111	1,730	1,898	1,770	
4747	47583	Worker's Compensation	6116	94	141	20	
4747	47583	Unemployment Insurance	6120	18	19	20	
4747	47583	Automobile Allowance	6126	702	720	720	
Total Personal Services				\$ 24,236	\$ 25,304	\$ 26,000	
Total Expenditures				\$ 24,236	\$ 25,304	\$ 26,000	
Revenue minus Expenditures				\$ (24,236)	\$ (25,304)	\$ (26,000)	

City of Leavenworth, Kansas
Housing - Planters II Fund Adopted Budget
January 1, 2023 - December 31, 2023
Planters II Division

				Planters II Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Intergovernmental Revenue							
4747	47584	Federal Grants	4207	245,749	250,000	250,000	Congress decides amount
	60620	Federal Grants - CARES	4214	10,283	-	-	
Total Intergovernmental Revenue				\$ 256,032	\$ 250,000	\$ 250,000	
Charges for Services							
4747	47584	Apartment Rental	5654	385,557	398,000	398,000	
4747	47584	Other Rentals	5699	62,854	62,000	65,100	
Total Charges for Services				\$ 448,410	\$ 460,000	\$ 463,100	
Miscellaneous Revenue							
4747	47584	Interest Earnings	5801	67	-	-	
4747	47584	Other - Miscellaneous	5899	12,441	12,900	-	
4747	47584	Balance Forward	5999	-	575,182	615,589	
Total Miscellaneous Revenue				\$ 12,508	\$ 588,082	\$ 615,589	
Total Revenue				\$ 716,950	\$ 1,298,082	\$ 1,328,689	
Expenditures							
Personal Services							
4747	47584	Full Time	6101	139,851	151,144	154,920	3.5 full-time employees: Housing Manager (1), Housing Intake Specialist (0.5), Housing Custodian (1), Housing Mechanic (1)
4747	47584	Overtime	6102	2,333	-	2,500	After hours emergencies for Housing Mechanic
4747	47584	Longevity	6107	715	785	970	
4747	47584	FICA Exp	6108	10,108	11,616	12,120	
4747	47584	Health Insurance	6110	54,146	56,021	60,360	
4747	47584	KPERS Exp	6111	13,459	14,987	14,100	
4747	47584	Worker's Compensation	6116	1,345	2,179	2,270	
4747	47584	Unemployment Insurance	6120	132	152	160	
	60620	Full Time - CARES	6159	1,871	-	-	
Total Personal Services				\$ 223,960	\$ 236,884	247,400	
Contractual Services							
4747	47584	Electricity	6201	114,017	109,400	119,700	
4747	47584	Natural Gas	6202	85,642	35,000	40,000	Increase due to freeze in Texas
4747	47584	Water	6203	14,547	17,400	17,400	
4747	47584	Sewer/Refuse	6204	30,052	26,000	31,600	
4747	47584	Telephone	6206	12,088	15,200	5,380	desk phones, fax, cell phones, fire panel, elevator and entrance door control
4747	47584	Postage	6207	-	350	350	
4747	47584	Cable & Internet	6208	-	-	1,560	Cable and internet (separated from telephone in 2023)

City of Leavenworth, Kansas
Housing - Planters II Fund Adopted Budget
January 1, 2023 - December 31, 2023
Planters II Division

				Planters II Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
4747	47584	Network Connectivity	6209	-	-	6,120	Metro Ethernet fees (separated from telephone in 2023)
4747	47584	Other Utilities	6299	1,561	1,100	40	
4747	47584	Commercial Travel	6301	-	1,000	1,000	
4747	47584	Lodging	6302	584	1,500	1,500	
4747	47584	Meals	6303	-	375	100	
4747	47584	Mileage Reimbursement	6304	-	75	75	
4747	47584	Registration	6403	-	1,500	1,500	
4747	47584	Classified Advertising	6451	14	850	850	
4747	47584	Legal Advertising	6453	-	125	125	
4747	47584	Insurance	6501	36,639	38,500	41,300	building insurance
4747	47584	Dues Memberships & Subs	6601	478	450	450	
4747	47584	Legal Services	6602	-	-	-	
4747	47584	Financial Services	6603	7,858	14,000	14,000	fee accounting
4747	47584	Pest Control Services	6612	8,485	8,700	8,700	
4747	47584	Janitorial Services	6614	-	2,000	2,000	used if permanent staff is out on leave
	60620	Delivery/Courier Services	6616	10	-	-	
4747	47584	Printing/Copying Services	6617	-	600	600	stationary, business cards
4747	47584	Landscaping & Lawn Services	6618	890	6,000	6,000	lawn mowing/trimming and landscape work
4747	47584	IT Services	6623	516	550	600	
4747	47584	Other Professional Services	6699	6,917	4,000	4,000	misc. services
4747	47584	Equipment Rental Exp	6702	2,458	2,000	2,000	
4747	47584	Building/Grounds M&R	6802	110,338	74,025	62,000	repairs and maintenance for the building and equipment interior and exterior
4747	47584	Office Equipment M&R	6852	1,566	3,000	3,000	
4747	47584	Software Maintenance	6862	3,095	9,000	9,000	
4747	47584	Other Equipment M&R	6899	-	3,500	3,500	
	60620	Other Operating Expenses	6917	24	-	-	
Total Contractual Services				\$ 437,778	\$ 376,200	384,450	
Commodities							
4747	47584	Office Supplies	7001	2,964	2,000	2,000	
	60620	Other Office Supplies	7099	78	-	-	
4747	47584	Protective/Safety Apparel	7102	110	500	500	
4747	47584	Food	7201	1,376	1,500	1,500	purchase food for tenant events
	60620	Kitchen Supplies	7202	6	-	-	
4747	47584	Building/Grounds Materials	7301	16,377	17,025	17,025	
4747	47584	Chemicals	7307	-	100	100	
4747	47584	Equipment/Motor Repair Parts	7315	7,737	300	300	
4747	47584	Tools	7317	408	300	300	
4747	47584	Janitorial Supplies	7319	2,513	1,500	1,500	
	60620	COVID-19 Expenses	7335	8,412	-	-	

City of Leavenworth, Kansas
Housing - Planters II Fund Adopted Budget
January 1, 2023 - December 31, 2023
Planters II Division

				Planters II Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
4747	47584	Other Operating Supplies	7399	2,674	2,000	2,000	
4747	47584	Non-Cap Furniture/Furnishings	7402	733	1,000	1,000	
	60620	Non-Cap Appliances	7403	167	-	-	
4747	47584	Non-Cap Software	7405	-	12,500	12,500	
4747	47584	Non-Cap IT Equipment	7406	80	1,350	1,350	
4747	47584	Non-Cap Shop Equipment	7611	149	-	-	
4747	47584	Non-Cap Other Equipment	7699	139	4,030	-	
Total Commodities				\$ 43,921	\$ 44,105	40,075	
Miscellaneous Expenses							
4747	47584	General Reserves	9399	-	615,589	630,764	
Total Miscellaneous Expenses				\$ -	\$ 615,589	630,764	
Total Expenditures				\$ 705,659	\$ 1,272,778	1,302,689	
Revenue minus Expenditures				\$ 11,291	\$ 25,304	26,000	

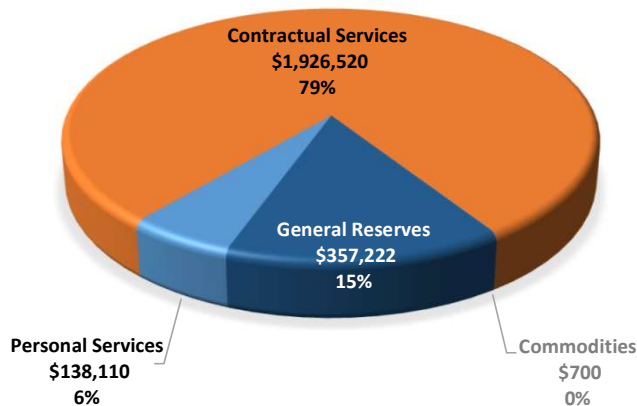
City of Leavenworth, Kansas
 TBRA Grant Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Tenant Based Rental Assistance Division

				TBRA Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Intergovernmental Revenue							
2761	61630	Federal Grants	4207	11,944	-	-	Grant not reapplied for in 2023
Total Intergovernmental Revenue				\$ 11,944	\$ -	\$ -	
Total Revenue				\$ 11,944	\$ -	\$ -	
Expenditures							
Personal Services							
2761	61630	Full Time	6101	2,650	-	-	
Total Personal Services				\$ 2,650	\$ -	\$ -	
Contractual Services							
2761	61630	Natural Gas	6202	-	-	-	
2761	61630	Water	6203	-	-	-	
2761	61630	Housing Assistance Payments	6634	9,294	-	-	
Total Contractual Services				\$ 9,294	\$ -	\$ -	
Total Expenditures				\$ 11,944	\$ -	\$ -	
Revenue minus Expenditures				\$ -	\$ -	\$ -	

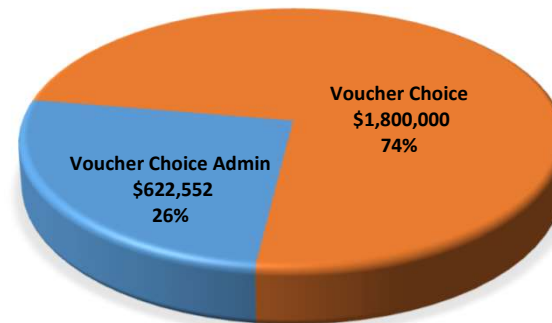
City of Leavenworth, Kansas
 Voucher Choice (Section 8) Fund
 2023 Adopted Budget

	Voucher Choice Fund Budget Summary			2023 Adopted Budget: Voucher Choice Fund by Division		
	2021 Actual	2022 Budget	2023 Adopted Budget	Voucher Choice Admin	Voucher Choice	Total Voucher Choice Fund
Revenue						
Tax Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	2,036,710	1,753,000	2,020,000	220,000	1,800,000	2,020,000
Licenses & Permits	-	-	-	-	-	-
Charges for Services	47,411	56,000	56,000	56,000	-	56,000
Miscellaneous Revenue	4,798	4,500	-	-	-	-
Balance Forward (Reserves)	-	541,703	346,552	346,552	-	346,552
Total Revenue	\$ 2,088,919	\$ 2,355,203	\$ 2,422,552	\$ 622,552	\$ 1,800,000	\$ 2,422,552
Expenditures						
Personal Services	125,898	138,681	138,110	138,110	-	138,110
Contractual Services	1,881,009	1,771,870	1,926,520	126,520	1,800,000	1,926,520
Commodities	4,904	700	700	700	-	700
Capital Outlay	-	-	-	-	-	-
Debt Service	2,400	2,400	-	-	-	-
Miscellaneous	-	-	-	-	-	-
General Reserves	-	441,552	357,222	357,222	-	357,222
Total Expenditures	\$ 2,014,211	\$ 2,355,203	\$ 2,422,552	\$ 622,552	\$ 1,800,000	\$ 2,422,552
Revenue minus Expenditures	\$ 74,708	\$ -	\$ -	\$ -	\$ -	\$ -

2023 Budget: Voucher Choice Fund Expenditures by Type



2023 Budget: Voucher Choice Fund Expenditures by Division



City of Leavenworth, Kansas
Housing - Voucher Choice Fund Adopted Budget
January 1, 2023 - December 31, 2023
Voucher Choice - Administration Division

				Voucher Choice - Admin Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Intergovernmental Revenue							
4748	48585	Federal Grants	4207	217,805	188,000	220,000	increases up to Congress
4748	48585	Federal Grants - CARES	4214	3,575	-	-	
Total Intergovernmental Revenue				\$ 221,380	\$ 188,000	\$ 220,000	
Charges for Services							
4748	48585	Charges For Service - Other	5799	47,411	56,000	56,000	Portables never know how many families will move in
Total Charges for Services				\$ 47,411	\$ 56,000	\$ 56,000	
Miscellaneous Revenue							
4748	48585	Other - Miscellaneous	5899	2,359	1,500	-	repayments for fraud
4748	48585	Balance Forward	5999	-	541,703	346,552	
Total Miscellaneous Revenue				\$ 2,359	\$ 543,203	\$ 346,552	
Total Revenue				\$ 271,150	\$ 787,203	\$ 622,552	
Expenditures							
Personal Services							
				1.5 full-time employees: Section 8 Coordinator (1), Housing Intake Specialist			
4748	48585	Full Time	6101	6,111	96,591	95,300	(0.5)
4748	48585	Longevity	6107	600	600	700	
4748	48585	FICA Exp	6108	6,377	7,435	7,340	
4748	48585	Health Insurance	6110	22,201	22,972	24,760	
4748	48585	KPERS Exp	6111	8,167	9,593	8,540	
4748	48585	Worker's Compensation	6116	1,168	1,393	1,370	
4748	48585	Unemployment Insurance	6120	83	97	100	
	62640	Full Time - CARES	6159	81,190	-	-	
Total Personal Services				\$ 125,898	\$ 138,681	\$ 138,110	
Contractual Services							
4748	48585	Postage	6207	2,213	2,000	3,000	
4748	48585	Financial Services	6603	9,440	14,750	16,000	
	62640	Printing/Copying Services	6617	371	-	-	
4748	48585	Housing Assist Vouchers - Sec8	6632	42,227	92,000	100,000	Portables spent about the same as income above
	62640	Other Professional Services	6699	113			
4748	48585	Vehicle M&R	6861	1	520	520	
4748	48585	Software Maintenance	6862	3,095	7,000	7,000	
Total Contractual Services				\$ 57,460	\$ 116,270	\$ 126,520	
Commodities							

City of Leavenworth, Kansas
Housing - Voucher Choice Fund Adopted Budget
January 1, 2023 - December 31, 2023
Voucher Choice - Administration Division

				Voucher Choice - Admin Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
4748	48585	Office Supplies	7001	158	300	300	
	62640	Printers/Printing Supplies	7010	1,513	-	-	
4748	48585	Gasoline	7302	351	400	400	
	62640	COVID-19 Expenses	7335	730			
4748	48585	Non-Cap IT Equipment	7406	2,152	-	-	
Total Commodities				\$ 4,904	\$ 700	\$ 700	
Debt Service							
4748	48585	Principal	9001	2,400	2,400	-	
Total Debt Service				\$ 2,400	\$ 2,400	\$ -	
Miscellaneous Expenses							
4748	48585	General Reserves	9399	-	441,552	357,222	
Total Miscellaneous Expenses				\$ -	\$ 441,552	\$ 357,222	
Total Expenditures				\$ 190,662	\$ 699,603	\$ 622,552	
Revenue minus Expenditures				\$ 80,488	\$ 87,600	\$ -	

City of Leavenworth, Kansas
Housing - Voucher Choice Fund Adopted Budget
January 1, 2023 - December 31, 2023
Voucher Choice Division

				Voucher Choice Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Intergovernmental Revenue							
4748	48586	Federal Grants	4207	1,815,330	1,565,000	1,800,000	Congress may increase never decrease
Total Intergovernmental Revenue				\$ 1,815,330	\$ 1,565,000	\$ 1,800,000	
Miscellaneous Revenue							
4748	48586	Interest Earnings	5801	78	-	-	
4748	48586	Other - Miscellaneous	5899	2,361	3,000	-	Other half of repayments for fraud
Total Miscellaneous Revenue				\$ 2,439	\$ 3,000	\$ -	
Total Revenue				\$ 1,817,769	\$ 1,568,000	\$ 1,800,000	
Expenditures							
Contractual Services							
4748	48586	Housing Assist Vouchers - Sec8	6632	1,210,953	1,062,750	1,162,750	Regular housing assistance payments
4748	48586	Housing Assist Vouchers - VASH	6633	612,566	592,850	637,250	VASH
	62650	Other Operating Expenses	6917	30	-	-	
Total Contractual Services				\$ 1,823,549	\$ 1,655,600	\$ 1,800,000	
Total Expenditures				\$ 1,823,549	\$ 1,655,600	\$ 1,800,000	
Revenue minus Expenditures				\$ (5,780)	\$ (87,600)	\$ -	

City of Leavenworth, Kansas
Housing CFP Fund Adopted Budget
January 1, 2023 - December 31, 2023
Housing CFP Division

				Voucher Choice Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Intergovernmental Revenue							
3772	72660	Federal Grants	4207 H1701	-	-	-	
3772	72660	Federal Grants	4207 H1801	-	-	-	
3772	72660	Federal Grants	4207	-	139,790	140,000	
3772	72660	Federal Grants	4207 H2101	-	-	-	
3772	72660	Federal Grants	4207 H2001	-	-	-	
3772	72660	Federal Grants	4207 H1901	-	-	-	
Total Intergovernmental Revenue				\$ -	\$ 139,790	\$ 140,000	
Miscellaneous Revenue							
3772	72660	Balance Forward	5999	-	237,274	-	
Total Miscellaneous Revenue				\$ -	\$ 237,274	\$ -	
Total Revenue				\$ -	\$ 377,064	\$ 140,000	
Capital Outlay							
3772	72660	Building - Improvements	8103 H1701	-	-	-	
3772	72660	Building - Improvements	8103 H1801	-	-	-	
3772	72660	Building - Improvements	8103 H1002	-	-	-	
3772	72660	Building - Improvements	8103 H2101	-	-	-	
3772	72660	Building - Improvements	8103 H2001	-	-	-	
3772	72660	Building - Improvements	8103 H1901	-	-	-	
3772	72660	Building - Improvements	8103	-	377,064	140,000	
Total Capital Outlay				\$ -	\$ 377,064	\$ 140,000	
Total Expenditures				\$ -	\$ 377,064	\$ 140,000	
Revenue minus Expenditures				\$ -	\$ -	\$ -	

City of Leavenworth, Kansas

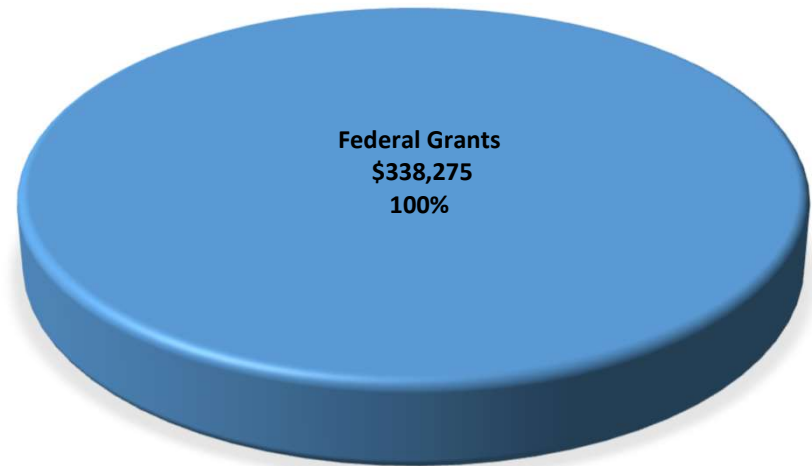
2023 Budget Overview - Community Development Fund

Community Development Fund

Description: The Community Development Fund accounts for the expenditures for the City's Home Repair Program, Home Ownership Assistance Program, Public Agency Funding Program, and Demolition of Dangerous Structures Program. In addition, Community Development applies for and receives Emergency Solutions Grant funds from the Kansas Housing Resources Corporation to fund homelessness prevention and rapid rehousing services for residents.

Revenue Source	2023 Budget
Federal Grants	\$ 338,275
Total 2023 Budgeted Revenue	\$ 338,275

2023 COMMUNITY DEVELOPMENT FUND REVENUE BY SOURCE



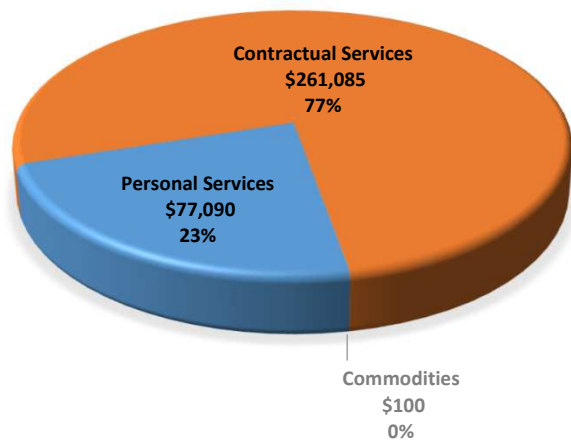
Community Development Fund Personnel	2021 Actual	2022 Budget	2023 Budget
Community Development Coordinator	1.00	1.00	1.00
Total FTEs (See Note)	1.00	1.00	1.00

Note: The Community Development Coordinator is allocated between the Community Development Admin Division (15%) and the Community Development CDBG Division (85%).

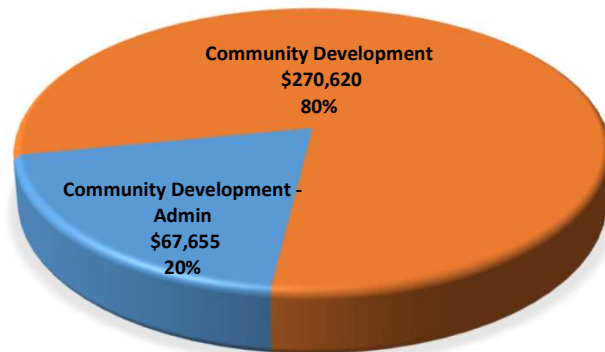
City of Leavenworth, Kansas
 Community Development Fund
 2023 Adopted Budget

	Community Development Fund Budget Summary			2023 Adopted Budget: Community Development Fund by Division		
	2021 Actual	2022 Budget	2023 Adopted Budget	Community Development - Admin	Community Development	Total Community Development Fund
Revenue						
Tax Revenue	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Intergovernmental Revenue	555,597	419,700	338,275	67,655	270,620	338,275
Licenses & Permits	-	-	-	-	-	-
Charges for Services	-	-	-	-	-	-
Miscellaneous Revenue	-	-	-	-	-	-
Balance Forward (Reserves)	-	100,000	-	-	-	-
Total Revenue	\$ 555,597	\$ 519,700	\$ 338,275	\$ 67,655	\$ 270,620	\$ 338,275
Expenditures						
Personal Services	75,771	88,921	77,090	65,520	11,570	77,090
Contractual Services	374,757	398,776	261,085	2,035	259,050	261,085
Commodities	50	2,002	100	100	-	100
Capital Outlay	109,126	30,000	-	-	-	-
Debt Service	-	-	-	-	-	-
Miscellaneous	-	-	-	-	-	-
General Reserves	-	-	-	-	-	-
Total Expenditures	\$ 559,705	\$ 519,700	\$ 338,275	\$ 67,655	\$ 270,620	\$ 338,275
Revenue minus Expenditures	\$ (4,108)	\$ -	\$ -	\$ -	\$ -	\$ -

2023 Budget: Community Development Fund Expenditures by Type



2023 Budget: Community Development Fund Expenditures by Division



City of Leavenworth, Kansas
Community Development Fund Adopted Budget
January 1, 2023 - December 31, 2023
CD Administration Division

				CD Administration Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes (Projects are summarized by Object Code)
Revenue							
Intergovernmental Revenue							
2766	66680	Federal Grants	4207	64,418	78,306	67,655	
Total Intergovernmental Revenue				\$ 64,418	\$ 78,306	\$ 67,655	
Total Revenue				\$ 64,418	\$ 78,306	\$ 67,655	
Expenditures							
Personal Services							
2766	66680	Full Time	6101	45,539	53,109	45,830	0.85 full-time employees: Community Development Coordinator (0.85)
2766	66680	Longevity	6107	120	-	-	
2766	66680	FICA Exp	6108	3,345	4,503	3,510	
2766	66680	Health Insurance	6110	10,341	9,944	12,010	
2766	66680	KPERS Exp	6111	4,245	4,831	4,080	
2766	66680	Worker's Compensation	6116	33	43	40	
2766	66680	Unemployment Insurance	6120	44	49	50	
2766	66680	Sick Leave Reimbursement	6122	-	-	-	
2766	66680	Vacation Leave Reimbursement	6123	-	-	-	
Total Personal Services				\$ 63,667	\$ 72,479	\$ 65,520	
Contractual Services							
2766	66680	Telephone	6206	85	100	120	
2766	66680	Postage	6207	22	25	-	
2766	66680	Lodging	6302	-	-	-	
2766	66680	Meals	6303	-	-	-	
2766	66680	Mileage Reimbursement	6304	207	200	-	
2766	66680	Registration	6403	30	-	-	
2766	66680	Legal Advertising	6453	213	150	200	
2766	66680	Insurance	6501	1,202	2,000	1,400	
2766	66680	Dues Memberships & Subs	6601	-	-	-	
2766	66680	Legal Services	6602	-	100	-	
2766	66680	Financial Services	6603	-	1,250	-	
2766	66680	Printing/Copying Services	6617	350	-	315	
2766	66680	Other Professional Services	6699	-	-	-	
Total Contractual Services				\$ 2,109	\$ 3,825	\$ 2,035	
Commodities							
2766	66680	Office Supplies	7001	50	2,002	100	
Total Commodities				\$ 50	\$ 2,002	\$ 100	
Total Expenditures				\$ 65,826	\$ 78,306	\$ 67,655	
Revenue minus Expenditures				\$ (1,408)	\$ -	\$ -	

City of Leavenworth, Kansas
Community Development Fund Adopted Budget
January 1, 2023 - December 31, 2023
CD Block Grants Division

				CD Block Grant Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes (Projects are summarized by Object Code)
Revenue							
Intergovernmental Revenue							
2766	66690	Federal Grants	4207	491,178	341,394	270,620	
Total Intergovernmental Revenue				\$ 491,178	\$ 341,394	\$ 270,620	
Miscellaneous Revenue							
2766	66690	Balance Forward	5999	-	100,000	-	
Total Miscellaneous Revenue				\$ -	\$ 100,000	\$ -	
Total Revenue				\$ 491,178	\$ 441,394	\$ 270,620	
Expenditures							
Personal Services							
2766	66690	Full Time	6101	8,334	12,556	8,090	0.15 full-time employees: Community Development Coordinator (0.15)
2766	66690	Part Time	6104	-	-	-	
2766	66690	FICA Exp	6108	603	781	620	
2766	66690	Health Insurance	6110	2,375	2,087	2,120	
2766	66690	KPERS Exp	6111	785	1,008	720	
2766	66690	Worker's Compensation	6116	-	-	10	
2766	66690	Unemployment Insurance	6120	8	10	10	
Total Personal Services				\$ 12,104	\$ 16,442	\$ 11,570	
Contractual Services							
2766	66690	Grant Payments	6904	372,648	314,951	212,450	
2766	66690	Other Operating Expenses	6917	-	-	-	
2766	66690	Demolitions	6919	-	80,000	46,600	
Total Contractual Services				\$ 372,648	\$ 394,951	\$ 259,050	
Commodities							
2766	66690	Other Operating Supplies	7399	-	-	-	
Total Commodities				\$ -	\$ -	\$ -	
Capital Outlay							
2766	66690	Sewer Line Construction	8210	109,126	30,000	-	
Total Capital Outlay				\$ 109,126	\$ 30,000	\$ -	
Total Expenditures				\$ 493,878	\$ 441,394	\$ 270,620	
Revenue minus Expenditures				\$ (2,700)	\$ -	\$ -	

City of Leavenworth, Kansas
2023 Budget Overview - CDBG Fund

CDBG Fund

Description: The CDBG Fund accounts for the Community Development Block Grants (CDBG) that were made possible by CARES Act Funding. The City allocated a total of \$1,000,000 to be awarded to City of Leavenworth non-profits (75%) and businesses (25%). To date, \$932,500 in grants have been awarded, therefore there will be \$67,500 available to be awarded in 2023.

Revenue Source	2023 Budget
Cash Balance Carry Forward	\$ 67,500
Total 2023 Budgeted Revenue	\$ 67,500

2023 CDBG FUND REVENUE BY SOURCE

The CDBG Fund does not have any employees.



City of Leavenworth, Kansas
 CDBG Fund
 2023 Adopted Budget

Community Development Funds Budget Summary

	2021 Actual	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue	-	-	-
Licenses & Permits	-	-	-
Charges for Services	-	-	-
Miscellaneous Revenue	-	-	-
Balance Forward (Reserves)	-	67,750	67,750
Total Revenue	\$ -	\$ 67,750	\$ 67,750
Expenditures			
Personal Services	-	-	-
Contractual Services	484,500	-	67,750
Commodities	-	-	-
Capital Outlay	-	-	-
Debt Service	-	-	-
Miscellaneous	-	-	-
General Reserves	-	-	-
Total Expenditures	\$ 484,500	\$ -	\$ 67,750
Revenue minus Expenditures	\$ (484,500)	\$ 67,750	\$ -

2023 Budget: CDBG Fund Expenditures by Type



City of Leavenworth, Kansas
 CDBG Fund 2023 Adopted Budget
 January 1, 2023 - December 31, 2023
 CDBG Fund

				CDBG Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Miscellaneous Revenue							
2767	67695	Trans From General Fund	5901	-	-	-	
2767	67695	Balance Forward	5999	-	67,750	67,750	
Total Miscellaneous Revenue				\$ -	\$ 67,750	\$ 67,750	
Total Revenue				\$ -	\$ 67,750	\$ 67,750	
Contractual Services							
2767	67695	Grant Payments	6904	416,000	-	67,750	COVID 19 Community Partner Grants for Guidance Center, Salvation Army, Catholic Charities, etc.
2767	67695	Small Business Grant Payment	6923	68,500	-	-	COVID 19 Small Business Relief Grants up to \$5k, 16 Businesses in 2021, 34 in 2020
Total Contractual Services				\$ 484,500	\$ -	\$ 67,750	
Miscellaneous Expenses							
2767	67695	General Reserves	9399	-	67,750	-	
Total Miscellaneous Expenses				\$ -	\$ 67,750	\$ -	
Total Expenditures				\$ 484,500	\$ 67,750	\$ 67,750	
Revenue minus Expenditures				\$ (484,500)	\$ -	\$ -	

City of Leavenworth, Kansas

2023 Budget Overview - Police Seizure Fund

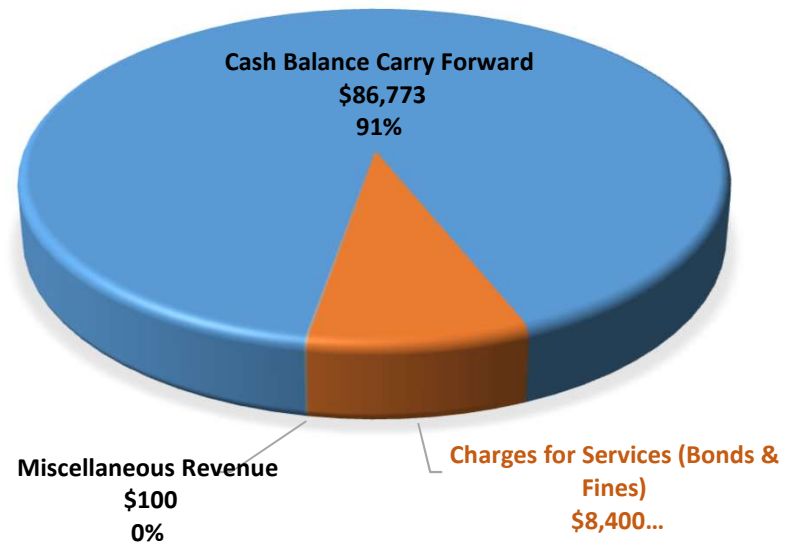
Police Seizure Fund

Description: The Police Seizure Fund accounts for properties and resources seized during police activities. These resources are typically received once the case has been tried and settled in court, which may be years after the arrest was made. Expenditures made from the seizure funds are generally for equipment purchases. These purchases follow the City's purchasing policies.

Revenue Source	2023 Budget
Cash Balance Carry Forward	\$ 86,773
Charges for Services (Bonds & Fines)	\$ 8,400
Miscellaneous Revenue	\$ 100
Total 2023 Budgeted Revenue	\$ 95,273

The Police Seizure Fund does not have any employees.

