



CITY OF LEAVENWORTH
100 N. 5th Street
Leavenworth, Kansas 66048

City Commission Regular Meeting
Commission Chambers
Tuesday, February 8 2022 6:00 p.m.

CALL TO ORDER - The Governing Body met for a regular meeting and the following commission members were present in the commission chambers: Mayor Camalla Leonhard, Mayor Pro-Tem Jermaine Wilson, Commissioners Nancy Bauder, Edd Hingula and Griff Martin.

Staff members present: City Manager Paul Kramer, Assistant City Manager Penny Holler, Finance Director Ruby Maline, Deputy Finance Director Roberta Beier, Public Works Director Brian Faust, Housing Section 8 Manager Patrick Tooley, Information Systems Manager Carol Charity, IT Specialist I Howard Kings, City Attorney David E. Waters, and City Clerk Sarah Bodensteiner.

Mayor Leonhard asked everyone to stand for the pledge of allegiance followed by silent meditation.

PROCLAMATIONS AND AWARDS:

Susan B. Anthony Day, February 15th - Mayor Leonhard read the proclamation. The proclamation was accepted by Mary Ann Brown.

Black History Month - Mayor Leonhard read the proclamation. The proclamation was accepted by Joana Scholtz.

OLD BUSINESS:

Consideration of Previous Meeting Minutes:

Commissioner Wilson moved to accept the minutes from the January 25, 2022 regular meeting. Commissioner Martin seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 5-0.

Second Consideration Ordinance:

Second Consideration of Municipal Judge Charter Ordinance No. 62 – City Manager Paul Kramer reviewed the Charter Ordinance. There have been no changes since first introduced at the January 25, 2022 meeting.

Mayor Leonhard called the roll and the ordinance passed 5-0.

Public Comment: *(Public comment on non-agenda items or receipt of petitions- limited to 2-3 minutes)*

Senator Jeff Pittman

- Provided an update on items to be discussed during the legislative session
 - Redistricting
 - Economic Development Incentives
 - APEX Bill
 - Workforce issues - affordable housing initiatives, access to education, transportation options, workforce development programs
 - Budget surplus
 - SPARK money options
 - Impact Aide

- Veteran's Home Initiative
- Correction Industry challenges

Public Hearing:

Public Hearing Waiver of Temporary Liquor License for St. Joseph Church & Immaculate Conception Church

Open Public Hearing:

Commissioner Wilson moved to open the public hearing. Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 5-0.

Review of Properties by Staff:

City Clerk Sarah Bodensteiner reviewed the request for the waiver.

- City Code allows for a waiver to permit alcoholic liquor to be sold or served from a location within 300 feet from any church, school, nursing home, library or hospital
- Immaculate Conception Church located at 711 N 5th is having its annual St. Patrick's Corned Beef and Cabbage Dinner on March 13th, and St. Joseph Church located at 306 N. Broadway is having its annual German Fest Dinner and Dance on October 1st, and are requesting a waiver to apply for the temporary liquor licenses for these events
- Letters were sent to all property owners within 300 feet of the locations notifying them of the public hearing

Public Comment:

- Mr. Leo Fink addressed the Commission with the history of the annual events

Close Public Hearing:

Commissioner Bauder moved to close the public hearing. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 5-0.

Commissioner Bauder moved to approve the request to waive the 300 foot requirement from any church, school, nursing home, library or hospital for these events. Commissioner Martin seconded the motion and the motion as unanimously approved. Mayor Leonhard declared the motion carried 5-0.

General Items:

Review Draft of 2021 KDHE Annual Report for Stormwater – Public Works Director Brian Faust reviewed the draft report. The guidelines for the activities to be reported on are set by the revised Stormwater Management Program which was adopted by the City Commission on October 27, 2020 and these guidelines were used in 2021. The report is required to be submitted annually and it is suggested by KDHE and EPA that the report be available for review in a public forum and allow time for public comment. The report will come back to the City Commission for approval at the February 22, 2022 meeting to allow time for public comments. No action is needed by the Commission at this time.

Resolutions:

Resolution B-2304 Section Eight Management Assessment Program (SEMAP) Certification – Housing Section 8 Manager Patrick Tooley presented the 2021 SEMAP for approval by the City Commission.

