

Leavenworth, Kansas, Parks & Community Activities Advisory Board

Minutes of Monday, December 11, 2023

Meeting called to order – Members in attendance Dave Davis, Jennifer Brenneman Tobey, Shelly Cannon, and Steve Zamora.

Approval of Minutes – November minutes could not be approved since a quorum was not present.

Staff Reports

David Sommerla – Parks Superintendent

- All Christmas decorations are up. Had everything ready for the Mayor's Tree Lighting and then cleaned up after the event was over.
- All park restrooms have been winterized.
- Spent 2.5 weeks planting Legacy trees. Planted 28 trees this fall (new and replacement).
- Currently picking up leaves from all parks.

Tabor Medill – Recreation Program Supervisor (presented by Brian Bailey)

- Youth Basketball – 198 registered – Steve Grant added this is the most we have ever had for this sport.
- Youth Futsal – 33 registered
- Bitty Basketball – 89 currently registered with late registration open for a few more days
- Adult Men's Basketball – registration continues through December 15
- Dave Davis asked if we have a shortage for coaches. Steve Grant responded we are in good shape this year. Jennifer Brenneman Tobey asked when Men's Basketball starts. Steve replied January.

Nancy Baker – Aquatics and Special Events Coordinator

- Leavenworth High Boys Swim Team continues their season and runs through the early part of February. There will be a week off then the girls will start their season and run through the middle of May.
- Finishing up the group swim lessons this weekend, and that's all until new winter sessions start in January. Registration is open for the Winter and Spring lessons now.
- We have many pool items being updated. To name a few: new rescue tubes, new noodle holder, replaced some light switches and plates, and new signage. Will continue working on other items for the next four to six months.
- Special Events:
 - Breakfast with Santa was on December 2. We fed 433 people. We did have more preregistrations this year. The photographer donated \$97 (20% of money made on photos with Santa).
 - Coming up, the Daddy and Me Sweetheart Tea on February 4.

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Brian Bailey – Deputy Director

- New camera system installed at the Wollman Aquatic Center. We added eight cameras to what was already in place.
- Starting the renovations for the indoor pool women's locker rooms tomorrow (December 12). It will cause a little inconvenience for the women using the pool. Project should be completed within two to three weeks.
- Working on design for Cody James Clark Skatepark sign. Hope to have to Young Sign Company for production soon.

Tammy Metzgar – Riverfront Community Center Manager

- Events –
 - Started our Christmas parties with The Guidance Center, Citizen's National Bank; and City of Leavenworth party all since December 1.
 - Soon will be the Water Department Christmas party which ends the Christmas party season, then we end the month with a large wedding.
- Getting phone calls for January and we are having to turn people away because we are already booked.
- Jennifer Brenneman Tobey commented how nice everything looks here with the Christmas decorations.

Ron Mazzia – President, River City Community Players

- Melanie Marcec will be the next President for the RCCP. Ron plans to bring her in January to meet the Board and serve for her first meeting.
- 2024 patron drive is in progress.
- Participated in the Main Street event this past weekend which included Santa spending some time at the theater.
- *A Christmas Carol* was this past weekend. Had a good showing.
- *Into the Woods* has auditions January 2, 3, and 4. Other shows for 2024 will be *The Miss Firecracker Contest*, *Suessical*, and *Agatha Christie's Murder on the Orient Express*.

Old Business

- **Project Updates** - provided by Steve Grant and Brian Bailey
 - **Stubby Park Shelter** – Everything is done except paying the bill. Waiting for the final bill to arrive.
 - **RFCC Asphalt Shingle Roof** – Completed over Women's, Men's, Entrance, finishing metal work for South Wing. Hoping to be done before the end of the year.
 - **Parks and Recreation Administrative Office Move** – Brian and Steve meeting with Sands Construction this Wednesday to get the design started.
 - **Sidewalk Replacement in Various Parks** – No change. Projects going in to 2024.

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- **Sportsfield Trail/Access Road Replacement** – No change. Projects going in to 2024.
- **Cody Park Sports Court Replacement RFP** – Working on design. Hope to finalize before the holidays. Shelly Cannon asked how many pickleball courts are we getting. The design right now is to put in eight.
- **Naming of Skatepark “Cody James Clark Skatepark”** – Brian discussed the sign. Steve spoke with the Clark family and the plan is to have an unveiling sometime in the spring.

New Business

- **Chuck Phillips Retirement:** Our Maintenance Supervisor retired on December 6 after nine years of service. Everyone is pulling together to keep things going, and the job posting is out for a replacement.
- **Skatepark Extension Discussions:** A request was sent down from City Hall to see about potentially updating and/or expanding the skatepark. The current park was installed in 2009. We do not have anything in our CIP, so this is in the infant stage, but we are looking at the opportunity to do some improvements in the near future. Dave Davis suggested contacting regular users of the park for their input when we begin the design/layout phase of the project.

Other Business – Steve Grant thanked the Board for their service.

Board Input – The Board thanked Parks Staff for their service.

Next meeting – Monday, January 8, 2023

Meeting adjourned at 5:01 p.m.