2023 POLICE SEIZURE FUND REVENUE BY SOURCE

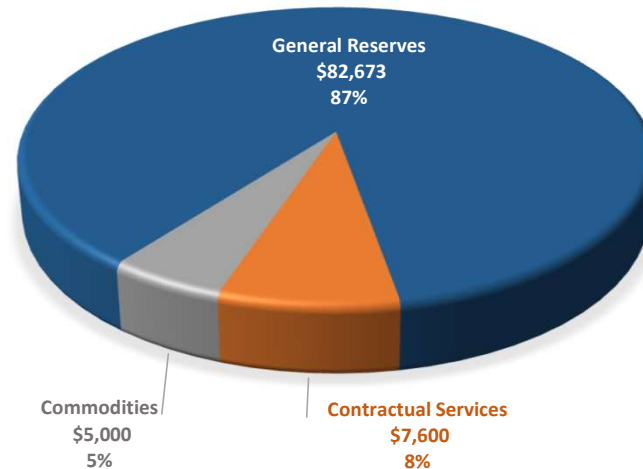


City of Leavenworth, Kansas
 Police Seizure Fund
 2023 Adopted Budget

Police Seizure Fund Budget Summary

	2021 Actual	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue	-	-	-
Licenses & Permits	-	-	-
Charges for Services (Bonds & Fines)	6,974	11,500	8,400
Miscellaneous Revenue	2,668	200	100
Balance Forward (Reserves)	-	85,073	86,773
Total Revenue	\$ 9,642	\$ 96,773	\$ 95,273
Expenditures			
Personal Services	-	-	-
Contractual Services	5,003	5,000	7,600
Commodities	610	5,000	5,000
Capital Outlay	-	-	-
Debt Service	-	-	-
Miscellaneous	2,543	-	-
General Reserves	-	86,773	82,673
Total Expenditures	\$ 8,156	\$ 96,773	\$ 95,273
Revenue minus Expenditures	\$ 1,486	\$ -	\$ -

2023 Budget: Police Seizure Fund Expenditures by Type



City of Leavenworth, Kansas
Police Seizure Fund Adopted Budget
January 1, 2023 - December 31, 2023
Police Seizure Division

				Police Seizure Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
2214	14370	Bonds & Fines	5501 M0501	6,107	6,500	7,400	
2214	14370	Bonds & Fines	5501 M0503	867	5,000	1,000	
Total Charges for Services				\$ 6,974	\$ 11,500	\$ 8,400	
Miscellaneous Revenue							
2214	14370	Interest Earnings	5801 M0502	3	100	-	
2214	14370	Interest Earnings	5801 M0501	115	100	100	
2214	14370	Other - Miscellaneous	5899 M0503	8	-	-	
2214	14370	Intrafund Transfers	5900 M0503	2,543	-	-	
2214	14370	Balance Forward	5999	-	85,073	86,773	
Total Miscellaneous Revenue				\$ 2,668	\$ 85,273	\$ 86,873	
Total Revenue				\$ 9,642	\$ 96,773	\$ 95,273	
Contractual Services							
2214	14370	Refunds	6905 M0501	2,503	5,000	5,000	
2214	14370	Other Operating Expenses	6917 M0503	2,500	-	2,600	
Total Contractual Services				\$ 5,003	\$ 5,000	\$ 7,600	
Commodities							
2214	14370	Non-Cap Police Equipment	7607 M0503	610	5,000	5,000	
Total Commodities				\$ 610	\$ 5,000	\$ 5,000	
Capital Outlay							
2214	14370	Police Equipment	8507 M0503	-	-	-	
2214	14370	Police Equipment	8507 M0502	-	-	-	
Total Capital Outlay				\$ -	\$ -	\$ -	
Miscellaneous Expenses							
2214	14370	Intrafund Transfers	9200 M0501	2,543	-	-	
2214	14370	Trans To General Fund	9201 M0501	-	-	-	
2214	14370	General Reserves	9399	-	86,773	82,673	
Total Miscellaneous Expenses				\$ 2,543	\$ 86,773	\$ 82,673	
Total Expenditures				\$ 8,155	\$ 96,773	\$ 95,273	
Revenue minus Expenditures				\$ 1,486	\$ -	\$ -	

City of Leavenworth, Kansas

2023 Budget Overview - Police Grants Fund

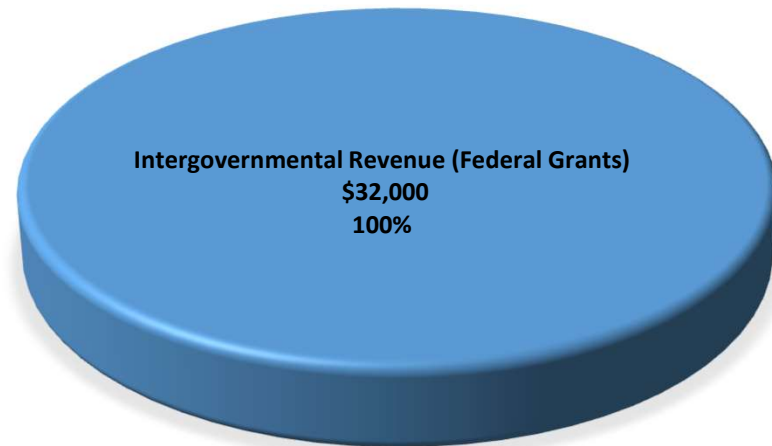
Police Grants Fund

Description: The Police Grants Fund accounts for grants received for specific Police Department expenditures. These resources are typically federal or state grants and may be shared with the Leavenworth County Sheriff's Department.

Revenue Source	2023 Budget
Intergovernmental Revenue (Federal Grants)	\$ 32,000
Total 2023 Budgeted Revenue	\$ 32,000

2023 POLICE GRANTS FUND REVENUE BY SOURCE

The Police Grants Fund does not have any employees.

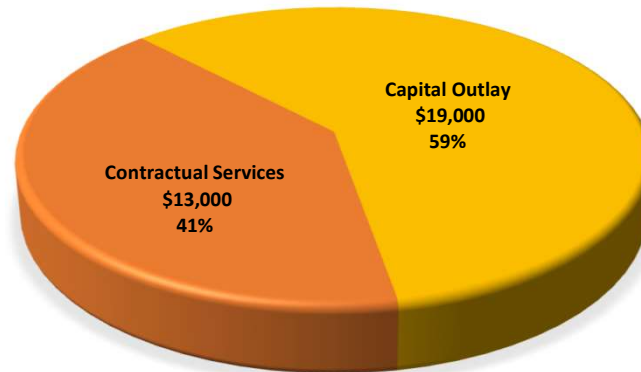


City of Leavenworth, Kansas
 Police Grants Fund
 2023 Adopted Budget

Police Grants Fund Budget Summary

	2021 Actual	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue	25,907	10,000	32,000
Licenses & Permits	-	-	-
Charges for Services (Bonds & Fines)	-	-	-
Miscellaneous Revenue	-	-	-
Balance Forward (Reserves)	-	-	-
Total Revenue	\$ 25,907	\$ 10,000	\$ 32,000
Expenditures			
Personal Services	1,523	-	-
Contractual Services	10,000	10,000	13,000
Commodities	-	-	-
Capital Outlay	14,384	-	19,000
Debt Service	-	-	-
Miscellaneous	-	-	-
General Reserves	-	-	-
Total Expenditures	\$ 25,907	\$ 10,000	\$ 32,000
Revenue minus Expenditures	\$ -	\$ -	\$ -

2023 Budget: Police Grants Fund Expenditures by Type



City of Leavenworth, Kansas
 Police Grants Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 Police Grants Division

		Police Grants Fund Detail Budget			
		2021 Actual	2022 Budget	2023 Budget	Notes (Projects are summarized by Object Code)
Revenue					
	Intergovernmental Revenue				
2216	16380 Federal Grants	4207	25,907	10,000	32,000 Annual BYRNE Grant
	Total Intergovernmental Revenue		\$ 25,907	\$ 10,000	\$ 32,000
	Total Revenue		\$ 25,907	\$ 10,000	\$ 32,000
Expenditures					
	Personal Services				
2216	16380 Overtime	6102	1,523	-	-
	Total Personal Services		\$ 1,523	\$ -	\$ -
	Contractual Services				
2216	16380 Operating Transfers	6998	10,000	10,000	13,000 Transfer of Byrne Grant \$ to Sheriff's Department
	Total Contractual Services		\$ 10,000	\$ 10,000	\$ 13,000
	Commodities				
2216	16380 General Medical Supplies	7252 N1901	-	-	-
2216	16380 Non-Cap Police Equipment	7607 N1901	-	-	-
	Total Commodities		\$ -	\$ -	\$ -
	Capital Outlay				
2216	16380 Police Equipment	8507 N1901	14,384	-	19,000 Equipment Purchase for the Byrne Grant
	Total Capital Outlay		\$ 14,384	\$ -	\$ 19,000
	Total Expenditures		\$ 25,907	\$ 10,000	\$ 32,000
	Revenue minus Expenditures		\$ -	\$ -	\$ -

City of Leavenworth, Kansas

2023 Budget Overview - Capital Projects Fund

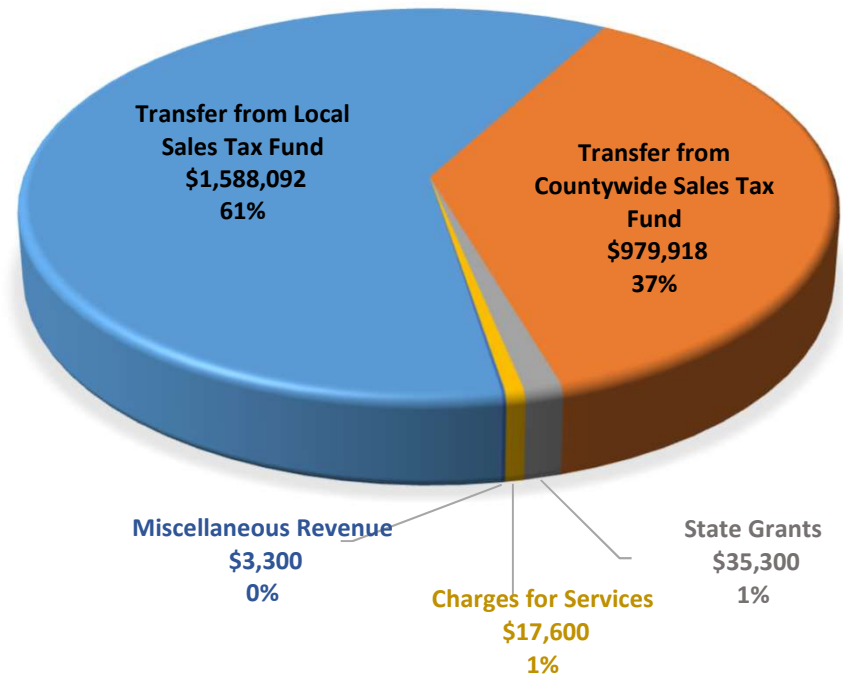
Capital Projects Fund

Description: The Capital Projects Fund accounts the City's Governmental Capital Improvement Projects expenditures. The primary source of revenue for this fund is Local Sales Tax and Countywide Sales Tax. Resources are transferred from the sales tax funds as needed to cover capital project expenditures. A description of the 2023 budgeted capital project expenditures is included in the 2023 - 2027 CIP budget.

Revenue Source	2023 Budget
Transfer from Local Sales Tax Fund	\$ 1,588,092
Transfer from Countywide Sales Tax Fund	\$ 979,918
State Grants	\$ 35,300
Charges for Services	\$ 17,600
Miscellaneous Revenue	\$ 3,300
Total 2023 Budgeted Revenue	\$ 2,624,210

The Capital Projects Fund does not have any employees.

2023 CAPITAL PROJECTS FUND REVENUE BY SOURCE

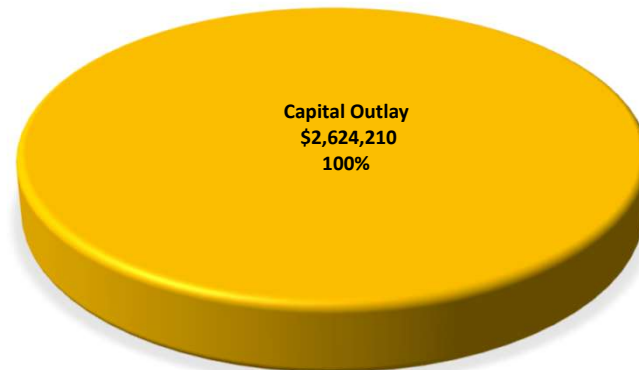


**City of Leavenworth, Kansas
Capital Projects Fund
2023 Adopted Budget**

Capital Projects Fund Budget Summary

	2021 Actual	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue	133,524	35,946	35,300
Licenses & Permits	-	-	-
Charges for Services	15,927	-	17,600
Miscellaneous Revenue	11,057,556	980,214	2,571,310
Balance Forward (Reserves)	-	561,800	-
Total Revenue	\$ 11,207,007	\$ 1,577,960	\$ 2,624,210
Expenditures			
Personal Services	2,025	946	-
Contractual Services	55,248	128,214	-
Commodities	45,586	-	-
Capital Outlay	2,029,639	1,448,800	2,624,210
Debt Service	284,689	-	-
Miscellaneous	1,456,413	-	-
General Reserves	-	-	-
Total Expenditures	\$ 3,873,600	\$ 1,577,960	\$ 2,624,210
Revenue minus Expenditures	\$ 7,333,407	\$ -	\$ -

2023 Budget: Capital Projects Fund Expenditures by Type



City of Leavenworth, Kansas
Capital Projects Fund Adopted Budget
January 1, 2023 - December 31, 2023
Capital Improvement Projects Division

				Capital Projects Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes (Projects are summarized by Object Code)
Revenue							
Intergovernmental Revenue							
3932	32290	Federal Grants	4207	46,074	-	-	
3932	32290	State Grants	4208	87,449	35,946	35,300	Estimated state grants for CIP projects
Total Intergovernmental Revenue				\$ 133,524	\$ 35,946	\$ 35,300	
Charges for Services							
3932	32290	Bonds & Fines	5501 P0201	1,192	-	1,400	Domestic Violence Fees from Leavenworth County
3932	32290	Admission Fees	5610 R0809	455	-	500	Doggie Splash Donations
3932	32290	Program Income	5713 D0601	14,280	-	15,700	Nationwide Title Agency Housing Trust Loan/Grant, Demo reimbursement
Total Charges for Services				\$ 15,927	\$ -	\$ 17,600	
Miscellaneous Revenue							
3932	32290	Interest Earnings	5801	2,402	-	2,600	Interest payments, Santa Fe Trail
3932	32290	Sale of Bonds	5851	7,725,000	626,000	-	
3932	32290	Sale of Temporary Notes	5852	-	135,000	-	
3932	32290	Bond Premium	5862	656,590	-	-	
3932	32290	Contribution Rev	5863	1,223	-	-	
3932	32290	Loan Proceeds	5866	10,519	-	-	
3932	32290	Other - Miscellaneous	5899	50,946	-	700	Kansas Eastern Region Insurance Trust
3932	32290	Intrafund Transfers	5900	414,136	-	-	
3932	32290	Trans From CIP Fund	5905	-	126,000	-	
3932	32290	Trans From Countywide Tax Fund	5906	450,775	-	979,918	Transfer from Countywide Sales Tax fund for CIP projects
3932	32290	Trans From CIP Fund	5930	-	-	1,588,092	Transfer from Local Sales Tax Fund for CIP projects
3932	32290	Transfer from Streets Projects	5934	1,745,965	93,214	-	
3932	32290	Balance Forward	5999	-	561,800	-	
Total Miscellaneous Revenue				\$ 11,057,556	\$ 1,542,014	\$ 2,571,310	
Total Revenue				\$ 11,207,007	\$ 1,577,960	\$ 2,624,210	
Expenditures							
Personal Services							
3932	32290	Full Time	6101	1,422	946	-	
3932	32290	FICA Exp	6108	104	-	-	
3932	32290	Health Insurance	6110	362	-	-	
3932	32290	KPERS Exp	6111	135	-	-	
3932	32290	Unemployment Insurance	6120	1	-	-	
Total Personal Services				\$ 2,025	\$ 946	\$ -	
				-	-	-	
Contractual Services							
3932	32290	Legal Advertising	6453	222	-	-	

City of Leavenworth, Kansas
Capital Projects Fund Adopted Budget
January 1, 2023 - December 31, 2023
Capital Improvement Projects Division

				Capital Projects Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes (Projects are summarized by Object Code)
3932	32290	Legal Services	6602	2,216	-	-	
3932	32290	Planning/Design	6605	(4,142)	93,214	-	
3932	32290	Laboratory Services	6624	753	-	-	
3932	32290	Other Professional Services	6699	(33,867)	-	-	
3932	32290	Other Rental	6799	578	-	-	
3932	32290	Grant Payments	6904	89,448	35,000	-	
3932	32290	Sales Tax	6907	40	-	-	
Total Contractual Services				\$ 55,248	\$ 128,214	\$ -	
Commodities							
3932	32290	Printers/Printing Supplies	7010	3,251	-	-	
3932	32290	Clothing & Uniforms	7101	928	-	-	
3932	32290	Food	7201	84	-	-	
3932	32290	Safety Materials	7314	546	-	-	
3932	32290	Park Supplies	7318	61	-	-	
3932	32290	Other Operating Supplies	7399	38,899	-	-	
3932	32290	Non-Cap IT Equipment	7406	1,817	-	-	
Total Commodities				\$ 45,586	\$ -	\$ -	
Capital Outlay							
3932	32290	Building - New Construction	8101	-	626,000	-	
3932	32290	Building - Improvements	8103	255,021	126,000	-	
3932	32290	Sidewalk Construction	8201	(8,950)	-	-	
3932	32290	Street Construction	8203	1,709,982	561,800	-	
3932	32290	Other Improvement Construction	8299	72,847	135,000	2,624,210	Allocation for 2023 CIP projects
3932	32290	Software	8305	740	-	-	
Total Capital Outlay				\$ 2,029,639	\$ 1,448,800	\$ 2,624,210	
Debt Service							
3932	32290	Interest	9002	51,953	-	-	
3932	32290	Issuance Costs	9005	232,737	-	-	
Total Debt Service				\$ 284,689	\$ -	\$ -	
Miscellaneous Expenses							
3932	32290	Intrafund Transfers	9200	423,086	-	-	
3932	32290	Trans To Countywide Tax Fund	9206	221,746	-	-	
3932	32290	Transfer to Streets Projects	9234	725,482	-	-	
3932	32290	Transfer to Storm Water Cap	9241	86,098	-	-	
Total Miscellaneous Expenses				\$ 1,456,413	\$ -	\$ -	
Total Expenditures				\$ 3,873,600	\$ 1,577,960	\$ 2,624,210	
Revenue minus Expenditures				\$ 7,333,407	\$ -	\$ -	

City of Leavenworth, Kansas
 Special Projects Fund
 2023 Adopted Budget

Special Projects Fund Budget Summary

	2021 Actual	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue	-	-	-
Licenses & Permits	-	-	-
Charges for Services	-	-	-
Miscellaneous Revenue	-	-	-
Balance Forward (Reserves)	-	1,071,279	1,034,833
Total Revenue	\$ -	\$ 1,071,279	\$ 1,034,833
Expenditures			
Personal Services	-	-	-
Contractual Services	24,745	132,785	-
Commodities	39,851	-	-
Capital Outlay	245,744	22,661	-
Debt Service	-	-	-
Miscellaneous	-	-	1,034,833
General Reserves	-	1,034,833	-
Total Expenditures	\$ 310,340	\$ 1,190,279	\$ 1,034,833
Revenue minus Expenditures	\$ (310,340)	\$ (119,000)	\$ -

2023 Budget: Special Projects Fund Expenditures by Type



City of Leavenworth, Kansas
Special Projects Fund Adopted Budget
January 1, 2023 - December 31, 2023
Special Projects Division

				Special Projects Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Miscellaneous Revenue							
3933	33295	Trans From General Fund	5901	-	-	-	
3933	33295	Balance Forward		-	1,071,279	1,034,833	Projected cash balance at the beginning of the year
Total Miscellaneous Revenue				\$ -	\$ 1,071,279	\$ 1,034,833	
Total Revenue				\$ -	\$ 1,071,279	\$ 1,034,833	
Expenditures							
Contractual Services							
3933	33295	Other Professional Services	6699	-	13,785	-	2022 budget item is a carryforward PO from 2021
3933	33295	Building/Grounds M&R	6802	24,745	-	-	
Total Contractual Services				\$ 24,745	\$ 13,785	\$ -	
Commodities							
3933	33295	Non-Cap IT Equipment	7406	39,581	-	-	
Total Commodities				\$ 39,581	\$ -	\$ -	
Capital Outlay							
3933	33295	Software	8305	-	22,661	-	2022 budget item is a carryforward PO from 2021
3933	33295	Police Equipment	8507	245,744	-	-	
Total Capital Outlay				\$ 245,744	\$ 22,661	\$ -	
Miscellaneous Expenses							
3933	33295	Trans To General Fund	9201	-	-	1,034,833	Transfer to General Fund to close out Special Project Fund
3933	33295	Trans To Capital Projects Fund	9232	-	-	-	
3933	33295	General Reserves		-	1,034,833	-	
Total Miscellaneous Expenses				\$ -	\$ 1,034,833	\$ 1,034,833	
Total Expenditures				\$ 310,070	\$ 1,071,279	\$ 1,034,833	
Revenue minus Expenditures				\$ (310,070)	\$ -	\$ -	

City of Leavenworth, Kansas

2023 Budget Overview - Streets Projects Fund

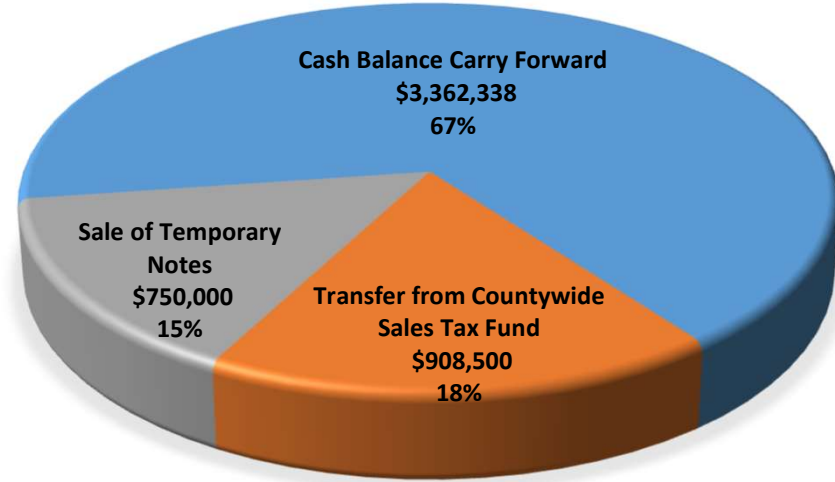
Streets Projects Fund

Description: The Streets Projects Fund accounts for expenditures associated with improving and maintaining the City's streets, curbs, and sidewalks. The primary sources of revenue in the Streets Projects Fund are Federal Fund Exchange (FFE) reimbursements from the State, the sale of bonds and temporary notes, transfers from the Countywide Sales Tax Fund, and a cash balance carry forward. A cash balance has been accumulated in this fund to pay for the Downtown 4th Street improvement project which will begin in 2023. This fund accounts for the City's annual mill and overlay, curb, and sidewalk improvement programs.

Revenue Source	2023 Budget
Cash Balance Carry Forward	\$ 3,362,338
Transfer from Countywide Sales Tax Fund	\$ 908,500
Sale of Temporary Notes	\$ 750,000
Total 2023 Budgeted Revenue	\$ 5,020,838

The Streets Projects Fund does not have any employees.

2023 STREETS PROJECTS FUND REVENUE BY SOURCE

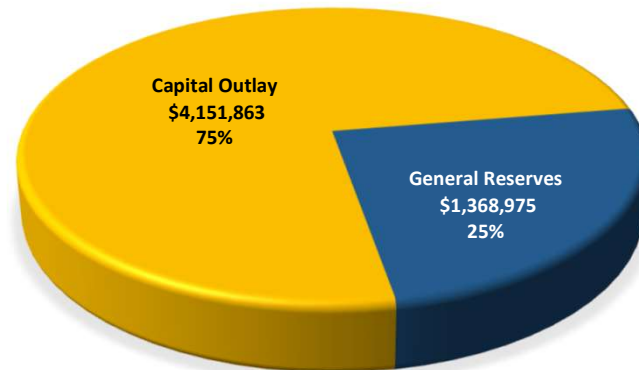


City of Leavenworth, Kansas
Streets Projects Fund
2023 Adopted Budget

Streets Projects Fund Budget Summary

	2021 Actual	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue	-	-	-
Licenses & Permits	-	-	-
Charges for Services	431,997	474,590	500,000
Miscellaneous Revenue	1,514,454	2,531,000	1,658,500
Balance Forward (Reserves)	-	3,340,806	3,362,338
Total Revenue	\$ 1,946,451	\$ 6,346,396	\$ 5,520,838
Expenditures			
Personal Services	-	-	-
Contractual Services	134,410	-	-
Commodities	-	-	-
Capital Outlay	238,337	2,984,058	4,151,863
Debt Service	9,441	-	-
Miscellaneous	1,838,802	-	-
General Reserves	-	3,362,338	1,368,975
Total Expenditures	\$ 2,220,990	\$ 6,346,396	\$ 5,520,838
Revenue minus Expenditures	\$ (274,539)	\$ -	\$ -

2023 Budget: Streets Projects Fund Expenditures by Type



City of Leavenworth, Kansas
Streets Capital Projects Fund Adopted Budget
January 1, 2023 - December 31, 2023
Streets Projects Division

				Streets Projects Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes (Projects are summarized by Object Code)
Revenue							
Charges for Services							
3934	34296	Charges For Service - Other	5799	431,997	474,590	500,000	FFE Funds - Expenses submitted annually to State for reimbursement
Total Charges for Services				\$ 431,997	\$ 474,590	\$ 500,000	
Miscellaneous Revenue							
3934	34296	Sale of Bonds	5851	-	-	-	
3934	34296	Sale of Temporary Notes	5852	-	1,400,000	750,000	
3934	34296	Bond Premium	5862	2,940	-	-	
3934	34296	Other - Miscellaneous	5899	-	-	-	
3934	34296	Intrafund Transfers	5900	101,787	-	-	
3934	34296	Trans From Streets Fund	5904	-	-	-	
3934	34296	Trans From CIP Fund	5905	-	30,000	-	
3934	34296	Trans From Countywide Tax Fund	5906	684,245	1,101,000	908,500	
3934	34296	Trans From CIP Fund	5930	-	-	-	
3934	34296	Trans From Capital Proj Fund	5932	725,482	-	-	
3934	34296	Trans From Special Proj Fund	5933	-	-	-	
3934	34296	Balance Forward	5999	-	3,340,806	3,362,338	
Total Miscellaneous Revenue				\$ 1,514,454	\$ 5,871,806	\$ 5,020,838	
Total Revenue				\$ 1,946,450	\$ 6,346,396	\$ 5,520,838	
Contractual Services							
3934	34296	Legal Advertising	6453	839	-	-	
3934	34296	Planning/Design	6605	95,891	-	-	
3934	34296	Other Professional Services	6699	37,680	-	-	
Total Contractual Services				\$ 134,410	\$ -	\$ -	
Capital Outlay							
3934	34296	Sidewalk Construction	8201	199,953	385,000	308,500	\$116,000 - Curb Program, \$192,500 - Sidewalk Program
3934	34296	Bridge Construction	8202	-	30,000	-	
3934	34296	Street Construction	8203	38,384	2,453,058	2,000,000	Mill and overlay - funded by temp note in 2023, bonded in 2024
3934	34296	Other Improvement Construction	8299	-	116,000	1,843,363	1st half of Downtown 4th Street improvement project
Total Capital Outlay				\$ 238,337	\$ 2,984,058	\$ 4,151,863	
Debt Service							
3934	34296	Principal	9001	-	-	-	
3934	34296	Interest	9002	-	-	-	
3934	34296	Issuance Costs	9005	9,441	-	-	Issuance Cost of Temp Notes
Total Debt Service				\$ 9,441	\$ -	\$ -	

City of Leavenworth, Kansas
Streets Capital Projects Fund Adopted Budget
January 1, 2023 - December 31, 2023
Streets Projects Division

				Streets Projects Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes (Projects are summarized by Object Code)
Miscellaneous Expenses							
3934	34296	Intrafund Transfers	9200	92,837	-	-	
3934	34296	Trans To Capital Projects Fund	9232	1,745,965	-	-	
3934	34296	Capital Reserves	9398	-	2,048,246	954,883	
3934	34296	General Reserves	9399	-	1,314,092	414,092	
Total Miscellaneous Expenses				\$ 1,838,801	\$ 3,362,338	\$ 1,368,975	
Total Expenditures				\$ 2,220,990	\$ 6,346,396	\$ 5,520,838	
Revenue minus Expenditures				\$ (274,539)	\$ 0	\$ -	

City of Leavenworth, Kansas
2023 Budget Overview - ARPA Fund

ARPA Fund

Description: The ARPA Fund was established to account for the federal grant the City received as part of the American Rescue Plan Act. The City has received a total of \$8,716,344. Half of those funds were received in 2021 and the other half were received in 2022. ARPA Fund expenditures in 2021 included \$869,581 to replace revenue lost from various funds due to the COVID-19 pandemic, \$49,801 to repair the water line in Riverfront Park, and \$225,627 for pandemic hazard pay to City employees. 2022 allocations from the ARPA Fund include \$100,500 for City Hall HVAC upgrades, \$178,810 for a wastewater treatment plant condition assessment, and \$133,097 for a new bar rake and gear box assembly for the wastewater treatment plant. The 2023 budgeted expenditures for the ARPA Fund include \$807,705 for a new fire apparatus, \$385,000 for renovations to the Riverfront Community Center, and \$3,000,000 for major repairs to the wastewater treatment plant.

Revenue Source	2023 Budget
Cash Balance Carry Forward	\$ 6,000,000
Total 2023 Budgeted Revenue	\$ 6,000,000

2023 Budget: ARPA Revenue by Source



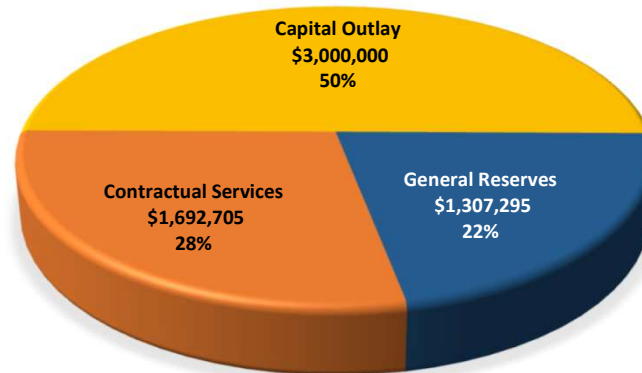
The ARPA Fund does not have any employees.

City of Leavenworth, Kansas
 ARPA Fund
 2023 Adopted Budget

ARPA Fund Budget Summary

	2021 Actual	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue	1,145,290	4,358,172	-
Licenses & Permits	-	-	-
Charges for Services	-	-	-
Miscellaneous Revenue	-	-	-
Balance Forward (Reserves)	-	3,233,333	6,000,000
Total Revenue	\$ 1,145,290	\$ 7,591,505	\$ 6,000,000
Expenditures			
Personal Services	225,627	-	-
Contractual Services	281	83,640	1,692,705
Commodities	49,801	-	-
Capital Outlay	-	-	3,000,000
Debt Service	-	-	-
Miscellaneous	869,581	-	-
General Reserves	-	7,507,865	1,307,295
Total Expenditures	\$ 1,145,290	\$ 7,591,505	\$ 6,000,000
Revenue minus Expenditures	\$ -	\$ -	\$ -

2023 Budget: ARPA Fund Expenditures by Type



City of Leavenworth, Kansas
 ARPA Grant Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 ARPA Grant Fund Division

				ARPA Fund - Grant Division Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Intergovernmental Revenue							
2669	69111	Federal Grants	4207	1,145,290	4,274,532	-	1st tranche received in 2021, 2nd tranche received in 2022
Total Intergovernmental Revenue				\$ 1,145,290	\$ 4,274,532	\$ -	
Miscellaneous Revenue							
2669	69111	Balance Forward	5999	-	3,233,333	6,000,000	Estimated cash balance at beginning of the year
Total Miscellaneous Revenue				\$ -	\$ 3,233,333	\$ 6,000,000	
Total Revenue				\$ 1,145,290	\$ 7,507,865	\$ 6,000,000	
Contractual Services							
2669	69111	Other Professional Services	6699			1,192,705	Replace fire apparatus (2003 Ferrara pumper) and Move Parks and Rec Admin Office
2669	69111	Grant Payments	6904			500,000	Project to be determined
Total Contractual Services				-	-	1,692,705	
Capital Outlay							
2669	69111	Sewer Improvements	8509			3,000,000	Repairs to wastewater treatment plant
Total Capital Outlay				-	-	3,000,000	
Miscellaneous Expenses							
2669	69111	Intrafund Transfers	9200	-	4,379,500	-	
2669	69111	Trans To General Fund	9201	-	72,664	-	
2669	69111	Trans To Recreation Fund	9202	522,204	-	-	
2669	69111	Trans To Streets Fund	9204	86,216	-	-	
2669	69111	Trans To CVB Fund	9213	172,006	-	-	
2669	69111	Transfer to Probation Fund	9217	89,155	-	-	
2669	69111	Capital Reserves	9398	-	2,338,302	-	
2669	69111	General Reserves	9399	-	717,399	1,307,295	
Total Miscellaneous Expenses				\$ 869,581	\$ 7,507,865	\$ 1,307,295	
Total Expenditures				\$ 869,581	\$ 7,507,865	\$ 6,000,000	
Revenue minus Expenditures				\$ 275,709	\$ -	\$ -	

City of Leavenworth, Kansas
 ARPA Grant Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 ARPA City Wide Expenses Division

ARPA Fund - City Wide Division Detail Budget

			2021 Actual	2022 Budget	2023 Budget	
--	--	--	-------------	-------------	-------------	--

Notes

Revenue

		Intergovernmental Revenue				
2669	69140	Federal Grants	4207	A2101	-	83,640
		Total Intergovernmental Revenue			\$ -	\$ 83,640
		Total Revenue			\$ -	\$ 83,640

Expenditures

		Personal Services				
2669	69140	Specialty Assignment Pay	6105		185,550	-
					-	-
2669	69140	FICA Exp	6108		7,089	-
					-	-
2669	69140	KPERS Exp	6111		6,674	-
					-	-
2669	69140	KP&F Exp	6115		26,129	-
					-	-
2669	69140	Unemployment Insurance	6120		186	-
		Total Personal Services			\$ 225,627	\$ -
					\$ -	\$ -
		Contractual Services				
2669	69140	Legal Advertising	6453	A2101	130	-
					-	-
2669	69140	Other Professional Services	6699	A2101	-	83,640
		Total Contractual Services			\$ 130	\$ 83,640
		Total Expenditures			\$ 225,758	\$ 83,640
		Revenue minus Expenditures			\$ (225,758)	\$ -

City of Leavenworth, Kansas
 ARPA Grant Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 ARPA Water Infrastructure Division

ARPA - Water Infrastructure Division Detail Budget
 2021 Actual 2022 Budget 2023 Budget

Notes

Expenditures

Contractual Services					
2669	69295 Legal Advertising	6453	110	-	-
	Total Contractual Services		\$ 110	\$ -	\$ -
Commodities					
2669	69295 Water System Construction	8206	49,801	-	-
	Total Commodities		\$ 49,801	\$ -	\$ -
	Total Expenditures		\$ 49,911	\$ -	\$ -
	Revenue minus Expenditures		\$ (49,911)	\$ -	\$ -

Riverfront Park Waterline Repair

City of Leavenworth, Kansas
 ARPA Grant Fund Adopted Budget
 January 1, 2023 - December 31, 2023
 ARPA Sewer Infrastructure Division

ARPA - Sewer Infrastructure Division Detail Budget
 2021 Actual 2022 Budget 2023 Budget

Notes

Expenditures

Commodities

2669	69545	Legal Advertising	6453	
2669	69545	Other Professional Services	6699	

	40	-	-	
	-	-	-	

Public notice for WTP condition assessment RFQ

Total Commodities

	\$ 40	\$ -	\$ -	
--	--------------	-------------	-------------	--

Total Expenditures

	\$ 40	\$ -	\$ -	
--	--------------	-------------	-------------	--

Revenue minus Expenditures

	(40)	\$ -	\$ -	
--	-------------	-------------	-------------	--

City of Leavenworth, Kansas

2023 Budget Overview - Blight Elimination Fund

Blight Elimination Fund

Description: The Blight Elimination Fund accounts for activities associated with removal and remediation of blighted properties within the City limits.