Commissioner Bauder moved to adopt Resolution B-2304 Section Eight Management Assessment Program. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 5-0.

Resolution B-2305 Set Limits for General Improvements Bonds – Finance Director Ruby Maline presented for adoption and approval Resolution B-2305 setting the maximum amount for 2022 General Improvement Bonds in the amount of \$2,125,013.00. This amount is set by Charter Ordinance 56.

Commissioner Martin moved to adopt Resolution B-2305 Set Limits for General Improvement Bonds. Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 5-0.

Resolution B-2306 Authorizing Sale of 2022-A Bonds, A2022 Temp Notes – Finance Director Ruby Maline presented Resolution B-2306 authorizing and providing for the public sale of General Obligation Bonds, Series 2022-A, Temporary Notes, Series A2022 and authorizing the call and redemption of the Series A2021 Temporary Notes of the City.

Commissioner Bauder moved to adopt Resolution B-2306 authorizing and providing for the public sale of General Obligation Bonds, Series 2022-A, and Temporary Notes, Series A2022, setting for the details of the sale and authorizing the call and redemption of the Series A2021 Temporary Notes. Commissioner Martin seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 5-0.

Resolution B-2307 Redemption of Series 2016A TIF Bonds (Second Hotel Project) – City Manager Paul Kramer presented the resolution calling all of the outstanding principal amount of the bonds maturing on and after September 1, 2022, in the principal amount of \$465,000.00 for redemption and payment on March 10, 2022.

Commissioner Hingula moved to approve Resolution B-2307 call for the redemption of the Full Faith and Credit Tax Increment Bonds, Series 2016-A (Second Hotel Project). Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 5-0.

Bids, Contracts and Agreements:

Consider Bids for Phone System Separation from the County – Assistant City Manager Penny Holler and IT Specialist I Howard Kings presented for consideration the telephone system separation project, which would separate the City’s phone system from the County and facilitate the purchase of voice gateways, routers, and licensing.

Ms. Holler:

- The phone system is currently under the county government umbrella, this separation would only impact the city and county office phones.

Mr. Kings:

- In November of 2021 the County approved separation of the phone systems
- By separating our systems, we are updating our systems and ensuring compliance with Kari's Law
- Would not take a significant amount of time to implement
- Would not affect 9-1-1 capabilities

Mayor Leonhard:

- How long does it take to separate and get the city system installed

Commissioner Hingula:

- How do we plan to let people know about the changes/capabilities that are being made available to them
- Will people in the county still have service

Commissioner Hingula moved to approve ISG Technology to separate the City's telephone system and the purchase of voice gateways, routers, and licensing for a total cost of \$116,675.25. Commissioner Wilson seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 5-0.

Consent Agenda:

Commissioner Martin moved to approve claims for January 15, 2022, through February 4, 2022, in the amount of \$1,997,120.08; Net amount for Payroll #02 effective January 28, 2022 in the amount of \$358,770.17 (Includes Police and Fire Pension in the amount of \$9,038.36). Commissioner Bauder seconded the motion and the motion was unanimously approved. Mayor Leonhard declared the motion carried 5-0.

Other:

City Manager Paul Kramer:

- Dollar Tree development is public now, it will go in on Eisenhower between Casey's and the carwash, all the needed permits have been issued.
- Daddy and Me Sweetheart Tea was Sunday and sold out; it is a great community event
- Mentioned the upcoming study session topics include: pavement management and bird scooters

Mayor Leonhard:

- Excited about the year and new businesses
- God bless and have a good week

Commissioner Bauder:

- COVID numbers are down which is great news
- Passed the 100 deaths in the community, which is still too many, but we are on the path of recovery

Commissioner Martin:

- Looking forward to a good year for our local economy

Commissioner Hingula:

- Recommended a book to read *Another Country* by James Baldwin during Black History Month

Commissioner Wilson:

- Excited to see new things going in the city and with businesses,
- Happy Black History Month, have a great week

Adjournment:

Commissioner Wilson moved to adjourn the meeting. Commissioner Bauder seconded the motion and the motion was unanimously approved and the meeting was adjourned.

Time Meeting Adjourned 6:54 p.m.

Minutes taken by City Clerk Sarah Bodensteiner, CMC