



**COMMUNITY DEVELOPMENT ADVISORY BOARD
MONDAY, February 12, 2024, 4:15 P.M.
COMMISSION ROOM, CITY HALL
LEAVENWORTH, KANSAS**

Call to Order:

Chairman Charles Davis called the meeting to order at 4:15 p.m. and a quorum was present.

Board members present in the commission chambers:

Chairman Charles Davis	Vice Chairman Ralph Taylor	Sr Paula Rose Jauernig
Mary Mack	Tony Majors	Mike Seufert

Board members absent:

Brian Keeley

City Staff members present:

Community Development Coordinator, Julie McKeel

Approval of the September 11, 2023 minutes:

Chairman Charles Davis requested a motion to approve the minutes, as presented.

Motioned by Board Member Tony Majors.

Seconded by Board Member Mary Mack.

Approved by a vote of 6-0

Public Hearing for unmet needs of low/moderate income citizens & input for 2024 AAP):

Ms McKeel advised no public comments had been received, no public was in attendance, or signed in for public comment. This public hearing is for citizens and stakeholders to give input on low and moderate income needs, as well as, input for the 2024 Annual Action Plan that is currently being written. The public hearing was advertised in the newspaper, social media, and the City's website.

Chairman Charles Davis requested a motion to open the public hearing.

Motioned by Board Member Mike Seufert.

Seconded by Board Member Tony Majors.

Approved by a vote of 6-0

Ms McKeel stated, for the record, no comments received or persons in attendance.

Board Member Mike Seufert motioned to close the public hearing.

Seconded by Board Member Sr Paula Rose Jauernig.

Approved by a vote of 6-0

CDBG Program Status

Ms McKeel gave a synopsis of CDBG. Home Ownership Program is at 3 and there is a goal of 5 for the year. Reaching out to lenders and local agents continues. Home Repair Program has had 9 applicants approved and 2 more processing.

Infrastructure is occurring in Opportunity Zone on Dakota from 4th to Cheyenne Curve to address sidewalks & ADA ramps. Board Member Tony Majors asked during the Sept 2023 meeting about how it would be known where the next infrastructure locations would be. Ms McKeel advised of the City's First City Vision Zero Plan that will provide data in the fall of 2024 to help point to the areas that CDBG infrastructure funds can be allocated to. This is based upon the public's input of unsafe locations in the City where citizens and stakeholders can submit information of unsafe locations that need updates for pedestrians, bicyclist, and vehicles. Public Works and Ms McKeel are working closely together to plan the spending of funds of \$60,000 a year.

Board Member Mike Seufert states he likes this new approach of spending the funds instead of a desperation of spending funds down on something quickly. He mentions the schools, parks, etc in the area. Ms McKeel advised she would still like to focus on the Opportunity Zone, but take Vision Zero data into consideration.

Discussion of Aggregate Sheets:

Ms McKeel reviewed the updates, and CDAB Member requested updates, on the aggregate sheets and asked for an agreed date to have the sheets returned. A report was reviewed with current agency funding and each agency's timeliness of report submissions, per their CDBG Agreements with the City. Public service agency applications and their aggregate sheets are ready for all CDAB Members after the meeting. It was agreed to have the aggregate sheets submitted by 3-1-24.

Board Members Tony Majors and Sr Paula Rose Jauernig advised they will be absent for the March 11, 2024 meeting. Ms McKeel advises that is OK and to still submit their aggregate sheets.

Other Matters or Correspondence:

Board Member Mike Seufert mentioned that there were agencies that had not taken out any money yet. Ms McKeel had reviewed the Alliance Against Family Violence earlier and then reviewed CASA's spending expectations. Ms McKeel does not expect any public service agency funds to be left on the table. Vice Chairman Ralph Taylor advises he understands the Alliance Against Family Violence being delayed due to a change in leadership.

Ms McKeel states the 2024 Annual Action Plan will be posted and available on March 7, 2024. Copies will be available at City Hall, the public Library, the City's website, and upon request.

Next Meeting:

March 11, 2024 @ 4:15pm

March meeting will have the public service agencies present.

Adjourn:

No voting to adjourn occurred.

Chairman Charles Davis announced the meeting was adjourned.

Meeting adjourned at 4:45 p.m.

Minutes taken by Community Development Coordinator, Julie McKeel