Revenue Source	2023 Budget
Cash Balance Carry Forward	\$ 6,600
Total 2023 Budgeted Revenue	\$ 6,600

**2023 BLIGHT ELIMINATION FUND REVENUE
BY SOURCE**



The Blight Elimination Fund does not have any employees.

City of Leavenworth, Kansas
 Blight Elimination Fund
 2023 Adopted Budget

Blight Elimination Fund Budget Summary

	2021 Actual	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue	-	-	-
Licenses & Permits	-	-	-
Charges for Services	-	-	-
Miscellaneous Revenue	6,600	-	-
Balance Forward (Reserves)	-	6,600	6,600
Total Revenue	\$ 6,600	\$ 6,600	\$ 6,600
Expenditures			
Personal Services	-	-	-
Contractual Services	-	-	-
Commodities	-	-	-
Capital Outlay	-	-	-
Debt Service	-	-	-
Miscellaneous	-	-	-
General Reserves	-	6,600	6,600
Total Expenditures	\$ -	\$ 6,600	\$ 6,600
Revenue minus Expenditures	\$ 6,600	\$ -	\$ -

2023 Budget: Blight Elimination Fund Expenditures by Type



City of Leavenworth, Kansas
Blight Elimination Trust Fund Adopted Budget
January 1, 2023 - December 31, 2023
Blight Elimination Division

				Blight Elimination Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
	Miscellaneous Revenue						
2764	64670	Other - Miscellaneous	5899	6,600	-	-	
2764	64670	Balance Forward	5999	-	6,600	6,600	
	Total Miscellaneous Revenue			\$ 6,600	\$ 6,600	\$ 6,600	
Total Revenue				\$ 6,600	\$ 6,600	\$ 6,600	
2764	64670	General Reserves	9399		\$ 6,600	\$ 6,600	
	Total Miscellaneous Expenses			\$ -	\$ 6,600	\$ 6,600	
Total Expenses				\$ -	\$ 6,600	\$ 6,600	
Revenue minus Expenditures				\$ 6,600	\$ -	\$ -	

City of Leavenworth, Kansas
2023 Budget Overview - Special Parks

Special Parks Fund

Description: The Special Parks Fund accounts for activities associated with special park projects. The resources in the Special Parks Funds are derived from special event admission fees, concession sales, and contributions.

Revenue Source	2023 Budget
Cash Balance Carry Forward	\$ 43,345
Total 2023 Budgeted Revenue	\$ 43,345

2023 SPECIAL PARKS FUND REVENUE BY SOURCE

The Special Parks Fund does not have any employees.

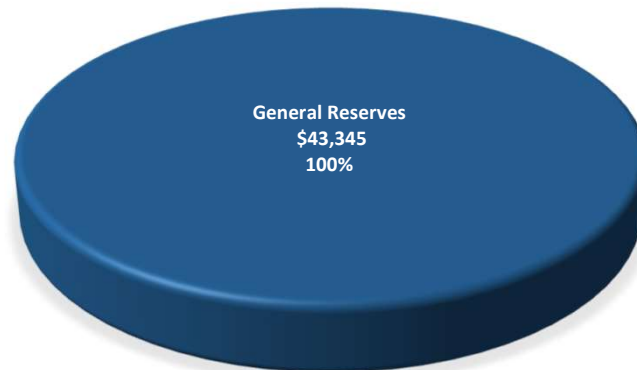


City of Leavenworth, Kansas
 Special Parks Fund
 2023 Adopted Budget

Special Parks Fund Budget Summary

	2021 Actual	2022 Budget	2023 Adopted Budget
Revenue			
Tax Revenue	\$ -	\$ -	\$ -
Intergovernmental Revenue	-	-	-
Licenses & Permits	-	-	-
Charges for Services	5,380	-	-
Miscellaneous Revenue	9,126	-	-
Balance Forward (Reserves)	-	43,345	43,345
Total Revenue	\$ 14,506	\$ 43,345	\$ 43,345
Expenditures			
Personal Services	-	-	-
Contractual Services	2,269	-	-
Commodities	7,400	-	-
Capital Outlay	-	-	-
Debt Service	-	-	-
Miscellaneous	480	-	-
General Reserves	-	43,345	43,345
Total Expenditures	\$ 10,149	\$ 43,345	\$ 43,345
Revenue minus Expenditures	\$ 4,357	\$ -	\$ -

2023 Budget: Special Parks Fund Expenditures by Type



City of Leavenworth, Kansas
Special Park Gift Fund Adopted Budget
January 1, 2023 - December 31, 2023
Special Park Gift Fund Division

				Special Park Fund Detail Budget			
				2021 Actual	2022 Budget	2023 Budget	Notes
Revenue							
Charges for Services							
2590	90780	Concessions	5608 S1013	1,382	-	-	
2590	90780	Admission Fees	5610 S1012	3,998	-	-	
Total Charges for Services				\$ 5,380	\$ -	\$ -	
Miscellaneous Revenue							
2590	90780	Contribution Rev	5863 S1003	1,500	-	-	
2590	90780	Contribution Rev	5863 S1012	812	-	-	
2590	90780	Contribution Rev	5863 S1009	6,814	-	-	
2590	90780	Balance Forward	5899	-	43,345	43,345	
Total Miscellaneous Revenue				\$ 9,126	\$ 43,345	\$ 43,345	
Total Revenue				\$ 14,506	\$ 43,345	\$ 43,345	
Contractual Services							
2590	90780	Printing/Copying Services	6617 S1012	650	-	-	
2590	90780	Other Professional Services	6699 S1012	850	-	-	
2590	90780	Sales Tax	6907 S1013	114	-	-	
2590	90780	Sales Tax	6907 S1012	283	-	-	
2590	90780	Other Operating Expenses	6917 S1012	372	-	-	
Total Contractual Services				\$ 2,269	\$ -	\$ -	
Commodities							
2590	90780	Clothing & Uniforms	7101	24	-	-	
2590	90780	Food	7201 S1012	13	-	-	
2590	90780	Building/Grounds Materials	7301 S1012	54	-	-	
2590	90780	Park Supplies	7318	39	-	-	
2590	90780	Park Supplies	7318 S1009	7,071	-	-	
2590	90780	Other Operating Supplies	7399 S1012	198	-	-	
Total Commodities				\$ 7,400	\$ -	\$ -	
Miscellaneous Expenses							
2590	90780	Trans To Recreation Fund	9202 S1011	480	-	-	
2590		General Reserves	9399	-	43,345	43,345	
Total Miscellaneous Expenses				\$ 480	\$ 43,345	\$ 43,345	
Total Expenditures				\$ 10,149	\$ 43,345	\$ 43,345	
Revenue minus Expenditures				\$ 4,357	\$ -	\$ -	

**Capital Improvements Program
2023-2027 Program
Capital Expenditures by Funding Source**

Funding source/project description	Amount requested	2023	2024	2025	2026	2027	Total
Governmental Fund:							
Funding source: County-wide and local sales taxes (CIP Sales Tax Fund #2905 and County-wide Sales Tax Fund #2906)							
County-wide sales tax (fund #2906)	\$	3,717,700	\$ 3,810,643	\$ 3,905,909	\$ 4,003,556	\$ 4,103,645	\$ 19,541,453
Less transfer to Debt Fund for bonded projects		(1,084,827)	(1,095,731)	(1,132,685)	(982,217)	(1,074,067)	(5,369,527)
Less transfer to Debt Fund for park projects 3-year temp notes		(275,459)	(278,175)	(279,125)	-	-	(832,759)
Less transfer to Street Fund for sidewalk program		(192,500)	(300,000)	(300,000)	(300,000)	(300,000)	(1,392,500)
Less transfer to Street Fund for curb program		(116,000)	(116,000)	(116,000)	(116,000)	(116,000)	(580,000)
Less transfer to Street Fund for pavement management program		(600,000)	(600,000)	(600,000)	(600,000)	(600,000)	(3,000,000)
Less 15% to Economic Development Fund		(557,700)	(571,600)	(585,900)	(600,500)	(615,500)	(2,931,200)
Annual county-wide sales tax available to fund CIP after transfers-out	\$	891,214	\$ 849,137	\$ 892,199	\$ 1,404,839	\$ 1,398,078	\$ 5,435,467
Projected unallocated county-wide sales tax as of 12/31/22		2,171,911					2,171,911
Total county-wide sales tax, including 12/31/22 unallocated funds	\$	3,063,125	\$ 849,137	\$ 892,199	\$ 1,404,839	\$ 1,398,078	\$ 7,607,378
Local sales tax (Fund #2905)	\$	2,585,800	\$ 2,650,445	\$ 2,716,706	\$ 2,784,624	\$ 2,854,239	\$ 13,591,814
Less transfer to Recreation Fund for annual operations		(1,710,636)	(1,744,849)	(1,779,746)	(1,815,341)	(1,851,647)	(8,902,218)
Less transfer to Debt Fund for Business & Tech Park bonds		(352,065)	(353,465)	(357,390)	(360,693)	(363,343)	(1,786,956)
Annual local sales tax available to Fund CIP after transfers-out	\$	523,099	\$ 552,131	\$ 579,570	\$ 608,590	\$ 639,249	\$ 2,902,640
Projected unallocated local sales tax as of 12/31/22		1,395,225					1,395,225
Total local sales tax, including 12/31/22 unallocated funds	\$	1,918,324	\$ 552,131	\$ 579,570	\$ 608,590	\$ 639,249	\$ 4,297,865
Combined: annual county-wide and local sales tax available to fund CIP projects	\$	1,414,313	\$ 1,401,268	\$ 1,471,769	\$ 2,013,429	\$ 2,037,327	\$ 8,338,106
Other governmental funding (grants, Domestic Violence Program, etc.)		56,200	57,324	58,470	59,640	60,833	292,467
Total annual resources available to fund CIP Projects from sales tax funds	\$	1,470,513	\$ 1,458,592	\$ 1,530,239	\$ 2,073,069	\$ 2,098,160	\$ 8,630,573
Combined: county-wide and local sales tax 12/31/2022 unallocated funds		3,567,136					3,567,136
Total resources available to fund CIP projects from sales tax funds	\$	5,037,649	\$ 1,458,592	\$ 1,530,239	\$ 2,073,069	\$ 2,098,160	\$ 12,197,709

**Capital Improvements Program
2023-2027 Program
Capital Expenditures by Funding Source**

Funding source/project description	Amount requested	2023	2024	2025	2026	2027	Total
Projects funded by county-wide and local sales tax:							
Annual allocations							
City Hall annual maintenance	\$ 375,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 75,000	\$ 375,000
Annual allocation for computer equipment	\$ 215,000	43,000	43,000	43,000	43,000	43,000	215,000
Total Annual allocations	\$ 590,000	\$ 118,000	\$ 118,000	\$ 118,000	\$ 118,000	\$ 118,000	\$ 590,000
Buildings & grounds							
City Hall (replacement of all HVAC hydronic & mechanical condensate piping, install locked doors, create access between HR offices and training room)	\$ 618,910	\$ 300,000	\$ 318,910	\$ -	\$ -	\$ -	\$ 618,910
Total Buildings & grounds	\$ 618,910	\$ 300,000	\$ 318,910	\$ -	\$ -	\$ -	\$ 618,910
Vehicle replacement program							
Police SUVs, pick-up trucks, animal control van, & other city vehicles (annual lease payments net of vehicle sales)	\$ 1,450,000	\$ 250,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,450,000
Total Vehicle replacement program	\$ 1,450,000	\$ 250,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,450,000
Information technology							
Cell phone upgrade	\$ 26,000	\$ 26,000	\$ -	\$ -	\$ -	\$ -	\$ 26,000
Update server operating system	22,000	22,000	-	-	-	-	22,000
Purchase 20 phone and internet connecting switches	86,000	86,000	-	-	-	-	86,000
Replace desktop phones	36,000	-	-	36,000	-	-	36,000
Total Information technology	\$ 170,000	\$ 134,000	\$ -	\$ 36,000	\$ -	\$ -	\$ 170,000

**Capital Improvements Program
2023-2027 Program
Capital Expenditures by Funding Source**

Funding source/project description	Amount requested	2023	2024	2025	2026	2027	Total
Community development							
Resurvey of Downtown Leavenworth Historic District	\$ 5,700	5,700	-	-	-		5,700
Total Community development	\$ 5,700	\$ 5,700	\$ -	\$ -	\$ -	\$ -	\$ 5,700
Police							
Public safety/municipal storage facility	\$ 150,000	150,000	-	-	-	-	150,000
Police patrol equipment for new leased vehicles. Sedans are being replaced with SUVs, therefore old equipment will not fit new	475,000	95,000	95,000	95,000	95,000	95,000	475,000
Handgun & rifle replacement	87,500	87,500	-	-	-	-	87,500
Hand-held radio replacement	90,000	-	90,000	-	-	-	90,000
License plate reader system - leased system at four intersections	325,000	65,000	65,000	65,000	65,000	65,000	325,000
Total Police	\$ 1,127,500	\$ 397,500	\$ 250,000	\$ 160,000	\$ 160,000	\$ 160,000	\$ 1,127,500

**Capital Improvements Program
2023-2027 Program
Capital Expenditures by Funding Source**

Funding source/project description	Amount requested	2023	2024	2025	2026	2027	Total
Fire							
Concrete driveway replacements	\$ 134,000	67,000	67,000	-	-	-	134,000
Replace 2003 Ferrara pumper	807,705	807,705	-	-	-	-	807,705
ARPA funds to replace 2003 Ferrara pumper		(807,705)	-	-	-	-	(807,705)
Replace 2007 Ferrara-Spartan pumper	791,205	-	-	791,205	-	-	791,205
Bond funds to replace 2007 Ferrara-Spartan pumper							-
Replace 2009 Pierce/Quint	1,164,900	-	-	1,164,900	-	-	1,164,900
Temp notes in 2025, bonded in 2026 to replace 2009 Pierce/Quint				(1,164,900)			(1,164,900)
Issuance cost of notes & bonds				17,474	23,298		40,772
Bond payments for replacement of 2009 Pierce/Quint					149,367	149,367	298,733
32 Scott 4.5 Air-Pak X3 SCBAs and 10 masks	224,152	-	-	-	224,152	-	224,152
Building access control system for non-public doors	45,000	45,000	-	-	-	-	45,000
Replace fire station #3	4,100,000	100,000	4,000,000	-	-	-	4,100,000
Temp notes in 2024, bonded in 2025 for fire station # 3			(4,000,000)				(4,000,000)
Issuance cost of notes & bonds			60,000	80,000			140,000
Bond payments for fire station #3					374,155	374,155	748,310
Overhead door openers for fire stations 1 & 2 (16 @ \$4000 each)	64,000	24,000	24,000	16,000	-	-	64,000
Total Fire	\$ 7,330,962	\$ 236,000	\$ 151,000	\$ 904,679	\$ 770,972	\$ 523,522	\$ 2,586,172

**Capital Improvements Program
2023-2027 Program
Capital Expenditures by Funding Source**

Funding source/project description	Amount requested	2023	2024	2025	2026	2027	Total
Engineering							
2023 and 2025 biannual bridge inspection	\$ 120,000	40,000	-	40,000	-	40,000	120,000
Replacement of GPS unit for GIS department	12,000	-	-	12,000	-		12,000
Total Engineering	\$ 132,000	\$ 40,000	\$ -	\$ 52,000	\$ -	\$ 40,000	\$ 132,000
Public works							
Service center building upgrades	\$ 30,000	30,000	-	-	-	-	30,000
MSC office remodel	54,000	-	54,000	-	-	-	54,000
4 ton trailer mounted hot box	45,170	45,170	-	-	-	-	45,170
Replace 2009 Elgin sweeper (asset # 3333)	230,000	230,000	-	-	-	-	230,000
Replace 2008 International tandem axle dump truck (asset # 3330)	195,000	195,000	-	-	-	-	195,000
Replace 2008 Ford F350 1 ton single axle with boom	85,000	85,000	-	-	-	-	85,000
Replace 2012 Ford F-550 aerial truck (asset# 3317)	95,000	-	95,000	-	-	-	95,000
Replace 2005 crack seal machine (asset #163)	30,000	-	30,000	-	-	-	30,000
Replace 2015 Freightliner tandem axle dump truck (asset #3331)	165,000	-	-	165,000	-	-	165,000
Replace 1993 Ford flush truck (asset #3320)	85,000	-	-	85,000	-	-	85,000
Replace 2006 Vactron-tow behind (asset #357)	35,000	-	-	35,000	-	-	35,000
Replace 2011 International single axle dump truck (asset #3324)	165,000	-	-	-	165,000	-	165,000
Replace 2010 Freightliner single axle dump truck (asset #3326)	165,000	-	-	-	165,000	-	165,000
Total Public works	\$ 1,379,170	\$ 585,170	\$ 179,000	\$ 285,000	\$ 330,000	\$ -	\$ 1,379,170

**Capital Improvements Program
2023-2027 Program
Capital Expenditures by Funding Source**

Funding source/project description	Amount requested	2023	2024	2025	2026	2027	Total
Parks							
RFCC - Roof replacement (asphalt shingle roof over men's & women's waiting rooms)	252,000	252,000	-	-	-	-	252,000
Locker room flooring (pool locker room, shower rooms, partial RFCC - RFCC - deck, & ramp)	34,020	34,020	-	-	-	-	34,020
RFCC - Relocate parks & rec admin office from basement	385,000	-	385,000	-	-	-	385,000
ARPA funding for parks & rec admin office move		-	(385,000)				(385,000)
RFCC - Elevator modernization	189,000	-	189,000	-	-	-	189,000
RFCC - Pool area painting (ceiling, walls, railings of pool area to include RFCC - balcony)	44,478	-	-	44,478	-	-	44,478
Door replacement (interior and exterior double gym entrance RFCC - RFCC - doors)	50,400	-	-	50,400	-	-	50,400
Equipment - Replacement of two (2) 72" zero turn mowers	52,000	26,000	26,000	-	-	-	52,000
Equipment - Replacement of pull type gang mower	38,522	38,522	-	-	-	-	38,522
Equipment - Replacement of Bobcat skid steer loader	60,598	60,598	-	-	-	-	60,598
Equipment - Replacement of 1986 trailer (290)	8,584		8,584				8,584
Equipment - Replacement of 1994 trailer (295)	9,069	-	9,069			-	9,069
Equipment - Snow removal equipment	53,686	-		53,686		-	53,686
Parks - Sidewalk repairs in multiple parks	39,600	39,600				-	39,600
Parks - Sportsfield access trail	62,100	62,100	-	-	-	-	62,100
Parks - Replace Dougherty Park restroom doors	13,200	-	13,200			-	13,200
Parks - Cody Park hard court sports renovation	696,000	-	696,000	-	-	-	696,000
Parks - Southside Park playground and parking lot	210,000	-	210,000	-	-	-	210,000
Parks - Trails - annual allotment	225,000	45,000	45,000	45,000	45,000	45,000	225,000
Total Parks	\$ 2,423,257	\$ 557,840	\$ 1,196,853	\$ 193,564	\$ 45,000	\$ 45,000	\$ 2,038,257

**Capital Improvements Program
2023-2027 Program
Capital Expenditures by Funding Source**

Funding source/project description	Amount requested	2023	2024	2025	2026	2027	Total
Summary of projects funded by county-wide and local sales tax:		Total project cost		Project cost by year (less ARPA and bond funding)			
Annual allocations	\$ 590,000	\$ 118,000	\$ 118,000	\$ 118,000	\$ 118,000	\$ 118,000	\$ 590,000
Buildings & grounds	618,910	300,000	318,910	-	-	-	618,910
Vehicle lease program (net estimated lease payments)	1,450,000	250,000	300,000	300,000	300,000	300,000	1,450,000
Information technology	170,000	134,000	-	36,000	-	-	170,000
Community development	5,700	5,700	-	-	-	-	5,700
Police	1,127,500	397,500	250,000	160,000	160,000	160,000	1,127,500
Fire	7,330,962	1,043,705	4,091,000	1,972,105	224,152	-	7,330,962
ARPA funds for fire projects		(807,705)	-	-	-	-	(807,705)
Bond funds & debt service for fire projects		-	(3,940,000)	(1,067,427)	546,820	523,522	(3,937,086)
Engineering	132,000	40,000	-	52,000	-	40,000	132,000
Public works	1,379,170	585,170	179,000	285,000	330,000	-	1,379,170
Parks	2,423,257	557,840	1,581,853	193,564	45,000	45,000	2,423,257
ARPA funds for parks projects		-	(385,000)	-	-	-	(385,000)
Total cost of projects funded by county-wide and local sales tax	\$ 15,227,499	\$ 2,624,210	\$ 2,513,763	\$ 2,049,243	\$ 1,723,972	\$ 1,186,522	\$ 10,097,709

Summary of county-wide and local sales tax and targeted unallocated funds (fund #2905 & #2906)

Annual county-wide sales tax available	891,214	849,137	892,199	1,404,839	1,398,078
Annual local sales tax available	523,099	552,131	579,570	608,590	639,249
Other governmental funding available	56,200	57,324	58,470	59,640	60,833
Annual project cost - (Net of ARPA and bond funds)	(2,624,210)	(2,513,763)	(2,049,243)	(1,723,972)	(1,186,522)
Net annual funds in excess of/(less than) annual project cost	\$ (1,153,697)	\$ (1,055,171)	\$ (519,003)	\$ 349,098	\$ 911,638
County-wide & local sales tax: unallocated funds carried forward from previous year		3,567,136	2,413,439	1,358,268	839,265
Net annual funds in excess of/(less than) annual project cost		(1,153,697)	(1,055,171)	(519,003)	349,098
December 31 projected unallocated funds to carry forward to next year		\$ 2,413,439	\$ 1,358,268	\$ 839,265	\$ 1,188,363

**Capital Improvements Program
2023-2027 Program
Capital Expenditures by Funding Source**

Funding source/project description	Amount requested	2023	2024	2025	2026	2027	Total
Funding source: FFE funds and transfers from county-wide sales tax (Streets Project Fund #3934)							
Transfer from county-wide sales & use tax for sidewalks		\$ 192,500	\$ 300,000	\$ 300,000	\$ 300,000	\$ 300,000	\$ 1,392,500
Transfer from county-wide sales & use tax for curbs		116,000	116,000	116,000	116,000	116,000	580,000
Transfer from county-wide sales & use tax for pavement management program		600,000	600,000	600,000	600,000	600,000	3,000,000
Estimated FFE reimbursements		500,000	525,000	550,000	550,000	550,000	2,675,000
Total annual funding for street capital projects		\$ 1,408,500	\$ 1,541,000	\$ 1,566,000	\$ 1,566,000	\$ 1,566,000	\$ 7,647,500
Projects funded by FFE funds and transfers from county-wide sales							
Pg #	Total project cost	Project cost by year - (less KDOT funding)					
Pavement management program (micro-surfacing and mill & overlay projects)	\$ 10,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ 10,000,000
Temp notes, bonded in following year - debt service is deducted from county-wide sales tax		(750,000)	(750,000)	(750,000)	(750,000)	(750,000)	(3,750,000)
4th Street improvements between Choctaw & Seneca Streets (K-7 CCLIP-PR project).	3,686,725	1,843,363	1,843,362	-	-	-	3,686,725
KDOT funding for K-7 CCLIP-PR project		-	(1,000,000)	-	-	-	(1,000,000)
Intersection 10th & Limit (submitted for KDOT 90/10 funding)	1,000,000	-	-	1,000,000	-	-	1,000,000
KDOT funding for 10th & Limit intersection project		-	-	(900,000)	-	-	(900,000)
Sidewalk program	1,392,500	192,500	300,000	300,000	300,000	300,000	1,392,500
Curb program	580,000	116,000	116,000	116,000	116,000	116,000	580,000
Total streets project cost	\$ 16,659,225	\$ 3,401,863	\$ 2,509,362	\$ 1,766,000	\$ 1,666,000	\$ 1,666,000	\$ 11,009,225
Annual funding available for street capital projects		1,408,500	1,541,000	1,566,000	1,566,000	1,566,000	
Annual project cost		(3,401,863)	(2,509,362)	(1,766,000)	(1,666,000)	(1,666,000)	
Net annual funds in excess of/(less than) annual project cost, streets		\$ (1,993,363)	\$ (968,362)	\$ (200,000)	\$ (100,000)	\$ (100,000)	
Projected unallocated FFE funds as of the beginning of the year in the Street Capital Project Fund		2,048,246	704,883	386,521	936,521	100,613	
Projected general reserves as of the beginning of the year in the Street Capital Project Fund		1,314,092	664,092	14,092	(735,908)	-	
Net annual funds in excess of/(less than) annual project cost		(1,993,363)	(968,362)	(200,000)	(100,000)	(100,000)	
Projected unallocated FFE funds and general reserves at the end of the year in the Streets Capital Projects Fund		\$ 1,368,975	\$ 400,613	\$ 200,613	\$ 100,613	\$ 613	

**Capital Improvements Program
2023-2027 Program
Capital Expenditures by Funding Source**

Funding source/project description	Amount requested	2023	2024	2025	2026	2027	Total
Funding source: Kansas 911 Coordinating Council (911 Fund #2219)							
Annual allotment from the Kansas 911 Coordinating Council		\$ 159,700	\$ 162,894	\$ 166,152	\$ 169,475	\$ 172,864	\$ 831,085
Total annual funding for 911 dispatch projects		\$ 159,700	\$ 162,894	\$ 166,152	\$ 169,475	\$ 172,864	\$ 831,085
Projects funded by Kansas 911 Coordinating Council:							
	Pg #	Total project cost	Project cost by year				
911 PSAP dispatch equipment replacement		\$ 500,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Total 911 dispatch project cost		\$ 500,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 100,000	\$ 500,000
Net annual funding available for 911 dispatch projects		\$ 159,700	\$ 162,894	\$ 166,152	\$ 169,475	\$ 172,864	
Annual project cost - grand total		(100,000)	(100,000)	(100,000)	(100,000)	(100,000)	
Net annual funds in excess of/(less than) annual project cost - 911 dispatch		\$ 59,700	\$ 62,894	\$ 66,152	\$ 69,475	\$ 72,864	
Projected unallocated funds at the beginning of the year in the 911		\$ 145,869	\$ 205,569	\$ 268,463	\$ 334,615	\$ 404,090	
Net annual funds in excess of/(less than) annual project cost		59,700	62,894	66,152	69,475	72,864	
Projected unallocated funds at the end of the year in the 911 Fund		\$ 205,569	\$ 268,463	\$ 334,615	\$ 404,090	\$ 476,954	

**Capital Improvements Program
2023-2027 Program
Capital Expenditures by Funding Source**

Funding source/project description	Amount requested	2023	2024	2025	2026	2027	Total
Sewer Fund:							
Funding source: Sewer Fund operating budget (Fund #4340)							
Sewer Fund operating budget available for CIP projects		\$ 850,000	\$ 867,000	\$ 884,340	\$ 902,027	\$ 920,067	\$ 4,423,434
Total funds available for sewer CIP projects		\$ 850,000	\$ 867,000	\$ 884,340	\$ 902,027	\$ 920,067	\$ 4,423,434

Projects funded by Sewer Fund operating budget:	Pg #	Total project cost	Project cost by year					
Sewer line rehabilitation		\$ 4,096,000	\$ 846,000	\$ 700,000	\$ 850,000	\$ 850,000	\$ 850,000	\$ 4,096,000
Trickling filter #1 media replacement		2,258,000	2,258,000	-	-	-	-	2,258,000
Replace air handling unit - main buildings		160,000	160,000	-	-	-	-	160,000
Lift station repairs		80,000	80,000	-	-	-	-	80,000
Belt press repairs		80,000	80,000	-	-	-	-	80,000
Overhead heaters in all buildings		11,000	11,000	-	-	-	-	11,000
Mixing system for holding tank - WWTP		100,000	100,000	-	-	-	-	100,000
Asphalt resurfacing		50,000	50,000	-	-	-	-	50,000
Utility storage building		125,000	125,000	-	-	-	-	125,000
Third installment of UV light replacement		140,000	140,000	-	-	-	-	140,000
ARPA funds for WWTP improvements			(3,000,000)					(3,000,000)
Total sewer project cost		\$ 7,100,000	\$ 850,000	\$ 700,000	\$ 850,000	\$ 850,000	\$ 850,000	\$ 4,100,000

Total funds available		\$ 850,000	\$ 867,000	\$ 884,340	\$ 902,027	\$ 920,067
Annual project cost		(850,000)	(700,000)	(850,000)	(850,000)	(850,000)
Net annual funds in excess of/(less than) annual project cost - sewer		\$ -	\$ 167,000	\$ 34,340	\$ 52,027	\$ 70,067
Projected unallocated capital reserves as of beginning of the year		\$ 887,915	\$ 887,915	\$ 1,054,915	\$ 1,089,255	\$ 1,141,282
Net annual funds in excess of/(less than) annual project cost		-	167,000	34,340	52,027	70,067
Projected unallocated capital reserves at the end of the year (target for capital reserves is \$1,000,000) - Sewer Fund		\$ 887,915	\$ 1,054,915	\$ 1,089,255	\$ 1,141,282	\$ 1,211,349

The 2023 budget for the Sewer Fund includes a projected year-end 90 day reserve of \$1,090,080 in addition to the above capital reserve.

**Capital Improvements Program
2023-2027 Program
Capital Expenditures by Funding Source**

Funding source/project description	Amount requested	2023	2024	2025	2026	2027	Total
Refuse Operating Fund:							
Funding source: Refuse Fund operating budget (Fund #4344)							
Refuse operating budget available for CIP		\$ 180,000	\$ 430,000	\$ 430,000	\$ 430,000	\$ 430,000	\$ 1,900,000
Total funds from Refuse Fund operating budget available for refuse CIP projects		\$ 180,000	\$ 430,000	\$ 430,000	\$ 430,000	\$ 430,000	\$ 1,900,000
Projects funded by Refuse Fund operating budget:							
	Pg #	Total project cost		Project cost by year - less money saved on trash bags			
Skid steer/track loader		\$ 80,000	\$ 80,000	\$ -	\$ -	\$ -	\$ 80,000
Poly-carts for refuse pick-up		900,000	900,000	-	-	-	900,000
Cart tippers - needed if poly-carts are purchased		70,000	70,000	-	-	-	70,000
Less money saved on refuse bags for city-wide delivery (leaves \$38,300 in operating budget for refuse bags)			(250,000)				(250,000)
Adjustable rear loader -with side loader		500,000	-	250,000	-	250,000	500,000
Sterling roll off chassis (grapple arm compatible)		200,000	-	-	200,000	-	200,000
John Deere 524 P front loader (tractor)		250,000	-	-	-	250,000	250,000
Total refuse project cost		\$ 2,000,000	\$ 800,000	\$ 250,000	\$ 200,000	\$ 250,000	\$ 1,750,000
Total funds from operating budget (2024 - 2027 assumes no trash bag		\$ 180,000	\$ 430,000	\$ 430,000	\$ 430,000	\$ 430,000	
Annual project cost			(800,000)	(250,000)	(200,000)	(250,000)	(250,000)
Net annual funds in excess of/(less than) annual project cost - refuse		\$ (620,000)	\$ 180,000	\$ 230,000	\$ 180,000	\$ 180,000	
Projected capital reserves as of beginning of the year		\$ 772,067	\$ 152,067	\$ 332,067	\$ 562,067	\$ 742,067	
Net annual funds in excess of/(less than) annual project cost			(620,000)	180,000	230,000	180,000	180,000
Projected unallocated capital reserves at the end of the year for refuse		\$ 152,067	\$ 332,067	\$ 562,067	\$ 742,067	\$ 922,067	

The 2023 budget for the Refuse Fund includes a projected year-end 120 day operating reserve of \$714,154 in addition to the above capital reserve

**Capital Improvements Program
2023-2027 Program
Capital Expenditures by Funding Source**

Funding source/project description	Amount requested	2023	2024	2025	2026	2027	Total
Storm Water Fund:							
Funding source: Storm water impact fee (less personal costs, admin fee, & debt service which total approximately \$393,595/year) (Fund #4941)							
Net storm water impact fee		\$ 891,505	\$ 891,505	\$ 891,505	\$ 891,505	\$ 891,505	\$ 4,457,525
Total funds available for storm water CIP projects		\$ 891,505	\$ 891,505	\$ 891,505	\$ 891,505	\$ 891,505	\$ 4,457,525
Projects funded by storm water impact fee:							
	Pg #	Total project cost	Project cost by year				
2nd & Chestnut (total cost ~ \$3.53m, estimated \$1,588,900 to be spent in 2022)	\$	1,941,100	\$ 1,941,100	\$ -	\$ -	\$ -	\$ 1,941,100
Havens Park ditching and drainage repairs		40,000	40,000	-	-	-	40,000
Orange fence projects		1,450,000	290,000	290,000	290,000	290,000	1,450,000
Stream bank restoration program		770,000	154,000	154,000	154,000	154,000	770,000
Brick/stone arch replacement program		520,000	104,000	104,000	104,000	104,000	520,000
Curb inlet replacement project		500,000	100,000	100,000	100,000	100,000	500,000
Total storm water project cost		\$ 5,221,100	\$ 2,629,100	\$ 648,000	\$ 648,000	\$ 648,000	\$ 5,221,100
Total funds from operating budget			\$ 891,505	\$ 891,505	\$ 891,505	\$ 891,505	\$ 891,505
Annual project cost			(2,629,100)	(648,000)	(648,000)	(648,000)	(648,000)
Net annual funds in excess of/(less than) annual project cost - storm water			\$ (1,737,595)	\$ 243,505	\$ 243,505	\$ 243,505	\$ 243,505
Projected unallocated capital reserves as of beginning of the year			\$ 1,927,947	\$ 190,352	\$ 433,857	\$ 677,362	\$ 920,867
Net annual funds in excess of/(less than) annual project cost			(1,737,595)	243,505	243,505	243,505	243,505
Projected storm water unallocated capital reserves at the end of the year			\$ 190,352	\$ 433,857	\$ 677,362	\$ 920,867	\$ 1,164,372

**Capital Improvements Program
2023-2027 Program
Capital Expenditures by Funding Source**

Funding source/project description	Amount requested	2023	2024	2025	2026	2027	Total
Summary: projects by funding source							

Funding source	Total project cost		Project cost by year				
CIP sales tax & county-wide sales tax funded projects (fund# 2905 & 2906)	\$ 15,227,499	\$ 3,431,915	\$ 6,838,763	\$ 3,116,669	\$ 1,177,152	\$ 663,000	\$ 15,227,499
Street projects - FFE reimbursements, KDOT shared costs, sales tax, temp notes (fund# 3934)	16,659,225	4,151,863	4,259,362	3,416,000	2,416,000	2,416,000	16,659,225
Kansas 911 Coordinating Council (911 Fund #2219)	500,000	100,000	100,000	100,000	100,000	100,000	500,000
Sewer operating budget (fund #4340) + ARPA funding = \$3,000,000	7,100,000	3,850,000	700,000	850,000	850,000	850,000	7,100,000
Refuse operating budget (fund #4344)	2,000,000	1,050,000	250,000	200,000	250,000	250,000	2,000,000
Storm water Impact Fee (fund #4941)	5,221,100	2,629,100	648,000	648,000	648,000	648,000	5,221,100
Total funded by year	\$ 46,707,824	\$ 15,212,878	\$ 12,796,125	\$ 8,330,669	\$ 5,441,152	\$ 4,927,000	\$ 46,707,824

Summary: auxiliary funding sources

Funding source	Auxiliary funding by year						
ARPA funding for fire: replace 2003 Ferrara pumper	\$ (807,705)	\$ (807,705)	\$ -	\$ -	\$ -	\$ -	(807,705)
ARPA funding for parks & rec: move administrative offices out of basement	(385,000)	-	(385,000)	-	-	-	(385,000)
ARPA funding for sewer: improvements to WWTP	(3,000,000)	(3,000,000)	-	-	-	-	(3,000,000)
KDOT funding for streets: 4th Street project	(1,000,000)	-	(1,000,000)	-	-	-	(1,000,000)
KDOT funding for streets: 10th & Limit intersection project	(900,000)	-	-	(900,000)	-	-	(900,000)
Bond funding for fire: replace 2009 Pierce/Quint	(1,164,900)	-	-	(1,164,900)	-	-	(1,164,900)
Issuance cost and debt service on bond	339,505	-	-	17,474	172,665	149,367	339,505
Bond funding for fire: replace fire station #3	(4,000,000)	-	(4,000,000)	-	-	-	(4,000,000)
Issuance cost and debt service on bond	888,310	-	60,000	80,000	374,155	374,155	888,310
Operational expense savings for refuse: trash bags replaced by poly-carts	(250,000)	(250,000)	-	-	-	-	(250,000)
Total auxiliary funding	\$ (10,279,791)	\$ (4,057,705)	\$ (5,325,000)	\$ (1,967,427)	\$ 546,820	\$ 523,522	\$ (10,279,791)
Net project cost - after auxiliary funding	\$ 36,428,034	\$ 11,155,173	\$ 7,471,125	\$ 6,363,243	\$ 5,987,972	\$ 5,450,522	\$ 36,428,034

**Capital Improvements Program
2023 - 2027
Annual Allocation - City Hall Building Maintenance**

Purpose:

This allocation provides funds for the annual repairs and maintenance of City Hall.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	\$ 75,000	\$ 75,000
Sales Tax		2024	75,000	75,000
Sales Tax		2025	75,000	75,000
Sales Tax		2026	75,000	75,000
Sales Tax		2027	75,000	75,000
			\$ 375,000	\$ 375,000

Uses	Comments	Year	Requested	Projected
City Hall maintenance	Projects selected annually	2023	\$ 75,000	\$ 75,000
City Hall maintenance	Projects selected annually	2024	75,000	75,000
City Hall maintenance	Projects selected annually	2025	75,000	75,000
City Hall maintenance	Projects selected annually	2026	75,000	75,000
City Hall maintenance	Projects selected annually	2027	75,000	75,000
			\$ 375,000	\$ 375,000



We will celebrate City Hall's 100th anniversary in 2024

**Capital Improvements Program
2023 - 2027
Annual Allocation - Computer Equipment**

Purpose:

This allocation has been established to fund the replacement of computer equipment on an ongoing basis.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	\$ 43,000	\$ 43,000
Sales Tax		2024	43,000	43,000
Sales Tax		2025	43,000	43,000
Sales Tax		2026	43,000	43,000
Sales Tax		2027	43,000	43,000
			\$ 215,000	\$ 215,000

Uses	Comments	Year	Requested	Projected
Equipment purchases	Computers & ancillary equipment are replaced as needed	2023	\$ 43,000	\$ 43,000
Equipment purchases	Computers & ancillary equipment are replaced as needed	2024	43,000	43,000
Equipment purchases	Computers & ancillary equipment are replaced as needed	2025	43,000	43,000
Equipment purchases	Computers & ancillary equipment are replaced as needed	2026	43,000	43,000
Equipment purchases	Computers & ancillary equipment are replaced as needed	2027	43,000	43,000
			\$ 215,000	\$ 215,000



Computers and computer related equipment and software is updated and replaced as it becomes obsolete

**Capital Improvements Program
2023 - 2027
Buildings & Grounds - City Hall Improvements**

Purpose:

This allocation provides funding to make renovations to City Hall. The Aeon outside air/space unit and the global plasma air scrubbers meet health and safety guidelines. The safety enhancements provide locked doors to ensure visitors stay in public areas.

Source	Comments	Year	Requested	Projected
Sales tax	Replacement of HVAC hydronic & mechanical condensate piping	2023	\$ 326,050	\$ 326,050
Sales tax	Safety enhancements: 1st floor, 2nd floor, and HR access to training room	2024	243,000	243,000
Sales tax	Installation of Global Plasma Solutions air scrubbers	2024	49,860	49,860
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 618,910	\$ 618,910

Uses	Comments	Year	Requested	Projected
Building Improvement	Replacement of HVAC hydronic & mechanical condensate piping	2023	\$ 326,050	\$ 326,050
Building Improvement	Safety enhancements: 1st floor, 2nd floor, and HR access to training room	2024	243,000	243,000
Building Improvement	Installation of Global Plasma Solutions air scrubbers	2024	49,860	49,860
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 618,910	\$ 618,910



Condensate piping system



Global Plasma Solutions air scrubber



Replacement of the Aeon outside air/space tempering rooftop unit

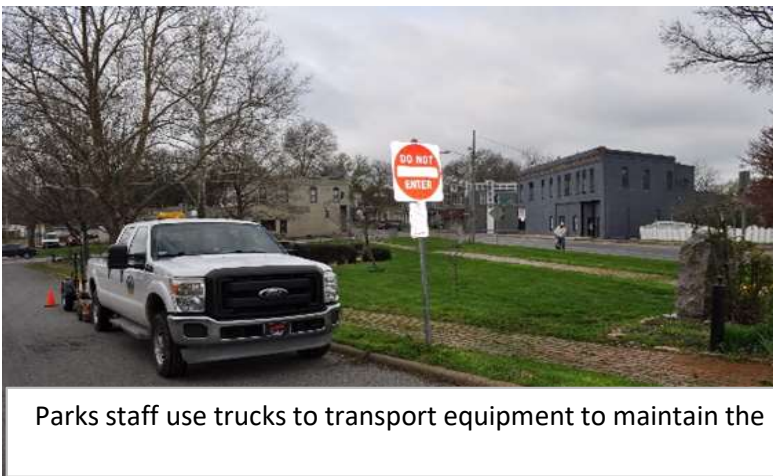
**Capital Improvements Program
2023 - 2027
Vehicle Replacement Program**

Purpose:

This allocation provides funding for the Enterprise Vehicle Lease Program. Starting in 2022, all new automobiles, SUVs, and pick-up trucks will be obtained through the Enterprise Vehicle Lease Program. The City received its first leased vehicles in June 2022, therefore the allocation is an estimated amount that will be updated as more information becomes available.

Source	Comments	Year	Requested	Projected
Sales tax	Vehicle lease payments (net of vehicle sale proceeds)	2023	\$ 250,000	\$ 250,000
Sales tax	Vehicle lease payments (net of vehicle sale proceeds)	2024	300,000	300,000
Sales tax	Vehicle lease payments (net of vehicle sale proceeds)	2025	300,000	300,000
Sales tax	Vehicle lease payments (net of vehicle sale proceeds)	2026	300,000	300,000
Sales tax	Vehicle lease payments (net of vehicle sale proceeds)	2027	300,000	300,000
			\$ 1,450,000	\$ 1,450,000

Uses	Comments	Year	Requested	Projected
Various	Police SUVs, pick-up trucks, animal control van	2023	\$ 250,000	\$ 250,000
Various	Police SUVs, pick-up trucks	2024	300,000	300,000
Various	Police SUVs, pick-up trucks	2025	300,000	300,000
Various	Police SUVs, pick-up trucks	2026	300,000	300,000
Various	Police SUVs, pick-up trucks	2027	300,000	300,000
			\$ 1,450,000	\$ 1,450,000



**Capital Improvements Program
2023 - 2027
Information Technology - Cell Phone Upgrade**

Purpose:

This allocation provides funding to replace obsolete cell phones.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	\$ 26,000	\$ 26,000
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 26,000	\$ 26,000

Uses	Comments	Year	Requested	Projected
Equipment purchase	Replace obsolete cell phones	2023	\$ 26,000	\$ 26,000
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 26,000	\$ 26,000

**Capital Improvements Program
2023 - 2027
Information Technology - Server Operating System**

Purpose:

This allocation provides funding to update the server operating system to Microsoft 2019. The current system is becoming obsolete and will no longer be supported after October 2023. This creates security vulnerabilities. The allocation also provides the funding to reconfigure certain software tied to each server.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	\$ 22,000	\$ 22,000
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 22,000	\$ 22,000

Uses	Comments	Year	Requested	Projected
Software purchase	Purchase Microsoft 2019 Reconfigure software as needed	2023	\$ 7,000	\$ 7,000
		2023	15,000	15,000
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
		\$ 22,000	\$ 22,000	



**Capital Improvements Program
2023 - 2027
Information Technology - Phone and Internet Connecting Switches**

Purpose:

This allocation provides funding to purchase 20 phone and internet connecting switches to avoid phone and internet service disruption.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	\$ 86,000	\$ 86,000
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 86,000	\$ 86,000

Uses	Comments	Year	Requested	Projected
Equipment Purchase	Purchase 20 phone and internet switches	2023	\$ 80,000	\$ 80,000
Software Upgrade	Update software and configure switches	2023	\$ 6,000	\$ 6,000
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 86,000	\$ 86,000



**Capital Improvements Program
2023 - 2027
Information Technology - Replace Desktop Phone**

Purpose:

This allocation provides funding to replace 15 year-old desktop phones that will no longer be supported by Cisco.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	\$ -	\$ -
		2024	-	-
		2025	36,000	36,000
		2026	-	-
		2027	-	-
			\$ 36,000	\$ 36,000

Uses	Comments	Year	Requested	Projected
Equipment purchase	Purchase new desktop phones	2023	\$ -	\$ -
		2024	-	-
		2025	36,000	36,000
		2026	-	-
		2027	-	-
			\$ 36,000	\$ 36,000

**Capital Improvements Program
2023 - 2027**

Community Development - Resurvey Downtown Leavenworth Historic District

Purpose:

This allocation provides funding to have the Downtown Historic District resurveyed. The total cost is \$10,700, but there is an HPF grant available in the amount of \$6,000.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	\$ 5,700	\$ 5,700
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 5,700	\$ 5,700

Uses	Comments	Year	Requested	Projected
Econ. Development	Resurvey Historic District	2023	\$ 5,700	\$ 5,700
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 5,700	\$ 5,700



**Capital Improvements Program
2023 - 2027
Police - Safety & Municipal Storage Building**

Purpose:

This allocation provides funding to purchase and erect a 40' x 60' Morton Building with 4 bays and garage doors with concrete floors and lighting to store two specialty police service vehicles and several pieces of municipal equipment.

Source	Comments	Year	Requested	Projected	
Sales Tax		2023	\$ 150,000	\$ 150,000	
		2024	-	-	
		2025	-	-	
		2026	-	-	
		2027	-	-	
				\$ 150,000	\$ 150,000

Uses	Comments	Year	Requested	Projected	
Various	Building will store police vehicles and public works equipment	2023	\$ 150,000	\$ 150,000	
		2024	-	-	
		2025	-	-	
		2026	-	-	
		2027	-	-	
				\$ 150,000	\$ 150,000



**Capital Improvements Program
2023 - 2027
Police - Patrol Equipment for Leased SUVs**

Purpose:

This allocation provides funding for the equipment and installation costs for four (4) patrol vehicles per year. Existing equipment will not fit the SUVs that are being leased. Equipment includes computers, lights, partition, rear transport seats, window cargo barrier, etc.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	\$ 95,000	\$ 95,000
Sales Tax		2024	95,000	95,000
Sales Tax		2025	95,000	95,000
Sales Tax		2026	95,000	95,000
Sales Tax		2027	95,000	95,000
			\$ 475,000	\$ 475,000

Uses	Comments	Year	Requested	Projected
Public Safety	Purchase and install equipment for 4 patrol SUVs	2023	\$ 95,000	\$ 95,000
Public Safety	Purchase and install equipment for 4 patrol SUVs	2024	95,000	95,000
Public Safety	Purchase and install equipment for 4 patrol SUVs	2025	95,000	95,000
Public Safety	Purchase and install equipment for 4 patrol SUVs	2026	95,000	95,000
Public Safety	Purchase and install equipment for 4 patrol SUVs	2027	95,000	95,000
			\$ 475,000	\$ 475,000

**Capital Improvements Program
2023 - 2027
Police - Handgun and Rifle Replacement**

Purpose:

This allocation provides funding to replace handguns and rifles that are over 10 years-old. Allocation includes an additional 12% to provide for inflation.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	\$ 87,500	\$ 87,500
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 87,500	\$ 87,500

Uses	Comments	Year	Requested	Projected
Public Safety	Eighty-three (83) Glock Gen. 5 handguns (engraved)	2023	\$ 42,546	\$ 42,546
Public Safety	Less: trade-in seventy-nine (79) Glock Gen. 4 handguns	2023	(25,874)	(25,874)
Public Safety	Twenty-one (21) Rick River rifles	2023	23,091	23,091
Public Safety	Holsters, lights, magazines	2023	47,737	47,737
Public Safety	Additional accessories	2023	-	-
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 87,500	\$ 87,500

**Capital Improvements Program
2023 - 2027
Police - Handheld Radio Replacement**

Purpose:

This allocation provides funding for the second phase of the hand held radio replacement project. The Police Department replaced their radios in 2021 because of a battery issue. This allocation provides funding to replace the rest of the radios. The Police Department facilitates this project because they oversee the radio system.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	\$ -	\$ -
		2024	90,000	90,000
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 90,000	\$ 90,000

Uses	Comments	Year	Requested	Projected
Public Safety	Replace non-Police Department hand-held radios	2023	\$ -	\$ -
		2024	90,000	90,000
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 90,000	\$ 90,000

**Capital Improvements Program
2023 - 2027
Police - License Plate Reader System**

Purpose:

This allocation provides funding for the first year of a License Plate Reader System (LPRS) for four major intersections. The LPRS will capture a small video of each vehicle that goes through the intersection. The video clip will be retained for a period of 7-10 days with cloud storage. The videos can be accessed if a critical incident takes place at the intersection.

Source	Comments	Year	Requested	Projected
Sales Tax	Pilot program - annual lease	2023	\$ 65,000	\$ 65,000
General Fund	Moved to Operating Budget if 1st year is successful	2024	65,000	65,000
General Fund	Moved to Operating Budget if 1st year is successful	2025	65,000	65,000
General Fund	Moved to Operating Budget if 1st year is successful	2026	65,000	65,000
General Fund	Moved to Operating Budget if 1st year is successful	2027	65,000	65,000
			\$ 325,000	\$ 325,000

Uses	Comments	Year	Requested	Projected
Public Safety	Leased system installed at 4 major intersections	2023	\$ 65,000	\$ 65,000
Public Safety	Leased system installed at 4 major intersections	2024	65,000	65,000
Public Safety	Leased system installed at 4 major intersections	2025	65,000	65,000
Public Safety	Leased system installed at 4 major intersections	2026	65,000	65,000
Public Safety	Leased system installed at 4 major intersections	2027	65,000	65,000
			\$ 325,000	\$ 325,000

**Capital Improvements Program
2023 - 2027
Fire - Concrete Driveway Replacement**

Purpose:

This allocation provides funding to replace the concrete driveways at Fire Stations #1 & #2. Both driveways show extensive wear, including large cracks between the saw joints. Concrete needs to be removed and replaced with 8 inches of concrete.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	\$ 67,000	\$ 67,000
Sales Tax		2024	67,000	67,000
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 134,000	\$ 134,000

Uses	Comments	Year	Requested	Projected
Public Safety	Replace concrete driveway at Fire Station #1	2023	\$ 67,000	\$ 67,000
Public Safety	Replace concrete driveway at Fire Station #2	2024	67,000	67,000
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 134,000	\$ 134,000



**Capital Improvements Program
2023 - 2027
Fire - Apparatus Replacement Program**

Purpose:

This allocation provides funding to replace three (3) fire trucks. During the 2016 CIP budget process the decision was made to begin a 15 year replacement program for all fire apparatus. In 2017, three of seven apparatus were replaced. In 2021 the aerial platform was replaced. This request is for the replacement of the remaining three apparatus.

Source	Comments	Year	Requested	Projected
ARPA Funds	Replace E5 - 2003 apparatus (net of \$3,500 trade-in)	2023	\$ 807,705	\$ 807,705
		2024	-	-
Sales Tax	Replace E4 - 2007 apparatus (net of \$20,000 trade-in)	2025	791,205	791,205
Bond Proceeds	Replace Q2 - 2009 apparatus (net of \$65,000 trade-in)	2025	1,164,900	1,164,900
		2026	-	-
		2027	-	-
			\$ 2,763,810	\$ 2,763,810

Uses	Comments	Year	Requested	Projected
Public Safety	Replace E5 - 2003 apparatus (net of \$3,500 trade-in)	2023	\$ 807,705	\$ 807,705
		2024	-	-
Public Safety	Replace E4 - 2007 apparatus (net of \$20,000 trade-in)	2025	791,205	791,205
Public Safety	Replace Q2 - 2009 apparatus (net of \$65,000 trade-in)	2025	1,164,900	1,164,900
		2026	-	-
		2027	-	-
			\$ 2,763,810	\$ 2,763,810



2003 E5 Apparatus - 2023 replacement request



Apparatus purchased in 2017

**Capital Improvements Program
2023 - 2027
Fire - Self Contained Breathing Apparatus**

Purpose:

This allocation provides for the replacement of existing breathing apparatus with 32 Scott 4.5 Self Contained Breathing Apparatus (SCBAs).

Source	Comments	Year	Requested	Projected
		2023	\$ -	\$ -
		2024	-	-
		2025	-	-
Sales Tax	Replaces existing equipment	2026	224,152	224,152
		2027	-	-
			\$ 224,152	\$ 224,152

Uses	Comments	Year	Requested	Projected
		2023	\$ -	\$ -
		2024	-	-
		2025	-	-
Public Safety	Equipment purchase - replaces existing equipment	2026	224,152	224,152
		2027	-	-
			\$ 224,152	\$ 224,152



X3 AIR PAK

**Capital Improvements Program
2023 - 2027
Fire - Building Access Control**

Purpose:

This allocation provides for electronic door locks for all non-public doors at Fire Stations #1 & #2, allowing entrance to authorized personnel only. Hardware will be installed at every exterior door. Software will be installed on an existing computer. Key fobs/access cards will be issued to employees.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	\$ 45,000	\$ 45,000
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 45,000	\$ 45,000

Uses	Comments	Year	Requested	Projected
Public Safety	Purchase & install electronic locks at Fire Station #1 & #2	2023	\$ 45,000	\$ 45,000
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 45,000	\$ 45,000

**Capital Improvements Program
2023 - 2027
Fire - Replace Fire Station #3**

Purpose:

This allocation provides funds to replace Fire Station #3 because of age and lack of energy efficiency. In addition, the fire trucks are larger than when the station was built in 1965, so additional space is necessary. ADA and gender-based requirements also need to be addressed. The current location has enough space to construct the new station.

Source	Comments	Year	Requested	Projected
Sales Tax	Design	2023	\$ 100,000	\$ 100,000
Bond Proceeds	Construction	2024	4,000,000	4,000,000
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 4,100,000	\$ 4,100,000

Uses	Comments	Year	Requested	Projected
Public Safety	Design	2023	\$ 100,000	\$ 100,000
Public Safety	Construction of Fire Station #3	2024	4,000,000	4,000,000
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 4,100,000	\$ 4,100,000



Fire Station #3 was built in 1965. At the time, ADA and separate gender facilities were not considered. Additionally, the facility continue to experience drainage and sewer problems.

Capital Improvements Program

2023 - 2027

Fire - Overhead Door Openers

Purpose:

This allocation provides funds to replace sixteen (16) existing overhead door openers with new UL325 compliant (monitored safety devices) openers. The openers will have upgraded timers that work independently from the safety devices.

Source	Comments	Year	Requested	Projected
Sales Tax	Replace 6 overhead door openers	2023	\$ 24,000	\$ 24,000
Sales Tax	Replace 6 overhead door openers	2024	24,000	24,000
Sales Tax	Replace 4 overhead door openers	2025	16,000	16,000
		2026	-	-
		2027	-	-
			\$ 64,000	\$ 64,000

Uses	Comments	Year	Requested	Projected
Public Safety	Replace 6 overhead door openers	2023	\$ 24,000	\$ 24,000
Public Safety	Replace 6 overhead door openers	2024	24,000	24,000
Public Safety	Replace 4 overhead door openers	2025	16,000	16,000
		2026	-	-
		2027	-	-
			\$ 64,000	\$ 64,000



INDUSTRIAL-DUTY APPLICATIONS

FLOOR-LEVEL CHAIN HOIST
for Manual Operation
in an Emergency

LARGER SECTIONAL OVERHEAD DOORS
Side Mounts to the Wall for
Vertical or High-Lift Doors

ROLLING DOORS AND GRILLES
Wall or Hood Mounts

**Capital Improvements Program
2023 - 2027
Engineering - Biennial Bridge Inspection**

Purpose:

This allocation provides funds for the biennial bridge inspection program that is mandated by the State of Kansas. Failure to perform this inspection could cause a loss of federal and state funding for the bridge replacement program.

Source	Comments	Year	Requested	Projected
Sales tax	2023 bridge inspections	2023	\$ 40,000	\$ 40,000
		2024	-	-
Sales tax	2025 bridge inspections	2025	40,000	40,000
		2026	-	-
Sales tax	2027 bridge inspections	2027	40,000	40,000
			\$ 120,000	\$ 120,000

Uses	Comments	Year	Requested	Projected
Infrastructure	2023 bridge inspections	2023	\$ 40,000	\$ 40,000
		2024	-	-
Infrastructure	2025 bridge inspections	2025	40,000	40,000
		2026	-	-
Infrastructure	2027 bridge inspections	2027	40,000	40,000
			\$ 120,000	\$ 120,000

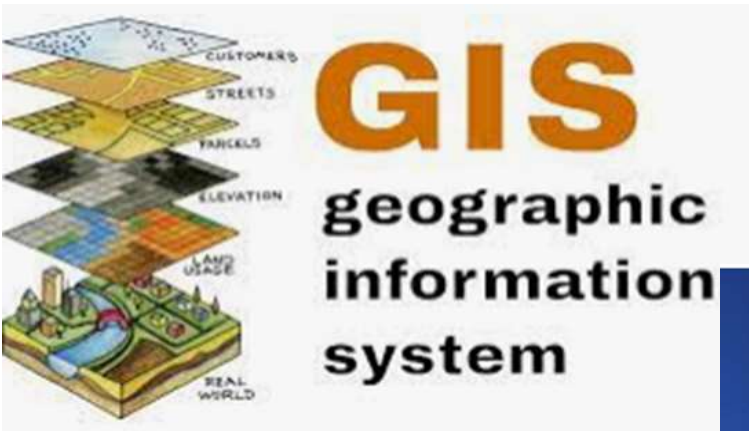
**Capital Improvements Program
2023 - 2027
Engineering - GPS Unit Replacement**

Purpose:

This allocation provides funding to replace the Global Position System (GPS) for the Geographic Information System (GIS). The existing system will be ten (10) years-old in 2025 and will be using outdated and possibly obsolete technology.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	\$ -	\$ -
		2024	-	-
		2025	12,000	12,000
		2026	-	-
		2027	-	-
			\$ 12,000	\$ 12,000

Uses	Comments	Year	Requested	Projected
Public Works - GIS	Purchase equipment for GIS Department	2023	\$ -	\$ -
		2024	-	-
		2025	12,000	12,000
		2026	-	-
		2027	-	-
			\$ 12,000	\$ 12,000



**Capital Improvements Program
2023 - 2027
Public Works - Service Center Building Upgrade**

Purpose:

This allocation provides for numerous repairs and upgrades to the Municipal Service Center building including: paint, ceiling work, flooring, sound proofing from garage area to business area, and an update of the building security (more cameras & door buzzers).

Source	Comments	Year	Requested	Projected
Sales Tax		2023	\$ 30,000	\$ 30,000
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 30,000	\$ 30,000

Uses	Comments	Year	Requested	Projected
Building maintenance	Repairs and upgrades to MSC building	2023	\$ 30,000	\$ 30,000
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 30,000	\$ 30,000

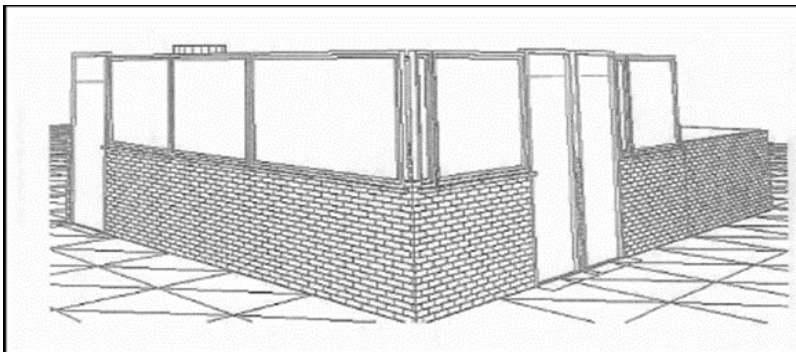
**Capital Improvements Program
2023 - 2027
Public Works - Municipal Service Center Office Remodel**

Purpose:

This allocation provides funding to remodel four cubicles into two offices. This will provide privacy and separation from other staff allowing for social distancing (when necessary due to airborne pathogens) and room to conduct business with vendors and employees in a more private and professional manner.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	\$ -	\$ -
		2024	54,000	54,000
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 54,000	\$ 54,000

Uses	Comments	Year	Requested	Projected
Building upgrade	Remodel 4 cubicle to 2 offices	2023	\$ -	\$ -
		2024	54,000	54,000
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 54,000	\$ 54,000



The remodel will allow supervisors the room to conduct business with vendors and employees in a more professional manner.

**Capital Improvements Program
2023 - 2027
Public Works - Street Equipment**

Purpose:

This allocation provides funding for replacement of several pieces of streets equipment through 2026.

Source	Comments	Year	Requested	Projected
Sales Tax	4-ton trailer-mounted hot box	2023	\$ 45,170	\$ 45,170
Sales Tax	Street sweeper	2023	230,000	230,000
Sales Tax	Tandem axle dump truck	2023	195,000	195,000
Sales Tax	1-ton single axle w/boom	2023	85,000	85,000
Sales Tax	2-ton aerial truck	2024	95,000	95,000
Sales Tax	Crack seal machine	2024	30,000	30,000
Sales Tax	Tandem axle dump truck	2025	165,000	165,000
Sales Tax	Flush truck	2025	85,000	85,000
Sales Tax	Vactron tow behind	2025	35,000	35,000
Sales Tax	Single axle dump truck	2026	165,000	165,000
Sales Tax	Single axle dump truck	2026	165,000	165,000
			\$ 1,295,170	\$ 1,295,170

Uses	Comments	Year	Requested	Projected
Public Works	4-ton trailer-mounted hot box	2023	\$ 45,170	\$ 45,170
Public Works	Street sweeper	2023	230,000	230,000
Public Works	Tandem axle dump truck	2023	195,000	195,000
Public Works	1-ton single axle w/boom	2023	85,000	85,000
Public Works	2-ton aerial truck	2024	95,000	95,000
Public Works	Crack seal machine	2024	30,000	30,000
Public Works	Tandem axle dump truck	2025	165,000	165,000
Public Works	Flush truck	2025	85,000	85,000
Public Works	Vactron tow behind	2025	35,000	35,000
Public Works	Single axle dump truck	2026	165,000	165,000
Public Works	Single axle dump truck	2026	165,000	165,000
			\$ 1,295,170	\$ 1,295,170



Crack Seal Machine



Tandem Axle Dump Truck



Flush Truck



4-ton Hot Box



Street Sweeper

**Capital Improvements Program
2023 - 2027**

Parks & Recreations - Community Center Renovations and Repairs

Purpose:

This allocation provides funding for several necessary repairs and upgrades to the Community Center including: roof repairs, door replacement, flooring, and elevator modernization. It also provides (with ARPA funds) for moving the Parks & Recreation Department administrative offices from the basement to the first floor.

Source	Comments	Year	Requested	Projected
Sales Tax	Replace Asphalt Shingle Roof	2023	252,000	252,000
Sales Tax	RFCC Locker Room Flooring	2023	34,020	34,020
ARPA	Relocate Parks & Rec Office from basement	2024	385,000	385,000
Sales Tax	Elevator Modernization	2024	189,000	189,000
Sales Tax	RFCC Pool Area Painting	2025	44,478	44,478
Sales Tax	Community Center Door Replacement	2025	50,400	50,400
		2026	-	-
		2027	-	-
			\$ 954,898	\$ 954,898

Uses	Comments	Year	Requested	Projected
Parks & Recreation	Replace Asphalt Shingle Roof	2023	\$ 252,000	\$ 252,000
Parks & Recreation	RFCC Locker Room Flooring	2023	\$ 34,020	\$ 34,020
Parks & Recreation	Relocate Parks & Rec Office from basement	2024	\$ 385,000	\$ 385,000
Parks & Recreation	Elevator Modernization	2024	\$ 189,000	\$ 189,000
Parks & Recreation	RFCC Pool Area Painting	2025	\$ 44,478	\$ 44,478
Parks & Recreation	Community Center Door Replacement	2025	\$ 50,400	\$ 50,400
		2026	-	-
		2027	-	-
			\$ 954,898	\$ 954,898



The Riverfront Community Center is a 53,000 square foot facility. The building is a fully-restored 1880's train depot nestled in a lovely park on the banks of the Missouri River.

**Capital Improvements Program
2023 - 2027
Parks & Recreations - Replace Zero Turn Mowers**

Purpose:

This allocation provides for the replacement of two (2) zero turn mowers used to mow City owned parks and ball fields. The original allocation was for the replacement of three (3) mowers. The first of the three mowers is being purchased in 2022.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	26,000	26,000
Sales Tax		2024	26,000	26,000
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 52,000	\$ 52,000

Uses	Comments	Year	Requested	Projected
Parks & Recreation	Purchase mowing equipment	2023	\$ 26,000	\$ 26,000
Parks & Recreation	Purchase mowing equipment	2024	26,000	26,000
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 52,000	\$ 52,000



The current mowers are approaching the end of their useful lives.

**Capital Improvements Program
2023 - 2027
Parks & Recreations - Replace Gang Type Mower**

Purpose:

This allocation provides for the replacement of a 12-foot wide, pull behind flex wing mower with a 17-foot wide pull behind mower. The 12-foot mower has cut the mow time of large areas in half. The new mower will be equipped with a floating hitch kit, a front anti-scalp roller kit, a hydraulic unlocking system and a roadway kit.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	38,522	38,522
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-

Uses	Comments	Year	Requested	Projected
Parks & Recreation	Equipment purchase - gang type mower	2023	\$ 38,522	\$ 38,522
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-



The current mower has reached the end of its useful life.

**Capital Improvements Program
2023 - 2027
Parks & Recreations - Replace Bobcat Skid Steer**

Purpose:

This allocation provides for the replacement of a skid steer loader equipped with a bucket. The loader is used to clean 3 Mile Creek after a rain, assist with building and removing sandbag flood walls, assist with tree removal after storms, and move materials from location to location as needed. The skid steer loader is a vital part of the Parks and Recreations Departments day-to-day operations and is reaching the end of its useful life.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	60,598	60,598
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-

Uses	Comments	Year	Requested	Projected
Parks & Recreation	Equipment purchase - skid steer loader	2023	\$ 60,598	\$ 60,598
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-



This piece of equipment has reached the end of its useful life.

**Capital Improvements Program
2023 - 2027
Parks & Recreations - Replace Two Equipment Trailers**

Purpose:

This allocation provides for the replacement of two trailers. The trailers are 36 years-old and 28 years-old. The replacement costs are \$8,584 and \$9,069, respectively. The trailers are used to haul equipment for the Parks and Recreation Department's mowing operations.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	-	-
		2024	18,653	18,653
		2025	-	-
		2026	-	-
		2027	-	-
				\$

Uses	Comments	Year	Requested	Projected
Parks and Recreation	Replace two trailers used to haul mowing equipment	2023	\$ -	\$ -
		2024	18,653	18,653
		2025	-	-
		2026	-	-
		2027	-	-
				\$



**Capital Improvements Program
2023 - 2027
Parks & Recreations - Replace Snow Removal Equipment**

Purpose:

This allocation provides for the replacement of a 23 year-old piece of equipment used to remove snow from all of our downtown City-owned sidewalks, bridges, and municipal building sidewalks.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	-	-
		2024	-	-
		2025	53,686	53,686
		2026	-	-
		2027	-	-
			\$ 53,686	\$ 53,686

Uses	Comments	Year	Requested	Projected
Parks and Recreation	Purchase snow removal equipment	2023	\$ -	\$ -
		2024	-	-
		2025	53,686	53,686
		2026	-	-
		2027	-	-
			\$ 53,686	\$ 53,686



**Capital Improvements Program
2023 - 2027
Parks & Recreations - Sidewalk Repairs**

Purpose:

This allocation provides for resurfacing various sidewalks throughout the City park system.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	39,600	39,600
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-

Uses	Comments	Year	Requested	Projected
Parks & Recreation	Resurfacing of various park sidewalks	2023	\$ 39,600	\$ 39,600
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-



**Capital Improvements Program
2023 - 2027
Parks & Recreations - Sports field Access Trail**

Purpose:

This allocation provides for resurfacing the trail at Sportsfield used to move materials, supplies & equipment.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	62,100	62,100
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-

Uses	Comments	Year	Requested	Projected
Parks & Recreation	Sportsfield access trail resurfacing	2023	\$ 62,100	\$ 62,100
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-



**Capital Improvements Program
2023 - 2027
Parks & Recreations - Dougherty Park Restroom Doors**

Purpose:

This allocation provides funding to replace the women's and men's restroom doors at Dougherty Park. They were vandalized. They no longer close properly and have been removed from the restroom. Currently, the restroom has no doors.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	-	-
		2024	13,200	13,200
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 13,200	\$ 13,200

Uses	Comments	Year	Requested	Projected
Parks and Recreation	Restroom door replacement at Dougherty Park	2023	\$ -	\$ -
		2024	13,200	13,200
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 13,200	\$ 13,200



**Capital Improvements Program
2023 - 2027
Parks & Recreations - Cody Park Hardcourt Renovation**

Purpose:

This allocation provides for the replacement of the hardcourts used for tennis and pickle ball.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	-	-
		2024	696,000	696,000
		2025	-	-
		2026	-	-
		2027	-	-

Uses	Comments	Year	Requested	Projected
Parks and Recreation	Hardcourt Replacement	2023	\$ -	\$ -
		2024	696,000	696,000
		2025	-	-
		2026	-	-
		2027	-	-



**Capital Improvements Program
2023 - 2027
Parks & Recreations - Southside Park Playground and Parking Lot**

Purpose:

Southside Park playground was installed in 2000 and is the only playground in this area of town. The playground is reaching the end of its life span and parts for repairs will be difficult to obtain. The retaining wall around the play area is starting to fail and is in need of repair. The new playground will consist of a composite structure and swings. There will be a five (5) stall parking lot and a sidewalk added for ease of parking and to meet ADA requirements

Source	Comments	Year	Requested	Projected
Sales Tax		2023	\$ -	\$ -
		2024	210,000	210,000
		2025	-	-
		2026	-	-
		2027	-	-

Uses	Comments	Year	Requested	Projected
Parks & Recreation	Playground equipment, parking lot, and sidewalk	2023	\$ -	\$ -
		2024	210,000	210,000
		2025	-	-
		2026	-	-
		2027	-	-



**Capital Improvements Program
2023 - 2027
Parks & Recreations - Trail Improvement (Annual Allotment)**

Purpose:

This allocation provides for an annual allocation to improve the City's trail system.

Source	Comments	Year	Requested	Projected
Sales Tax		2023	\$ 45,000	\$ 45,000
Sales Tax		2024	45,000	45,000
Sales Tax		2025	45,000	45,000
Sales Tax		2026	45,000	45,000
Sales Tax		2027	45,000	45,000
			\$ 225,000	\$ 225,000

Uses	Comments	Year	Requested	Projected
Parks & Recreation	Annual allocation to improve trails	2023	\$ 45,000	\$ 45,000
Parks & Recreation	Annual allocation to improve trails	2024	45,000	45,000
Parks & Recreation	Annual allocation to improve trails	2025	45,000	45,000
Parks & Recreation	Annual allocation to improve trails	2026	45,000	45,000
Parks & Recreation	Annual allocation to improve trails	2027	45,000	45,000
			\$ 225,000	\$ 225,000



**Capital Improvements Program
2023 - 2027
Streets - Pavement Management Program**

Purpose:

This allocation provides for the resurfacing of streets throughout the City. It is an allocation based on Ordinance 56 which allows for an amount up to 28% of the previous year's ad valorem receipts to be issued in G.O. bonds for this purpose. When identified projects are complete, FFE funds will be used for the pavement management program, decreasing our reliance on bond proceeds for this program.

Source	Comments	Year	Requested	Projected
Bond Proceeds		2023	\$ 750,000	\$ 750,000
Sales Tax		2023	600,000	600,000
Capital Reserves		2023	650,000	650,000
Bond Proceeds		2024	750,000	750,000
Sales Tax		2024	600,000	600,000
Capital Reserves		2024	650,000	650,000
Bond Proceeds		2025	750,000	750,000
Sales Tax		2025	600,000	600,000
FFE Funds		2025	350,000	350,000
Capital Reserves		2025	300,000	300,000
Bond Proceeds		2026	750,000	750,000
Sales Tax		2026	600,000	600,000
FFE Funds		2026	450,000	450,000
Capital Reserves		2026	200,000	200,000
Bond Proceeds		2027	750,000	750,000
Sales Tax		2027	600,000	600,000
FFE Funds		2027	450,000	450,000
Capital Reserves		2027	200,000	200,000
			\$ 10,000,000	\$ 10,000,000

Uses	Comments	Year	Requested	Projected
Public Works	Street resurfacing, projects are identified annually	2023	\$ 2,000,000	\$ 2,000,000
Public Works	Street resurfacing, projects are identified annually	2024	\$ 2,000,000	2,000,000
Public Works	Street resurfacing, projects are identified annually	2025	\$ 2,000,000	2,000,000
Public Works	Street resurfacing, projects are identified annually	2026	\$ 2,000,000	2,000,000
Public Works	Street resurfacing, projects are identified annually	2027	\$ 2,000,000	2,000,000
			\$ 10,000,000	\$ 10,000,000



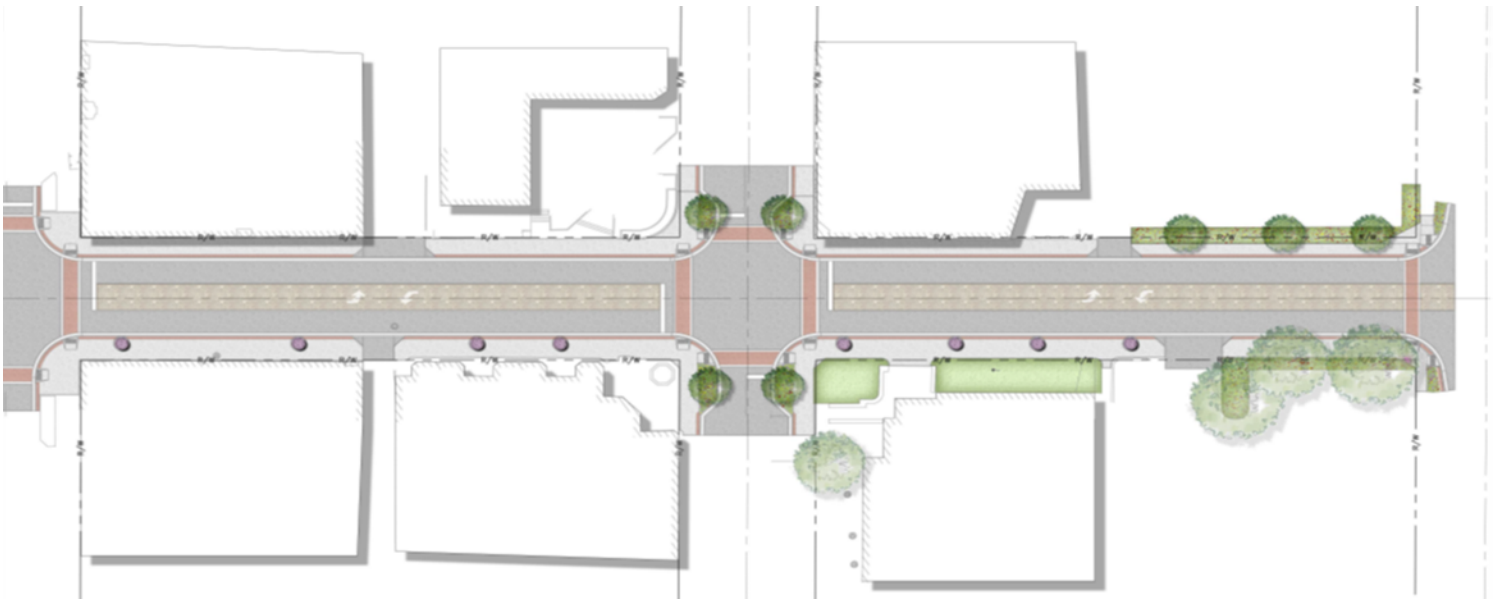
**Capital Improvements Program
2023 - 2027
Streets - Downtown 4th Street Reconstruction**

Purpose:

This allocation provides for the reconstruction of 4th Street from Choctaw to Seneca. It is a Kansas Dept. of Transportation project (4th Street is also Kansas Highway 7). KDOT will provide up to \$1,000,000 toward the project. The City will pay for the balance of the project. Current estimates of the total project costs are \$3,086,725.

Source	Comments	Year	Requested	Projected
FFE Funds		2023	1,843,363	1,843,363
FFE Funds		2024	843,362	843,362
KDOT		2024	1,000,000	1,000,000
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 3,686,725	\$ 3,686,725

Uses	Comments	Year	Requested	Projected
Streets	Reconstruction of 4th Street from Choctaw to Seneca	2023	\$ 1,843,363	\$ 1,843,363
Streets	Reconstruction of 4th Street from Choctaw to Seneca	2024	843,362	843,362
Streets	Reconstruction of 4th Street from Choctaw to Seneca	2024	1,000,000	1,000,000
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 3,686,725	\$ 3,686,725



**Capital Improvements Program
2023 - 2027
Streets - 10th & Limit Intersection Improvement**

Purpose:

This allocation provides for the improvement of the 10th & Limit intersection. We have submitted a request for 90/10 funding to KDOT. The estimated cost of the project is \$1,000,000.

Source	Comments	Year	Requested	Projected
		2023	-	-
		2024	-	-
FFE Funds		2025	100,000	100,000
KDOT		2025	900,000	900,000
		2026	-	-
		2027	-	-
			\$ 1,000,000	\$ 1,000,000

Uses	Comments	Year	Requested	Projected
		2023	\$ -	\$ -
		2024	-	-
Streets	Improvement of intersection at 10th & Limit	2025	100,000	100,000
Streets	Improvement of intersection at 10th & Limit	2025	900,000	900,000
		2026	-	-
		2027	-	-
			\$ 1,000,000	\$ 1,000,000



**Capital Improvements Program
2023 - 2027
Streets - Sidewalk Program**

Purpose:

City Ordinance 54 defines sidewalk replacement and repairs as a specific use of a portion the county-wide sales tax and county-wide compensating use tax the City receives each year. Specific sidewalk projects are selected by the Sidewalk Advisory Board.

Source	Comments	Year	Requested	Projected
Sales tax		2023	192,500	192,500
Sales tax		2024	300,000	300,000
Sales tax		2025	300,000	300,000
Sales tax		2026	300,000	300,000
Sales tax		2027	300,000	300,000
			\$ 1,392,500	\$ 1,392,500

Uses	Comments	Year	Requested	Projected
Sidewalks	Replacement and repair of City sidewalks	2023	\$ 192,500	\$ 192,500
Sidewalks	Replacement and repair of City sidewalks	2024	300,000	300,000
Sidewalks	Replacement and repair of City sidewalks	2025	300,000	300,000
Sidewalks	Replacement and repair of City sidewalks	2026	300,000	300,000
Sidewalks	Replacement and repair of City sidewalks	2027	300,000	300,000
			\$ 1,392,500	\$ 1,392,500



**Capital Improvements Program
2023 - 2027
Streets - Curb Program**

Purpose:

City Ordinance 54 defines curb replacement and repairs as a specific use of a portion the county-wide sales tax and county-wide compensating use tax the City receives each year. Specific curb projects are identified each year.

Source	Comments	Year	Requested	Projected
Sales tax		2023	116,000	116,000
Sales tax		2024	116,000	116,000
Sales tax		2025	116,000	116,000
Sales tax		2026	116,000	116,000
Sales tax		2027	116,000	116,000
			\$ 580,000	\$ 580,000

Uses	Comments	Year	Requested	Projected
Curbs	Replacement and repair of City curbs and inlets	2023	\$ 116,000	\$ 116,000
Curbs	Replacement and repair of City curbs and inlets	2024	116,000	116,000
Curbs	Replacement and repair of City curbs and inlets	2025	116,000	116,000
Curbs	Replacement and repair of City curbs and inlets	2026	116,000	116,000
Curbs	Replacement and repair of City curbs and inlets	2027	116,000	116,000
			\$ 580,000	\$ 580,000



**Capital Improvements Program
2023 - 2027**

911 Fund - Dispatch Equipment Replacement and Upgrades

Purpose:

This allocation provides for the replacement and upgrades of 911 dispatch equipment. The City receives funds from the Kansas 911 Coordinating Council for this purpose. Equipment that needs to be upgraded and/or replaced will be identified annually.

Source	Comments	Year	Requested	Projected
KS 911 Coordinating Council		2023	100,000	100,000
KS 911 Coordinating Council		2024	100,000	100,000
KS 911 Coordinating Council		2025	100,000	100,000
KS 911 Coordinating Council		2026	100,000	100,000
KS 911 Coordinating Council		2027	100,000	100,000
			\$ 500,000	\$ 500,000

Uses	Comments	Year	Requested	Projected
Public Safety	Replacement and upgrade of 911 dispatch equipment	2023	\$ 100,000	\$ 100,000
Public Safety	Replacement and upgrade of 911 dispatch equipment	2024	100,000	100,000
Public Safety	Replacement and upgrade of 911 dispatch equipment	2025	100,000	100,000
Public Safety	Replacement and upgrade of 911 dispatch equipment	2026	100,000	100,000
Public Safety	Replacement and upgrade of 911 dispatch equipment	2027	100,000	100,000
			\$ 500,000	\$ 500,000



**Capital Improvements Program
2023 - 2027
Sewer - Sewer Line Rehabilitation**

Purpose:

This annual allocation has been established to facilitate the reconstruction of sewer lines thought the City. Specific projects will be identified each year based on the sanitary sewer master plan. The entire allocation comes from the Sewer Fund Operating Budget.

Source	Comments	Year	Requested	Projected
Sewer Fund Operating Budget		2023	846,000	846,000
Sewer Fund Operating Budget		2024	700,000	700,000
Sewer Fund Operating Budget		2025	850,000	850,000
Sewer Fund Operating Budget		2026	850,000	850,000
Sewer Fund Operating Budget		2027	850,000	850,000
			\$ 4,096,000	\$ 4,096,000

Uses	Comments	Year	Requested	Projected
Sewers	Sewer line replacement and rehabilitation	2023	\$ 846,000	\$ 846,000
Sewers	Sewer line replacement and rehabilitation	2024	700,000	700,000
Sewers	Sewer line replacement and rehabilitation	2025	850,000	850,000
Sewers	Sewer line replacement and rehabilitation	2026	850,000	850,000
Sewers	Sewer line replacement and rehabilitation	2027	850,000	850,000
			\$ 4,096,000	\$ 4,096,000



Capital Improvements Program

2023 - 2027

Sewer - Waste Water Treatment Plant Improvements and Repairs

Purpose:

This allocation provides for the replacement and improvement of critical equipment at the Waste Water Treatment Plant, asphalt repair at the WWTP, the purchase and construction of a utility storage building, and the purchase of UV lights (3rd of 3 installments).

Source	Comments	Year	Requested	Projected
ARPA funds		2023	3,000,000	3,000,000
Sewer Fund Operating Budget		2023	4,000	4,000
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 3,004,000	\$ 3,004,000

Uses	Comments	Year	Requested	Projected
WWTP	Trickling filter #1 media replacement	2023	\$ 2,258,000	\$ 2,258,000
WWTP	Replace air handling unit - main buildings	2023	160,000	160,000
WWTP	Lift station repairs	2023	80,000	80,000
WWTP	Belt press repairs	2023	80,000	80,000
WWTP	Overhead heaters in all buildings	2023	11,000	11,000
WWTP	Mixing system for holding tank - WWTP	2023	100,000	100,000
WWTP	Asphalt resurfacing	2023	50,000	50,000
WWTP	Utility storage building	2023	125,000	125,000
WWTP	Third installment of UV light replacement	2023	140,000	140,000
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 3,004,000	\$ 3,004,000



Trickling Filter #2



Belt Press

**Capital Improvements Program
2023 - 2027
Refuse - Skid Steer/Track Loader**

Purpose:

This allocation provides for the purchase of a skid steer/track loader for the Brush Site. The previous skid steer caught fire in 2021 and, therefore, needs to be replaced. Auction proceeds of \$11,500 were received in 2021.

Source	Comments	Year	Requested	Projected
Refuse Fund Operating Budget		2023	80,000	80,000
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 80,000	\$ 80,000

Uses	Comments	Year	Requested	Projected
Refuse	Purchase skid steer/track loader	2023	\$ 80,000	\$ 80,000
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 80,000	\$ 80,000



**Capital Improvements Program
2023 - 2027
Refuse - Poly-Carts and Carp Tippers**

Purpose:

This allocation provides for the purchase of 11,000 poly-carts (one for each household) for residential trash service. Approximately 25% will be 64 gallon and 75% will be 96 gallon. The allocation also provides funding to retrofit the refuse trucks with cart-tippers. If poly-carts and cart tippers are purchased, the City will save approximately \$250,000 annually on trash bags.

Source	Comments	Year	Requested	Projected
Refuse Fund Operating Budget	Purchase price of poly-carts and cart tippers	2023	970,000	970,000
Refuse Fund Operating Budget	Savings created by not purchasing trash bags	2023	(250,000)	(250,000)
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 720,000	\$ 720,000

Uses	Comments	Year	Requested	Projected
Solid Waste Collection	Purchase 11,000 poly-carts	2023	\$ 900,000	\$ 900,000
Solid Waste Collection	Purchase cart tippers to retro-fit refuse trucks	2023	70,000	70,000
Solid Waste Collection	Apply savings from not purchasing trash bags	2023	(250,000)	(250,000)
		2026	-	-
		2027	-	-
			\$ 720,000	\$ 720,000



Capital Improvements Program

2023 - 2027

Refuse - Adjustable Rear Loader with Side Loader Refuse Truck

Purpose:

This allocation provides for the replacement of refuse trucks. Refuse trucks are scheduled to be replaced on a regular, rotating basis to keep maintenance costs low. The plan is to trade-in the vehicle that has the highest maintenance costs to offset the cost of the new truck.

Source	Comments	Year	Requested	Projected
Refuse Fund Operating Budget		2023		-
		2024	250,000	250,000
		2025	-	-
Refuse Fund Operating Budget		2026	250,000	250,000
		2027	-	-
			\$ 500,000	\$ 500,000

Uses	Comments	Year	Requested	Projected
Solid Waste Collection	Purchase refuse truck	2023	\$ -	\$ -
		2024	250,000	250,000
		2025	-	-
Solid Waste Collection	Purchase refuse truck	2026	250,000	250,000
		2027	-	-
			\$ 500,000	\$ 500,000



**Capital Improvements Program
2023 - 2027
Refuse - Sterling Roll-Off Chassis (Grapple Arm Compatible)**

Purpose:

This allocation provides for the replacement of the roll-off truck that is equipped with grapple ready hydraulics. The current unit has over 150,000 miles on it. The truck is used to haul recycling and trash. It is also used to operate the grapple box for large item pick-up.

Source	Comments	Year	Requested	Projected
Refuse Fund Operating Budget		2023		-
		2024	-	-
		2025	200,000	200,000
		2026	-	-
		2027	-	-
				\$ 200,000

Uses	Comments	Year	Requested	Projected
Solid Waste Collection	Purchase Roll Off Chassis	2023	\$ -	\$ -
		2024	-	-
		2025	200,000	200,000
		2026	-	-
		2027	-	-
				\$ 200,000



**Capital Improvements Program
2023 - 2027
Refuse - Front Loader**

Purpose:

This allocation provides for the purchase to replace the front loader that is at the Brush Site. The front loader is also used often by the Street Department and occasionally by the Parks and Recreation Department.

Source	Comments	Year	Requested	Projected
		2023	-	-
		2024	-	-
		2025	-	-
		2026	-	-
		2027	250,000	250,000
Refuse Fund Operating Budget			\$ 250,000	\$ 250,000

Uses	Comments	Year	Requested	Projected
		2023	\$ -	\$ -
		2024	-	-
		2025	-	-
		2026	-	-
Brush Site	Purchase front loader for multiple uses	2027	250,000	250,000
			\$ 250,000	\$ 250,000



**Capital Improvements Program
2023 - 2027
Storm Water - 2nd & Chestnut**

Purpose:

This allocation provides for the replacement of the drainage system at 2nd & Chestnut. The drainage system at that location was constructed in the late 1800s and is seeing major failures. The total estimated cost of the project is \$3,530,000. Of this amount, \$1,588,900 will be spent in 2022. General Obligation Bonds with net proceeds of \$2,047,542.60 (2020-A Bond Series: \$1,975,000 + bond premium of \$72,542.60) were issued in 2020 for this project. The balance of the project will be funded by the Storm Water Impact Fee.

Source	Comments	Year	Requested	Projected
Storm Water Impact Fee		2023	\$ 1,545,691	\$ 1,545,691
Bond Proceeds	Balance of 2020-A G.O. Bonds	2023	395,409	395,409
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 1,941,100	\$ 1,941,100

Uses	Comments	Year	Requested	Projected
Storm Water Drainage	Construction of new system at 2nd & Chestnut	2023	\$ 1,941,100	\$ 1,941,100
		2024	-	-
		2025	-	-
		2026	-	-
		2027	-	-
			\$ 1,941,100	\$ 1,941,100



**Capital Improvements Program
2023 - 2027
Storm Water - Havens Park Ditch and Drainage Repair**

Purpose:

This allocation provides for the re-cut of ditches and placing boulders along the edge of the road at Havens Park. It also provides for fixing the drainage pipe to stop erosion from taking out the road.

Source	Comments	Year	Requested	Projected		
Storm Water Impact Fee		2023	\$ 40,000	\$ 40,000		
		2024	-	-		
		2025	-	-		
		2026	-	-		
		2027	-	-		
				\$	40,000	\$ 40,000

Uses	Comments	Year	Requested	Projected		
Storm Water Drainage	Repair ditch and drain pipe at Havens Park	2023	\$ 40,000	\$ 40,000		
		2024	-	-		
		2025	-	-		
		2026	-	-		
		2027	-	-		
				\$	40,000	\$ 40,000



**Capital Improvements Program
2023 - 2027
Storm Water - Orange Fence Projects**

Purpose:

This annual allocation provides for the improvement of storm water drainage throughout the City.

Source	Comments	Year	Requested	Projected
Storm Water Impact Fee		2023	\$ 290,000	\$ 290,000
Storm Water Impact Fee		2024	290,000	290,000
Storm Water Impact Fee		2025	290,000	290,000
Storm Water Impact Fee		2026	290,000	290,000
Storm Water Impact Fee		2027	290,000	290,000
			\$ 1,450,000	\$ 1,450,000

Uses	Comments	Year	Requested	Projected
Storm Water Improvement	Projects selected annually	2023	\$ 290,000	\$ 290,000
Storm Water Improvement	Projects selected annually	2024	290,000	290,000
Storm Water Improvement	Projects selected annually	2025	290,000	290,000
Storm Water Improvement	Projects selected annually	2026	290,000	290,000
Storm Water Improvement	Projects selected annually	2027	290,000	290,000
			\$ 1,450,000	\$ 1,450,000



**Capital Improvements Program
2023 - 2027
Storm Water - Stream Bank Restoration Program**

Purpose:

This annual allocation provides for the stabilization of stream banks throughout the City.

Source	Comments	Year	Requested	Projected
Storm Water Impact Fee		2023	\$ 154,000	\$ 154,000
Storm Water Impact Fee		2024	154,000	154,000
Storm Water Impact Fee		2025	154,000	154,000
Storm Water Impact Fee		2026	154,000	154,000
Storm Water Impact Fee		2027	154,000	154,000
			\$ 770,000	\$ 770,000

Uses	Comments	Year	Requested	Projected
Stream Bank Stabilization	Projects selected annually	2023	\$ 154,000	\$ 154,000
Stream Bank Stabilization	Projects selected annually	2024	154,000	154,000
Stream Bank Stabilization	Projects selected annually	2025	154,000	154,000
Stream Bank Stabilization	Projects selected annually	2026	154,000	154,000
Stream Bank Stabilization	Projects selected annually	2027	154,000	154,000
			\$ 770,000	\$ 770,000



**Capital Improvements Program
2023 - 2027
Storm Water - Brick/Stone Arch Replacement**

Purpose:

This annual allocation provides for the replacement of failing stone arches throughout the City.

Source	Comments	Year	Requested	Projected
Storm Water Impact Fee		2023	\$ 104,000	\$ 104,000
Storm Water Impact Fee		2024	104,000	104,000
Storm Water Impact Fee		2025	104,000	104,000
Storm Water Impact Fee		2026	104,000	104,000
Storm Water Impact Fee		2027	104,000	104,000
			\$ 520,000	\$ 520,000

Uses	Comments	Year	Requested	Projected
Brick/Stone Arch Replacement	Projects selected annually	2023	\$ 104,000	\$ 104,000
Brick/Stone Arch Replacement	Projects selected annually	2024	104,000	104,000
Brick/Stone Arch Replacement	Projects selected annually	2025	104,000	104,000
Brick/Stone Arch Replacement	Projects selected annually	2026	104,000	104,000
Brick/Stone Arch Replacement	Projects selected annually	2027	104,000	104,000
			\$ 520,000	\$ 520,000



**Capital Improvements Program
2023 - 2027
Storm Water - Curb Inlet Replacement**

Purpose:

This annual allocation provides for the replacement of curb inlets throughout the City.

Source	Comments	Year	Requested	Projected
Storm Water Impact Fee		2023	\$ 100,000	\$ 100,000
Storm Water Impact Fee		2024	100,000	100,000
Storm Water Impact Fee		2025	100,000	100,000
Storm Water Impact Fee		2026	100,000	100,000
Storm Water Impact Fee		2027	100,000	100,000
			\$ 500,000	\$ 500,000

Uses	Comments	Year	Requested	Projected
Curb Inlet Replacement	Projects selected annually	2023	\$ 100,000	\$ 100,000
Curb Inlet Replacement	Projects selected annually	2024	100,000	100,000
Curb Inlet Replacement	Projects selected annually	2025	100,000	100,000
Curb Inlet Replacement	Projects selected annually	2026	100,000	100,000
Curb Inlet Replacement	Projects selected annually	2027	100,000	100,000
			\$ 500,000	\$ 500,000



APPENDIX A

Summary of Financial Policies

Finance Staff are committed to adopting and implementing financial best practices as laid out by the Government Finance Officers Association. Currently, the staff is developing, revising, and proposing new policies to the City Manager and City Commission.

Unlike private entities, there are no “bottom line” profit figures that assess the financial performance of the City, nor are there any authoritative standards by which City officials can judge themselves. Instead, the City Commission and the City management team work together to set goals and objectives that measure the performance and effectiveness of municipal programs and services.

Financial policies can be used to establish similar goals and targets for the City’s financial operations so that the City Commission and City Officials can monitor how well the City is performing. Formal financial policies provide a consistent approach to financial strategies and set forth guidelines to measure financial performance and future budgetary programs.

The following is a summary of policies adopted by the City Commission. The full text of each policy can be found on the City’s website.

• Budgetary Policy	• Debt Management Policy
• Budgetary Reserve Policy	• Procurement Policy
• Capital Asset Policy	• Revenue Control Policy
• Economic Development Policy	• Investment Policy

Budget Policy

The City of Leavenworth adheres to State statutes, which requires all local governments to operate with a balanced budget. A balanced budget is defined as a budget in which projected revenues and available unencumbered cash are equal to expenditures.

Budgetary Reserve Policy

The City adheres to the Budgetary Reserve Policy to establish a framework to ensure sound financial management, reduce the need for issuing debt through effective use of reserves, and maintaining two months of expenditures level as budgetary reserves.

Capital Asset Policy

The City of Leavenworth defines capital assets as tangible and intangible assets with a value exceeding \$5,000 and a useful life exceeding one business cycle. Capital assets are those items with an acquisition cost of less than \$5,000, but which are particularly at risk or vulnerable to theft or loss. The City’s capital assets are resources used to provide public services to the community.

Debt Management Policy

The City uses debt financing for capital improvement projects and equipment purchases. The City traditionally uses Temporary Notes and General Obligation Bonds to finance the development of infrastructure.

Procurement Policy

The City's procurement policy is based upon Kansas State Statutes and City Ordinances. The purpose of this policy is to provide guidelines to all City personnel, establishing authority and limits for the purchase of materials, supplies, equipment, and services by the City.

Revenue Control Policy

The City uses the revenue control policy to maintain effective revenue controls and cash management practices, including compliance with federal, state and local requirements and industry standards.

Economic Development Policy

The purpose of this policy is to establish the official policy of the City of Leavenworth for the granting of economic development incentives, including uses in accordance with the provisions of the Constitution of the State of Kansas. The appropriate purpose and use of incentives is to broaden and diversify the tax base, create new job opportunities for the citizens of the City of Leavenworth, and promote the economic growth and welfare of the City of Leavenworth.

Investment Policy

Kansas statutes authorize cities to invest cash that is not immediately needed for their intended purposes.

The City's investment policy incorporates the types of investments that are authorized by state statutes. However, during the past year, some of the local banks offered investments in Certificates of Deposit Registry Service (CDARS)-type programs. The CDARS-type program and other qualifying reciprocal deposit programs allows for a participating institution to arrange for the allocation of deposits in excess of the Federal Deposit Insurance Corporation (FDIC) insurance limit of \$250,000 among other participating institutions in amounts that would be eligible for FDIC coverage.

APPENDIX B

Glossary of Terms

Accounting System- The total structure of records and procedures for recording, classifying, summarizing and reporting financial information.

Accrual Basis Accounting – A method of accounting that recognizes the financial effect of transactions, events, and inter-fund activities when they occur, regardless of the timing of related cash flows.

Accrued Expense – An expense incurred during the current accounting period but which is not paid until a subsequent accounting period.

Accrued Revenue – Revenue earned during the current accounting period but which is not to be collected until a subsequent accounting period.

Actuarial Liability – The portion of the present value of benefits already earned by the employee but not paid until a future event.

Ad Valorem – A basis for a levy of taxes upon property based on value.

Ad Valorem Taxes- (“According to value”) is a tax based on the value of real estate or personal property.

Addendum- An addition or supplement to a document.

Agency Fund – A fund consisting of resources received and held by the governmental unit as an agent for others.

Appraised Valuation- The value placed upon real estate or other property by the County Appraiser.

Appropriation – An authorization by the City Commission to incur obligations and to expend public funds for a stated purpose. An appropriation is usually limited in amount and as to the time when it may be expended.

Arbitrage- Refers to the rebate or penalty amount due to the Internal Revenue Service where funds received from the issuance of tax-exempt debt have been invested and excess interest earnings have occurred, or where tax-exempt bond proceeds are not spent for their intended purpose within the times permitted by federal regulation. As used in this policy, ‘excess interest earnings’ means interest earned at a rate in excess of the arbitrage permitted yield on any individual bond issue.

Assessed Valuation- A fixed percentage of the appraised valuation, as appraised by the County Appraiser.

Assets – Probable future economic benefits obtained or controlled by a particular entity as a result of past transactions or events

Assigned Fund balance- The cash balance intended for a specific use by the City that are neither restricted nor committed. The Commission or City Manager to which the Commission delegated authority to assign amounts for specific purposes expresses intent.

Audit – A methodical examination of the utilization of and changes in resources. It concludes in a written report of the findings. A financial audit is a test of the management’s financial statements and internal accounting control procedures to determine the extent to which internal accounting controls are both available and being used. It determines whether the financial statements fairly present the City’s financial condition and results of operations.

Available (Undesignated) Fund Balance – This refers to the funds remaining from the prior year, which are available for appropriation and expenditure in the current year.

Balanced Budget – A budget in which total revenues are equal to or greater than total expenditures.

Balance Forward – A cash basis portion of the fund balance required by Kansas statute for budgeting purposes. It is comprised of cash and equivalent balances less current liabilities (such as accounts payable and wages payable) and encumbrances. The balance forward is added with budgeted revenues to calculate the total resources available for budgeted expenditures.

Basis of Budgeting- Method used to determine when revenues and expenses are recognized for budgeting purposes.

Best Value- A selection of a product or service that was based on both price and qualitative Components of a bid and the award are not necessarily to the lowest bidder, but rather on the offer deemed most advantageous and of greatest value to the City. Qualitative considerations include items such as technical design, technical approach, quality of proposed personnel, and or management plan.

Bid- A written offer to perform a contract to provide goods or services to the City in response to a bid opportunity.

Blended Component Unit – Entities for which the elected officials of a government are financially accountable and organizations whose exclusion would cause a government's financial statements to be misleading.

Bond- A written promise to pay a specific amount of money, called face value, at a fixed time in the future, called the date of maturity, and carrying interest at a fixed rate, payable periodically.

Bond Indebtedness- The portion of a government’s debt represented by outstanding bonds.

Budget- A plan of financial operation including an estimate of proposed expenditures for a given period of time, and proposed means of financing them.

Budget Amendment- A formal change to the budget during the year to increase expenditure limits.

Budget Control – The control or management of the approved Budget for keeping expenditures within the limitations of available appropriations and available resources.

Budget Hearing- The formal hearing for the budget to be presented to the governing body for adoption and approval.

Budget Law- A series of the Kansas Statutes (K.S.A. 79-2925 to 79-2937) which includes specific requirements for preparing an annual budget document. The budget sets a limit on expenditures and tax levies.

Budgetary Fund Balance- Represents only the accumulated amount from prior years based on budgetary basis.

Budgeted Fund- A fund that is required by statute to be budgeted.

Buildings- All permanently walled and/or roofed structures, along with all permanent systems, such as HVAC, drainage, plumbing, etc.

Capital Asset- Tangible or intangible assets with an acquisition cost greater than \$5,000 and an estimated useful life expectancy greater than one business cycle.

Capital Expenditures- An expenditure that results in the acquisition of or addition to capital assets.

Capital Fund- Funds that account for capital the transactions associated with project revenues and expenditures.

Capital Improvements- Expenditures related to the acquisition, expansion, or rehabilitation of an element of the government's physical facilities or infrastructure.

Capital Outlay- Payments made in cash or cash equivalents to purchase a capital asset or extend a capital asset's useful life.

Capital Project- Major Construction, acquisition, or renovation activities, which add value to a government's physical assets or significantly increases their useful life.

Capital Improvement Program- A plan that serves as a guide for the efficient and effective provision of public facilities, outlining timing and financing schedules of capital projects for a five-year time period.

Cash Basis of Accounting – The method of accounting that recognizes revenues and expenses at the time cash is received or paid out.

Cash Basis Reserves- An amount of money budgeted in the Bond Fund to assure there is adequate cash flow.

Cash Currency on Hand Demand- deposits in other types of accounts or cash pools that like demand deposits.

Cash Equivalents – Short term, highly liquid investments that are readily converted to cash.

Challenge- A written objection by a participating bidder regarding a bid, proposal, or quote.

Charges for Services- A revenue source that represents a reimbursement for services provided, such as utilities, facility rentals, inspection fees, parks user fees, etc.

Charter Ordinance- The document used by cities to exempt itself from a non-uniform state statute using constitutional home rule.

Collusion- When two or more parties act together secretly to achieve a fraudulent or unlawful acts such as unlawful activities impacting competitive bidding. This may inhibit free and open competition in violation of antitrust laws.

Commission- The legislative body of the City, made up of members of the community elected at large by popular vote.

Committed Fund Balance- The cash balance that can only be used for specific purposes determined by a formal action (resolution/ordinance) of the City's highest level of decision-making authority-the City Commission. Commitments may only be lifted by taking the same formal action that originally imposed the restriction.

Commodities- Expendable items that are consumable and/or have a short life span that is within one business cycle and whose cost is below a specific threshold established by management, such as small tools, office supplies, etc.

Community Improvement District (CID) - May be either a political subdivision or a not-for-profit corporation and are defined geographic areas. CID's are organized for the purpose of financing a wide range of public-use facilities, establishing, and managing policies and public services relative to the needs of the district.

Component Unit- a legally separate organization for which the elected officials of the primary government are financially accountable.

Construction in Progress (CIP) - Includes all costs of labor, material, and ancillary costs accumulated on a project that is not, yet completed. Once placed in service, the asset is transferred from CIP to the appropriate asset classification.

Contingency- A budgetary reserve set aside for emergencies or unforeseen expenditures not otherwise budgeted.

Contract- Any written instrument or electronic document containing elements of offer, acceptance, and consideration to which the City is a part.

Contractor- An individual, company, corporation, firm, or combination thereof in which the City enters into a contract for procuring goods or services.

Contractual services- Service rendered by private firms, individuals, or other governmental agencies, such as utilities, rent, maintenance agreements, and/or professional services.

Controlled Asset- Controlled assets are those items with an acquisition cost of less than \$5,000, but which are particularly at risk or vulnerable to theft or loss.

Cooperative Purchasing- A process by which two or more jurisdictions cooperate to purchase from the same vendor.

Cost Reimbursement basis – Setting charges so that tests are systematically recovered on a break-even basis.

County Clerk’s Budget Information- The valuation and other information needed to prepare a budget, available June 15.

County Treasurer’s Report- A report, which shows the distribution of taxes made by the county treasurer for the previous year.

COVID-19 - the infectious disease caused by the coronavirus, SARS-CoV-2, which is a respiratory pathogen.

Debt- An obligation resulting from borrowing money or purchasing goods and services. It includes general obligation bonds, revenue bonds, temporary notes, state revolving loans, and lease purchase agreements.

Debt Service Fund- a governmental fund used to pay for the interest and principal payments of the organization

Debt Capacity- An assessment of the amount of debt an entity can repay in a timely manner without jeopardizing its financial viability and/or without violating restrictions placed by governing bodies.

Delinquent Taxes – Taxes remaining unpaid after the due date. Unpaid taxes continue to be delinquent until paid, abated, or converted into a lien on property.

Department – A major unit of organization in the City of Leavenworth comprised of sub-units named divisions or cost centers and responsible for the provision of a specific package of services.

Depreciation- A non-cash expense those results from the use of long-lived assets. It is measured by allocating the acquisition cost of an asset over its estimated useful life.

Design-Build- A project delivery method in which the City contracts with a single entity for both the design and construction/implementation of a project.

Designee- A duly authorized representative of a Department Director

Discrete presentation – Method of reporting financial data in one or more columns separate from the financial data of the primary government

Economic Resource Measurement - Focus a set of financial statements reports used in proprietary and trust fund that focuses on all inflows, outflows, and balances affecting or reflecting an entity’s net position.

Discretely Presented – a method of reporting financial information that is reported in a separate column in the government's government-wide financial statements.

Economic Development- The effort to attract new business and industry and retain existing business and industry.

Emergency Purchases- A purchase made outside of the normal procedures when a lack of which would threaten:

- 1) The functioning of the City government
- 2) The preservation or protection of property, machinery, or equipment
- 3) The health or safety of any person

Employer Contribution - Amount of benefit payments employer make compared to the annual required contribution.

Encumbrance – Commitment related to an unperformed contract for goods and services. Encumbered funds may not be used for any purpose.

Enterprise Funds- Funds that account for activities for which a fee is charged to external users for goods and services, such as wastewater, refuse, sewer, and storm water.

Equipment- Vehicles and equipment which meets the definition of capital assets, is movable in nature, retains its original shape and appearance with use, is non-expendable, and is not permanently attached to a building.

Exchange Like Transaction – a transaction in which each party receives and sacrifices something of approximate equal value.

Expenditures- Includes cash payments plus any encumbrances for budgetary purposes.

Fiduciary Fund – Any fund held by a governmental unit as an agent or trustee.

Fiscal Year – A 12-month period of time to which the annual budget applies and at the end of which a governmental unit determines its financial position and the results of its operations. The City of Leavenworth's fiscal year is a calendar year of January 1 to December 31.

Fringe Benefits – Employer share of FICA taxes, health insurance, life insurance, workmen compensation, unemployment taxes, and retirement contributions made on behalf of the City's employees.

Full-Time Equivalent (FTE) – The conversion of all full-time, part-time, and temporary employees to the amount of full-time employees that would be required for the hours worked. Two part-time employees working 20 hours each would equal one FTE.

Fund- An independent fiscal and accounting entity including all cash with related liabilities or obligations.

Fund Balance- The measure of financial resources available in a governmental fund. The context of fund balance for reporting purposes is different from the context for budgeting purposes. The GAAP context separates fund balance into categories depending on the level of constraints placed on the use of the funds.

General Fund- The City's primary operating fund that accounts for services not otherwise specified in a separate fund.

General Obligation Bonds- Bonds backed by the full faith and credit of the City. Bondholders have the power to compel the City to levy property taxes to repay the bonds, if necessary.

Goal – A goal is a statement of desired conditions to be maintained or achieved through the efforts of an organization

Governmental Funds – This category of funds includes typical governmental activities and includes funds such as the General Fund, Special Revenue Funds, and the Debt Service Fund. These funds are set up to measure current expendable financial resources (only current assets and current liabilities) and use the modified accrual basis of accounting.

Grant – A contribution of assets (usually cash) from one government unit or organization to another. Typically, these contributions are made to local governments from the state or federal governments to be used for specific purposes and require distinctive reporting.

Impact Fee – Fees charged to cover in part or wholly the cost of improvements.

Improvements Other than Buildings- Includes permanent improvements to assets, which cannot be classified as a building with the exception of those improvements that are made with/to infrastructure.

Informal Solicitations- Purchases under a certain dollar threshold may be made by either verbal or written quotes.

Infrastructure- Roads, streets, bridges, curbs, gutters, sidewalks, traffic signals, drainage systems, storm culverts, and lighting systems.

Insurance Fire Rating (ISO) - Also referred to as a fire score or Public Protection Classification(PPC), is a score from 1 to 10 that indicates how well-protected your community is by the fire department. In the ISO rating scale, a lower number is better: 1 is the best possible rating, while a 10 means the fire department did not meet the ISO's minimum requirements.

Intangible Assets- Assets with a useful life exceeding a reporting cycle that lack physical substance, are not financial in nature, and are not held for profit.

Interfund Transfers- Flows of assets-for example cash or goods, between funds and blended component units of the primary government without the equivalent flow of assets in return and without a requirement for repayment (includes both revenues and expenditures). Usually classified as "Other sources and uses".

Internal Service Fund a fund used to track goods or services shifted between departments on a cost reimbursement basis.

Investment – Securities held for the production of income in the form of interest and dividends.

Invitation for bids (IFB)- All documents used to solicit competitive or multi-step bids.

Land- Includes all real estate owned by the City with the exception of real estate that contains infrastructure.

Lease Agreements- The City enters into a lease agreement with another party (typically a third-party vendor) to take temporary possession of an asset over a defined period at a pre-arranged payment, made from operating revenues. The Commission appropriates lease payments unless it chooses not to under Kansas cash basis law. At the end of the leasing term, ownership of the asset remains in the leasing party.

Lease/Purchase Agreements- The City enters into a lease/purchase agreement with another party (typically a third-party vendor) to lease an asset over a defined period of time at a pre-arranged annual payment. Lease/purchase payments are made primarily from operating revenues. The City Commission appropriates annual lease/purchase payments unless it chooses not to appropriate under the Kansas cash basis law. If lease/purchase payments are not appropriated, ownership of the property remains in the leasing party. At the conclusion of the lease term, the City either receives unencumbered ownership of the asset or receives an option to purchase the asset at a predetermined price

Legal Debt Margin- The difference between the amount of debt or debt service the government is authorized to carry and the amount of debt or debt service the government is actually carrying.

Liability - A future sacrifices of economic benefits that the entity is obliged to make to other entities as a result of past transactions or other *past* events. .

Major Fund- Funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds.

Modified Accrual Basis - Method of accounting that recognizes revenues when they become available and measurable and, with a few exceptions, records expenditures when liabilities are incurred

Non-Major Funds– Funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are less than 10 percent of corresponding totals for all governmental or enterprise funds and less than 5 percent of the aggregate amount for all governmental and enterprise funds.

Non-Recurring Capital Expenditures - Expenses that are unlikely to occur again in the normal course of business.

Non-spendable- Includes amounts that are not spendable in any form or are legally or contractually required to remain intact.

Original Budget - The first legally adopted budget.

Other Financing Sources- Increases in net position of governmental funds other than revenues.

Other Financing Uses – Decreases in net position of a governmental fund other than expenditures.

Overlapping Debt - Outstanding long-term debt or financial obligations of one political jurisdiction that also falls partly in another jurisdiction. Examples include City, County and School Districts.

Pension Benefits – Retirement income and all benefit other than healthcare that is provided to employees.

Performance Measures – a method of tracking and reporting service levels.

Pilot – Payment in Lieu of Taxes.

Purchasing Agent- City employee assigned to the Finance office designated with the authority and responsibility for purchasing

Refunding – Issuance for new debt whose proceeds are used to repay previously issued debt.

Recurring capital expenditures – Expenses that are likely to occur again in the normal course of business.

Repurchasing Agreement – Transfers of cash/ securities between governments and financial institutions in exchange for promises to repay principal & interest.

Request for Proposal (RFP)- A document used to solicit proposals from potential providers for goods and services

Request for Qualifications- Refers to the pre-qualification stage of the procurement process. Only those proponents who successfully respond to the RFQ and meet the qualification criteria will be included in the subsequent Request for Proposals (RFP) solicitation process.

Request for Quotes- A request made to vendors for non-repetitive purchases below a certain dollar amount, may be either a verbal or a written quote depending on the dollar threshold.

Resources Available- The total cash available to fund the budget.

Restricted Fund Balance- Amounts that can only be spent for specific purposes stipulated by external sources either constitutionally or through legislation.

Revenues- Funds that the government receives as income. It includes such items as tax payments, fees from specific services, receipts from other governments; forfeitures, grants, and interest income.to benefit those properties.

Special Assessment- Compulsory levy made against certain properties to defray all or part of the cost of a specific improvement or service demand

Special Assessment Bonds- Bonds issued to develop facilities and basic infrastructure for the benefit of properties within the assessment district. Assessments are levied on properties benefited by the project. The issuer's recourse for nonpayment is foreclosure and the remaining debt becomes the City's direct obligation, repaid from property taxes.

Special Revenue Funds- Funds that account for revenue sources and uses that are designated for a specific purpose.

Specification- A precise description of the physical or functional characteristics of a product, goods, or services the purchaser is seeking to buy and what a bidder must do to be responsive in order to be awarded a contract. Specifications generally fall under the following categories: design, performance, qualified products list and samples. May also be known as a purchasing description.

Tax Increment Financing (TIF) – is a public financing method that is used as a subsidy for development of blighted areas, infrastructure, and other public improvements.

Tax levy- The total amount to be raised by general property taxes for the purposes specified in the approved City budget.

Tax rate- The amount of tax levied for each \$1,000 of assessed valuation.

Temporary Notes- A temporary debt incurred by states, local governments, and special jurisdictions. Municipal notes are usually issued with a maturity length of 12 months, although maturities can range from 3 months to 3 years.

Unallocated depreciation – Depreciation not properly reported as a direct expense of a function or program.

Unassigned Fund Balance- This is the residual classification for the remaining balances. It includes all amounts not contained in other classifications and technically available for any purpose.

Unencumbered Cash Balance- The cash balance as shown in the accounting records for the fund, less any outstanding encumbrances.

Unearned Revenue – A liability for resources received prior to revenue recognition

Unrestricted fund balance – The difference between total fund balance of a government and its non-spendable and restricted balance

Vendor- A supplier/seller of goods and services. A reference to a provider of product or service.

APPENDIX C

Glossary of Acronyms

AAP	Annual Action Plan
ACH	Automated Clearing House
ADA	Americans with Disabilities Act
ARC	Annual Required Contribution
APWA	American Public Works Association
BAN	Bond Anticipation Note
AFR	Annual Financial Report
CAPER	Consolidated Annual Performance and Evaluation Report
CD	Certificate of Deposit
CID	Community Improvement District
CDBG	Community Development Block Grant
CIAP	Comprehensive Improvements Assistance Program
CIP	Capital Improvements Program
COVID	Coronavirus Disease
CPI	Consumer Price Index (as published by the US Department of Labor)
CVB	Convention & Visitors Bureau
DOHE/KDOHE	Kansas Department of Health & Environment Kansas
DOL/KDOL	Department of Labor
DOR/KDOR	Kansas Department of Revenue
DOT/KDOT	Kansas Department of Transportation
EFT	Electric Funds Transfer

EMT	Emergency Medical Transport
EPA	Environmental Protection Agency
ESG	Emergency Solutions Grant
FFE	Federal Funds Exchange
FICA	Federal Insurance Contributions Act
FTE	Full – Time Equivalent
FY	Fiscal Year
GAAP	Generally Accepted Accounting Principals
GASB	Governmental Accounting Standards Board
GFOA	Government Finance Officers Association
GIS	Geographic Information Services
GO Bonds	General Obligation Bonds
GPS	Global Positioning System
HCV	Housing Choice Voucher
HIDTA	High Intensity Drug Trafficking Areas program
HR	Human Resources
HUD	Department of Housing and Urban Development
HVAC	Heating, Ventilation, and Air Conditioning
ICMA	International City/County Management Association
ISO	Insurance Services Office
LCDC	Leavenworth County Development Corporation
LEPC	Local Emergency Planning Committee
LHA	Leavenworth Housing Authority
KDOT	Kansas Department of Transportation
KERIT	Kansas Eastern Regional Insurance Trust

KHRC	Kansas Housing Resources Corporation
KLINK	Kansas Highway Connecting Links
KOMA	Kansas Open Meetings Act
KORA	Kansas Open Records Act
KPERS	Kansas Personnel retirement system
KP&F	Kansas Police & Fire retirement system
K.S.A.	Kansas Statues Annotated
M&R	Maintenance & Repairs
MARC	Mid-America Regional Council
NRA	Neighborhood Revitalization Area
OPEB	Other Post Employment Benefits
OMB	Office of Management and Budget
PAC	Performing Arts Center
PILOT	Payment in Lieu of Taxes
PSAP	Public Safety Answering Points
RFCC or CC	Riverfront Community Center
RHSCC	Regional Homeland Security Coordinating Committee
ROW	Right of Way
SRO	School Resource Officer
TAN	Tax Anticipation Note
TIF	Tax Increment Financing
USP	United States Penitentiary
VA	Department of Veteran Affairs
VASH	Veterans Affairs Supportive Housing
WWTP	Waste Water Treatment Plant

Appendix D

2023 Operating Budget

Salary Overview

Scope

- Compared:
 - 2021 Actual
 - 2022 Adopted Budget
 - 2023 Proposed Budget
- In order to be able to explain variances from year-to-year

Overview

- Two new positions:
 - HR: Added full-time Recruiter/Trainer (eliminated part-time Administrative Clerk)
 - Recreation: Added Deputy Parks Director
- Most variances resulted from:
 - Implementing Phases 4 & 5 of Salary Study in 2022
 - COLA increases
 - 2022 mid-year increase of 2.75%
 - 2023 mid-year increase of 5%
 - Public Safety salary increases
 - Police Department: 2022 mid-year adjustment to starting pay and existing officer salaries. This was funded partially by freezing the PD Personnel Budget Authority. Positions can still be filled through normal hiring practices.
 - Fire: January 1, 2023, implementation of a Market Competitive Pay Program, includes a step-system for salary increases.
 - Vacancies
 - Adjustments in personnel due to the COVID 19 pandemic

Department by Department Analysis

- The following slides discuss salaries, by department.
- The focus is on full-time FTEs. Where material, discussion will include information about additional compensation such as:
 - Over-time salaries
 - Part-time salaries
 - Temporary salaries
- 2021 Actual (from Budget Book) will differ slightly from numbers presented because of the following entries:
 - GAAP: Salary accruals
 - GAAP: Accrued compensated absences
 - Transfer of hours to Refuse Division to cover vacancies

City Manager

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$281,462	\$280,144	\$296,740

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
City Manager	1.00	1.00	1.00
Assistant City Manager	0.40	0.20	0.40
Admin Assistant	1.00	1.00	1.00
Public Information Officer	1.00	1.00	1.00
Total FTEs	3.40	3.20	3.40

Compare	\$ Change	% Change
2021 to 2022	\$(1,318)	-0.47%
2022 to 2023	\$16,596	5.92%
2021 to 2023	\$15,278	5.43%

The Assistant City Manager (ACM) is allocated between the following divisions: City Manager, Economic Development, and CVB. The ACM allocation for the City Manager Department was adjusted from 40%, to 20%, and back to 40% for 2021, 2022, and 2023, respectively. 2021 to 2023 increase of 5.43% reflects Salary Study and COLA adjustments.

Municipal Court

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary (includes P.D.)	\$258,976	\$279,206	\$246,780
Part-Time Salary (PT Clerk)	\$7,011	\$40,566	\$18,748

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Judge	1.00	1.00	1.00
City Prosecutor	1.00	1.00	1.00
Public Defender (P.D.) 2 part-time	1.00	1.00	1.00
Senior Court Clerk	1.00	1.00	1.00
Court Clerk	2.00	2.00	2.00
PT Court Clerk	0.50	1.00	0.50
Total FTEs	6.50	7.00	6.50

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$20,230	7.81%
2022 to 2023	\$(32,426)	-11.61%
2021 to 2023	\$(12,196)	-4.71%

2021 to 2023 full-time salary decreased because vacancy caused by Sr. Court Clerk retirement was filled at lower end of pay-range. This is offset somewhat by Salary Study and COLA adjustments. Part-time salary was over-budgeted by \$25k in 2022. 2023 budget reflects one PT Court Clerk.

Information Technology

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$141,309	\$202,186	\$192,210

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Manager of Information Systems	1.00	1.00	1.00
IT Specialist	1.00	2.00	2.00
Total FTEs	2.00	3.00	3.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$60,877	43.08%
2022 to 2023	\$(9,976)	-4.93%
2021 to 2023	\$50,901	36.02%

2021 to 2022 increase due to IT Specialist that was expensed to Police Administration in 2021 and was moved to IT in 2022 and 2023. 2022 salaries were over-budgeted. 2021 to 2023 increase also reflects Salary Study and COLA adjustments.

City Clerk

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$206,629	\$225,808	\$219,630

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
City Clerk	1.00	1.00	1.00
Deputy City Clerk	1.00	1.00	1.00
Receivables/License Coordinator	1.00	1.00	1.00
Office Clerk	1.00	1.00	1.00
Total FTEs	4.00	4.00	4.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$19,179	9.28%
2022 to 2023	\$(6,178)	-2.74%
2021 to 2023	\$13,001	6.29%

2021 to 2022 increase due to Salary Study and COLA adjustments. 2022 to 2023 decreased because vacancy caused by City Clerk retirement was filled at lower end of pay-range. 2021 to 2023 increase of 6.29% is consistent with Salary Study and COLA adjustments.

Human Resources

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$175,477	\$188,227	\$232,100

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
HR Director	1.00	1.00	1.00
HR Deputy Director (Specialist promoted mid-2022)	-	-	1.00
HR Specialist	1.00	1.00	-
Recruiter/Trainer (new in 2023)	-	-	1.00
Administrative Clerk	0.50	0.50	-
Total FTEs	2.50	2.50	3.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$12,750	7.27%
2022 to 2023	\$43,873	23.31%
2021 to 2023	\$56,623	32.27%

2021 to 2022 increase consistent with Salary Study and COLA adjustments. 2022 to 2023 increase due to addition of new Recruiter/Trainer position. This increase is offset somewhat by the elimination of the 50% Administrative Clerk position. 2023 increase also includes mid-year 2022 salary adjustment for promotion from HR Specialist to HR Deputy Director.

Finance

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$296,721	\$365,986	\$374,530

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Finance Director	1.00	1.00	1.00
Deputy Finance Director	0.70	1.00	1.00
Senior Accountant	1.00	1.00	1.00
Accountant II (new in 2022)	-	1.00	1.00
Accountant I	1.00	1.00	1.00
Total FTEs	3.70	5.00	5.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$69,265	23.34%
2022 to 2023	\$8,544	2.33%
2021 to 2023	\$77,809	26.22%

2021 to 2022 increase due to addition of Accountant II position and full-year budget for Deputy Finance Director. Deputy Finance Director position was vacant for 30% of 2021. 2022 to 2023 increase consistent with mid-year COLA increase of 5%.

Police Administration

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$733,582	\$685,194	\$781,710
Overtime	\$13,271	\$15,000	\$13,600

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Police Chief	1.00	1.00	1.00
Deputy Police Chief	1.00	1.00	1.00
Lieutenant	1.00	1.00	1.00
Sergeant (In operations budget in 2022)	1.00	-	1.00
Secretary	1.00	1.00	1.00
Administrative Specialist	1.00	1.00	1.00
Evidence Custodian	1.00	1.00	1.00
Records Supervisor	1.00	1.00	1.00
Records Clerk	3.00	3.00	3.00
IT Specialist (1 FTE moved to IT budget in 2022)	2.00	1.00	1.00
Total FTEs	13.00	11.00	12.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$(48,388)	-6.60%
2022 to 2023	\$96,516	14.09%
2021 to 2023	\$48,128	6.56%

2021 to 2022 decrease due to 1) IT Specialist moved from Police Admin in 2021 to IT Budget in 2022 & 2023 and 2) Sergeant in '2021 Actual' was budgeted to Operations in 2022. One Sergeant FTE was moved back to Police Admin in 2023. 2021 to 2023 increase of 6.56% is consistent with Salary Study and COLA adjustments.

Dispatch

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$385,265	\$389,876	\$432,170
Overtime	\$60,458	\$35,000	\$65,900
Public Safety Holiday	\$9,371	\$10,000	\$10,700

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Dispatchers (Telecom Specialists)	9.25	9.00	10.00
Total FTEs	9.25	9.00	10.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$4,611	1.20%
2022 to 2023	\$42,294	10.85%
2021 to 2023	\$46,905	12.17%

2021 to 2023 increase in FT salary reflects fully budgeted staff of 10 FTEs. Increase also includes 2022 & 2023 COLA adjustments. 2023 Proposed budget includes \$65,900 in overtime, an 8% increase over 2021, consistent with COLA adjustments. Overtime was under-budgeted in 2022.

Public Safety employees receive holiday pay, in addition to their base compensation, when they work on a City holiday.

Police Operations

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$2,573,186	\$3,047,711	\$3,170,000
Overtime	\$308,135	\$243,800	\$159,850
Specialty Assignment Pay	\$34,100	\$33,950	\$36,000
Public Safety Holiday	\$63,634	\$71,326	\$65,000
FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Administrative Clerk	1.00	1.00	1.00
Lieutenant	2.00	2.00	2.00
Sergeant	10.00	11.00	10.00
Detective	7.00	7.00	8.00
Police Officer	35.00	35.00	32.00
Total FTEs	55.00	56.00	53.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$474,525	18.44%
2022 to 2023	\$122,289	4.01%
2021 to 2023	\$596,814	23.19%

2021 to 2022 increase reflects 1) Sergeant expensed to Police Admin in '2021 Actual' moved to Operations in 2022 Adopted Budget. This Sergeant is moved back to Police Admin in the 2023 Proposed Budget; 2) Sergeant with long-tenure and a high salary retired in 2021 but was budgeted for a full year in 2022; 3) \$260,000 in Police Officer vacancies in 2021 are budgeted for the full year in 2022. 2021 to 2023 increase reflects changes made as a result of mid-2022 salary adjustments that increased starting and existing officers' salaries. The 2022 budget was under budgeted by 1 Detective vacancy and 1 Police Officer vacancy.

The 2021 to 2023 increase in full-time salaries of \$596,814 is offset somewhat by the 48% (\$148,285) decrease in overtime from 2021 to 2023. The decrease in overtime will be realized with less police officer turn-over due to more competitive salaries.

Uniformed Officers receive Specialty Assignment Pay if they are Assigned to SWAT, K9, Crisis Negotiator, Range Master, FTO, Drone Pilots, Bomb Team, or Polygraph Examiner. If an Officer serves one of these assignments, they receive \$100/month. If they serve in two or more assignments, they receive \$150/month.

Animal Control

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$186,476	\$213,064	\$211,930
Overtime	\$3,069	\$6,000	\$3,300

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Animal Control Supervisor	1.00	1.00	1.00
Animal Control Officer	2.00	2.00	2.00
Records Clerk	0.65	1.00	1.00
Kennel Attendant	2.00	2.00	2.00
Total FTEs	5.65	6.00	6.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$26,588	14.26%
2022 to 2023	\$(1,134)	-0.53%
2021 to 2023	\$25,454	13.65%

2021 to 2022 increase reflects Records Clerk budgeted for full year in 2022. The position was vacant for 35% of 2021. 2022 to 2023 decreased because vacancy caused by Records Clerk departure was filled at lower end of pay-range. 2021 to 2023 increase of 13.65% is consistent with Records Clerk position budgeted for full year and COLA increases.

Fire Administration

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$243,966	\$267,498	\$274,190

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Fire Chief	1.00	1.00	1.00
Deputy Fire Chief	1.00	1.00	1.00
Fire Secretary	1.00	1.00	1.00
Total FTEs	3.00	3.00	3.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$23,532	9.65%
2022 to 2023	\$6,692	2.50%
2021 to 2023	\$30,224	12.39%

2021 to 2023 increase of 12.39% reflects Salary Study and COLA increases.

Fire Suppression

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$2,310,804	\$2,456,944	\$2,753,720
Overtime	\$161,085	\$90,000	\$172,800
Specialty Assignment Pay	\$8,900	\$13,200	\$13,200
Public Safety Holiday	\$65,773	\$62,600	\$69,000

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Battalion Chief	3.00	3.00	3.00
Fire Captain	12.00	12.00	12.00
Fire Driver/Operator	12.00	12.00	12.00
Firefighter (average of 4 vacancies in 2021)	22.00	21.00	22.00
Total FTEs	49.00	48.00	49.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$146,140	6.32%
2022 to 2023	\$296,776	12.08%
2021 to 2023	\$442,916	19.17%

The 2021 to 2022 increase in full-time salaries is caused by budgeting for 21 Firefighters for all of 2022. Full staff is 22 Firefighters. There was an average of 4 vacancies in 2021. The 2023 Proposed Budget includes 22 firefighters for the entire year. In addition to budgeting for full staff in 2023, the 2021 to 2023 increase reflects the implementation of a Market Competitive Pay Program on January 1, 2023. The 2021 to 2023 increase also reflects 2022 Salary Study and 2022 & 2023 COLA increases. Overtime was under-budgeted in 2022.

Firefighters receive Specialty Assignment Pay if they are certified as a Fire Investigator (2 members are allowed) or if they participate in the regional Hazmat Team (10 members are allowed). Specialty Assignment Pay is \$100 for one assignment and \$150 if a member participates in both assignments.

Fire Prevention

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$137,410	\$144,296	\$153,790

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Safety Officer/Health Inspector	1.00	1.00	1.00
Fire Marshall	1.00	1.00	1.00
Total FTEs	2.00	2.00	2.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$6,886	5.01%
2022 to 2023	\$9,494	6.58%
2021 to 2023	\$16,380	11.92%

2021 to 2023 increase of 11.92% reflects Salary Study, COLA increases, and the implementation of a Market Competitive Pay Program on January 1, 2023.

Engineering

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$272,978	\$407,702	\$400,210

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Public Works Director	1.00	1.00	1.00
Deputy Public Works Director	-	1.00	1.00
Engineering Tech II	1.00	1.00	1.00
Engineering Tech I	1.00	1.00	1.00
GIS Coordinator	0.25	0.50	0.50
Admin Clerk	1.00	1.00	1.00
Total FTEs	4.25	5.50	5.50

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$134,724	49.35%
2022 to 2023	\$(7,492)	-1.84%
2021 to 2023	\$127,232	46.61%

The 2021 to 2023 increase reflects filling Deputy Public Works Director Position which was vacant for all of 2021. The GIS Coordinator position was also vacant for part of 2021. 2022 to 2023 decreased because vacancy caused by Engineering Tech departure was filled at lower end of pay-range. The 2021 to 2023 increase also reflects Salary Study and COLA adjustments.

Inspections

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$211,329	\$220,771	\$224,150

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Chief Building Inspector	1.00	1.00	1.00
Inspector III	1.00	1.00	1.00
Inspector II	1.00	1.00	1.00
Office Clerk II	1.00	1.00	1.00
Total FTEs	4.00	4.00	4.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$9,442	4.47%
2022 to 2023	\$3,379	1.53%
2021 to 2023	\$12,821	6.07%

The 2021 to 2023 increase is consistent with Salary Study and COLA adjustments.

Garage

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$118,891	\$133,104	\$157,090
Overtime	\$3,024	\$2,500	\$2,800

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Operations Superintendent	0.25	-	0.25
Master Mechanic	1.00	1.00	1.00
Mechanic	1.25	2.00	2.00
Total FTEs	2.50	3.00	3.25

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$14,213	11.95%
2022 to 2023	\$23,986	18.02%
2021 to 2023	\$38,199	32.13%

The 2021 to 2023 increase reflects filling Mechanic position which was vacant for 75% of 2021. The 2022 Adopted Budget did not include the 25% allocation for the Operations Superintendent. In 2021 and 2023 the Operations Superintendent is correctly allocated between the Garage (25%), Streets & Alley Maintenance (50%), and Refuse Collections (25%) departments. The 2021 to 2023 increase also reflects Salary Study and COLA adjustments.

Service Center

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$30,217	\$33,826	\$35,200
Part-Time Salary	-	-	\$16,910

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Inventory Parts Clerk	0.90	1.00	1.00
Admin Clerk – PT (moved from Refuse in 2023)	-	-	.50
Total FTEs	0.90	1.00	1.50

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$3,609	11.94%
2022 to 2023	\$1,374	4.06%
2021 to 2023	\$4,983	16.49%

The 2021 to 2023 increase reflects position full for entire year. In 2021, the position was vacant for approximately 10% of the year. The 2021 to 2023 increase also reflects COLA increases.

Planning & Zoning

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$163,276	\$173,180	\$203,160

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Planning & Community Development Director	0.80	0.80	0.80
City Planner	1.00	1.00	1.00
Administrative Assistant	1.00	1.00	1.00
Clerk Typist	-	-	0.60
Total FTEs	2.80	2.80	3.40

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$9,904	6.07%
2022 to 2023	\$29,980	17.31%
2021 to 2023	\$39,884	24.43%

The 2021 to 2023 increase reflects allocation of 60% of Clerk Typist to Planning & Zoning. This position was allocated 100% to Code Enforcement in 2022. The 2021 to 2023 increase also reflects Salary Study and COLA increases.

Code Enforcement

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$127,046	\$176,960	\$147,430
Part-Time Salary	\$0.00	\$0.00	\$18,400

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Zoning/Code Administrator	2.50	3.00	3.00
Clerk/Typist (included in part-time salary in 2023 – allocated 60% to Planning & Zoning)	-	1.00	.40
Total FTEs	2.50	4.00	3.40

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$49,914	39.29%
2022 to 2023	\$(29,530)	-16.69%
2021 to 2023	\$20,384	16.04%

The 2021 to 2023 increase reflects three Zoning/Code Administrator positions full for the entire year. There was one 50% vacancy in 2021. The 2022 to 2023 decrease in full-time salary reflects the Clerk/Typist being allocated 60% to Planning & Zoning in 2023. The 2021 to 2023 increase also reflects Salary Study and COLA adjustments.

Rental Coordinator

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$38,767	\$40,436	\$41,290

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Rental Property Coordinator	1.00	1.00	1.00
Total FTEs	1.00	1.00	1.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$1,669	4.30%
2022 to 2023	\$854	2.11%
2021 to 2023	\$2,523	6.51%

The 2021 to 2023 increase reflects Salary Study and COLA adjustments.

Fire Pension

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Fire Pension	\$99,774	\$102,517	\$107,970

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Retirees	2	2	2
Total Retirees	2	2	2

Compare Salary	\$ Change	% Change
2021 to 2022	\$2,743	2.75%
2022 to 2023	\$5,453	5.32%
2021 to 2023	\$8,196	8.21%

2021 to 2023 increase reflects COLA adjustments.

Police Pension

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Fire Pension	\$15,715	\$16,799	\$17,010

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Retirees	1	1	1
Total Retirees	1	1	1

Compare Salary	\$ Change	% Change
2021 to 2022	\$1,084	6.90%
2022 to 2023	\$211	1.26%
2021 to 2023	\$1,295	8.24%

2021 to 2023 increase reflects COLA adjustments.

Recreation

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$185,732	\$198,245	\$285,980
Part-Time Salary	\$3,800	\$33,000	\$35,000

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Parks & Recreation Director	1.00	1.00	1.00
Deputy Parks Director (new in 2023)	-	-	1.00
Recreation Supervisor	1.00	1.00	1.00
Secretary	1.00	1.00	1.00
Total FTEs	3.00	3.00	4.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$12,513	6.74%
2022 to 2023	\$87,735	44.26%
2021 to 2023	\$100,248	53.97%

The 2021 to 2022 increase in full-time salaries is consistent with Salary Study and COLA adjustments. The 2022 to 2023 increase reflects the addition of a Deputy Parks Director in 2023. Part-time salaries include Sports Officials and Supervisors. These salaries were low in 2021 due to partial-year COVID-19 closures.

Aquatics

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$92,758	\$102,017	\$101,140
Over-Time Salary	\$6,348	-	\$6,700
Part-Time Salary	\$132,913	\$165,000	\$165,000

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Recreation Supervisor	1.00	1.00	1.00
Pool Manager	0.85	1.00	1.00
Total FTEs	1.85	2.00	2.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$9,259	9.98%
2022 to 2023	\$(877)	-0.86%
2021 to 2023	\$8,382	9.04%

The 2021 to 2022 increase in full-time salaries reflects Pool Manager position full for the entire year. The position was vacant for approximately 15% of 2021. The 2021 to 2023 increase also reflects Salary Study and COLA adjustments. Part-time salaries (Lifeguards, etc.) in 2021 were low due to partial-year COVID-19 closures.

Community Center

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$63,177	\$65,653	\$67,290
Part-Time Salary	\$63,243	\$60,000	\$67,000

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Community Center Manager	1.00	1.00	1.00
Total FTEs	1.00	1.00	1.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$2,476	3.92%
2022 to 2023	\$1,637	2.49%
2021 to 2023	\$4,113	6.51%

The 2021 to 2023 increase in full-time salaries is consistent with Salary Study and COLA adjustments.

RFCC Maintenance

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$75,195	\$81,494	\$90,920
Part-Time Salary	\$35,162	\$90,706	\$64,530

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
RFCC Maintenance Supervisor	1.00	1.00	1.00
RFCC Custodian	0.85	1.00	1.00
Total FTEs	1.85	2.00	2.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$6,299	8.38%
2022 to 2023	\$9,426	11.57%
2021 to 2023	\$15,725	20.91%

The 2021 to 2022 increase in full-time salaries reflects Custodian position full for the entire year. The position was vacant for approximately 15% of 2021. The 2021 to 2023 increase also reflects Salary Study and COLA adjustments. Part-time salaries in 2021 were low due to partial-year COVID-19 closures. Part-time salaries in 2022 are over-budgeted.

Riverfront Park

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Part-Time Salary	\$7,000	\$7,000	\$7,000

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Temporary Campground Manager	1.00	1.00	1.00
Total FTEs	1.00	1.00	1.00

Compare PT Salary	\$ Change	% Change
2021 to 2022	\$0	0%
2022 to 2023	\$0	0%
2021 to 2023	\$0	0%

The Campground Manager is paid a flat rate of \$1,000 per month for the seven months of the year that Riverfront Park is open for camping.

Parks

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$353,823	\$422,656	\$395,570
Over-Time Salary	\$3,166	\$10,000	\$3,500
Part-Time Salary	\$37,272	\$28,000	\$39,200

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Parks Superintendent	1.00	1.00	1.00
Park Foreman	1.00	1.00	1.00
Park Technician	5.00	7.00	6.00
Park Mechanic	1.00	1.00	1.00
Temporary Park Mechanic	0.25	-	-
Total FTEs	8.25	10.00	9.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$68,833	19.45%
2022 to 2023	\$(27,086)	-6.41%
2021 to 2023	\$41,747	11.80%

The 2021 to 2023 increase reflects a filled Park Technician vacancy and Salary Study and COLA adjustments. The 2022 budget includes one additional Park Technician position. The correct allocation of six Park Technicians is reflected in the 2023 Proposed Budget.

Streets & Alleys

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$408,445	\$424,985	\$522,990
Over-Time Salary	\$24,100	\$16,294	\$21,400

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Operations Superintendent	0.50	1.00	0.50
Street Foreman	1.00	1.00	1.00
Equipment Operator (includes \$2/hour snow-shift differential for 16 hours per FTE in 2023 Proposed Budget)	8.00	8.00	10.00
Administrative Clerk	1.00	1.00	1.00
Total FTEs	10.50	11.00	12.50

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$16,540	4.05%
2022 to 2023	\$98,005	23.06%
2021 to 2023	\$114,545	28.04%

The 2021 to 2023 increase reflects two filled Equipment Operator vacancies, Salary Study adjustments, COLA adjustments, and the addition of a snow-shift differential of \$2/hour (budgeted for 16 hours per Equipment Operator FTE). The 2022 budget includes 100% of Operations Superintendent. The 2021 Actual and 2023 Proposed Budget correctly reflect 50% of the Operations Superintendent in Streets and Alleys. The remaining portion of the Operations Superintendent's salary is allocated between the Garage (25%) and Refuse Collection (25%).

Traffic

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$10,050	\$28,497	\$36,410

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Traffic Control Technician (includes \$2/hour snow-shift differential for 16 hours per FTE in 2023 Proposed Budget)	0.30	0.80	1.00
Total FTEs	0.30	0.80	1.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$18,447	183.54%
2022 to 2023	\$7,913	27.77%
2021 to 2023	\$26,360	262.27%

This position was filled for 30% of the year in 2021 and budgeted for 80% of the year in 2022. The Traffic Control Technician is budgeted for the full year in 2023 and includes 16 hours of \$2/hour snow-shift differential pay.

Conventions and Visitors Bureau & City Festival

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$98,941	\$145,326	\$146,280
Over-Time Salary (City Festival)	\$14,208	-	\$15,000

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Assistant City Manager	0.20	0.20	0.20
CVB Manager	1.00	1.00	1.00
Tourism Services Coordinator	-	1.00	1.00
Administrative Clerk	0.50	0.50	0.50
Total FTEs	1.70	2.70	2.70

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$46,385	46.88
2022 to 2023	\$954	0.66%
2021 to 2023	\$47,339	47.85%

The 2021 to 2023 increase in full-time salaries reflects adding the Tourism Services Coordinator back into the budget. The position was intentionally left vacant in 2021 due to COVID-19 related closures. The 2021 to 2023 increase also reflects Salary Study and COLA adjustments. Over-time salaries are for City employees that work at the City Festival. The 2022 Budget did not include an allocation for those over-time hours.

Probation

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$120,513	\$128,858	\$132,080

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Probation Manager	1.00	1.00	1.00
Probation Officer	1.00	1.00	1.00
Probation Clerk	1.00	1.00	1.00
Total FTEs	3.00	3.00	3.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$8,345	6.92%
2022 to 2023	\$3,222	2.50%
2021 to 2023	\$11,567	9.60%

The 2021 to 2023 increase is consistent with Salary Study and COLA adjustments.

Economic Development

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$34,038	\$59,191	\$35,180

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Assistant City Manager	0.40	0.60	0.40
Total FTEs	0.40	0.60	0.40

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$25,153	73.90%
2022 to 2023	\$(24,011)	-40.57%
2021 to 2023	\$1,142	3.35%

The Assistant City Manager (ACM) is allocated between the following departments: City Manager, Economic Development, and CVB. The ACM allocation for the Economic Development Department was adjusted from 40%, to 60%, and back to 40% for 2021, 2022, and 2023, respectively. The 2021 to 2023 increase of 3.35% is consistent with COLA adjustments.

Sewer

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$303,668	\$473,308	\$368,890
Over-Time Salary	\$10,176	\$7,400	\$10,500

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
WPC Superintendent	1.00	1.00	1.00
WPC Assistant Superintendent	1.00	1.00	1.00
GIS Coordinator	-	-	0.50
Admin Clerk - WPC	1.00	1.00	1.00
WPC Lab Technician	0.67	1.00	-
WPC Operator (includes \$2/hour snow-shift differential for 16 hours per FTE in 2023 Proposed Budget)	4.00	8.00	5.00
Total FTEs	7.67	12.00	8.50

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$169,640	55.86%
2022 to 2023	\$(104,418)	-22.06%
2021 to 2023	\$65,222	21.48%

The 2021 to 2023 increase reflects the addition of 50% of the GIS Coordinator position and filling one (1) WPC Operator vacancy. There are four (4) FT WPC Operators in 2021 and five (5) FT WPC Operators in the 2023 Proposed Budget. Fully staffed, the Sewer and Sewer Collections Division have twelve (12) FT WPC Operators between them. In the 2022 Adopted Budget there are 14 WPC Operators Budgeted between the two divisions, therefore, the 2022 Adopted Budgeted was over-budgeted by two (2) WPC Operators. The WPC Lab Technician is eliminated from the 2023 budget because it was determined that it is more cost-effective to outsource the lab work.

Sewer Collection

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$292,191	\$290,499	\$346,770
Over-Time Salary	\$27,577	\$25,000	\$27,600

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Public Works Project Manager	1.00	1.00	1.00
WPC Operator (includes \$2/hour snow-shift differential for 16 hours per FTE in 2023 Proposed Budget)	6.00	6.00	7.00
Total FTEs	7.00	7.00	8.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$(1,692)	-0.58%
2022 to 2023	\$56,271	19.37%
2021 to 2023	\$54,579	18.68%

The 2021 to 2023 increase reflects filling one (1) WPC Operator vacancy. The position was budgeted in the Sewer Division in 2022 (see notes on previous slide). The 2021 to 2023 increase also reflects Salary Study and COLA adjustments.

Storm Water Capital Projects

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$36,285	\$47,393	\$41,560

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
GIS Technician	0.75	1.00	1.00
Total FTEs	0.75	1.00	1.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$11,108	30.61%
2022 to 2023	\$(5,833)	-12.31%
2021 to 2023	\$5,275	14.54%

The 2021 to 2023 increase is caused by filling the GIS Technician position for the entire year. The position was vacant for approximately 25% of 2021. The 2022 to 2023 decrease reflects filling the vacancy created when the GIS Technician was promoted with an employee at the lower end of the pay range.

Storm Sewers

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$36,645	\$72,900	\$75,510
Over-Time Salary	3,682	\$2,800	\$1,200

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Storm Water Equipment Operator (includes \$2/hour snow-shift differential for 16 hours per FTE in 2023 Proposed Budget)	1.00	2.00	2.00
Total FTEs	1.00	2.00	2.00

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$36,255	98.93%
2022 to 2023	\$2,610	3.58%
2021 to 2023	\$38,865	106.06%

The 2021 to 2023 increase reflects filling one (1) Storm Water Equipment Operator vacancy.

Refuse Collections

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$335,045	\$337,121	\$438,770
Over-Time Salary	\$64,850	\$50,000	\$60,000
Part-Time Salary	\$12,235	-	-
FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Operations Superintendent	0.25	-	0.25
Solid Waste Foreman	1.00	1.00	1.00
PT Admin Assistant (In Service Center in 2023)	-	0.50	-
SW Equipment Operator	3.50	3.00	3.00
SW Collector	3.00	3.00	5.00
SW Laborer	1.00	2.00	2.00
Total FTEs	8.75	9.50	11.25

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$2,076	0.62%
2022 to 2023	\$101,649	30.15%
2021 to 2023	\$103,725	30.96%

The 2021 to 2023 increase reflects filling vacancies which take us from 8.75 FTEs in 2021 to 11.25 FTEs in 2023. 2023 includes five (5) Solid Waste Collectors and two (2) Solid Waste Laborers, compared to three (3) and one (1) FTEs for these positions, respectively, in 2021. The 2021 to 2023 increase also reflects a \$2/hour increase over 2022 wages and COLA adjustments. The increase in wages was needed in order to significantly reduce turn-over and vacancies in this department.

Refuse Disposal

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$21,945	\$27,708	\$28,400
Over-Time Salary	\$2,368	\$4,825	\$2,700
Part-Time Salary	\$13,236	\$13,286	\$13,610

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Brush Site Operator	0.80	1.00	1.00
PT Recycling Monitor	0.50	0.50	0.50
Total FTEs	1.30	1.50	1.50

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$5,763	26.26%
2022 to 2023	\$692	2.50%
2021 to 2023	\$6,455	29.41%

The 2021 to 2023 increase was caused by filling the Brush Site Operator position for the entire year. The position was vacant for approximately 20% of 2021. The 2021 to 2023 increase also reflects COLA adjustments.

Planters Admin

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$16,933	\$18,473	\$18,930

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Planning and Community Development Director	0.20	0.20	0.20
Total FTEs	0.20	0.20	0.20

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$1,540	9.10%
2022 to 2023	\$457	2.47%
2021 to 2023	\$1,997	11.79%

The 2021 to 2023 increase reflects Salary Study and COLA adjustments.

Planters II

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$141,048	\$151,144	\$154,920
Over-Time Salary	2,413	-	\$2,500

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Housing Manager	1.00	1.00	1.00
Housing Intake Specialist	0.50	0.50	0.50
Housing Custodian	1.00	1.00	1.00
Maintenance Mechanic	1.00	1.00	1.00
Total FTEs	3.50	3.50	3.50

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$10,096	7.16%
2022 to 2023	\$3,776	2.50%
2021 to 2023	\$13,872	9.83%

The 2021 to 2023 increase reflects Salary Study and COLA adjustments.

Voucher Choice Admin

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$86,851	\$96,591	\$95,300

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Section 8 Coordinator	1.00	1.00	1.00
Housing Intake Specialist	0.50	0.50	0.50
Total FTEs	1.50	1.50	1.50

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$9,740	11.22%
2022 to 2023	\$(1,291)	-1.34%
2021 to 2023	\$8,449	9.73%

The 2021 to 2023 increase reflects Salary Study and COLA adjustments. 2022 Adopted Budget was slightly over-budgeted, which caused the decrease in the 2022 to 2023 numbers.

Community Development Administration

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$45,430	\$53,109	\$45,830

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Community Development Coordinator	0.85	0.85	0.85
Total FTEs	0.85	0.85	0.85

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$7,679	16.90%
2022 to 2023	\$(7,279)	-13.71%
2021 to 2023	\$400	0.88%

The 2021 to 2022 increase reflects Salary Study and COLA adjustments. The 2022 to 2023 decrease reflects Community Development Coordinator vacancy filled with new staff at lower end of the pay range.

Community Development Block Grants

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salary	\$8,211	\$12,556	\$8,090

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Community Development Coordinator	0.15	0.15	0.15
Total FTEs	0.15	0.15	0.15

Compare FT Salary	\$ Change	% Change
2021 to 2022	\$4,345	52.92%
2022 to 2023	\$(4,466)	-35.57%
2021 to 2023	\$(121)	-1.47%

The amount of salary that is allocated to CD Block Grants is dependent on annual grant requirements. 2021 and 2022 include an allocation for Clerk/Typist support of \$1,543 and \$6,805, respectively. There is no Clerk/Typist support included in the 2023 budget.

ARPA City-Wide

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Specialty Assignment Pay	-	\$185,550	-

FTEs	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
N/A	-	-	-
Total FTEs	-	-	-

Compare Salary	\$ Change	% Change
2021 to 2022	\$185,550	N/A
2022 to 2023	\$(185,550)	N/A
2021 to 2023	\$0	-N/A

2021 included one-time hazard pay for all employees. Public Safety employees received \$1,200 and all other employees received \$600. Hazard pay was deemed merited because employees could not work from the safety of their homes during the COVID 19 pandemic.

Summary

Salary	2021 Actual	2022 Adopted Budget	2023 Proposed Budget
Full-Time Salaries	\$11,694,607	\$13,204,989	\$14,016,040
Over-Time Salaries	\$711,169	\$513,636	\$572,450
Part-Time Salaries	\$329,627	\$441,058	\$447,398
Total Salaries	\$12,735,403	\$14,159,683	\$15,035,888

Compare Salary	\$ Change	% Change
2021 to 2022	\$1,424,280	11.18%
2022 to 2023	\$876,205	6.19%
2021 to 2023	\$2,300,485	18.06%

- Majority of 2021 Actual to 2022 Adopted Budget increase caused by:
 - Filling vacancies,
 - 2.75% mid-year COLA, and
 - Implementation of Phase 4 & 5 of Salary Study.
- Majority of 2022 Adopted Budget to 2023 Proposed Budget increase caused by:
 - Adding two FT positions (HR Recruiter/Trainer and Parks Deputy Director),
 - 5.00% mid-year COLA,
 - 2022 mid-year increase in Police Department starting salaries and existing officer pay, and
 - January 1, 2023, implementation of Fire Department Market Competitive Pay Program.

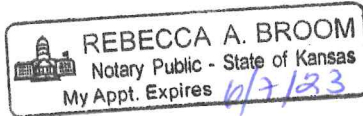
Leavenworth Times Affidavit of Publication

I, Tammy Lawson, of lawful age, being first duly sworn on oath, states, that she (he) is a Legal Representative of the Times a daily newspaper, printed and published in Leavenworth, Leavenworth County, Kansas, that said newspaper has been published for at least Fifty (50) times a year and has been so published for at least five (5) years prior to the first publication of the attached Notice that said newspaper has a general paid circulation on a monthly and yearly basis in Leavenworth County, Kansas and is not a trade, religious or fraternal publication and has been printed and published in Leavenworth County, Kansas and has a general paid circulation in said County. The attached Notice was published on the following dates in a regular issue of said newspaper.

Publication was made on the 4th day of August, 2022.

WITNESS my hand this 4th day of August, 2022.

Tammy Lawson
Legal Representative



Subscribe and sworn before me, this the 4 day of Aug, 2022.

Rebecca A. Broom
Notary Public
My Commission Expires: 6/7/23

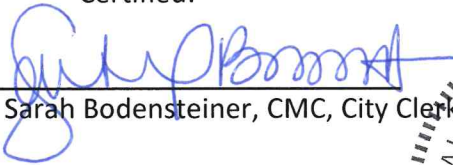
State of Kansas City							
NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE AND BUDGET HEARING							
The governing body of City of Leavenworth						2023	
will meet on August 23, 2022 at 6:00 PM at City Hall, 100 N 5th Street, Leavenworth, Kansas 66048, for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax.							
Detailed budget information is available at City Hall, Leavenworth Public Library, and the City's website and will be available at this hearing.							
BUDGET SUMMARY							
Proposed Budget 2023 Expenditures and Amount of 2022 Ad Valorem Tax establish the maximum limits of the 2023 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.							
FUND	Prior Year Actual Expenditures for 2021	Actual Tax Rate *	Current Year Estimate for 2022 Expenditures	Actual Tax Rate *	Proposed Budget Year for 2023 Budget Authority for Expenditures	Amount of 2022 Ad Valorem Tax	Proposed Estimated Tax Rate *
General	19,110,088	17.224	20,276,784	16.970	28,772,143	4,582,807	16.842
Debt Service	6,389,491	7.780	5,110,155	7.785	5,427,972	1,877,999	6.902
Library	967,253	3.750	1,033,500	3.750	1,085,389	956,542	3.515
Library Emp Benefit	295,190	1.154	214,500	0.733	288,929	262,729	0.966
Police Pension Fund	15,715	0.055	16,799	0.053	169,640	14,415	0.053
Fire Pension Fund	99,774	0.041	102,517	0.041	343,601	11,151	0.041
Recreation	2,413,767	1.809	2,867,099	1.809	2,829,459	492,006	1.808
Special Highway	1,087,135		1,182,675		1,486,014		
CVB	607,218		645,197		1,240,933		
Probation	195,084		234,427		344,844		
Economic Develop	590,557		437,249		1,535,459		
Bus & Tech Park	29,357		30,000		361,831		
CIP Sales Tax	3,664,355		4,165,879		3,981,025		
CountyWide Sales Tax	1,853,345		3,288,217		5,331,911		
Sewer	4,219,200		6,163,241		7,271,617		
Refuse	2,052,361		2,106,002		3,872,441		
Storm Water	260,440		2,312,869		3,213,047		
Auto TIF	665,815		752,978		852,300		
Hotel TIF	368,448		999,587		607,778		
Retail TIF	360,950		473,900		426,100		
911 Fund	4,282		150,000		305,569		
Refuse Restricted							
Non-Budgeted Funds-A	3,315,755						
Non-Budgeted Funds-B	4,285,554						
Non-Budgeted Funds-C	3,274,642						
Totals	56,125,776	31.813	52,503,575	31.141	69,748,002	8,197,649	30.127
						<i>Revenue Neutral Rate**</i>	<i>27.892</i>
Less: Transfers	7,377,331		6,294,450		7,934,330		
Net Expenditure	48,748,445		46,209,125		61,813,672		
Total Tax Levied	7,282,112		7,589,553		XXXXXXXXXXXXXXXXXXXX		
Assessed Valuation	228,897,649		243,708,732		272,106,262		
Outstanding Indebtedness, January 1,	2020		2021		2022		
G.O. Bonds	19,535,000		27,626,040		30,040,000		
Revenue Bonds	5,160,000		0		0		
Other	9,190,000		9,235,000		1,400,000		
Lease Purchase Principal	254,321		129,371		0		
Total	34,139,321		36,990,411		31,440,000		

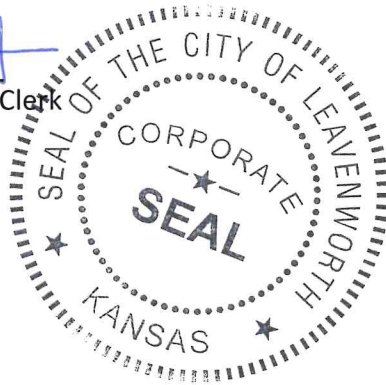
Roll Call Vote

A Roll Call Vote of the City of Leavenworth City Commission To Levy a Property Tax Exceeding the Revenue
Neutral Rate
Hearing to Exceed Revenue Neutral Rate held on Tuesday, August 23, 2022
Resolution No. B-2317

Governing Body Member	Yes	No	No Vote
Mayor Camalla M. Leonhard	X		
Mayor Pro-Tem Jermaine Wilson	X		
Commission Nancy Bauder	X		
Commissioner Edd Hingula		X	
Commission Griff Martin		X	
TOTAL	3	2	0

Certified:


Sarah Bodensteiner, CMC, City Clerk



CERTIFICATE

To the Clerk of Leavenworth County, State of Kansas

We, the undersigned, officers of

City of Leavenworth

certify that: (1) the hearing mentioned in the attached publication was held;
(2) after the Budget Hearing this budget was duly approved and adopted as the
maximum expenditures for the various funds for the year 2023; and
(3) the Amounts(s) of 2022 Ad Valorem Tax are within statutory limitations.

		2023 Adopted Budget			
		Page No.	Budget Authority for Expenditures	Amount of 2022 Ad Valorem Tax	Final Tax Rate (County Clerk's Use Only)
Table of Contents:					
Allocation of MVT, RVT, 16/20M Veh Tax		2			
Schedule of Transfers		3			
Statement of Indebtedness		4			
Statement of Lease-Purchases		5			
Computation to Determine State Library Grant		6			
Fund	K.S.A.				
General	12-101a	7	28,772,143	4,582,807	
Debt Service	10-113	8	5,427,972	1,877,999	
Library	12-1220	8	1,085,389	956,542	
Library Emp Benefit	12-16,102	9	288,929	262,729	
Police Pension Fund	13-14a01	9	169,640	14,415	
Fire Pension Fund	13-14a02	10	343,601	11,151	
Recreation	12-1927	10	2,829,459	492,006	
Special Highway		11	1,486,014		
CVB		11	1,240,933		
Probation		12	344,844		
Economic Develop		12	1,535,459		
Bus & Tech Park		13	361,831		
CIP Sales Tax		13	3,981,025		
CountyWide Sales Tax		14	5,331,911		
Sewer		14	7,271,617		
Refuse		15	3,872,441		
Storm Water		15	3,213,047		
Auto TIF		16	852,300		
Hotel TIF		16	607,778		
Retail TIF		17	426,100		
911 Fund		17	305,569		
Refuse Restricted		18	0		
Non-Budgeted Funds-A		19			
Non-Budgeted Funds-B		20			
Non-Budgeted Funds-C		21			
Totals		xxxxxx	69,748,002	8,197,649	
Budget Hearing Notice					County Clerk's Use Only
Combined Rate and Budget Hearing Notice		22			
RNR Hearing Notice					
Neighborhood Revitalization					Nov 1, 2022 Total Assessed Valuation

Revenue Neutral Rate 27.892

Assisted by: _____

Address: _____

Email: _____

Attest: _____, 2022

County Clerk

Governing Body

CPA Summary

City of Leavenworth

2023

Allocation of MV, RV, 16/20M, Commercial Vehicle, and Watercraft Tax Estimates

Budgeted Fund for 2022	Ad Valorem Levy Tax Year 2021	Allocation for Year 2023				
		MVT	RVT	16/20M Veh	Comm Veh	Watercraft
General	4,135,771	506,886	5,755	392	12,171	0
Debt Service	1,897,252	232,530	2,640	179	5,583	0
Library	913,829	112,000	1,272	86	2,689	0
Library Emp Benefit	178,748	21,908	249	17	526	0
Police Pension Fund	13,101	1,606	18	1	39	0
Fire Pension Fund	9,970	1,222	14	1	29	0
Recreation	440,882	54,035	613	42	1,297	0
TOTAL	7,589,553	930,187	10,561	718	22,334	0

County Treas Motor Vehicle Estimate	<u>930,187</u>					
County Treas Recreational Vehicle Estimate		<u>10,561</u>				
County Treas 16/20M Vehicle Estimate			<u>718</u>			
County Treas Commercial Vehicle Tax Estimate				<u>22,334</u>		
County Treas Watercraft Tax Estimate					<u>0</u>	

Motor Vehicle Factor	<u>0.12256</u>					
Recreational Vehicle Factor		<u>0.00139</u>				
16/20M Vehicle Factor			<u>0.00009</u>			
Commercial Vehicle Factor				<u>0.00294</u>		
Watercraft Factor					<u>0.00000</u>	

STATEMENT OF CONDITIONAL LEASE-PURCHASE AND CERTIFICATE OF PARTICIPATION*

Item Purchased	Contract Date	Term of Contract (Months)	Interest Rate %	Total Amount Financed (Beginning Principal)	Principal Balance As Beginning of 2022	Payments Due 2022	Payments Due 2023
Totals					0	0	0

*****If leasing/renting with no intent to purchase, do not list--such transactions are not lease-purchases.**

**WORKSHEET FOR STATE GRANT-IN-AID TO PUBLIC LIBRARIES AND
REGIONAL LIBRARY SYSTEMS**

Budgeted Year: 2023

Library found in: City of Leavenworth
Leavenworth County

As provided in KSA 79-2553 *et seq.*, two tests are used to determine eligibility for State Library Grant. If the grant is approved, then the municipality's library will be paid the grant on February 15 of each year.

First test:

	Current Year <u>2022</u>	Proposed Year <u>2023</u>
Ad Valorem	\$913,829	\$956,542
Delinquent Tax	\$10,000	\$12,800
Motor Vehicle Tax	\$109,671	\$112,000
Recreational Vehicle Tax	\$0	\$1,272
16/20M Vehicle Tax	\$0	\$86
LAVTR	\$0	\$0
	<u>\$0</u>	<u>\$0</u>
TOTAL TAXES	\$1,033,500	\$1,082,700
Difference in Total Taxes:	\$49,200	
Qualify for grant:	Qualify	

Second test:

Assessed Valuation	\$243,708,732	\$272,106,262
Did Assessed Valuation Decrease?	No	
Levy Rate	3.75	3.515
Difference in Levy Rate:	(0.235)	
Qualify for grant:	Not Qualify	

Overall does the municipality qualify for a grant? **Qualify**

If the municipality would not have qualified for a grant, please see the below narrative for assistance from the State Library.

City of Leavenworth

2023

Adopted Budget General Fund - Detail Page 1	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Expenditures:			
Fire			
Salaries	4,420,234	4,638,727	5,194,190
Contractual	206,022	231,268	272,180
Commodities	79,771	137,403	132,900
Capital Outlay	16,417	19,305	19,350
Total	4,722,444	5,026,703	5,618,620
Police			
Salaries	6,652,422	7,202,733	7,493,040
Contractual	985,622	907,593	1,037,778
Commodities	235,537	253,418	308,160
Capital Outlay	15,497	21,035	17,955
Total	7,889,078	8,384,779	8,856,933
Human Resources			
Salaries	244,383	263,726	327,720
Contractual	48,727	60,918	64,400
Commodities	1,026	1,975	8,100
Capital Outlay			
Total	294,136	326,619	400,220
Municipal Service Center			
Salaries	230,474	263,344	334,510
Contractual	234,512	190,342	255,700
Commodities	569,793	545,243	760,850
Capital Outlay	15,984	0	0
Total	1,050,763	998,929	1,351,060
Engineering & Inspections			
Salaries	758,139	886,365	888,810
Contractual	618,013	641,247	660,862
Commodities	22,206	24,761	33,045
Capital Outlay	46	0	0
Total	1,398,404	1,552,373	1,582,717
City Clerk			
Salaries	303,883	321,837	315,720
Contractual	154,597	179,896	182,865
Commodities	5,291	6,025	5,500
Capital Outlay			
Total	463,771	507,758	504,085
City Administration			
Salaries	429,078	430,091	454,740
Contractual	173,987	237,301	222,030
Commodities	17,388	5,490	9,250
Capital Outlay	384		
Total	620,837	672,882	686,020
Planning & Zoning			
Salaries	507,053	575,033	612,290
Contractual	241,967	130,150	173,290
Commodities	6,154	12,007	8,750
Capital Outlay			
Total	755,174	717,190	794,330
Page 1 - Total	17,194,607	18,187,233	19,793,985

City of Leavenworth

2023

Adopted Budget General Fund - Detail Page 2	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Expenditures:			
Finance			
Salaries	414,279	510,005	507,290
Contractual	132,228	133,043	164,950
Commodities	7,567	5,313	5,500
Capital Outlay	430		
Total	554,504	648,361	677,740
General Revenue			
Salaries	0	0	0
Contractual	231,997	92,000	0
Commodities			
Capital Outlay			
Operating reserves			6,972,569
Total	231,997	92,000	6,972,569
City Wide			
Salaries	48,539	91,571	86,590
Contractual	4,362	5,158	2,900
Commodities		499	
Capital Outlay			
Total	52,901	97,228	89,490
Airport			
Salaries			
Contractual	97,359	85,840	96,650
Commodities			
Capital Outlay			
Total	97,359	85,840	96,650
Court			
Salaries	350,843	430,789	354,370
Contractual	12,417	19,055	14,115
Commodities	3,238	6,006	9,800
Capital Outlay			
Total	366,498	455,850	378,285
IT			
Salaries	204,077	294,438	285,280
Contractual	406,309	409,849	471,650
Commodities	1,836	5,985	6,494
Capital Outlay			
Total	612,222	710,272	763,424
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Salaries			
Contractual			
Commodities			
Capital Outlay			
Total	0	0	0
Page 2 -Total	1,915,481	2,089,551	8,978,158
Page 1 -Total	17,194,607	18,187,233	19,793,985
Grand Total	19,110,088	20,276,784	28,772,143

(Note: Should agree with general sub-totals.)

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Debt Service			
Unencumbered Cash Balance Jan 1	361,472	419,059	221,321
Receipts:			
Ad Valorem Tax	1,726,383	1,897,252	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	26,323	20,000	26,269
Motor Vehicle Tax	249,539	227,475	232,530
Recreational Vehicle Tax			2,640
16/20M Vehicle Tax			179
Commercial Vehicle Tax			5,583
Watercraft Tax			0
Special Assessments	13,529	20,000	13,500
Bond Proceeds	2,935,000	1,400,000	1,335,600
Bond Premium	402,477		
Transfer from CIP	306,461	335,000	352,065
Transfer from County Wide Sales Tax	718,326	945,000	1,360,286
Transfer from TIF	69,040	67,690	
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	6,447,078	4,912,417	3,328,652
Resources Available:	6,808,550	5,331,476	3,549,973
Expenditures:			
Principal	5,930,291	4,405,000	4,368,960
Interest	440,127	705,155	670,662
Issuance Costs	19,073		39,250
Operating reserves			349,100
Cash Basis Reserve (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	6,389,491	5,110,155	5,427,972
Unencumbered Cash Balance Dec 31	419,059	221,321	xxxxxxxxxxxxxxxxxxxx
2021/2022/2023 Budget Authority Amount:	7,043,536	5,471,668	5,427,972
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	5,427,972
		Tax Required	1,877,999
		Delinquent Comp Rate: 0.0%	0
		Amount of 2022 Ad Valorem Tax	1,877,999

Adopted Budget	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Library			
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Ad Valorem Tax	832,125	913,829	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	12,759	10,000	12,800
Motor Vehicle Tax	122,369	109,671	112,000
Recreational Vehicle Tax			1,272
16/20M Vehicle Tax			86
Commercial Vehicle Tax			2,689
Watercraft Tax			0
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	967,253	1,033,500	128,847
Resources Available:	967,253	1,033,500	128,847
Expenditures:			
Library activities	967,253	1,033,500	1,085,389
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	967,253	1,033,500	1,085,389
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxxxxxxxxx
2021/2022/2023 Budget Authority Amount:	969,500	1,033,500	1,085,389
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	1,085,389
		Tax Required	956,542
		Delinquent Comp Rate: 0.0%	0
		Amount of 2022 Ad Valorem Tax	956,542

CPA Summary

City of Leavenworth

2023

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget Library Emp Benefit	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Ad Valorem Tax	256,073	178,748	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	3,549	2,000	3,500
Motor Vehicle Tax	35,568	33,752	21,908
Recreational Vehicle Tax			249
16/20M Vehicle Tax			17
Commercial Vehicle Tax			526
Watercraft Tax			0
Interest on Idle Funds			
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	295,190	214,500	26,200
Resources Available:	295,190	214,500	26,200
Expenditures:			
Library employee benefit activities	295,190	214,500	288,929
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	295,190	214,500	288,929
Unencumbered Cash Balance Dec 31	0	0	xxxxxxxxxxxxxxxxxxxx
2021/2022/2023 Budget Authority Amount:	293,000	214,500	288,929
		Non-Appropriated Balance	
See Tab A		Total Expenditure/Non-Appr Balance	288,929
		Tax Required	262,729
		Delinquent Comp Rate: 0.0%	0
		Amount of 2022 Ad Valorem Tax	262,729

Adopted Budget Police Pension Fund	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	156,149	155,069	153,240
Receipts:			
Ad Valorem Tax	12,205	13,101	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	208	250	121
Motor Vehicle Tax	1,996	1,619	1,606
Recreational Vehicle Tax			18
16/20M Vehicle Tax			1
Commercial Vehicle Tax			39
Watercraft Tax			0
Interest on Idle Funds	226		200
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	14,635	14,970	1,985
Resources Available:	170,784	170,039	155,225
Expenditures:			
Police pension payments	15,715	16,799	17,010
Operating reserves			152,630
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	15,715	16,799	169,640
Unencumbered Cash Balance Dec 31	155,069	153,240	xxxxxxxxxxxxxxxxxxxx
2021/2022/2023 Budget Authority Amount:	170,349	168,799	169,640
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	169,640
		Tax Required	14,415
		Delinquent Comp Rate: 0.0%	0
		Amount of 2022 Ad Valorem Tax	14,415

CPA Summary

FUND PAGE FOR FUNDS WITH A TAX LEVY

Adopted Budget	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Fire Pension Fund			
Unencumbered Cash Balance Jan 1	494,263	419,233	328,801
Receipts:			
Ad Valorem Tax	9,098	9,970	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	1,587	180	1,683
Motor Vehicle Tax	13,413	1,185	1,222
Recreational Vehicle Tax			14
16/20M Vehicle Tax			1
Commercial Vehicle Tax			29
Watercraft Tax			0
Interest on Idle Funds	646	750	700
Neighborhood Revitalization Rebate			0
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	24,744	12,085	3,649
Resources Available:	519,007	431,318	332,450
Expenditures:			
Pension payments	99,774	102,517	107,970
General Reserves			235,631
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	99,774	102,517	343,601
Unencumbered Cash Balance Dec 31	419,233	328,801	xxxxxxxxxxxxxxxxxxxx
2021/2022/2023 Budget Authority Amount:	508,325	428,317	343,601
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	343,601
		Tax Required	11,151
Delinquent Comp Rate:		0.0%	0
Amount of 2022 Ad Valorem Tax			11,151

Adopted Budget	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Recreation			
Unencumbered Cash Balance Jan 1	66,175	566,527	6,123
Receipts:			
Ad Valorem Tax	401,418	440,882	xxxxxxxxxxxxxxxxxxxx
Delinquent Tax	7,262	8,900	8,907
Motor Vehicle Tax	67,252	52,884	54,035
Recreational Vehicle Tax			613
16/20M Vehicle Tax			42
Commercial Vehicle Tax			1,297
Watercraft Tax			0
Liquor tax	65,892	52,265	83,000
Charges for Services	341,974	634,900	464,800
Transfers from CIP	1,495,132	1,110,864	1,710,636
Transfers from GF			
Transfer from Special Park	480		
Transfer from ARPA	522,204		
Interest on Idle Funds - balance forward			
Neighborhood Revitalization Rebate			0
Miscellaneous	12,505	6,000	8,000
Does miscellaneous exceed 10% Total Rec			
Total Receipts	2,914,119	2,306,695	2,331,330
Resources Available:	2,980,294	2,873,222	2,337,453
Expenditures:			
Salaries & related personnel expenses	1,507,173	1,811,176	1,821,740
Contractual services	693,128	848,010	779,030
Commodities	206,596	207,913	228,689
Capital outlay	6,870		
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	2,413,767	2,867,099	2,829,459
Unencumbered Cash Balance Dec 31	566,527	6,123	xxxxxxxxxxxxxxxxxxxx
2021/2022/2023 Budget Authority Amount:	2,742,225	2,867,099	2,829,459
		Non-Appropriated Balance	
		Total Expenditure/Non-Appr Balance	2,829,459
		Tax Required	492,006
Delinquent Comp Rate:		0.0%	0
Amount of 2022 Ad Valorem Tax			492,006

CPA Summary

City of Leavenworth

2023

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Special Highway	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	96,674	328,379	311,814
Receipts:			
State of Kansas Gas Tax	1,043,293	984,570	997,720
County Transfers Gas	109,755	102,390	103,980
Klink	70,631	72,000	70,600
Transfer from ARPA	86,216		
Interest on Idle Funds			
Miscellaneous	8,945	7,150	1,900
Does miscellaneous exceed 10% Total Rec			
Total Receipts	1,318,840	1,166,110	1,174,200
Resources Available:	1,415,514	1,494,489	1,486,014
Expenditures:			
Salary and personnel related expenses	676,680	723,000	886,190
Contractual services	189,850	204,950	220,430
Commodities	210,326	254,725	322,175
Capital outlay	10,279	0	57,219
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	1,087,135	1,182,675	1,486,014
Unencumbered Cash Balance Dec 31	328,379	311,814	0
2021/2022/2023 Budget Authority Amount:	2,030,871	1,347,141	1,486,014

Adopted Budget

CVB	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	333,903	600,030	479,833
Receipts:			
Transient guest tax	620,147	500,000	683,700
Transfer from ARPA	172,006		
Sponsorships for City Festival	33,500	25,000	35,000
Admission fees and other rentals - City Fest.	10,112	0	4,800
Interest on Idle Funds			
Miscellaneous	37,580		37,600
Does miscellaneous exceed 10% Total Rec			
Total Receipts	873,345	525,000	761,100
Resources Available:	1,207,248	1,125,030	1,240,933
Expenditures:			
Salaries and personnel related expenses	153,217	204,262	223,560
Contractual services	452,529	429,355	449,750
Commodities	1,472	11,580	10,980
Capital outlay			
Operating reserves			556,643
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	607,218	645,197	1,240,933
Unencumbered Cash Balance Dec 31	600,030	479,833	0
2021/2022/2023 Budget Authority Amount:	842,382	860,206	1,240,933

CPA Summary

--

City of Leavenworth

2023

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Probation	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	49,731	107,127	99,844
Receipts:			
Liquor Tax	65,892	52,265	83,000
Charges for services	97,428	174,879	162,000
Transfer from ARPA	89,155		
Interest on Idle Funds			
Miscellaneous	5		
Does miscellaneous exceed 10% Total Rec			
Total Receipts	252,480	227,144	245,000
Resources Available:	302,211	334,271	344,844
Expenditures:			
Salaries and personnel related expenses	180,940	193,885	197,290
Contractual services	8,184	32,542	40,793
Commodities	5,960	8,000	7,000
Operating reserves			99,761
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	195,084	234,427	344,844
Unencumbered Cash Balance Dec 31	107,127	99,844	0
2021/2022/2023 Budget Authority Amount:	297,966	275,645	344,844

Adopted Budget

Economic Develop	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	941,086	897,008	977,759
Receipts:			
Local sales tax	546,479	518,000	557,700
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	546,479	518,000	557,700
Resources Available:	1,487,565	1,415,008	1,535,459
Expenditures:			
Salaries & personnel related expenses	46,996	83,344	51,570
Contractual services	168,365	353,905	331,273
Commodities	40		
Capital outlay	375,156		
Operating reserves			1,152,616
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	590,557	437,249	1,535,459
Unencumbered Cash Balance Dec 31	897,008	977,759	0
2021/2022/2023 Budget Authority Amount:	1,251,660	1,249,823	1,535,459

CPA Summary

--

City of Leavenworth

2023

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Bus & Tech Park	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	421,188	391,831	361,831
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	421,188	391,831	361,831
Expenditures:			
Contractual services	29,357	30,000	42,500
Operating reserves			319,331
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	29,357	30,000	361,831
Unencumbered Cash Balance Dec 31	391,831	361,831	0
2021/2022/2023 Budget Authority Amount:	421,173	390,000	361,831

Adopted Budget

	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
CIP Sales Tax			
Unencumbered Cash Balance Jan 1	1,699,756	1,954,104	1,395,225
Receipts:			
Local sales tax	2,461,229	2,287,000	2,585,800
Bond proceeds	1,310,000	1,300,000	
Temporary note proceeds			
Sale of equipment and insurance proceeds	59,677		
Interest on Idle Funds			
Miscellaneous	87,797	20,000	
Does miscellaneous exceed 10% Total Rec			
Total Receipts	3,918,703	3,607,000	2,585,800
Resources Available:	5,618,459	5,561,104	3,981,025
Expenditures:			
Contractual services	100,452		
Commodities	88,989		
Capital outlay	1,673,321	1,300,000	
Transfer to recreation	1,495,132	1,110,864	1,710,636
Transfer to TIF		78,795	
Transfer to debt service	306,461	335,000	352,065
Transfer to capital projects	0	1,341,220	1,588,092
Capital reserves			330,232
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	3,664,355	4,165,879	3,981,025
Unencumbered Cash Balance Dec 31	1,954,104	1,395,225	0
2021/2022/2023 Budget Authority Amount:	5,603,959	2,846,935	3,981,025

See Tab C

CPA Summary

City of Leavenworth

2023

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year	Current Year	Proposed Budget
CountyWide Sales Tax	Actual for 2021	Estimate for 2022	Year for 2023
Unencumbered Cash Balance Jan 1	1,023,013	2,488,128	2,171,911
Receipts:			
Local sales tax	3,096,714	2,972,000	3,160,000
Transfer from Capital Projects	221,746		
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	3,318,460	2,972,000	3,160,000
Resources Available:	4,341,473	5,460,128	5,331,911
Expenditures:			
Transfer to debt service	718,326	945,000	1,360,286
Transfer to capital projects	450,775	1,434,717	979,918
Transfer to streets projects	684,244	908,500	908,500
Capital reserves			2,083,207
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	1,853,345	3,288,217	5,331,911
Unencumbered Cash Balance Dec 31	2,488,128	2,171,911	0
2021/2022/2023 Budget Authority Amount:	3,535,436	3,783,217	5,331,911

Adopted Budget

	Prior Year	Current Year	Proposed Budget
Sewer	Actual for 2021	Estimate for 2022	Year for 2023
Unencumbered Cash Balance Jan 1	2,100,524	2,881,158	2,019,317
Receipts:			
Charges for services	4,994,686	5,235,500	5,247,200
Interest on Idle Funds			
Miscellaneous	5,148	5,900	5,100
Does miscellaneous exceed 10% Total Rec			
Total Receipts	4,999,834	5,241,400	5,252,300
Resources Available:	7,100,358	8,122,558	7,271,617
Expenditures:			
Salaries and personnel related expenses	969,987	1,303,347	1,245,160
Contractual services	1,619,053	1,852,517	1,887,510
Commodities	259,452	508,667	457,350
Capital outlay	1,301,065	1,696,286	1,113,000
Debt service	69,643	742,424	590,602
Operating reserve			1,090,080
Capital reserve			887,915
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	4,219,200	6,103,241	7,271,617
Unencumbered Cash Balance Dec 31	2,881,158	2,019,317	0
2021/2022/2023 Budget Authority Amount:	5,735,268	7,663,049	7,271,617

CPA Summary

--

City of Leavenworth

2023

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Refuse	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	1,030,766	1,330,743	1,537,741
Receipts:			
Charges for services	2,322,260	2,312,000	2,333,900
Intergovernmental	1,875	0	0
Interest on Idle Funds			
Miscellaneous	28,203	1,000	800
Does miscellaneous exceed 10% Total Rec			
Total Receipts	2,352,338	2,313,000	2,334,700
Resources Available:	3,383,104	3,643,743	3,872,441
Expenditures:			
Salaries & personnel related expenses	661,404	697,029	829,430
Contractual services	1,053,075	844,118	900,630
Commodities	233,768	266,477	422,660
Capital outlay	100,114	298,378	853,500
Transfer to refuse restricted	4,000		
Capital reserves			152,067
General reserves			714,154
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	2,052,361	2,106,002	3,872,441
Unencumbered Cash Balance Dec 31	1,330,743	1,537,741	0
2021/2022/2023 Budget Authority Amount:	2,889,036	3,270,922	3,872,441

Adopted Budget

Adopted Budget Storm Water	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	1,746,584	2,857,316	1,927,947
Receipts:			
Charges for services	1,285,074	1,285,000	1,285,100
Transfer from capital projects	86,098		
Temporary notes proceeds		98,500	
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	1,371,172	1,383,500	1,285,100
Resources Available:	3,117,756	4,240,816	3,213,047
Expenditures:			
Salaries & personnel related expenses	51,337	69,988	66,670
Contractual services	137,710	157,120	57,750
Commodities	750	0	0
Capital outlay	68,028	1,819,236	2,629,100
Debt service	2,615	266,525	269,175
General reserves			190,352
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	260,440	2,312,869	3,213,047
Unencumbered Cash Balance Dec 31	2,857,316	1,927,947	0
2021/2022/2023 Budget Authority Amount:	3,941,502	2,329,254	3,213,047

CPA Summary

--

City of Leavenworth

2023

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Auto TIF	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	21,216	84,978	0
Receipts:			
Sales Tax	626,590	566,000	744,100
Tax increment taxes	102,987	92,000	108,200
Interest on Idle Funds			
Miscellaneous		10,000	
Does miscellaneous exceed 10% Total Rec			
Total Receipts	729,577	668,000	852,300
Resources Available:	750,793	752,978	852,300
Expenditures:			
Contractual services	665,815	752,978	852,300
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	665,815	752,978	852,300
Unencumbered Cash Balance Dec 31	84,978	0	0
2021/2022/2023 Budget Authority Amount:	943,165	843,116	852,300

Adopted Budget

Adopted Budget Hotel TIF	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	250,290	505,165	177,578
Receipts:			
Tax increment taxes	415,536	517,200	177,200
Sales tax	207,253	154,800	252,400
Interest on Idle Funds	534		600
Miscellaneous	0		0
Does miscellaneous exceed 10% Total Rec			
Total Receipts	623,323	672,000	430,200
Resources Available:	873,613	1,177,165	607,778
Expenditures:			
Contractual services	200,430	834,719	607,778
Debt service	98,978	97,178	
Transfer to Debt Service Fund	69,040	67,690	
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	368,448	999,587	607,778
Unencumbered Cash Balance Dec 31	505,165	177,578	0
2021/2022/2023 Budget Authority Amount:	647,162	999,587	607,778

CPA Summary

--

City of Leavenworth

2023

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget Retail TIF	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1	157,000	27,900	0
Receipts:			
Sales tax	191,360	178,205	257,000
CID sales tax	33,819	43,000	44,400
Property tax		123,000	123,000
Transfer from CIP Sales Tax		78,795	
Interest on Idle Funds	167		
Miscellaneous	6,504	23,000	1,700
Does miscellaneous exceed 10% Total Rec			
Total Receipts	231,850	446,000	426,100
Resources Available:	388,850	473,900	426,100
Expenditures:			
Contractual Services	1,248	473,900	426,100
Operating Transfers	359,702		
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	360,950	473,900	426,100
Unencumbered Cash Balance Dec 31	27,900	0	0
2021/2022/2023 Budget Authority Amount:	360,975	533,293	426,100

Adopted Budget

911 Fund	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1		76,869	145,869
Receipts:			
911 fees	81,151	219,000	159,700
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	81,151	219,000	159,700
Resources Available:	81,151	295,869	305,569
Expenditures:			
Contractual services	3,783	50,000	
Capital outlay	499	100,000	100,000
Operating reserves			205,569
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	4,282	150,000	305,569
Unencumbered Cash Balance Dec 31	76,869	145,869	0
2021/2022/2023 Budget Authority Amount:	109,580	219,000	305,569

CPA Summary

--

City of Leavenworth

2023

FUND PAGE FOR FUNDS WITH NO TAX LEVY

Adopted Budget	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Refuse Restricted			
Unencumbered Cash Balance Jan 1	-4,000	0	0
Receipts:			
Transfer from Refuse Fund	4,000		
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	4,000	0	0
Resources Available:	0	0	0
Expenditures:			
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2021/2022/2023 Budget Authority Amount:	9,545	0	0

Adopted Budget

0	Prior Year Actual for 2021	Current Year Estimate for 2022	Proposed Budget Year for 2023
Unencumbered Cash Balance Jan 1		0	0
Receipts:			
Interest on Idle Funds			
Miscellaneous			
Does miscellaneous exceed 10% Total Rec			
Total Receipts	0	0	0
Resources Available:	0	0	0
Expenditures:			
Cash Forward (2023 column)			
Miscellaneous			
Does miscellaneous exceed 10% Total Exp			
Total Expenditures	0	0	0
Unencumbered Cash Balance Dec 31	0	0	0
2021/2022/2023 Budget Authority Amount:	0	0	0

CPA Summary

City of Leavenworth

NON-BUDGETED FUNDS (A)
(Only the actual budget year for 2021 is reported)

2023

Non-Budgeted Funds-A

(1) Fund Name: (2) Fund Name: (3) Fund Name: (4) Fund Name: (5) Fund Name:

Planters II		TBRA Grant Fund		Section 8		Planters Capital Project		Community Development		Total
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		
Cash Balance Jan 1	588,127	Cash Balance Jan 1	0	Cash Balance Jan 1	466,995	Cash Balance Jan 1	0	Cash Balance Jan 1	4,108	1,059,230
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
Intergovernmental	256,032	Federal grants	11,944	Intergovernmental	2,036,710	Intergovernmental	0	Intergovernmental	555,597	
Charges for services	448,410			Charges for services	47,411					
Miscellaneous	12,441			Miscellaneous	4,798					
Interest Earnings	67									
Total Receipts	716,950	Total Receipts	11,944	Total Receipts	2,088,919	Total Receipts	0	Total Receipts	555,597	3,373,410
Resources Available:	1,305,077	Resources Available:	11,944	Resources Available:	2,555,914	Resources Available:	0	Resources Available:	559,705	4,432,640
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Salaries, etc.	248,196	Salaries, etc	2,650	Salaries, etc.	125,898	Building improvements	0	Salaries, etc	75,771	
Contractual services	437,778	Contractual services	9,294	Contractual services	1,881,009			Contractual services	374,757	
Commodities	43,921			Commodities	4,904			Commodities	50	
				Debt Service	2,400			Capital purchases	109,127	
Total Expenditures	729,895	Total Expenditures	11,944	Total Expenditures	2,014,211	Total Expenditures	0	Total Expenditures	559,705	3,315,755
Cash Balance Dec 31	575,182	Cash Balance Dec 31	0	Cash Balance Dec 31	541,703	Cash Balance Dec 31	0	Cash Balance Dec 31	0	1,116,885
										1,116,885

**Note: These two block figures should agree.

CPA Summary

City of Leavenworth

NON-BUDGETED FUNDS (B)
(Only the actual budget year for 2021 is reported)

2023

Non-Budgeted Funds-B

(1) Fund Name:		(2) Fund Name:		(3) Fund Name:		(4) Fund Name:		(5) Fund Name:		
CDBG		Police Seizure		Police Grant		Capital Projects		Special Proj		Total
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		
Cash Balance Jan 1	552,250	Cash Balance Jan 1	83,587	Cash Balance Jan 1	3,981	Cash Balance Jan 1	-6,771,607	Cash Balance Jan 1	1,381,349	-4,750,440
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
		Bonds & Fines	6,974	Intergovernmental	25,907	Intergovernmental	133,524			
		Miscellaneous	117			Program income	15,927			
		Interest Income	8			Miscellaneous	62,688			
						Transfer from CW	450,775			
						Transfer from Street Proj	1,745,965			
						Bond proceeds	8,381,590			
						Interest Income	2,402			
Total Receipts	0	Total Receipts	7,099	Total Receipts	25,907	Total Receipts	10,792,871	Total Receipts	0	10,825,877
Resources Available:	552,250	Resources Available:	90,686	Resources Available:	29,888	Resources Available:	4,021,264	Resources Available:	1,381,349	6,075,437
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Small business grants	68,500	Contractual services	5,003	Salaries, etc	1,523	Salaries, etc	2,025	Contractual services	24,745	
Community grants	416,000	Commodities	610	Contractual services	10,000	Contractual services	55,248	Commodities	39,581	
				Capital purchases	14,384	Commodities	45,586	Capital outlay	245,744	
						Debt service	284,690			
						Transfer to Street	725,482			
						Transfer to Storm	86,098			
						Transfer to Countywide	221,746			
						Capital outlay	2,038,589			
Total Expenditures	484,500	Total Expenditures	5,613	Total Expenditures	25,907	Total Expenditures	3,459,464	Total Expenditures	310,070	4,285,554
Cash Balance Dec 31	67,750	Cash Balance Dec 31	85,073	Cash Balance Dec 31	3,981	Cash Balance Dec 31	561,800	Cash Balance Dec 31	1,071,279	1,789,883
										1,789,883

**Note: These two block figures should agree.

CPA Summary

City of Leavenworth

NON-BUDGETED FUNDS (C)
(Only the actual budget year for 2021 is reported)

2023

Non-Budgeted Funds-C

(1) Fund Name: (2) Fund Name: (3) Fund Name: (4) Fund Name: (5) Fund Name:

Street Projects		ARPA Fund		Blight Elimination		Special Park Fund				Total
Unencumbered		Unencumbered		Unencumbered		Unencumbered		Unencumbered		
Cash Balance Jan 1	3,615,345	Cash Balance Jan 1	0	Cash Balance Jan 1	0	Cash Balance Jan 1	38,988	Cash Balance Jan 1		3,654,333
Receipts:		Receipts:		Receipts:		Receipts:		Receipts:		
FFE Reimbursements	431,997	Intergovernmental	4,274,847	Charges for services	6,600	Charges for services	5,380			
Bond premium	2,940					Contributed revenue	9,126			
Transfer from Countywid	684,245									
Transfer from Capital Pro	725,482									
Total Receipts	1,844,664	Total Receipts	4,274,847	Total Receipts	6,600	Total Receipts	14,506	Total Receipts	0	6,140,617
Resources Available:	5,460,009	Resources Available:	4,274,847	Resources Available:	6,600	Resources Available:	53,494	Resources Available:	0	9,794,950
Expenditures:		Expenditures:		Expenditures:		Expenditures:		Expenditures:		
Contractual services	134,410	Salaries, etc	225,627			Contractual services	2,269			
Capital outlay	229,387	Contractual services	281			Commodities	7,400			
Debt service	9,441	Commodities	49,801			Transfer to Recreation	480			
Transfer to Capital Projec	1,745,965	Transfer to Recreation	522,204							
		Transfer to Streets	86,216							
		Transfer to CVB	172,006							
		Transfer to Probation	89,155							
Total Expenditures	2,119,203	Total Expenditures	1,145,290	Total Expenditures	0	Total Expenditures	10,149	Total Expenditures	0	3,274,642
Cash Balance Dec 31	3,340,806	Cash Balance Dec 31	3,129,557	Cash Balance Dec 31	6,600	Cash Balance Dec 31	43,345	Cash Balance Dec 31	0	6,520,308
										6,520,308

**Note: These two block figures should agree.

CPA Summary

NOTICE OF HEARING TO EXCEED REVENUE NEUTRAL RATE AND BUDGET HEARING

2023

The governing body of
City of Leavenworth

will meet on August 23, 2022 at 6:00 PM at City Hall, 100 N 5th Street, Leavenworth, Kansas 66048, for the purpose of hearing and answering objections of taxpayers relating to the proposed use of all funds and the amount of ad valorem tax. Detailed budget information is available at City Hall, Leavenworth Public Library, and the City's website and will be available at this hearing.

BUDGET SUMMARY

Proposed Budget 2023 Expenditures and Amount of 2022 Ad Valorem Tax establish the maximum limits of the 2023 budget. Estimated Tax Rate is subject to change depending on the final assessed valuation.

FUND	Prior Year Actual for 2021		Current Year Estimate for 2022		Proposed Budget Year for 2023		
	Expenditures	Actual Tax Rate *	Expenditures	Actual Tax Rate *	Budget Authority for Expenditures	Amount of 2022 Ad Valorem Tax	Proposed Estimated Tax Rate *
General	19,110,088	17.224	20,276,784	16.970	28,772,143	4,582,807	16.842
Debt Service	6,389,491	7.780	5,110,155	7.785	5,427,972	1,877,999	6.902
Library	967,253	3.750	1,033,500	3.750	1,085,389	956,542	3.515
Library Emp Benefit	295,190	1.154	214,500	0.733	288,929	262,729	0.966
Police Pension Fund	15,715	0.055	16,799	0.053	169,640	14,415	0.053
Fire Pension Fund	99,774	0.041	102,517	0.041	343,601	11,151	0.041
Recreation	2,413,767	1.809	2,867,099	1.809	2,829,459	492,006	1.808
Special Highway	1,087,135		1,182,675		1,486,014		
CVB	607,218		645,197		1,240,933		
Probation	195,084		234,427		344,844		
Economic Develop	590,557		437,249		1,535,459		
Bus & Tech Park	29,357		30,000		361,831		
CIP Sales Tax	3,664,355		4,165,879		3,981,025		
CountyWide Sales Tax	1,853,345		3,288,217		5,331,911		
Sewer	4,219,200		6,103,241		7,271,617		
Refuse	2,052,361		2,106,002		3,872,441		
Storm Water	260,440		2,312,869		3,213,047		
Auto TIF	665,815		752,978		852,300		
Hotel TIF	368,448		999,587		607,778		
Retail TIF	360,950		473,900		426,100		
911 Fund	4,282		150,000		305,569		
Refuse Restricted							
Non-Budgeted Funds-A	3,315,755						
Non-Budgeted Funds-B	4,285,554						
Non-Budgeted Funds-C	3,274,642						
Totals	56,125,776	31.813	52,503,575	31.141	69,748,002	8,197,649	30.127
<i>Revenue Neutral Rate**</i>							27.892
Less: Transfers	7,377,331		6,294,450		7,934,330		
Net Expenditure	48,748,445		46,209,125		61,813,672		
Total Tax Levied	7,282,112		7,589,553		xxxxxxxxxxxxxxxxxxx		
Assessed Valuation	228,897,649		243,708,732		272,106,262		
Outstanding Indebtedness, January 1,	2020		2021		2022		
G.O. Bonds	19,535,000		27,626,040		30,040,000		
Revenue Bonds	5,160,000		0		0		
Other	9,190,000		9,235,000		1,400,000		
Lease Purchase Principal	254,321		129,371		0		
Total	34,139,321		36,990,411		31,440,000		

*Tax rates are expressed in mills
**Revenue Neutral Rate as defined by KSA 79-2988

Sarah Bodensteiner
City Official Title: City Clerk